

EATON COUNTY BOARD OF COMMISSIONERS
November 19, 2025

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, November 19, 2025, including the availability of virtual attendance by the public.

Vice Chairman Droscha called the meeting to order at 6:00 p.m.

Commissioner Shaver gave the invocation.

The Pledge of Allegiance to the Flag was given by all.

Roll call. Commissioners present: Andy Shaver, Chris Arndt, Jason Peek, Brandon Haskell, , Jeanne Pearl-Wright, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Frank Holmes, Keith Barber.
Commissioners absent: Jane M. Whitacre, Jim Mott.

Commissioner Barber moved the approval of the agenda as amended. Seconded by Commissioner Haskell. Motion carried unanimously.

Commissioner Barber moved the approval of October 15, 2025 regular meeting minutes as presented. Seconded by Commissioner Hansen. Motion carried unanimously.

Communications: Leelanau County Resolution Opposing DHHS Plan to Implement Competitive Procurement Process for PIHP. Letter from Kalamo Township Supervisor. Letter from Sunfield Township. Letter from Chester Township.

Presentation by Nicole Noll-Williams, Capital Region Airport Authority.

Public Comment: Brett Ramey Kalamo Township Supervisor spoke regarding planning and zoning.

Joel Watson, Eaton County Jail pastor and representative of Preach to the Forgotten spoke regarding the program. Marlena Bernhiesel, Eaton County resident, spoke regarding the Starting over for Success program. Jack Owens, Vermontville Supervisor spoke regarding loss of school resource officers and planning and zoning services.

Commissioner Barber moved the approval of #25-11-108 Resolution to Approve DCA-10-25-4. Seconded by Commissioner Hansen. Motion carried unanimously. (On file)

Commissioner Barber moved the approval of #25-11-109 Resolution to Authorize Application to the Department of Natural Resources for a Fisheries Habitat Grant. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Barber moved the approval of #25-11-110 Resolution to Appoint Deputy County Medical Examiner. Seconded by Commissioner Christensen. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of #25-11-111 Resolution to Approve Major Crimes Task Force Agreement. Seconded by Commissioner Peek. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of #25-11-112 Resolution to Approve Mutual Aid Agreement. Seconded by Commissioner Peek. Motion carried unanimously. (On file)

Commissioner Holmes moved the approval of the Public Safety Committee Appointments.

Community Corrections Advisory Board

Rebekah Condon – Substance Abuse Representative

Seconded by Commissioner Peek. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of the 2025 Apportionment Report. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #25-11-113 Resolution to Renew Appointment of Designated Assessor and Approve Designated Assessor Interlocal Agreement, P.A. 660 of 2018. Seconded by Commissioner Mudry. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #25-11-114 Resolution to Approve Remonumentation Representative Contract. Seconded by Commissioner Mudry. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval MERS Groups Amortization Extension. Seconded by Commissioner Haskell. Discussion held. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of claims as audited by the Ways & Means Committee for \$32,691,166.49 and to accept the report of previously authorized payments. Seconded by Commissioner Toomey. Motion carried unanimously.

Commissioner Droscha moved the approval of #25-11-115 Resolution to Approve 2025/26 Budget Amendments. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Administrator's Report: No additional report.

Elected Official Comment: Sheriff Reich spoke regarding the loss of out-county road patrol. Treasurer Reynnet spoke regarding the County Land Bank. He also spoke regarding the purchase of the Horner Mill in Eaton Rapids.

Commissioner Comments: Commissioner Shaver spoke as the new District 1 representative. Commissioner Toomey stated the Dimondale Holiday Craft show will be held on November 21st and 22nd with the Christmas tree lighting on November 23rd. He stated the local pantry food distribution will be held on November 21st. Commissioner Christensen spoke regarding Charlotte Small Business Saturday, and parade will be held November 29th. Friends of Eaton County Animals will be participating. Helping Hands food pantry is currently in need of donations.

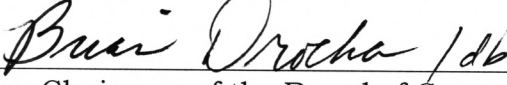
There was no Unfinished Business or Old Business

New Business:

Commissioner Droscha moved to uphold the denial of Freedom of Information Act (FOIA) Appeal 172-4904. Seconded by Commissioner Shaver. Motion carried unanimously. (On file)

Public Comment: Amy Etzel, Family Court Administrator stated that November is National Adoption Month. She announced that Judge Amanda Pollard will preside at the Michigan Supreme Court with Chief Justice Cavanagh and Justice Thomas on Adoption Day November 25th at the Hall of Justice in Lansing.

Chairman Mott adjourned the meeting to the next regular meeting on Thursday, December 17, 2025, at 6:00 p.m.



Vice Chairman of the Board of Commissioners



Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

November 19, 2025

RESOLUTION TO APPROVE DCA-10-25-4

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Hansen.

PREAMBLE: The Eaton County Land Development Code, an Ordinance adopted by the Commissioners of the County of Eaton pursuant to Public Act 183 of 1943, and administered pursuant to Public Act 110 of 2006, may be amended from time to time by following procedures outlined in Article 13 of the Development Code.

WHEREAS, Deborah Converse and James Plank initiated a petition to change the Land Development District (zoning) designation for a .64 acre portion of property located at 8850 Lawrence Highway, Section 10, Kalamo Township which will be adjusted to property located at 8990 Lawrence Highway from Limited Agricultural (LA) to Local Business (C-1); and

WHEREAS, the Eaton County Planning Commission held a duly advertised and noticed public hearing on **October 7, 2025**; and

WHEREAS, the Eaton County Planning Commission found the requested amendment to be consistent with the required findings of fact (Items A through G) contained in Section 13.6 of the Eaton County Land Development Code; and

WHEREAS, the Eaton County Planning Commission has taken action on **October 7, 2025** to recommend the approval of the request for change in the Land Development District designation.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of the County of Eaton, Michigan having considered the findings of facts and recommendations hereby:

APPROVES the request by Deborah Converse and James Plank who initiated a petition to change the Land Development District (zoning) designation for a .64 acre portion of property located at 8850 Lawrence Highway, Section 10, Kalamo Township which will be adjusted to property located at 8990 Lawrence Highway from Limited Agricultural (LA) to Local Business (C-1); The property is legally described as:

A parcel of land in the Southwest 1/4 of Section 10, T2N, R6W, Kalamo Township, Eaton County, Michigan, described as: Commencing at the Southwest Corner of said Section 10; thence S88°17'11"E along the South Section line 264.07 feet to the point of beginning; thence N00°12'34"W 167.47 feet; thence N88°49'20"W 256.87 feet; thence N55°31'30"W 9.58 feet to the West Section line; thence N00°27'43"W along said West line 53.74 feet; thence S88°49'20"E 310.84 feet; thence S04°44'59"E 228.22 feet to said South line; thence N88°17'11"W along said South line 63.94 feet to the point of beginning; said parcel containing 0.64 acre more or less; said parcel subject to a right of way for road purposes along Ionia Road and M-79/Lawrence Highway; said parcel subject to all easements and restrictions if any.

At the regular meeting of the Eaton County Board of Commissioners on November 19, 2025 the Resolution regarding the approval of said request was adopted.

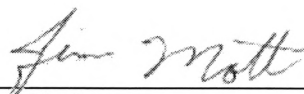
Those voting Aye: Commissioners Shaver, Arndt, Peek, Haskell, Pearl-Wright, Mudry,
Jones, Droscha, Toomey, Hansen, Christensen, Holmes, and Barber.

Those voting Nay: None

Abstention: None

Absent: None

Motion carried.



Jim Mott, Chairman
Eaton County Board of Commissioners

I hereby certify that the above Ordinance amending the Eaton County Land Development Code, which was approved, is a true and correct copy of that recorded in the official minutes of November 19, 2025 of the Eaton County Board of Commissioners.



Diana Bosworth, Clerk
Eaton County Board of Commissioners

EATON COUNTY LAND DEVELOPMENT CODE

ZONING ORDINANCE AMENDMENT DCA-10-25-4

District Change Amendment DCA-10-25-4 to amend the Zoning District Maps of the Land Development Code (Zoning Ordinance) of Eaton County, as enacted in 1981 pursuant to the provisions of Public Act 110 of 2006, as amended.

An application for a District Change Amendment to change a Land Development District designation on the Official Land Development District Map (Map Amendment) has been submitted by Deborah Converse and James Plank who initiated a petition to change the Land Development District (zoning) designation for a .64 acre portion of property located at 8850 Lawrence Highway, Section 10, Kalamo Township which will be adjusted to property located at 8990 Lawrence Highway from Limited Agricultural (LA) to Local Business (C-1) which is legally described as:

A parcel of land in the Southwest 1/4 of Section 10, T2N, R6W, Kalamo Township, Eaton County, Michigan, described as: Commencing at the Southwest Corner of said Section 10; thence S88°17'11"E along the South Section line 264.07 feet to the point of beginning; thence N00°12'34"W 167.47 feet; thence N88°49'20"W 256.87 feet; thence N55°31'30"W 9.58 feet to the West Section line; thence N00°27'43"W along said West line 53.74 feet; thence S88°49'20"E 310.84 feet; thence S04°44'59"E 228.22 feet to said South line; thence N88°17'11"W along said South line 63.94 feet to the point of beginning; said parcel containing 0.64 acre more or less; said parcel subject to a right of way for road purposes along Ionia Road and M-79/Lawrence Highway; said parcel subject to all easements and restrictions if any.

WHEREAS, the Eaton County Planning Commission held a duly advertised and noticed public hearing on **October 7, 2025**; and

WHEREAS, the Eaton County Planning Commission has taken action on **October 7, 2025** to recommend approval of the map amendment:

WHEREAS, after careful consideration of the amendment, the Eaton County Board of Commissioners approved the aforementioned map amendment as follows:

Yeas	15
Nays	0
Abstaining	0
Absent	2

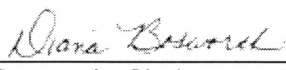
I, Diana Bosworth, Clerk for the County of Eaton, do hereby certify that the above and foregoing is a true copy of the amendment to the Zoning District Maps of the Eaton County Land Development Code (Zoning Ordinance), as amended and passed by the Eaton County Board of Commissioners on **November 19, 2025** and now on record in the office of the Clerk of said County.

IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of said County at the City of Charlotte, Michigan, the

____ 19 ____ day of November, 2025



Jim Mott, Chairman
Eaton County Board of Commissioners



Diana Bosworth, Clerk
Eaton County Board of Commissioners

LIMITED AGRICULTURAL (LA) CHANGED TO LOCAL BUSINESS (C-1)



Legend

Zoning Code

- LA
- R1
- R2
- C1
- C2
- I
- RC



Eaton County Department of Construction
Codes & Planning and Zoning

Permit: DCA-10-25-4
Township: Kalamo

A parcel of land in the Southwest 1/4 of Section 10, T2N, R6W, Kalamo Township, Eaton County, Michigan, described as: Commencing at the Southwest Corner of said Section 10; thence S88°17'11"E along the South Section line 264.07 feet to the point of beginning; thence N00°12'34"W 167.47 feet; thence N88°49'20"W 256.87 feet; thence N55°31'30"W 9.58 feet to the West Section line; thence N00°27'43"W along said West line 53.74 feet; thence S88°49'20"E 310.84 feet; thence S04°44'59"E 228.22 feet to said South line; thence N88°17'11"W along said South line 63.94 feet to the point of beginning; said parcel containing 0.64 acre more or less; said parcel subject to a right of way for road purposes along Ionia Road and M-79/Lawrence Highway; said parcel subject to all easements and restrictions if any.

Jim Mott

Jim Mott, Chairman
Eaton County Board of Commissioners

Date: November 19, 2025

Diana Bosworth

Diana Bosworth, Clerk
Eaton County Board of Commissioners

Date: November 19, 2025

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE APPLICATION TO THE
MICHIGAN DEPARTMENT OF NATURAL RESOURCES (DNR)
FISHERIES HABITAT GRANT PROGRAM**

November 19, 2025

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Michigan Department of Natural Resources (DNR) has grant funds available through the Fisheries Habitat Grant Program (FHGP); and

WHEREAS, FHGP funding is available to support activities to benefit fisheries, aquatic resources, and the public, including habitat conservation for fish and aquatic species and resource assessment studies; and

WHEREAS, the Eaton County Parks Department is interested in applying for a grant through the FHGP program to benefit fish habitat in the lake at Crandell Park; and

WHEREAS, the FHGP grant request amount would not exceed the amount of \$100,000.00; and

WHEREAS, the parks department will commit to providing the required local match of 10% (up to \$10,000.00) for a total estimated project cost of \$110,000.00.

NOW THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners hereby supports the submission of an FHGP Application to the DNR.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners, or their designee, be authorized to sign any necessary documents for the grant submission. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

NOVEMBER 19, 2025

RESOLUTION TO APPOINT DEPUTY COUNTY MEDICAL EXAMINER

Introduced by the Public Works and Human Services Committee

Commissioner Barber moved the approval of the following resolution. Seconded by Commissioner Christensen.

WHEREAS, the Board of Commissioners, by resolution created the Office of the County Medical Examiner; and

WHEREAS, Dr. Michael Markey, a duly licensed physician in the State of Michigan has been appointed as the County Medical Examiner to a contractual term expiring December 31, 2027; and

WHEREAS, Edward W. Sparrow Hospital, Department of Forensic Pathology has recommended and will assign Dr. Petra Rahaman M.D. to serve as a Deputy County Medical Examiner.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners appoint Dr. Petra Rahaman M.D., effective May 1, 2022, as Deputy County Medical Examiner to the remainder of the term, expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that the appointment of Dr. Petra Rahaman, as Deputy County Medical Examiner shall end effective December 31, 2027. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

November 19, 2025

**RESOLUTION TO APPROVE EATON COUNTY MAJOR CRIMES TASK
FORCE INTERAGENCY AGREEMENT**

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Peek.

WHEREAS, the Eaton County Major Crimes Task Force (Task Force) shall consist of the Eaton County Sheriff's Office, Charlotte Police Department, Grand Ledge Police Department, Eaton Rapids Police Department, and the Eaton County Prosecuting Attorney's Office; and

WHEREAS, the purpose of the Task Force is to provide objective, comprehensive investigations into Major Criminal incidents within the geographic boundaries of the member agencies within Eaton County; and

WHEREAS, the Public Safety Committee has reviewed the proposed Major Crimes Task Force Interagency Agreement and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed Major Crimes Task Force Interagency Agreement; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to execute said agreement for the County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

November 19, 2025

**RESOLUTION TO APPROVE EATON COUNTY LAW ENFORCEMENT
MUTUAL ASSISTANCE AGREEMENT**

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Peek.

WHEREAS, the Eaton County Law Enforcement Mutual Assistance Agreement shall be made up of the municipalities of: Eaton County, Bellevue, Charlotte, Eaton Rapids, Grand Ledge, Olivet, and Potterville; and

WHEREAS, all parties to this agreement recognize the mutual advantage and benefit in rendering to each other supplemental law enforcement services in the event of emergent need, or a special police need of the magnitude that has developed, appears to be developing, or is anticipated, where the emergent need, or a special police need is beyond the capabilities of a single police department and therefore requires the assistance of one or more of the other agencies; and

WHEREAS, the Public Safety Committee has reviewed the proposed Law Enforcement Mutual Assistance Agreement and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed Law Enforcement Mutual Assistance Agreement; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to execute said agreement for the County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

November 19, 2025

**RESOLUTION TO APPOINT DESIGNATED ASSESSOR AND APPROVE INTERLOCAL
AGREEMENT WITH LOCAL ASSESSING DISTRICTS**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Mudry.

WHEREAS, Eaton County is required to appoint a Designated Assessor in accordance with P.A. 660 of 2018 (“the Act”); and

WHEREAS, Eaton County is also required to enter in to an interlocal agreement with the local assessing districts in the County as defined in the Act; and

WHEREAS, the County has been notified that a majority of the assessing districts in the County have approved the language of the interlocal agreement for designated assessor services; and

WHEREAS, Tim Vandermark meets the qualifications in the Act to serve as the Designated Assessor.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners appoints Tim Vandermark as the Designated Assessor for Eaton County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners approves the interlocal agreement for Designated Assessor Services; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners is authorized to sign the interlocal agreement. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

November 19, 2025

**RESOLUTION TO APPOINT COUNTY
REMONUMENTATION REPRESENTATIVE
AND RELATED CONTRACT**

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Mudry.

WHEREAS, pursuant to Section 9 of PA 345 of 1990, the State Survey and Remonumentation Act, the Board of Commissioners is authorized to appoint a County Representative for all surveying projects in Eaton County approved or initiated by the State Survey and Remonumentation Commission; and

WHEREAS, the Ways & Means Committee is recommending entering into a contract with Ryan Miller, which designates Mr. Miller as the County Representative; and

WHEREAS, the proposed contractual fee for services as County Representative for 2025/2026 is not to exceed \$15,000.00; and

WHEREAS, Mr. Miller is a surveyor licensed to practice in the State of Michigan and has offered to provide the County, on an independent contractor basis, with the County Representative services it requires.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners appoints Ryan Miller as the County Representative under PA 345 of 1990; and

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the contract. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS**NOVEMBER 19, 2025****RESOLUTION TO APPROVE 2025/2026 BUDGET AMENDMENTS****Introduced by the Ways and Means Committee**

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County 2025/2026 Appropriations Act of September 17, 2025, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$5,000.00 or any amendment to increase the total budget of any fund or department in excess of \$5,000.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2025/2026 Eaton County Budget:

SPECIAL REVENUE FUND BUDGET AMENDMENTS**PLANNING & ZONING – 216**

Decrease	Local Unit Contributions	\$ 186,336
Increase	Charges for Services Revenues	\$ 45,210
Decrease	Fines and Forfeitures Revenues	\$ 200
Decrease	Personnel – Wages & Fringes	\$ 119,617
Decrease	Supplies	\$ 950
Decrease	Other Charges & Services	\$ 20,759

To decrease budget to reflect the elimination of local unit contributions and the reduction in operations of County-level Planning and Zoning Services ending June 30, 2026. Motion carried unanimously.