

EATON COUNTY BOARD OF COMMISSIONERS

March 18, 2026

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, March 18, 2026, including the availability of virtual attendance by the public.

Chairman Mott called the meeting to order at 6:00 p.m.

Commissioner Hansen gave the invocation.

The Pledge of Allegiance to the Flag was given by all.

Roll call. Commissioners present: Chris Arndt, Jason Peek, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Jim Mott, Frank Holmes, Keith Barber. Commissioners absent: Andy Shaver.

Commissioner Toomey moved the approval of the agenda as presented. Seconded by Commissioner Hansen. Motion carried unanimously.

Commissioner Droscha moved the approval of the organizational minutes of February 12, 2026, regular minutes, and February 18, 2026 special minutes and regular minutes. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Communications: County Planning Commission Annual Report (On file)

MDNR Trust Fund Application Public Comment for Rail to Trail Acquisition. Park Director Ethan Jacobs spoke regarding the project. There was no further comment.

Public Comment was offered by Delta Township resident Mary Clark.

Commissioner Barber moved the approval of #26-3-25 Resolution to Approve Entering into Memorandum of Understanding Between Eaton County Resource Recovery Department and Calhoun County Recycling and Solid Waste Department. Seconded by Commissioner Droscha. Motion carried unanimously. (On file)

Commissioner Barber moved the following two resolutions.

#26-3-26 Resolution to Approve Adoption of Agricultural Plastic Film Recycling Program. (On file)

#26-3-27 Resolution to Approve Entering into Memorandum of Understanding Between Eaton County Resource Recovery Department and Washtenaw County Conservation District. (On file)

Commissioner Toomey seconded both resolutions. Motion carried unanimously.

Commissioner Barber moved the following two resolutions.

#26-3-28 Resolution to Approve Entering into Memorandum of Understanding Between Eaton County Resource Recovery Department and Barry County Solid Waste Oversight Committee. (On file)

#26-3-29 Resolution to Approve Entering into Memorandum of Understanding Between Eaton County Resource Recovery Department and Clinton County Solid Waste Oversight Committee. (On file)

Commissioner Droscha seconded both resolutions. Motion carried unanimously.

Commissioner Barber moved to approve a Public Works and Human Services Committee Appointment.

Community Corrections Advisory Board (CCAB) Appointment

Jacqueline Wood – partial term expiring 12/31/2027

Seconded by Commissioner Toomey. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of #26-3-30 Resolution to Approve Eaton County Central Dispatch No-Preference Wrecker Policy. Seconded by Commissioner Haskell. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-3-31 Resolution to Approve Agreement for Physician Services at the Eaton County Youth Facility. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of the following agreements.

The Managed Assigned Counsel Coordinator Agreement. (On file)

The Contract Attorney Agreements. (On file)

Assigned Counsel Payment Policy. (On file)

Commissioner Christensen seconded the above agreements. Motion carried unanimously.

Commissioner Droscha moved the approval of #26-3-32 Resolution to Approve Marijuana Operation and Oversight Grant Policy Admin Fee Exception Request. Seconded by Commissioner Haskell.

Roll call vote. Ayes: Arndt, Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Toomey, Hansen, Christensen, Mott, Holmes. Nays: Barber. Motion carried. (On file)

Commissioner Droscha moved the approval of #26-3-33 Resolution to Submit a Vote to the Electorate a Road Commission Local Roads and Streets Preservation and Improvements Millage. Seconded by Commissioner Barber. Discussion held. Roll call vote. Ayes: Ayes: Arndt, Peek, Haskell, Whitacre, Jones, Droscha, Toomey, Hansen, Christensen, Mott, Holmes, Barber. Nays: Pearl-Wright, Mudry. Motion carried. (On file)

Commissioner Droscha moved the approval of the Mobile Trailer Recycling Program Employment Contract. Seconded by Commissioner Christensen. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-3-34 Resolution to Authorize Application to the Michigan Department of Natural Resources (DNR) Trust Fund Program for an Acquisition Grant. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the following two resolutions.

Commissioner Droscha moved the approval of #26-3-35 Resolution to Approve Appraisal Services Contract – Accurate Assessing LLC. Seconded by Commissioner Holmes. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-3-36 Resolution for a Partial Termination of a PA116 Agreement McManus. Seconded by Commissioner Holmes. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval Labor Attorney Engagement Letter. Seconded by Christensen. Motion carried unanimously. (On file)

Commissioner Droscha moved the following two resolutions. Motion carried unanimously.

#26-3-37 Resolution to Approve Eaton Conservation District Memorandum of Understanding/Lease Agreement at the Eaton County 551 Office Building. (On file)

#26-3-38 Resolution to Approve the United States Department of Agriculture (USDA) Lease Renewal at the Eaton County 551 Office Building. (On file)

Commissioner Haskell seconded the above resolutions. Motion carried unanimously.

Commissioner Droscha moved the approval of #26-3-39 Resolution to Approve FY 2025/26 Budget Amendments. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-3-40 Resolution Amending the Eaton County Credit Card Policy. Seconded by Commissioner Whitacre. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #26-3-41 Resolution to Approve Controller/Administrator Employment Agreement with Ben Dawson. Seconded by Commissioner Arndt. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of claims as audited by the Ways & Means Committee for \$12,046,610.33 and to accept the report of previously authorized payments. Seconded by Commissioner Toomey. Motion carried unanimously. (On file)

Administrator's Report: Controller Ben Dawson expressed his appreciation for the approval of his contract. Dawson spoke on the administration's priorities moving into the future.

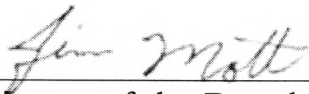
There were no Elected Official comments.

There was no Unfinished Business, Old Business, New Business.

Commissioner Comments: Commissioners Hansen, Mott, Droscha, Arndt offered comments.

Public Comment was offered by County residents Mary Clark, Eric Clubb, Adam Carroll, Barbara Rogers. Amy Etzel announced the Eaton County Trial Courts are hosting Law Day Open House and creative arts contest for local youth May 1st.

Chairman Mott adjourned the meeting to Regular Meeting on Wednesday, April 15, 2026, at 6:00 p.m.



Chairman of the Board of Commissioners



Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE ENTERING INTO
MEMORANDUM OF UNDERSTANDING BETWEEN EATON COUNTY RESOURCE
RECOVERY DEPARTMENT AND CALHOUN COUNTY RECYCLING AND SOLID
WASTE DEPARTMENT**

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Calhoun County Recycling and Solid Waste Department has requested a material management partnership with the Eaton County Resource Recovery Department due to current material storage deficiencies and vendor difficulties in Calhoun County; and

WHEREAS, Calhoun County will reimburse Eaton County the rate of (cost/pound) for recycled plastics collected in Calhoun County and delivered by Calhoun County to Eaton County's Sunfield Recycling Center, and relinquish any claim to the materials upon their eventual resale to market; and

WHEREAS, the Eaton County Resource Recovery Department and the Public Works and Human Services Committee have reviewed the proposed Memorandum of Understanding and are recommending its approval.

NOW, THEREFORE BE IT RESOLVED, that the County of Eaton approves entering into a Memorandum of Understanding with Calhoun County, and

BE IT FURTHER RESOLVED, that the Controller Administrator be authorized to approve any necessary budget amendments, material cost per pound fees, and any term extensions to the MOU/agreement; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

March 18, 2026

RESOLUTION TO APPROVE ADOPTION OF AGRICULTURAL PLASTIC FILM RECYCLING PROGRAM

Introduced by the Public Works and Human Services Committee

WHEREAS, the County is charged by Public Act 451, Part 115, as amended, Eaton County Solid Waste Management Plan Update of February 1999, to enhance the separation, collection, and utilization of materials to increase the percentage of the solid waste stream diverted; and

WHEREAS, the Eaton County Department of Resource Recovery operates collection programs, which divert recyclable materials from landfills; and

WHEREAS, agricultural operations are widely practiced and are a critical economic sector in the State of Michigan and in the County; and

WHEREAS, high and low density polyethylene film plastic waste is a common and frequent externality of agricultural operations; and

WHEREAS, this program was approved and operated as a Pilot Program since 2021 (per Resolutions #21-4-49, #22-4-45 and #23-5-49), and has grown to successfully recycle approximately 60,000 pounds of agricultural plastic a year; and

WHEREAS, the Department of Resource Recovery recommends continuing this program beyond the pilot phase; and

WHEREAS, the Department of Resource Recovery recommends a fee of \$0.08 per pound for materials sourced from Eaton County and a fee of \$0.12 per pound for materials sourced outside of Eaton County, to support the collection, processing, and management of the film plastic material; and

WHEREAS, the Public Works and Human Services Committee supports the continued operation of this program to increase the diversion of these materials from landfills and prevent unsafe means of disposal.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the continuation of the agricultural plastic film recycling program and the proposed fee structure; and

BE IT FURTHER RESOLVED, the Department of Resource Recovery will continue to provide data from this program for evaluation to consider its effectiveness, continuation, expansion, and/or modification to the Public Works and Human Services Committee.

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Toomey. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE ENTERING INTO
MEMORANDUM OF UNDERSTANDING BETWEEN EATON COUNTY RESOURCE
RECOVERY DEPARTMENT AND WASHTENAW COUNTY CONSERVATION DISTRICT**

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Toomey.

WHEREAS, the Washtenaw County Conservation District has requested a material management partnership with the Eaton County Resource Recovery Department due to the unavailability of agricultural plastic recycling programs within the State of Michigan; and

WHEREAS, the Washtenaw County Conservation District will reimburse Eaton County the rate designated (cost/pound) for agricultural plastics collected in Washtenaw County and delivered by Washtenaw County Conservation District to Eaton County's Sunfield Recycling Center, and relinquish any claim to the materials upon their eventual resale to market; and

WHEREAS, the Eaton County Resource Recovery Department and the Public Works and Human Services Committee have reviewed the proposed Memorandum of Understanding and are recommending its approval.

NOW, THEREFORE BE IT RESOLVED, that the County of Eaton approves entering into a Memorandum of Understanding with the Washtenaw County Conservation District, and

BE IT FURTHER RESOLVED, that the Controller Administrator be authorized to approve any necessary budget amendments, material cost per pound fees, and any term extensions to the MOU/agreement; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE ENTERING INTO
MEMORANDUM OF UNDERSTANDING BETWEEN EATON COUNTY RESOURCE
RECOVERY DEPARTMENT AND BARRY COUNTY SOLID WASTE OVERSIGHT
COMMITTEE**

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County has been awarded a Scrap Tire Recycling Grant from the Michigan Department of Environment Great Lakes and Energy (EGLE) designed to provide assistance in the removal of residential tires; and

WHEREAS, EGLE has encouraged regional partnerships as part of this grant award; and

WHEREAS, the Eaton County Resource Recovery Department and the Barry County Solid Waste Oversight Committee desire to form a partnership for this program through a Memorandum of Understanding (MOU); and

WHEREAS, the Eaton County Resource Recovery Department and the Public Works and Human Services Committee have reviewed the proposed MOU and are recommending its approval.

NOW, THEREFORE BE IT RESOLVED, that the County of Eaton approves entering into an MOU with the Barry County Solid Waste Oversight Committee; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE ENTERING INTO
MEMORANDUM OF UNDERSTANDING BETWEEN EATON COUNTY RESOURCE
RECOVERY DEPARTMENT AND CLINTON COUNTY DEPARTMENT OF WASTE
MANAGEMENT**

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County has been awarded a Scrap Tire Recycling Grant from the Michigan Department of Environment Great Lakes and Energy (EGLE) designed to provide assistance in the removal of residential tires; and

WHEREAS, EGLE has encouraged regional partnerships as part of this grant award; and

WHEREAS, the Eaton County Resource Recovery Department and the Clinton County Department of Waste Management desire to form a partnership for this program through a Memorandum of Understanding (MOU); and

WHEREAS, the Eaton County Resource Recovery Department and the Public Works and Human Services Committee have reviewed the proposed MOU and are recommending its approval.

NOW, THEREFORE BE IT RESOLVED, that the County of Eaton approves entering into an MOU with the Clinton County Department of Waste Management; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE EATON COUNTY CENTRAL DISPATCH
NO-PREFERENCE WRECKER POLICY**

MARCH 18, 2026

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Eaton County Central Dispatch is committed to protecting the general welfare and public interest of the community, through the expedient removal of disabled motor vehicles and debris from roadways and impacted areas; and

WHEREAS, Eaton County Central Dispatch has developed a No-Preference Wrecker Policy to safeguard the public interests against fraud, discrimination, and deception, and to protect property from theft and additional damage; and

WHEREAS, this Policy has been reviewed by legal counsel and approved by the Public Safety Committee; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the Eaton County Central Dispatch No-Preference Wrecker Policy, effective May 1, 2026. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE AGREEMENT
FOR PHYSICIAN SERVICES AT THE EATON COUNTY YOUTH FACILITY**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County Youth Facility requires the provision of medical services for the facility's youth residents; and

WHEREAS, per this Agreement, Physician services will be provided one day per week at a rate of \$90 per hour; and

WHEREAS, Eaton County will provide and maintain medical malpractice insurance coverage for services provided under and during the term of this Agreement; and

WHEREAS, this Agreement has been reviewed by legal counsel and approved by the Public Safety Committee and the Ways and Means Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners enter into an Agreement with Dr. Zachary Goldstein, D.O. for a period of April 1, 2026 through March 31, 2027 for the provision of medical services at the Eaton County Youth Facility; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign the Agreement. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE THE MARIJUNANA OPERATION AND
OVERSIGHT GRANT POLICY ADMIN FEE EXCEPTION REQUEST**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Eaton County Controller's Office, in partnership with the Barry-Eaton District Health Department (BEDHD), requests authorization from the Eaton County Board of Commissioners (the Board) to accept the grant award from the Department of Licensing and Regulatory Affairs Cannabis Regulatory Division; and

WHEREAS, only counties are eligible to apply for this funding; and

WHEREAS, this grant has a limitation on the administrative fee, it is requested that the Board authorize an override and allow for an exception to the Grants, Contracts, and Donations Policy Section 2 requirement; and

WHEREAS, the Ways and Means Committee is recommending approval of applying for this award in the amount of Forty-One Thousand and Fifty-Six dollars (\$41,056.00) and authorizes the exception to the 15% de minimis administrative revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board authorizes an exemption to the administrative fee policy for this grant in the current year, effective March 18, 2026.

BE IT FURTHER RESOLVED, the Chairperson of the Board, or their designee, be authorized to sign any necessary documents.

Roll call vote. Ayes: Arndt, Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Toomey, Hansen, Christensen, Mott, Holmes. Nays: Barber. Motion carried.

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION TO THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR) TRUST FUND
PROGRAM FOR AN ACQUISITION GRANT**

March 18, 2026

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Michigan Natural Resources Trust Fund (MNRTF) program has grant funds available to acquire property through the Department of Natural Resources; and

WHEREAS, our parks, trails, and recreation facilities are vitally important to establishing and maintaining the quality of life in Eaton County, ensuring the health of our residents, and contributing to the economic and environmental well-being of the county and region; and

WHEREAS, the Eaton County Parks Department desires to purchase property to develop a Charlotte Rail to Trail to create future access to Crandell Park for the citizens of Eaton County; and

WHEREAS, the Eaton County Parks Department is interested in applying for a grant through the MNRTF program to acquire the Charlotte Rail to Trail; and

WHEREAS, any future acceptance of the grant shall include a waiver/exception to the Eaton County Grants Policy as the grant does not allow for administrative funds; and

WHEREAS, the Michigan Natural Resources Trust Fund grant request amount would be no more than \$1,000,000 for this property/trail acquisition; and

WHEREAS, the Eaton Parks Department will commit to providing the required local match of 25% (not to exceed \$250,000) for a total estimated property purchase price not to exceed \$1,000,000.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners hereby supports the submission of an MNRTF Application for the acquisition of the Charlotte Rail to Trail to the DNR.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners, or their designee, be authorized to sign any necessary documents for the grant submission. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

RESOLUTION TO APPROVE APPRAISAL SERVICES CONTRACT

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Holmes.

WHEREAS, the Equalization Department has utilized an independent contractor to provide appraisal services to assist in completing the required annual appraisal of property within the county during the equalization process; and

WHEREAS, the Department wishes to continue to utilize these services and is requesting authorization to enter into an agreement with Accurate Assessing LLC; and

WHEREAS, the Ways and Means Committee has reviewed and is recommending the approval of the appraisal services contract (attached) for a one year period commencing February 18, 2026; and

WHEREAS, the proposed contract is for the maximum amount of \$26,600.

NOW, THERFORE, BE IT RESOLVED, the Board of Commissioners approves the contract for appraisal services with Accurate Assessing LLC; and

THEREFORE, BE IT RESOLVED, the Equalization Director is authorized to execute the contract renewal agreement on the behalf of the County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

March 18, 2026

RESOLUTION FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT
RIGHTS AGREEMENT
-WITH PRE-EXISTING STRUCTURE-

At a regular meeting of the Eaton County Board of Commissioners, Eaton County, Michigan, held at the County Courthouse of said County on the 18th day of March 2026 at 6 o'clock P.M. Eastern Standard Time.

PRESENT: Commissioners Chris Arndt, Jason Peek, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Jim Mott, Frank Holmes, Keith Barber.

ABSENT: Commissioner Andy Shaver.

The following resolution was offered by Commissioner Droscha and seconded by Commissioner Holmes.

WHEREAS, on January 30, 2026, Eaton County Clerk received a request from Jerry McManus for approval to have a certain parcel released from **Farmland Development Rights Agreement number 23-12340-123168** which was executed in accordance with the provisions of PA 116 of 1974, commonly known as the Farmland and Open Space Preservation Act ("The Act"); and

WHEREAS, Eaton County Board of Commissioners has reviewed this request and determined that at least one structure located on the parcel was present prior to the original execution of said agreement; and

WHEREAS, the parcel proposed for release from the agreement does not exceed the maximum five acres in size; and

WHEREAS, Eaton County, as zoning authority for Brookfield Township, finds that the request for release of the particular parcel is acceptable;

NOW THEREFORE BE IT RESOLVED, by the Eaton County Board of Commissioners as follows:

- (1) That the Eaton County Board of Commissioners hereby approves the request to release the following described piece of property from said Farmland Development Rights Agreement,

A parcel of land in the southeast ¼ of section 28, Town 1 North Range 4 West, Eaton County Michigan described as:

Beginning at the south ¼ corner of section 28, Town 1 North Range 4 West, Brookfield Township; thence N00°24'02"E along the North and South ¼ line of said section, 650.00

feet; thence S89° 26'48"E parallel with the South line of said section 360.00 feet; thence S00°24'02"E 410.00 feet; Thence S34°36'30"W 168.98 feet; thence S00°24'02"W 100.00 feet to said south section line; thence N89°26'48"W along said section line, 265.00 feet to the point of beginning.

Subject to rights of the public and any governmental unit in any part thereof taken used or deeded for street, road or highway purposes

Subject to easements and restrictions of record

and

(2) That the Eaton County Board of Commissioners hereby certifies that at least one structure located on the certain piece of property was present prior to the original execution of said Farmland Development Rights Agreement.

(3) That the Eaton County Clerk is hereby directed to transmit certified and sealed copies of this resolution to the person making the request and to the Farmland Unit of the MI Dept. of Agriculture.

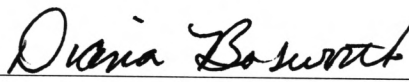
ADOPTED:

YEAS: Commissioners Arndt, Peek, Haskell, Pearl-Wright, Whitacre, Mudry, Jones, Droscha, Toomey, Hansen, Christensen, Mott, Holmes, Barber.

NAYS: None.

State of Michigan)
)ss.
County of Eaton)

I, the undersigned, the duly qualified and acting County Clerk for Eaton County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Eaton County Board of Commissioners of said County at a regular meeting held on the 18th day of March 2026.

Signed: 
Diana Bosworth, County Clerk

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE THE EATON COUNTY CONSERVATION
DISTRICT MOU/LEASE AGREEMENT AT THE
EATON COUNTY 551 OFFICE BUILDING**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Eaton County Conservation District requests a Memorandum of Understanding (MOU) to lease space in the Eaton County 551 Office Building, Suite 1; and

WHEREAS, the Conservation District is requesting to occupy 655 square feet of office and common space at a cost of \$17.85 per square foot (all inclusive); and

WHEREAS, the Ways and Means Committee is recommending approval of an MOU for 655 square feet of leased office space.

NOW, THEREFORE, BE IT RESOLVED, that the Board approves leasing space as described above for a term of seven (7) years, to the Eaton County Conservation District, beginning May 1, 2026, through December 31, 2032 and that the Controller/Administrator be authorized to sign the lease. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

**RESOLUTION TO APPROVE THE UNITED STATES
DEPARTMENT OF AGRICULTURE (USDA) LEASE RENEWAL
AT THE EATON COUNTY 551 OFFICE BUILDING**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the USDA has been leasing space in the Eaton County 551 Office Building since 1993; and

WHEREAS, the USDA is desirous of extending the current lease through December 2030; and

WHEREAS, the USDA is requesting the extension (under the same terms and conditions as currently exist, 3295 square feet at a cost of \$22.50 per square foot (all inclusive); and

WHEREAS, the Ways and Means Committee is recommending the lease extension (Lease Amendment #10).

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the lease extension as described above effective beginning January 1, 2026 through December 31, 2030 and the Controller be authorized to sign the lease. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS**MARCH 18, 2026****RESOLUTION TO APPROVE 2025/2026 BUDGET AMENDMENTS**

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County 2025/2026 Appropriations Act of September 17, 2025, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$5,000.00 or any amendment to increase the total budget of any fund or department in excess of \$5,000.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2025/2026 Eaton County Budget:

GENERAL FUND BUDGET AMENDMENTS**CONTROLLER – 101.172**

Increase	Salaries	\$ 125,810
Increase	Fringe Benefits	\$ 101,820
Increase	Other Services & Charges	\$ 25,000
Increase	Furniture & Equipment	\$ 75,000
Increase	Fund Balance Carryover (Use)	\$ 327,630

BUILDING & GROUNDS – 101.265

Increase	Repairs & Maintenance	\$ 35,000
Increase	Fund Balance Carryover (Use)	\$ 35,000

To increase total budget for the reclassification of the Payroll Specialist to a Payroll and Benefits Manager, and the addition of two positions: a Budget and Finance Manager, a Human Resources Administrator; and to amend the 2025/2026 position allocation listing for these positions. Increases will also provide necessary furniture, equipment, and office space for the new positions.

TREASURER – 101.253

Increase	Salaries	\$ 3,000
Increase	Fringe Benefits	\$ 775
Increase	Fund Balance Carryover (Use)	\$ 3,775

To increase total budget for the reclassification of the Deputy Treasurer to a Drain Coordinator/Senior Deputy Treasurer and the Foreclosure Coordinator to a Foreclosure Coordinator/Land Bank Specialist, and to amend the 2025/2026 position allocation listing for these positions.

COMMUNITY SERVICES – 101.721

Decrease	Salaries	\$ 12,760
Decrease	Fringe Benefits	\$ 12,160
Decrease	Fund Balance Carryover	\$ 24,920

To decrease total budget for the reclassification of the Intergovernmental Affairs Director to a Community Services Administrator and to amend the 2025/2026 position allocation listing for this position.

SPECIAL REVENUE FUND BUDGET AMENDMENTS

COMPUTER FUND - 226

Increase	Other Services & Charges	\$ 141,250
Increase	Fund Balance Carryover (Use)	\$ 141,250

To increase budget to re-authorize appropriation for technology projects in progress from FY2024/25.

CONSTRUCTION CODE FUND - 249

Increase	Other Services & Charges	\$ 5,000
Increase	Fund Balance Carryover (Use)	\$ 5,000

To increase budget to for the implementation of Axon Body Cameras and associated technology for employee use during inspections and fieldwork.

INDIGENT DEFENSE FUND - 260

Increase	Proceeds from Borrowing (SBITA's)	\$ 49,500
Increase	Fund Balance Carryover (Use)	\$ 38,500
Increase	Wages & Fringes	\$ 0
Increase	Other Services & Charges	\$ 13,500
Increase	Computer Capital Expenses (SBITA's)	\$ 49,500
Increase	Transfers Out (Computer Fund)	\$ 25,000

COMPUTER FUND - 226

Increase	Computer Equipment	\$ 25,000
Increase	Transfers In (Indigent Defense)	\$ 25,000

To increase budget for technology and capital projects and to amend the 2025/2026 position allocation listing for the creation of the John Deming Fellowship Program, as requested by the Public Defender. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS
RESOLUTION TO AMEND THE EATON COUNTY CREDIT CARD POLICY

MARCH 18, 2026

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Whitacre.

WHEREAS, Public Act 266 of 1995 became effective January 8, 1996 authorizing the use of credit cards by local units of government for appropriate expenses.

WHEREAS, Eaton County approved a credit card policy on December 16, 2009 (Resolution #09-12-133) and amended the policy on September 21, 2011 (Resolution #11-9-81); and

WHEREAS, the Ways and Means Committee has reviewed the amendments as proposed by the Eaton County Controller's Office and is recommending approval.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the Eaton County Credit Card Policy as amended; and

BE IT FURTHER RESOLVED, that County credit cards may continue to be used for the purchase of goods and services necessary per this Policy to carry out official business under the Eaton County General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Controller/Administrator is authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2026

RESOLUTION TO APPROVE EMPLOYMENT AGREEMENT

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Arndt.

WHEREAS, the Board of Commissioners has determined that it is the County's interest to enter into an employment agreement for Ben Dawson to be hired as its Controller/Administrator; and

WHEREAS, the attached agreement has been developed and reviewed by County legal counsel; and

WHEREAS, the Ways and Means Committee has reviewed and recommended approval of the attached three-year employment agreement.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the employment agreement with Ben Dawson; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign the agreement. Motion carried unanimously.