

EATON COUNTY PLANNING COMMISSION

NOTICE OF MEETING:

DATE: March 3, 2026

TIME: 7:00 p.m.

PLACE: Eaton County Courthouse, Board of Commissioner's Room,
1045 Independence Blvd., Charlotte, MI 48813

AGENDA:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Notice Requirement
5. Approval of Agenda **March 3, 2026**
6. Nominations and Elections of Chairperson, Vice Chairperson and Secretary
7. Approval of Minutes **December 2 & 3, 2025**
8. Public Comments
9. Public Hearings of Conditional Use Permit and District Change Amendment Applications:

CU-3-1-26: Request by William Woods & Stephen Woods for a Conditional Use Permit to operate a Construction Contractors Establishment and Storage of Heavy Equipment (timber and firewood sale and storage) per Zoning Ordinance Section 14.29 at 388 W. Grand Ledge Highway, Section 1 of Roxand Township.

Postponed from December 2, 2025 meeting:

CU-3-24-1: Request by Terry Smyth for a Change of Conditions of an existing Conditional Use Permit which allows for the construction of a new two story building to be used for the operation of a convenience store, gas station, and bar/restaurant per the following sections of the Zoning Ordinance: 5.3.7 G General Retail Sales, 5.3.18 R Restaurants and 14.19 Motor Fuel Service Station at 8587 Narrow Lake Road, Section 28, Brookfield Township. Specifically, the requested change is to allow for the adjustment of additional property for storm water management and a larger structure to accommodate fire suppression tanks.

DCA-12-25-5: Request by Terry Smyth & Canda Jean Anthony Trust for a District Change Amendment to change the zoning of a portion of a property located at 3009 Luella Lane from Low Density Residential (R-1) to Local Business (C-1) which will be adjusted to the property located at 8587 Narrow Lake Road, Section 28 of Brookfield Township. The portion of the property to be rezoned is legally described as: Lots 1, 2 and the West 15.00 feet of Lot 3 of the Assessor's Plat of Narrow Lake as recorded in Liber 6, Page 32, Eaton County Register of Deeds, Brookfield Township, Eaton County, Michigan.

10. Farmland Preservation (PA 116) Applications: 1 application to join and 1 application to remove 5 acres
11. Other Business:
 - a. Review of 2025 Planning Commission Annual Report
 - b. Review and appointment of committee members

Planning Commission Agenda
March 3, 2026

12. Reports:

- a. Department of Construction Codes & Planning and Zoning
- b. Zoning Ordinance Committee
- c. Board of Appeals

13. Public Comments

14. Upcoming Case(s): There are two applications to be heard at the April 7, 2026 meeting.

15. Adjournment

The meeting will be available via YouTube for viewing and listening purposes only, by using the following link: <https://www.youtube.com/@EatonCounty1837-mi/live>