

EATON COUNTY BOARD OF COMMISSIONERS

July 15, 2026

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, July 15, 2026, including the availability of virtual attendance by the public.

Chairman Mott called the meeting to order at 6:00 p.m.

Chairman Mott gave the invocation.

The Pledge of Allegiance to the Flag was given by all.

Roll call. Commissioners present: Andy Shaver, Chris Arndt, Jason Peek, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Jim Mott, Frank Holmes, Keith Barber. Commissioners absent: Chris Arndt. Commissioner Arndt showed up after roll call.

Commissioner Toomey moved the approval of the agenda as amended. Seconded by Commissioner Haskell. Motion carried unanimously.

Commissioner Droscha moved the approval of June 17, 2026 regular minutes. Seconded by Commissioner Hansen. Motion carried unanimously. (On file)

Communications: None

Commissioner Droscha moved the approval of #26-7-109 Resolution of Appreciation for John Davidson Sheriff Department. Seconded by Commissioner Toomey. Motion carried unanimously. (On file)

Limited Public Comment: None

Rebekah Condon, Health Officer, presented the Barry-Eaton District Health Department Annual Report.

Commissioner Barber moved the approval of #26-7-110 Resolution to Release the Land and Water Conservation Encumbrance at Fitzgerald Park. Seconded by Commissioner Droscha. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of #26-7-111 Resolution Amending Emergency Management Program Policy. Seconded by Commissioner Arndt. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of #26-7-112 Resolution to Form a Workgroup to Evaluate the Animal Control Ordinance. Seconded by Commissioner Shaver.

Discussion held. Commissioner Shaver moved to amend resolution wording to remove the language of repealing and include language of evaluating. Seconded by Commissioner Arndt. Nays: Commissioner Peek and Haskell. Motion carried. (On file).

Commissioner Droscha moved the approval of #26-7-113 Resolution to Authorize Technology Services to Apply for MMRMA Grant Reimbursement. Seconded by Commissioner Pearl-Wright. Nays: Commissioner Barber. Motion carried. (On file)

Commissioner Droscha moved the following two resolutions.

#26-7-114 Resolution to Approve Eaton Area Joint Planning Commission Lease Agreement at the 551 Building. (On file)

#26-7-115 Resolution to Approve MDHHS Lease Renewal. (On file)

Commissioner Shaver seconded the above resolutions. Motion carried unanimously.

Commissioner Droscha moved the approval of #26-7-116 Resolution to Appoint Central Dispatch Director as Interim Emergency Management Coordinator. Seconded by Commissioner Haskell. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-7-117 Resolution to Amend Administrative Offices Hours of Operation. Seconded by Commissioner Hansen. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of the following resolutions:

#26-7-118 Resolution to Adopt Other Post-Employment Benefit Assumptions and Methodology for 2025. (On file)

#26-7-119 Resolution to Adopt Fund Balance Policy. (On file)

#26-7-120 Resolution to Adopt Fiscal Year 2026/27 Fund Balance Allocation. (On file)

Commissioner Whitaker seconded the approval of the above resolutions. Discussion held.

Commissioner Droscha moved to amend moving resolution #26-7-118 individually. Seconded by Commissioner Haskell. Discussion held. Motion carried unanimously.

Commissioner Droscha moved to amend the following two resolutions:

#26-7-119 Resolution to Adopt Fund Balance Policy. (On file)

#26-7-120 Resolution to Adopt Fiscal Year 2026/27 Fund Balance Allocation Above 15% Targets. (On file)

Seconded by Commissioner Barber. Discussion held. Roll call vote. Ayes: Commissioner Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Hansen, Holmes, and Mott. Nays: Shaver, Arndt, Toomey, Barber. Motion carried.

Commissioner Droscha moved the approval of #26-7-121 Resolution to Approve FY 2025/26 Budget Amendments. Seconded by Commissioner Haskell. Nays: Commissioner Barber. Motion carried. (On file)

Commissioner Droscha moved the approval of claims as audited by the Ways & Means Committee for \$15,572,798.57 and to accept the report of previously authorized payments. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-7-122 Resolution to Approve Axon Service Agreement for Justice Premier Plus. Seconded by Commissioner Arndt. Nays: Commissioners Peek, Toomey, Barber. Motion carried. (On file)

Administrator's Report: Controller/Administrator Ben Dawson presented MERS Annual Valuation 2025 and his administrator report.

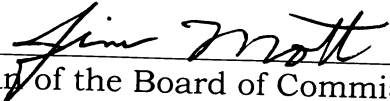
Elected Official Comment: Treasurer Dairus Reynnet and County Clerk Kim Morris offered a comment.

Commissioner Comments: Commissioners Christensen, Mudry, Shaver, Mott, and Arndt offered comments.

There was no Unfinished Business, Old Business, or New Business.

Public Comment: Marcus Service, Deputy Drain Commissioner and Jerry Bukoski, Kalamo Township offered public comment.

Chairman Mott adjourned the meeting to Regular Meeting on Wednesday, August 19, 2026, at 6:00 p.m.


Chairman of the Board of Commissioners


Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JOHN DAVIDSON
SHERIFF'S OFFICE
JULY 15, 2026**

WHEREAS, John Davidson will be retiring from Eaton County on July 17, 2026; and

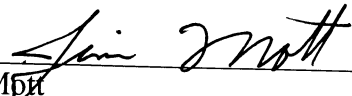
WHEREAS, John began his employment in the Eaton County Sheriff's Office on July 16, 2001 and is retiring as a County Sheriff's Deputy with 25 years of service; and

WHEREAS, John has provided dedicated and honorable service to the residents and employees of Eaton County; and

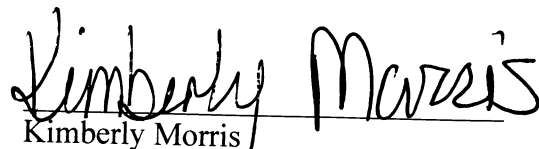
WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for John's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service John provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 15^h day of the month of July in the year 2026.



Jim Morris
Chairman of the Board of Commissioners



Kimberly Morris
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JOHN DAVIDSON
SHERIFF'S OFFICE
JULY 15, 2026**

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Toomey.

WHEREAS, John Davidson will be retiring from Eaton County on July 17, 2026; and

WHEREAS, John began his employment in the Eaton County Sheriff's Office on July 16, 2001, and is retiring as a County Sheriff's Deputy with 25 years of service; and

WHEREAS, John has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for John's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service John provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 15^h day of the month of July in the year 2026. Motion carried unanimously.

Jim Mott
Chairman of the Board of Commissioners

Kimberly Morris
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO RELEASE THE LAND AND WATER CONSERVATION
ENCUMBRANCE AT FITZGERALD PARK**

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Department of Natural Resources (DNR) awarded two federal Land and Water Conservation Fund (LWCF) grants to Eaton County for development of Fitzgerald Park in 1975 and 1980; and

WHEREAS, at the time of the grant awards, site control was established with a lease between the city (lessor) and the county (lessee) as Fitzgerald Park is owned by the City of Grand Ledge, but operated by Eaton County; and

WHEREAS, after discussion among all parties (county, city, DNR) and consultation with the National Parks Service, it is determined that the LWCF encumbered boundaries associated with Fitzgerald Park will be released; and

WHEREAS, this determination aligns with the guidance for conversions on leased land, LWCF State Assistance Manual, Chapter 8 (E.7); and

WHEREAS, the encumbered boundary consisting of 91 acres at Lincoln Brick Park (County owned) as part of the 1975 grant agreement will remain.

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby approves the release of the encumbered boundaries associated with Fitzgerald Park as described in the memo from the Department of Natural Resources dated June 1, 2026, and that the Controller/Administrator be authorized to sign any necessary documents on behalf of Eaton County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2026

**RESOLUTION AMENDING THE EATON COUNTY
EMERGENCY MANAGEMENT PROGRAM POLICY**

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Arndt.

A resolution to amend the county emergency management program policy and organization; to define the organization of the county emergency management program within the Eaton County Central Dispatch Department; to define the responsibilities of the Emergency Manager and the Central Dispatch Director; to establish reporting relationships; to authorize the powers of the county; to describe how mutual aid or reciprocal aid agreements or compacts are formed, and the assistance of the Emergency Manager in these processes; to define the process if a disaster or emergency occurs in the county; and to define the process for assessment of a disaster or emergency.

The County of Eaton Resolves:

Article 1. Purpose

Section 101. The purpose of this Resolution is to officially designate the Eaton County Emergency Management Program as the county program vested with the authority and responsibility to coordinate and manage countywide emergency management activities. The Emergency Management Program shall be organizationally housed within the Eaton County Central Dispatch Department.

Section 102. Eaton County Emergency Management will provide the means through which the Chief Executive Official may exercise the authority and discharge the responsibilities vested in them by this Resolution, and the Emergency Management Act, Act 390 of 1976.

Section 103. This Resolution does not absolve elected officials, county departments, municipalities, or other public agencies of their regular responsibilities or the authority granted to them by prevailing general laws, local ordinances, or other applicable policy.

Article 2. Definitions

1. “Central Dispatch Director” means the appointed administrative head of the Eaton County Central Dispatch Department.

2. “Central Dispatch Department” means the Eaton County department responsible for public safety communications, 911 operations, and related support functions as established by county authority.
3. “Chief Executive Official” means the chairperson of the county board of commissioners.
4. “Director” means the director of the department of state police or his or her designee
5. “Disaster” means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
6. "District coordinator" means the state police emergency management division district coordinator.
7. “Emergency” means any occasion or instance in which the governor determines state assistance is needed to supplement local efforts and capabilities to save lives, protect property and the public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state.
8. “Emergency Manager” means the person appointed to coordinate the emergency management program within Eaton County.
9. “Emergency management” means the county wide managerial function charged with creating and maintaining the framework through which Eaton County reduces vulnerability to hazards and coordinates mitigation, preparedness, response, and recovery activities.
10. "Local state of emergency" means a proclamation or declaration that activates the response and recovery aspects of applicable local or interjurisdictional emergency operations plans and authorizes the furnishing of aid, assistance, and directives under those plans.
11. “State of disaster” means an executive order or proclamation that activates the disaster response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.
12. “State of emergency” means an executive order or proclamation that activates the emergency response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.

Article 3. Organization, Reporting Relationships, and Responsibilities

Section 301. The Eaton County Emergency Management Program shall be the coordinating program for county emergency management and shall be organizationally housed within the Eaton County Central Dispatch Department.

Section 302. The Emergency Manager shall report directly to the Central Dispatch Director for administrative supervision, day-to-day management, budgeting coordination, personnel administration, program support, and departmental alignment.

Section 303. The County Board of Commissioners shall appoint an Emergency Manager to carry out the obligations and responsibilities required of the emergency management program. In accordance with the Emergency Management Act, Act 390 of 1976, if there is not an appointed individual, the Emergency Manager shall be the Chairperson of the Board of Commissioners.

Section 304. The Emergency Manager is the county's designated coordinator for emergency management activities and is responsible for coordination and collaboration on all aspects of county emergency management, including mitigation, preparedness, response, recovery.

Section 305. The Emergency Manager shall coordinate with county departments, municipalities, public safety agencies, public health, hospitals, schools, volunteer organizations, non-governmental partners, private sector partners, state agencies, and federal agencies as needed to support countywide emergency management.

Section 306. The Emergency Manager shall maintain direct advisory and coordination access to the Chief Executive Official and county policy leadership on matters involving declarations, emergency authorities, major incident coordination, requests for state assistance, and policy-level decisions during emergencies or disasters. In the event of a declared emergency or disaster, provide liaison duties and coordination with state and federal authorities for assistance related to the incident.

Section 307. The Central Dispatch Director shall provide executive oversight of the Emergency Management Program within the Central Dispatch Department and shall support the Emergency Manager by:

- (a) Ensuring the program is administratively supported and properly integrated within county operations.
- (b) Supporting budget development, staffing, procurement, and resource advisory.
- (c) Facilitating coordination between emergency management and public safety communications functions.
- (d) Preserving the distinct countywide coordination mission of Emergency Management.
- (e) Ensuring Emergency Management responsibilities are not diminished by unrelated non-emergency-management duties.

Section 308. The county shall use the National Incident Management System and Incident Command System as the standard framework for incident management, emergency coordination, resource management, and multiagency coordination.

Section 309. The Emergency Manager shall coordinate the development, maintenance, review, and periodic revision of the county emergency operations plan, annexes, procedures, and supporting program documents in accordance with applicable federal and state guidance and county authorities.

Article 4. Powers of the County; Mutual Aid or Reciprocal Aid Agreements or Compacts; Assistance of the Emergency Manager.

Section 401. As a county that has appointed an Emergency Manager in accordance with the Emergency Management Act, Act 390 of 1976, Eaton County may do one or more of the following:

- (a) Direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal and state agencies. Each department or agency of a county or municipality specified in the emergency operations plan to provide an annex to the plan shall prepare and continuously update the annex providing for emergency management activities, including mitigation, preparedness, response, and recovery, by the department or agency and those other emergency activities the department or agency is specified to coordinate. Emergency operations plans and programs developed under this subsection shall include provisions for the dissemination of public information and local broadcasters shall be consulted in developing such provisions. Emergency operations plans and programs developed under this subdivision shall include local courts.
- (b) Declare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. This power shall be vested in the chief executive official of the county or municipality or the official designated by charter and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality. The declaration of a local state of emergency shall be promptly filed with the emergency management division of the department, unless circumstances attendant upon the disaster prevent or impede its prompt filing.
- (c) Appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes.
- (d) Provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.
- (e) Direct and coordinate local multi-agency response to emergencies within the county or municipality.
- (f) Appoint, employ, remove, or provide, with or without compensation, rescue teams, auxiliary fire and police personnel, and other disaster workers.
- (g) Appoint a local emergency management advisory council.
- (h) If a state of disaster or emergency is declared by the governor, assign and make available for duty the employees, property, or equipment of the county or municipality relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the county or municipality as ordered by the governor or the director.

(i) In the event of a foreign attack upon this state, waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

Section 402. For the purpose of providing assistance during a disaster or emergency, municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, federally recognized tribal nations, or private sector agencies, or all of these entities. A compact entered into pursuant to this subsection is limited to the exchange of personnel, equipment, and other resources in times of emergency, disaster, or other serious threats to public health and safety. The arrangements shall be consistent with the Michigan emergency management plan.

Section 403. The Emergency Manager may assist in the development or negotiation, or both, of a mutual aid or reciprocal aid agreement or compact made pursuant to section 4(3) of the Emergency Management Act, Act 390 of 1976 and shall carry out the agreement or compact.

Article 5. Disaster or Emergency Occurring in County; procedure; ordinances or rules.

Section 501. If a disaster or emergency occurs in the county and is beyond the control of local public or private agencies, the Chief Executive Official of the county may request the governor to declare that a state of disaster or state of emergency exists in the county, utilizing the procedures set forth by law.

Section 502. A county or other agency designated or appointed by the governor may make, amend, and rescind ordinances or rules necessary for emergency management purposes and supplementary to a rule, order, or directive issued by the governor or a state agency exercising a power delegated to it by the governor. The ordinance or rule shall be temporary and, upon the governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 503. The Central Dispatch Department shall support emergency operations through public safety communications and interoperable communications coordination, consistent with established plans and procedures. Emergency Management and Central Dispatch shall operate in a coordinated but distinct manner, with Emergency Management retaining responsibility for countywide emergency coordination and Central Dispatch retaining responsibility for communications and dispatch functions.

Article 6. Assessment of Disaster or Emergency; Findings and Recommendations; Notice; Temporary Assistance.

Section 601. In the event a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the governor, and the disaster or emergency is considered by the Chief Executive Official of the county or the governing body of the county to be beyond local control, the Emergency Manager shall immediately contact the district coordinator. The Chief Executive Official of the county shall not request state assistance or a declaration of a state of disaster or state of emergency for an emergency occurring solely within the confines of a township, city, or village within

the county unless requested to do so by the chief executive official of the affected jurisdiction, unless otherwise authorized by law.

Section 602. The district coordinator, in conjunction with the county Emergency Manager, shall assess the nature and scope of the disaster or emergency and recommend the personnel, services, equipment, and other assistance required for prevention, mitigation, response, or recovery.

Section 603. Upon completion of the assessment, the district coordinator shall notify the director of the findings and recommendations. The director may initiate temporary assistance to the affected area when immediate action is essential to the preservation of life and property and when such action is compatible with applicable state policies and procedures.

Section 604. The director shall advise the governor of the magnitude of the disaster or emergency. The governor may take such action as authorized by law to mitigate the disaster or emergency.

Article 7. Effective Administration and Policy Maintenance

Section 701. The Emergency Manager shall review the Emergency Management Program periodically and update as necessary to reflect organizational changes, legal requirements, and state and federal guidance.

Section 702. County administrative documents and plans should be updated as appropriate to reflect the placement of the Emergency Management Program within the Eaton County Central Dispatch Department..

Section 703. Nothing in this Resolution is intended to conflict with the Emergency Management Act, Act 390 of 1976, as amended, or any other applicable law. If any provision is found inconsistent with applicable law, the remainder of the Resolution shall remain in effect. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO FORM A WORKGROUP TO EVALUATE THE ANIMAL
CONTROL ORDINANCE**

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Shaver.

WHEREAS, on May 21, 2003, the Eaton County Board of Commissioners adopted an Animal Control Ordinance, which was last amended on February 20, 2019; and

WHEREAS, the Public Safety Committee is recommending the formation of a Workgroup tasked with evaluating the Eaton County Animal Control Ordinance; and

WHEREAS, upon the Workgroup completing its intended purpose, its members will make a formal recommendation to the full Board of Commissioners for their consideration; and

WHEREAS, upon its recommendation to the Board, the Workgroup shall be disbanded.

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby forms the Animal Control Evaluation Workgroup to evaluate the Animal Control Ordinance as outlined. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO AUTHORIZE TECHNOLOGY SERVICES TO APPLY FOR
FOR RISK AVOIDANCE PROGRAM GRANT**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Michigan Municipal Risk Management Authority has grant funds available through its Risk Avoidance Program (RAP); and

WHEREAS, the Technology Services Department is interested in applying for a grant through this program to assist in a strategic effort to develop and update thirty-seven Information Technology operational and security policies to strengthen cybersecurity, governance, regulatory compliance, and overall risk management; and

WHEREAS, this grant will provide \$15,000 toward the development of an Information Security Policy Development Program; and

WHEREAS, the Controller/Administrator, per Section 2 of the Grants, Contracts, and Donations Policy, recommended waiving the required 15% administrative fee; and

WHEREAS, the Ways and Means Committee approved the recommendation of the Controller/Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the Risk Avoidance Program Grant is authorized for submission; and

BE IT FURTHER RESOLVED, the Eaton County Board of Commissioners hereby approves an exception to the Grants, Contracts, and Donations Policy and authorizes waiving the required 15% administration fee; and

BE IT FURTHER RESOLVED, that the Controller/Administrator be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by Michigan Municipal Risk Management Authority; and

BE IT FURTHER RESOLVED, Chairperson of the Board of Commissioners or their designee is authorized to sign the grant application and any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO APPROVE THE EATON AREA JOINT PLANNING
COMMISSION MOU/LEASE AGREEMENT AT THE
EATON COUNTY 551 OFFICE BUILDING**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Shaver.

WHEREAS, the Eaton Area Joint Planning Commission (EAJPC) requests a Memorandum of Understanding (MOU) to lease space in the Eaton County 551 Office Building, Suite 1; and

WHEREAS, the EAJPC is requesting to occupy 150 square feet of office space and related common spaces at a cost of \$17.85 per square foot, plus administrative fees, for a total annual cost of \$4,548; and

WHEREAS, the Ways and Means Committee is recommending approval of an MOU for 206 square feet of leased office space.

NOW, THEREFORE, BE IT RESOLVED, that the Board approves leasing space as described above for a term of three (3) years, to the Eaton Area Joint Planning Commission, beginning July 14, 2026, through July 13, 2029 and that the Controller/Administrator be authorized to sign the lease. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO APPROVE THE MICHIGAN DEPARTMENT OF HEALTH
AND HUMAN SERVICES LEASE RENEWAL**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Shaver.

WHEREAS, the State of Michigan has utilized space at 1050 Independence Blvd, in the Eaton County Complex since 1980; and

WHEREAS, the MDHHS is desirous of renewing its lease for a three-year term, for the period of January 1, 2027, through December 31, 2029; and

WHEREAS, the MDHHS is requesting the extension (under the same terms and conditions as currently exist, 18,500 square feet at a cost of \$17.85 per square foot (all inclusive) to be paid in annual installments per the agreement; and

WHEREAS, the Ways and Means Committee is recommending approval of this lease renewal.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the lease renewal as described above for a term of three (3) years, to the MDHHS, beginning January 1, 2027, through December 31, 2029 and the Controller/Administrator be authorized to sign the lease. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION APPOINTING THE EATON COUNTY
EMERGENCY SERVICES COORDINATOR**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Eaton County Board of Commissioners, on July 20, 1977, passed a Resolution establishing a County Emergency Preparedness Policy and Organization pursuant to Act 390, Public Acts of 1976; and

WHEREAS, the Eaton County Board of Commissioners, on August 27, 2018, passed a Resolution appointing Ryan Wilkinson as the Emergency Services Coordinator; and

WHEREAS, the position of Emergency Services Coordinator is now under the direction of Eaton County Central Dispatch.

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Eaton County Board of Commissioners, pursuant to the authority granted him by the Resolution of July 20, 1977, and PA 390 of 1976, as amended, heretofore referred to, and the Board of Commissioners appoints Kelley Flynn as Interim Emergency Services Coordinator, effective June 5, 2026, until the position of the Emergency Services Coordinator is filled. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO AMEND HOURS OF OPERATION FOR COUNTY
ADMINISTRATIVE OFFICES**

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Hansen.

WHEREAS, on February 19, 2025 the hours of operation for the Eaton County Administrative Offices were amended per Resolution #25-2-29; and

WHEREAS, the Board of Commissioners is recommending an amendment to these hours to reopen on Fridays to the public.

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby adopts the following administrative office hours:

- Offices in the administrative wing of the governmental complex will be open to the public from 8:30 a.m. to 4:30 p.m. Monday through Friday.
- Offices in the administrative wing of the governmental complex will uniformly close for lunch breaks from 12:00 p.m. to 1:00 p.m.
- Employees will continue to work 40 hours per week, and administrative offices will be staffed from 8:00 a.m. to 5:00 p.m., Monday through Friday.

BE IT FURTHER RESOLVED, that, as adopted, the new operational hours will be amended in the Personnel Policy of Eaton County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO ADOPT OTHER POST-EMPLOYMENT
BENEFIT ASSUMPTIONS AND METHODOLOGY FOR 2025**

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Eaton County Board of Commissioners is responsible for reviewing and managing the Retirees Health Retirement Benefit Program, also known as the Post Employment-Benefits Program (OPEB); and

WHEREAS, this benefit program is a closed group benefit, for which Eaton County is responsible for management of the data and administration of the benefits on behalf of current eligible retirees and existing employees who may qualify for the benefit if they meet the original stipulated requirements; and

WHEREAS, the Board contracts with a vendor to perform the required Annual Actuarial Valuation (AAV) as required by law, part of the Board's due diligence is reviewing the Assumptions and Actuarial Methods employed in running the AAV for 2025.

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby affirms they have reviewed and approve the 2025 AAV Assumptions and Actuarial Methods to be used.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to work with the vendor to complete the AAV. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 16, 2026

RESOLUTION TO ADOPT FUND BALANCE POLICY

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Barber.

WHEREAS, a public entity's fund balance is essential to mitigate financial risks arising from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances; and

WHEREAS, the Eaton County Board of Commissioners (the Board) has determined the establishment of a Fund Balance Policy is a key element of the financial stability for the County; and

WHEREAS, under this Fund Balance Policy, the Board will additionally adopt an allocation structure for any Unassigned Fund Balance from the General Fund each year in accordance with this policy; and

WHEREAS, the Fund Balance Policy has been reviewed by legal counsel and recommended for approval by the Ways and Means Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the Eaton County Fund Balance Policy, effective immediately.

Roll call vote. Ayes: Commissioner Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Hansen, Holmes, and Mott. Nays: Shaver, Arndt, Toomey, Barber. Motion carried.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO ADOPT FISCAL YEAR 2026/27
FUND BALANCE ALLOCATION ABOVE 15% TARGETS**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Barber

WHEREAS, per the adopted Fund Balance Policy, the Board will adopt an allocation structure for any Unassigned Fund Balance from the General Fund each year in accordance with the policy; and

WHEREAS, if approved, the Local Tax Defense Fund will require the Board to adopt policy guidelines before any funding is expended; and

WHEREAS, for Fiscal Year 2026/27, the Board adopts the following allocation structure for the Unassigned Fund Balance above 15% as identified in the policy:

- One million seven hundred and ninety-nine thousand one hundred and twenty-two dollars (\$1,799,122) - MERS Defined Benefit Unfunded Liability; and
- Three hundred thousand dollars (\$300,000) - MERS Retiree Health Funding Vehicle; and
- One hundred thousand dollars (\$100,000) - Local Tax Defense Fund; and
- One million five hundred thousand dollars (\$1,500,000) - Compensatory Salary Study and Implementation.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners authorizes the Controller/Administrator to carry out the distribution and dedication of the identified unassigned fund balance towards the above allocation.

BE IT FURTHER RESOLVED, the Controller/Administrator is authorized to approve any necessary budget amendments and expenditures.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners or their designee be authorized to sign all of the necessary contracts or documents. Motion carried unanimously.

Roll call vote. Ayes: Commissioner Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Hansen, Holmes, and Mott. Nays: Shaver, Arndt, Toomey, Barber. Motion carried.

EATON COUNTY BOARD OF COMMISSIONERS**JULY 15, 2026****RESOLUTION TO APPROVE 2025/2026 BUDGET AMENDMENTS**

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner

WHEREAS, the Eaton County 2025/2026 Appropriations Act of September 17, 2025, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$5,000.00 or any amendment to increase the total budget of any fund or department in excess of \$5,000.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2025/2026 Eaton County Budget:

GENERAL FUND BUDGET AMENDMENTS**BOARD OF COMMISSIONERS – 101.101**

Increase	State Revenue – QHERPP	\$ 149,425
Increase	State Revenue – SBTE	\$ 84,250
Decrease	Fund Balance Carryover	\$ 233,675

To amend the total budget for the recognition of revenue from the State of Michigan related to the Qualified Heavy Equipment Rental Personal Property (QHERPP) Reimbursement Program and Small Business Tax Exemption (SBTE) Reimbursement Program.

TECHNOLOGY SERVICES – 101.228

No Budgetary Change	Personnel – Wages and Fringe Benefits	\$ 0
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To approve the reclassification of the Technical Services Specialist to a Procurement and Technology Services Specialist, the reclassification of a Field Services Technician to an Applications Administrator, and the addition of a Help Desk Manager; and to amend the 2025/2026 position allocation listing for these positions.

TREASURER – 101.253

Increase	Bank Service Charges	\$ 8,500
Decrease	Contingency	\$ 8,500

To amend the total budget for the increase in County banking fees.

SHERIFF – 101.301

Increase	State Revenue – PS Trust Fund	\$ 154,235
Decrease	Fund Balance Carryover	\$ 154,235

To amend the total budget for the recognition of revenue from the State of Michigan related to the Public Safety Trust Fund Revenue Sharing.

SHERIFF - CORRECTIONS – 101.301.51

Decrease	State Revenue – IDRP	\$ 94,500
Increase	Fund Balance Carryover (Use)	\$ 94,500

To amend the total budget for the recognition of the reduction in revenue from the State of Michigan related to the closure of the Intensive Detention Re-entry Program (IDRP) Jail-Based Housing Program.

DRAIN COMMISSIONER – 101.442

Increase	Personnel - Wages	\$ 16,040
Increase	Personnel - Fringe Benefits	\$ 18,930
Increase	Supplies and Other Services	\$ 15,000
Increase	Fund Balance Carryover (Use)	\$ 49,970

To amend the total budget for the addition of an Office Manager; and to amend the 2025/2026 position allocation listing for this position. Increases will also provide necessary furniture and equipment for the new position.

VETERAN SERVICES – 101.689

Increase	Personnel – Fringe Benefits	\$ 9,800
Decrease	Contingency	\$ 9,800

To amend the total budget for changes in employee health insurance benefit elections.

GENERAL FUND CONTINGENCY REPORTING

Beginning Balance	\$ 150,000
Treasurer – Other Services & Charges	- \$ 8,500
Veteran Services – Fringes	- \$ 9,800
Ending Contingency Balance	\$ 131,700

SPECIAL REVENUE FUND BUDGET AMENDMENTS

CONSTRUCTION CODE – 249

No Budgetary Change	Personnel – Wages and Fringe Benefits	\$ 0
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To acknowledge the budgetary change recommended for approval by the Ways and Means Committee, no budgetary changes were required to complete the request. Nays: Commissioner Barber. Motion carried.

EATON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2026

**RESOLUTION TO APPROVE AXON SERVICES AGREEMENT
FOR JUSTICE PREMIER PLUS**

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Arndt.

WHEREAS, the Prosecuting Attorney's Office and Public Defender's Office currently use Axon software; and

WHEREAS, the Sheriff's Office has upgraded to Axon Justice Premier Plus, which has caused inefficiencies within these offices; and

WHEREAS, the Prosecuting Attorney's Office and Public Defender's Office are requesting a budget amendment to purchase the new software in the current budget year, rather than in Fiscal Year 2026-27; and

WHEREAS, payment for the new Axon Justice Premier Plus software will be paid over multiple years from 2026 through 2035, per the contract schedule, at a total cost of \$283,980 for the Public Defender's Office and a total cost of \$496,500 for the Prosecutor's Office; and

WHEREAS, the Ways and Means Committee has reviewed the contract and recommends this purchase.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the contract for Axon Justice Premier Plus as described, and associated budget amendments for the year-one costs of \$23,624.65 for the Public Defender's Office and \$41,304.47 for the Prosecuting Attorney's Office.

BE IT FURTHER RESOLVED that the Controller/Administrator be authorized to approve any necessary budget amendments.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary contracts or documents. Nays: Commissioner Peek, Toomey, and Barber. Motion carried.