

**INFORMATION TECHNOLOGY AND COMMUNICATION  
COMMITTEE MEETING**

**WEDNESDAY, APRIL 3, 2024  
4:00 P.M.  
MINUTES**

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**MEMBERS PRESENT:** Commissioners Brian Droscha, Barbara Rogers, Frank Holmes, Mark Mudry, Jacob Toomey, and Scott Hansen

**MEMBERS ABSENT:** Commissioner Haskell

**ALSO PRESENT:** Commissioner Jim Mott, Connie Sobie, Logan Bailey, Eric Daley and Nathan Nighbert

The April 3, 2024 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 p.m. by Chairperson Droscha.

The Pledge of Allegiance was given by all.

Commissioner Holmes moved the approval of the agenda. Commissioner Mudry seconded. Motion carried unanimously.

Commissioner Rogers moved the approval of the March 6, 2024 meeting minutes. Commissioner Hansen seconded. Motion carried unanimously.

Limited Public Comment. None.

Communications Director, Logan Bailey, presented the department's monthly report. He noted promoting the Substance Use and Misuse Survey on social media and applying for funding to assist with the Bank Intercounty Drain project at the state and federal levels. Mr. Bailey also explained the various ways Eaton County is using media to promote events.

Technology Services Deputy Director, Nathan Nighbert gave an update on the State of Michigan Broadband Equity, Access and Deployment (BEAD) \$1.6 Billion dollar program. The challenge period is now open to make sure all underserved areas on the map.

Technology Services Director, Eric Daley presented the department's monthly report. Director Daley reported RFP's have been sent out for the five year aerial imagery project for the Tri-County area. It is expected the project will be completed in 2025. Deputy Director Nighbert reported the Prosecutor by Cappel project is still ongoing and should be completed by August 2024. He noted the importance of the standard of data being imported. Director Daley informed the Committee of the Homeland Security grant application Emergency Management and the County Clerk worked on regarding election security. Three main items identified and applied for were additional secure hard drives for transferring data back and forth, a small generator in case of a power outage so elections may continue, and an uninterrupted power supply so equipment may continue to operate in the event of an outage without interruption.

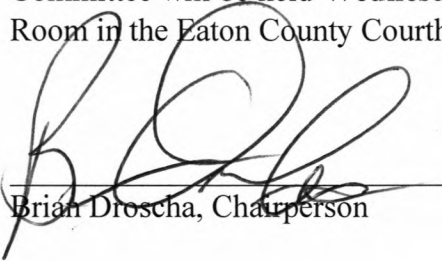
Two resolutions were presented and discussed for approval, a Resolution to Approve Email and Messaging Use Policy and a Resolution to Approve Software Usage Policy. Commissioner Holmes moved to recommend approval of both Resolutions to the Board of Commissioners. Commissioner Mudry seconded. Motion carried unanimously.

Discussion was held regarding the Legacy Time Clock system for the youth facility.

Limited Public Comment. None.

Chairperson Droscha adjourned the meeting at 4:23 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee will be held **Wednesday, May 1, 2024**, at 4:00 p.m. in the Board of Commissioners' Room in the Eaton County Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

A handwritten signature in black ink, appearing to read "Brian Droscha", is written over a horizontal line. The signature is stylized with large loops and a long horizontal stroke extending to the right.

Brian Droscha, Chairperson