

Eaton County Community Corrections Advisory Board Meeting (CCAB)
October 19, 2022

Members Present: Honorable Janice K. Cunningham, Honorable Julie A. O'Neill, Honorable John D. Maurer as a designee for Honorable Thomas Byerley, Prosecuting Attorney Doug Lloyd, Eaton County Commissioner Jeremy Whittum, Steve Siegrist, Clint Auer, John Boles, Tim Havis as a designee for Defense Attorney Matthew Newburg, Dave Nakfoor as a designee for Brenda Rayle, Colette Scrimger, and Undersheriff Jeff Cook as a designee for Sheriff Tom Reich.

Members Absent: Paul Brentar, Chief of Charlotte Police Department, Alicia Wesolek, Community Mental Health, Honorable Thomas Byerley, Sheriff Tom Reich, Matthew Newburg, Brenda Rayle.

Others Present: CCAB Manager Melanie Achenbach, Honorable Kelly E. Morton, Anne Howarth, Christy Richards, Elizabeth Hoogstra, Kathy Brooks, Amy Etzel, Connie Sobie, Peter Klein, Shelly Rasmussen, Tyler Willison, Heidi Kirchen, Amanda Pollard, Lyonel Woolley, and Melissa Ballard.

Call to Order:

Honorable Janice K. Cunningham called the meeting to order at 11:31 am.

Approval of the minutes:

Honorable Janice K. Cunningham asked for a motion to approve the July 20, 2022 minutes as prepared. Prosecuting Attorney Doug Lloyd **motioned to approve**, Honorable John D. Maurer **seconded the motion**, and the **motion passed** unanimously.

Action Item: Voting on the FY22 Quarter 4 Report:

CCAB Manager Melanie Achenbach presented the year-end report. We surpassed our projections for new enrollments in most programs. Moto FY22 reached 55% utilization as we had to cancel one session (COVID-related) and 5-Day Housing reached 50% utilization as this program has a very specific target population. The 5-Day Housing program's utilization would increase if Felony Sobriety Court participants started serving their upfront jail time at plea and therefore would have a substance abuse assessment completed while they are incarcerated in the Eaton County Jail.

Expenditures for the OCC Grant were 85% of the total FY22 grant. Eaton County Commissioner Jeremy Whittum asked if the unspent funds affect our future grant awards. Director Melanie Achenbach advised Commissioner Whittum that the amount of funds Eaton County received from the OCC Grant for FY23 was \$10,000 more than we received during FY22.

Honorable Janice K. Cunningham asked for a **motion to approve** the FY22 Quarter 4 report. Prosecuting Attorney Doug Lloyd **motioned to approve**, Honorable John D. Maurer **seconded the motion**, and the **motion passed** unanimously.

Vacant Positions on CCAB:

Open Positions: Communications Media and Workforce Investment Board

Proposed Amendments to the CCAB By-Laws:

As a follow-up to last meeting's discussion regarding Community Correction Advisory Board members, Director Melanie Achenbach reviewed both the Eaton County CCAB By-laws as well as the current PA-511 Act. As written, our By-laws indicate the member of the general public currently serving on our CCAB is not a voting member. Prosecuting Attorney Doug Lloyd mentioned that we need to define a designee. Honorable Janice K. Cunningham mentioned that a designee is another person in the flesh, and a proxy would be a paper vote submitted. Discussion held. The issue was tabled until more research could be conducted and will be on the next CCAB meeting's agenda.

Honorable Janice K. Cunningham asked for a **motion to approve** the proposed amendments to the CCAB By-laws, which makes the general public representative a voting member of the CCAB. Prosecuting Attorney Doug Lloyd **motioned to approve** the amended By-laws. Honorable Julie A. O'Neill **seconded the motion**, and the **motion** passed unanimously.

New Business:

FY22 and FY23 Funding

CCAB Director Melanie Achenbach reported that we received the following grant awards for our programs.

- OCC received \$130,000 FY23, received \$120,000 FY22 - \$10,000 increase
- ACDC received \$114,000 FY23, received \$114,000 FY22 – no change
- Sobriety received \$86,000 FY23, received \$83,000 FY22 - \$3,000 increase
- Veteran received \$45,000 FY23, received \$23,000 FY22 but also utilized unspent funds from FY21 (approximately \$26,000), \$49,000 total - \$4,000 decrease
- SSSP received \$94,000 FY23, received \$94,000 FY22 – no change
- District received \$33,000 FY23, received \$33,000 FY22 – no change

Honorable Janice K. Cunningham mentioned that our grants did very well because of our teams. It was also stated that all of our Problem-Solving Courts are now certified by the State Court Administrator's Office (SCAO).

FY23 Scheduled CCAB Meetings:

We are required to hold 4 meetings per year as a contractual condition of our grant

- January 25, 2023 Voting meeting on the FY23 Q1 Report
- April 26, 2023 Voting meeting on the FY23 Q2 Report and FY23 OCC Grant Application
- July 26, 2023 Voting meeting on the FY23 Q3 Report
- October 25, 2023 Voting meeting on the FY23 Q4 Report

Specialty Courts Update:

ACDC – Christy Richards. During FY22, there were 25 participants admitted into the program, and 10 participants successfully completed the program. There are currently 17 active participants reporting, with nine participants currently in residential treatment. There are 4 participants who have been screened and are awaiting sentencing.

J. Sauter Veterans Treatment Court – Tyler Willison. During FY22, there have been nine participants admitted to the program. Currently, there are nine active participants reporting. One participant successfully

completed the program during FY22. Honorable Janice K. Cunningham wanted to inform us that on November 7, 2023 at 3:30 p.m. there will be a celebration for Veterans if anyone would like to attend.

Felony DWI Court – Honorable John D. Maurer. The program is running wonderfully. We had a graduation with lots of participants. Phase 5 participants are now being mentors to Phase 1 and 2 participants. Peter Klein. There are currently 24 active participants in the program, with 15 participants who were admitted to the program during FY22. There were ten participants who successfully completed the program during FY22 and five participants who have been screened and are awaiting sentencing.

Swift & Sure – Tyler Willison. There are currently 23 active participants. During FY22 there were 13 participants admitted to the program, and two successfully completed the program. There are three more participants who have been approved for program entry and are awaiting admission.

56-A District Hybrid Court – Honorable Julie A. O'Neill. I want to thank CCAB Manager Melanie Achenbach for all her help with the Hybrid Court. We had a graduation this morning and had no violations. Anne Howarth. There were 16 participants admitted to the program during FY22. We had an 81% successful completion rate with 21 participants who successfully completed the program. There are currently 19 active participants and four who have been referred for screening.

56-A Domestic Violence Court – Honorable Kelly E. Morton. Participants are helping each other and are holding each other accountable during review hearings. Liz Hoogstra. There has been one new participant admitted to the program during the 4th quarter of FY22. There are currently 23 active participants in the program. There have been two successful discharges during the 4th quarter of FY22, and two unsuccessful discharges. We anticipate there will be two more participants who successfully complete the program during the first quarter of FY23.

Truancy Court – Amanda Pollard – FY22, we had 26 participants, 23 of whom completed the program successfully, an 88% success rate. We have three participants who will complete the program next month. The kids are attending school full-time and we have been helping by giving them gas cards to support them. This program also helps keep these kids out of adult court programs.

Honorable Janice K. Cunningham asked for a **motion to adjourn**. Prosecuting Attorney Doug Lloyd **motioned to adjourn**, Honorable John D. Maurer **seconded the motion**, and the **motion passed** unanimously.

Meeting adjourned: 12:03 pm.

Next Meeting:

January 25, 2023 at 11:30 am