

Eaton County Emergency Communications
Fire/EMS Subcommittee Meeting
Thursday, November 10, 2022

MINUTES

Call to Order and Roll Call – Chairman Roger McNutt called the meeting to order at approximately 2000 hours.

Philip Miller, Windsor Twp Fire
William Fabijancic, Windsor Twp EMS
Tom Owen, Olivet Fire
Jeff Wetzel, Vermontville Fire
Jason Freer, Eaton Rapids Fire
John Kahler, Delta Fire
Gregg Ginebaugh, Delta Fire
John Collins, Olivet Fire
Rob Herig, Eaton Rapids Twp Fire
Michael Roman, Grand Ledge Fire
Roger McNutt, Eaton Rapids Fire
Francis D'Huyvetter, Hamlin Twp Fire & ECCD
Tyger Fullerton, Charlotte Fire
Tim James – Benton Twp Fire & Sunfield Fire
Kelley Cunningham - ECCD

Introduction of New Members and Guests - None

Reading and Approval of Minutes of the August 2022 Meeting – William Fabijancic made the motion to approve the minutes and Mike Roman seconded. Motion carried.

Old Business

Report from Emergency Communications Subcommittee – Phil reviewed the minutes to the September meeting.

Central Dispatch Operational Report (Kelley)

- Three new telecommunicators were hired in September and October; Alexandra Kirby, Nick Smith (our former intern), and Katie Hennessy (previous police dispatching experience in Delaware). Two of the spots were

unfilled vacation relief positions and the third became available when John Imeson retired and his position was not filled. Kelley stated that her goal is to have a vacation relief person on each shift working 10:00 a.m. to 10 p.m. and an extra person working weekdays 10:00 a.m. to 10 p.m. She would ultimately like to have 16 dispatchers, 4 dispatchers on a shift with a supervisor. This could potentially help to monitor Fire A and Fire B and cover breaks.

- Two supervisors recently attended the ERAIL livestock training with the Emergency Manager. There was great feedback on this class and hopefully the class will be held every year so more can attend.
- Kelley praised Technology Services because they recently did updates and CAD never went down.
- Telecommunicator Mike Bialkowski will receive the TOP Award for Prepared Live. Kelley explained the service and the story. The press release on it should be out next week.
- The public relations team for Central Dispatch was busy the month of October at fire department open houses and trick or treat events.
- Emergency management is working on radio Wi-Fi that would give agencies access to the county network if dispatch had to relocate outside of this building and work out of an agency's building such as Charlotte Fire. MOU's will be sent out to agencies and Ryan is planning a tabletop exercises to practice to relocation emergency.

Central Dispatch Project Updates

RAVE printable material is available in a postcard size printout or as a .pdf or .jpg. Francis and Kelley will make them available to all agencies. You can also share the RAVE posts on the Eaton County 911 Facebook page to your department's page.

RAVE Facility is software that hasn't really been promoted until now. It's free for businesses to create their profile for key holders, floor plans, etc. and they update their own information. When someone with a phone associated with that business calls 911, the RAVE Facility info will pop up on the screen for the dispatcher to see. Tim James asked if the responders could see the information. Kelley will check with RAVE.

Curbside SOS went live Sept 1, 2022. The wrecker policy did not change but the way dispatch notifies wreckers changed to an online App system. Dispatch will still make phone calls to wreckers when needed. Kelley felt it was working well. Dispatch does ask officers for a little more information, but it's important information. Kelley stated that dispatch does not require officers to take pictures or photos.

Kelley explained that ASAP to PSAP, where an alarm company connects right to our CAD with no phone call, has been held up on implementation due to the connection with LEIN and our CAD. The connection has now been made and the project is moving forward.

Radios – Kelley thanked everyone for entering support tickets for radio issues. Regarding the fiscal 21/22 radio requests, Motorola is behind about 8 months for radios to come in and we are still waiting for radio batteries too. The batteries need to be conditioned at least every six months if they sit on a shelf.

For the 2022/2023 radio requests, there was enough on hand to meet the needs. A quote was requested from Chrouch for holsters, clips and antennas.

CAD project – Motorola Flex, CORE and Hexagon recently gave CAD demos. Upcoming CAD demos are Central Square and Tyler Technology. Motorola will give a “Freedom” demo on 11-29-22 11am-1pm. The demo from Central Square is Tuesday, Nov 15, from 9:00-3:30. Kelley needs head count for lunch if you are attending. Tyler Technology’s demo is December 13. Once the demos are completed, we will narrow it down to the top two and then dive deeper into the software and visit locations that use the CAD.

New Business – None.

Round table discussion

ERFD – Roger McNutt stated that the city purchased a radio opticon system that uses radio waves. In addition, the blue hazmat trailer that was at ERFD is now at Sparrow Eaton.

Adjournment – Motion to adjourn was made at 2036 hours. Motion carried. The next meeting is Thursday, February 9, 2023.