

EATON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 21, 2024

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, February 21, 2024, including the availability of virtual attendance by the public.

Chairman Mott called the meeting to order at 7:00 p.m.

Commissioner Droscha gave the invocation.

The Pledge of Allegiance to the flag was given by all.

Roll call. Commissioners present: Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Jim Mott, Frank Holmes, Barbara Rogers.

Commissioners absent: Tim Barnes and Trevor Youngquist.

Commissioner Lautzenheiser moved the agenda to be approved as presented. Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Pearl-Wright moved the approval of the December 20, 2023 minutes. Seconded by Commissioner Rogers. Carried unanimously.

Communications: Resolution from Huron County. (On file) Flyer from Lansing Mayor Andy Schor regarding a "*School Mass Shooting & Critical Incident Preparedness Forum*".

Eaton County Planning Commission 2022 Annual Report. (On file)

Commissioner Toomey moved the approval of #24-2-12 Resolution of Appreciation for Aaron Long Sheriff's Office.

WHEREAS, Aaron Long will be retiring from Eaton County on February 20, 2024; and

WHEREAS, Aaron worked in the Sheriff's Office as a Corrections Deputy from October 19, 1998, and is retiring with more than 25 years of service; and

WHEREAS, Aaron has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Aaron's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Aaron provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Toomey moved the approval of #24-2-13 Resolution of Appreciation for Jacklyn Blanc Parks and Recreation Department.

WHEREAS, Jacklyn Blanc retired from Eaton County on February 15, 2024; and
WHEREAS, Jacklyn worked in the Parks and Recreation Department serving in several roles from February 11, 1991, and is retiring as the Naturalist with 33 years of service; and

WHEREAS, Jacklyn has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Jacklyn's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Jacklyn provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Toomey moved the approval of #24-2-14 Resolution of Appreciation for Judy Ash Controller's Office.

WHEREAS, Judy Ash will be retiring from Eaton County on February 28, 2024; and
WHEREAS, Judy worked in the Controller's Office as a Finance and Purchasing Assistant from July 7, 1997, and is retiring with almost 27 years of service; and
WHEREAS, Judy has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Judy's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Judy provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024.

Seconded by Commissioner Haskell. Carried unanimously.

Public Comment: Several residents and Parks Director Travis Keeton spoke in honor of Jackie Blanc's many years of service.

Claudine Williams introduced new employee Jared Bogdanov-Hanna Director of Environmental Sustainability.

FEMA representative Tom Hardy, Intergovernmental Affairs Liaison, spoke in reference to the Presidential Declaration from the storms in August. Disaster Recovery Centers will open tomorrow, he is here to help Eaton County government officials understand FEMA program and assist as needed. Mr. EJ Fink, FEMA

Division Supervisor was also present and noted he oversees operations within the county to make sure everything is working well.

Mr. Drew Marks spoke regarding Conditional Use Permit CU-10-23-7 issued by the Planning Commission in October and appealed by him in December. Mr. Marks stated the permit should not have been approved and requested the Board of Commissioners push it back to the Planning Commission for added conditions per his appeal paperwork or void it and force the applicant to appeal for a variance.

Court Administrator Amy Etzel stated that the Eaton County Trial Courts along with courts statewide will be participating in National Judicial Outreach Week (March 1-10) by meeting with the public and highlighting the judiciary's unwavering commitment to preserving the rule of law.

She also stated that the Eaton County Trial Courts Amnesty Program for the 56th Circuit Court, 56A District Court, Friend of the Court, and Juvenile Court will be held from March 1, 2024 through May 31, 2024. Individuals delinquent on payments to the court are offered the opportunity to settle court financial obligations which may include waivers of fees, credits and warrant cancelations.

Administrator Etzel announced that newly appointed Probate Court Judge Amanda Pollard will begin her term of office on March 4th.

Commissioner Droscha moved the approval of #24-2-15 Resolution to Approve County Logo.

WHEREAS, the Eaton County Board of Commissioners has committed to improve the communications of the county internally and externally; and

WHEREAS, to accomplish this, in 2023 a Communications Director position was created and a contract with Edge Partnerships was approved to address high priority needs and rebranding efforts; and

WHEREAS, the Communications Director and Edge Partnerships have developed new official imagery to be used in county-wide communications; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the use of this new imagery and logo to replace the current seal and logo from 1977.

Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Mulder moved the Resolution to Approve Transitioning to Medicare Advantage for Retiree Health.

WHEREAS, the Eaton County Board of Commissioners' has historically offered a retirees health care benefit to eligible employees (eligibility as determined by County Personnel Policy and applicable Collective Bargaining Agreements); and

WHEREAS, the Board is committed to trying to preserve the offering of this benefit to those employees currently receiving coverage and those who are future eligible but not yet utilizing the benefit; and

WHEREAS, the Board continues to evaluate opportunities to maximize the delivery of services to the public and the management of our benefit plans; and
WHEREAS, the Board has evaluated the opportunity to change the way we fund retirees health insurance for employees in this retirees' health group who are over the age of 65 years old and Medicare eligible; and

THEREFORE, BE IT RESOLVED, the Board hereby authorizes the County Controller/Administrator to enter into agreement with Blue Cross Blue Shield to transition to a Medicare Advantage plan for eligible employees, and to sign all applicable documents.

Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of #24-2-16 Resolution to Approve Application for Title IV-E Child & Parent Legal Representation Grant.

Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Mulder moved the approval of #24-2-17 Resolution to Authorize the Financial Stability Work Group to Evaluate the Long-Term Health of the County Finances and Make Recommendations.

WHEREAS, the Eaton County Board of Commissioners' Chairman's Financial Stability Work Group has identified the need to evaluate the current and future state of the County's finances; and

WHEREAS, the Board desires to demonstrate to the public the truth in operating, by evaluating what are the true costs of County Government in delivering its services to the public; and

WHEREAS, each year the County has historically passed continuation budgets utilizing current revenue levels which are proving to be insufficient to support existing operations and services; and

WHEREAS, the Financial Stability Work Group shall be commissioned to evaluate the long-term health of the County finances and deliver a report back to the Board of Commissioners. The report shall focus on the current and future financial health of the County, and include recommendations to put the County on financially stable footing well into the future.

The report shall also include a long-term focus on the following themes:

- i. Workforce Retention, Recruitment and Development – *i.e. Special attention on Public Safety and hard to retain employee groups and positions.*
- ii. County Infrastructure/Capital Improvement Plans – *i.e. Special attention on necessary projects for Facilities, Safety and Technology; and*

WHEREAS, the goal of this commissioned report is to advise the Board of Commissioners as they evaluate spending changes in line with revenues to ensure the shared responsibility for stabilizing the County finances; and

WHEREAS, the Board of Commissioners has an interest in public participation during this process as the Financial Stability Work Group develops this report, the County shall host two Townhall style meetings where members of the public can ask question and engage in the process.

First Townhall – Wednesday, March 20, 2024 at 5:00 PM to 6:30 PM

Second Townhall – Wednesday, April 17, 2024 at 5:00 PM to 6:30 PM

Location for both Townhall style meetings will be at the Eaton County Governmental Complex 1045 Independence Blvd, Charlotte, MI 48813. THEREFORE BE IT RESOLVED, the Financial Stability Work Group will produce this commissioned report and deliver it to the Board of Commissioners for their consideration on Wednesday, May 15, 2024. Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Mulder moved the approval of #24-2-18 Resolution to Approve FY 23/24 Budget Amendments.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621. NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND

DRAIN COMMISSIONER 101.442

Increase	Proceeds from Borrowing	\$ 56,000
Increase	Vehicles	\$ 56,000

To increase budget to replace leased vehicle through the County vehicle lease program that does not meet the needs of the office.

SPECIAL REVENUE FUNDS

HOUSING FUND 236

Increase	Project Costs	\$ 5,000
Increase	Fund Balance Carryover	\$ 5,000

To increase budget to allocate up to \$5,000 toward an Eaton County focus group as part of the State of Michigan Housing plan.

PUBLIC IMPROVEMENT FUND 225

Increase	Capital Outlay	\$ 62,000
Increase	Fund Balance Carryover	\$ 62,000

To increase budget for the replacement of Courthouse rear parking lot catch basins and a portion of the solar array eaves system.

CENTRAL DISPATCH FUND 261

Decrease	Repairs and Maintenance	\$ 16,000
Increase	Equipment	\$ 16,000

To amend budget for a portion of the dispatch room remodel project approved in original budget that should have been a capitalized project and not classified as a repair of existing equipment.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for \$12,281,318.38 and to accept the report of previously authorized payments.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of #24-2-19 Resolution to Approve FY 2024/2024 Budget Schedule.

Seconded by Commissioner Augustine. Carried unanimously. (On file)

Commissioner Augustine moved to amend the agenda to offer an additional public comment period prior to closed session. Seconded by Commissioner Haskell.

Carried unanimously.

Public Comment Mr. Drew Marks spoke regarding Conditional Use Permit CU-10-23-7 issued by the Planning Commission in October 2024 and appealed by him in December.

Commissioner Mulder moved to enter into closed session at 8:18 p.m. for the following items:

Motion to enter into closed session under Section 15. 268 Section 8. (c) of the Open Meetings Act, to discuss strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

Motion to enter into closed session under Section 15. 268 Section 8. (e) of the Open Meetings Act, to discuss trial and settlement strategy in connection with pending litigation in the matter of Case No. 1:23-cv-00023-PLM-SJB, Nicholas Sanderson v Eaton Co., et al.

Motion to enter into closed session under 15.268 Section 8(h) of the Open Meetings Act to discuss our attorney's written legal opinion regarding the appeal of the FOIA Coordinator's response to request #172-2360. Seconded by Commissioner Augustine.

Roll call. Yeas: Commissioners Mulder, Augustine, Haskell, Pearl-Wright, Mudry, Brehler, Droscha, Toomey, Hansen, Lautzenheiser, Mott, Holmes, and Rogers.

Nays: None. Carried unanimously.

Absent: Commissioners Barnes and Youngquist.

Regular session resumed at 9:31 p.m.

Commissioner Mulder moved the following: Acceptance of contracts with COAM and POAM bargaining units and to issue a Letter of Understanding concerning an employee. Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Augustine moved the denial of the Freedom of Information Act appeal of Mr. and Mrs. Cataline per legal counsel's recommendation and authorize Chairman Mott to issue a response letter to Mr. and Mrs. Cataline. Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Mulder moved the acceptance of legal counsel's recommendation concerning the Nicholas Sanderson v Eaton Co., et al versus Eaton County case. Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of the following: Michigan Employees' Retirement System (MERS) Uniform 457 Supplemental Retirement Program Resolution, and Resolution Adopting the MERS Defined Contribution Plan. Seconded by Commissioner Brehler. Carried unanimously.

Public Comment: Sheriff Reich thanked everyone involved in the successful approval of contracts with COAM and POAM bargaining units.

Administrator's Report. Controller Sobie thanked both union bargaining groups for their cooperation and professionalism and the appreciation to the Board of Commissioners for their support and work in early bargaining to begin filling positions. She also thanked her staff for their work on the bargaining agreement.

Commissioner Comments: Commissioner Augustine stated the Capital Area Transportation Authority is to receive grant funds for continued regional coordination of transit, from the Michigan Department of Transportation. Recent programs like the Route 3 extension and EATRAN Connector, and launching a micro-transit pilot will improve transit connections between counties.

There was no Unfinished Business, Old Business or New Business.

Chairman Mott adjourned the meeting to Wednesday, March 20, 2024 at 7:00 p.m.


Chairman of the Board of Commissioners


Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
AARON LONG
SHERIFF'S OFFICE**

FEBRUARY 21, 2024

Commissioner Toomey moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Aaron Long will be retiring from Eaton County on February 20, 2024; and

WHEREAS, Aaron worked in the Sheriff's Office as a Corrections Deputy from October 19, 1998, and is retiring with more than 25 years of service; and

WHEREAS, Aaron has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Aaron's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Aaron provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024. Carried unanimously.

Jim Mott
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
AARON LONG
SHERIFF'S OFFICE**

FEBRUARY 21, 2024

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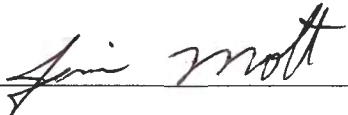
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Jim Mott
Chairman of the Board of Commissioners



Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JACKLYN BLANC
PARKS AND RECREATION DEPARTMENT
FEBRUARY 21, 2024**

Commissioner Toomey moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Jacklyn Blanc retired from Eaton County on February 15, 2024; and

WHEREAS, Jacklyn worked in the Parks and Recreation Department serving in several roles from February 11, 1991, and is retiring as the Naturalist with 33 years of service; and

WHEREAS, Jacklyn has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Jacklyn's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Jacklyn provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024. Carried unanimously.

Jim Mott
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JACKLYN BLANC
PARKS AND RECREATION DEPARTMENT
FEBRUARY 21, 2024**

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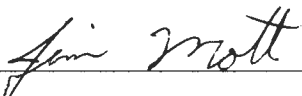
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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Jacklyn provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024.



Jim Mott
Chairman of the Board of Commissioners



Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JUDY ASH
CONTROLLER'S OFFICE
FEBRUARY 21, 2024**

Commissioner Toomey moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, Judy Ash will be retiring from Eaton County on February 28, 2024; and

WHEREAS, Judy worked in the Controller's Office as a Finance and Purchasing Assistant from July 7, 1997, and is retiring with almost 27 years of service; and

WHEREAS, Judy has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Judy's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Judy provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024. Carried unanimously.

Jim Mott
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
JUDY ASH
CONTROLLER'S OFFICE
FEBRUARY 21, 2024**

WHEREAS, Judy Ash will be retiring from Eaton County on February 28, 2024; and

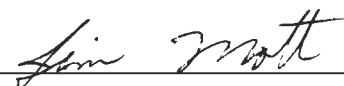
WHEREAS, Judy worked in the Controller's Office as a Finance and Purchasing Assistant from July 7, 1997, and is retiring with almost 27 years of service; and

WHEREAS, Judy has provided dedicated and honorable service to the residents and employees of Eaton County; and

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Judy provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of February in the year 2024.



Jim Mott
Chairman of the Board of Commissioners



Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 21, 2024

RESOLUTION TO ADOPT NEW LOGO FOR EATON COUNTY

Introduced by the Information Technology and Communications Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County Board of Commissioners has committed to improve the communications of the county internally and externally; and

WHEREAS, to accomplish this, in 2023 a Communications Director position was created and a contract with Edge Partnerships was approved to address high priority needs and rebranding efforts; and

WHEREAS, the Communications Director and Edge Partnerships have developed new official imagery to be used in county-wide communications; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the use of this new imagery and logo to replace the current seal and logo from 1977. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 21, 2024

**RESOLUTION TO APPROVE TRANSITIONING TO MEDICARE ADVANTAGE FOR
RETIREES HEALTH**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Augustine.

WHEREAS, the Eaton County Board of Commissioners' has historically offered a retirees health care benefit to eligible employees (eligibility as determined by County Personnel Policy and applicable Collective Bargaining Agreements); and

WHEREAS, the Board is committed to trying to preserve the offering of this benefit to those employees currently receiving coverage and those who are future eligible but not yet utilizing the benefit; and

WHEREAS, the Board continues to evaluate opportunities to maximize the delivery of services to the public and the management of our benefit plans; and

WHEREAS, the Board has evaluated the opportunity to change the way we fund retirees health insurance for employees in this retirees' health group who are over the age of 65 years old and Medicare eligible; and

THEREFORE, BE IT RESOLVED, the Board hereby authorizes the County Controller/Administrator to enter into agreement with Blue Cross Blue Shield to transition to a Medicare Advantage plan for eligible employees, and to sign all applicable documents. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 21, 2024

**RESOLUTION TO APPROVE APPLICATION FOR TITLE IV-E CHILD & PARENT
LEGAL REPRESENTATION GRANT**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the U.S. Department of Human Services has Title IV-E funding available through the State of Michigan Department of Health and Human Services; and

WHEREAS, the Trial Court Juvenile Division is seeking to apply for Title IV-E funding in order to offset the expenses of the County for parent and child legal representation in child abuse and neglect hearings; and

WHEREAS, the Ways and Means Committee recommends the approval of the grant application.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Trial Court Juvenile Division to submit a grant application in an amount not to exceed \$100,000 for the period of October 1, 2024 to September 30, 2025; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 21, 2024

**RESOLUTION TO AUTHORIZE THE FINANCIAL
STABILITY WORK GROUP TO EVALUATE THE LONG-TERM
HEALTH OF THE COUNTY FINANCES AND MAKE RECOMMENDATIONS**

Introduced by the Ways and Means Committee

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Brehler.

WHEREAS, the Eaton County Board of Commissioners' Chairman's Financial Stability Work Group has identified the need to evaluate the current and future state of the County's finances; and

WHEREAS, the Board desires to demonstrate to the public the truth in operating, by evaluating what are the true costs of County Government in delivering its services to the public; and

WHEREAS, each year the County has historically passed continuation budgets utilizing current revenue levels which are proving to be insufficient to support existing operations and services; and

WHEREAS, the Financial Stability Work Group shall be commissioned to evaluate the long-term health of the County finances and deliver a report back to the Board of Commissioners. The report shall focus on the current and future financial health of the County, and include recommendations to put the County on financially stable footing well into the future. The report shall also include a long-term focus on the following themes:

- i. Workforce Retention, Recruitment and Development –
i.e. Special attention on Public Safety and hard to retain employee groups and positions.
- ii. County Infrastructure/Capital Improvement Plans –
i.e. Special attention on necessary projects for Facilities, Safety and Technology; and

WHEREAS, the goal of this commissioned report is to advise the Board of Commissioners as they evaluate spending changes in line with revenues to ensure the shared responsibility for stabilizing the County finances; and

WHEREAS, the Board of Commissioners has an interest in public participation during this process as the Financial Stability Work Group develops this report, the County shall host two Townhall style meetings where members of the public can ask question and engage in the process.

First Townhall – Wednesday, March 20, 2024 at 5:00 PM to 6:30 PM

Second Townhall – Wednesday, April 17, 2024 at 5:00 PM to 6:30 PM

Location for both Townhall style meetings will be at the Eaton County Governmental Complex 1045 Independence Blvd, Charlotte, MI 48813.

THEREFORE BE IT RESOLVED, the Financial Stability Work Group will produce this commissioned report and deliver it to the Board of Commissioners for their consideration on Wednesday, May 15, 2024. Carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS**FEBRUARY 21, 2024****RESOLUTION TO APPROVE 2023/2024 BUDGET AMENDMENTS****Introduced by the Ways and Means Committee**

Commissioner Mulder moved the approval of the following resolution. Seconded by Commissioner Haskell.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND**DRAIN COMMISSIONER 101.442**

Increase	Proceeds from Borrowing	\$ 56,000
Increase	Vehicles	\$ 56,000

To increase budget to replace leased vehicle through the County vehicle lease program that does not meet the needs of the office.

SPECIAL REVENUE FUNDS**HOUSING FUND 236**

Increase	Project Costs	\$ 5,000
Increase	Fund Balance Carryover	\$ 5,000

To increase budget to allocate up to \$5,000 toward an Eaton County focus group as part of the State of Michigan Housing plan.

PUBLIC IMPROVEMENT FUND 225

Increase	Capital Outlay	\$ 62,000
Increase	Fund Balance Carryover	\$ 62,000

To increase budget for the replacement of Courthouse rear parking lot catch basins and a portion of the solar array eaves system.

CENTRAL DISPATCH FUND 261

Decrease	Repairs and Maintenance	\$ 16,000
Increase	Equipment	\$ 16,000

To amend budget for a portion of the dispatch room remodel project approved in original budget that should have been a capitalized project and not classified as a repair of existing equipment. Carried unanimously.

February 16, 2024

2024/2025 BUDGET SCHEDULE

Tuesday, February 27, 2024	Budget Documents to Elected Officials/Department Heads	
Friday, March 15, 2024	Present Personnel Expenditure Estimates	Ways & Means Committee
Friday, March 22, 2024	Technology and Building Requests Due	
Friday, March 29, 2024	Budget Forms Returned by Elected Officials/Department Heads	
Friday, April 12, 2024	Review Revenue Estimates and Departmental Expenditure Requests	Ways & Means Committee
Friday, May 10, 2024	Review Revised Revenue Estimates and Controller's Office Expenditure Recommendations	Ways & Means Committee
Friday, May 10, 2024	Recommendations to Departments	
Friday, June 14, 2024	Work Session (a.m. and p.m. if necessary) *Departmental Budget Presentations	Ways & Means Committee
Thursday, June 20, 2024	Adoption of Operating Millage	Board
Friday, June 21, 2024	* Departmental Budget Presentations (a.m. and p.m. if necessary)	Ways & Means Committee
Friday, July 12, 2024	Work Session (a.m. and p.m. if necessary)	Ways & Means Committee
Friday, August 16, 2024	Work Session (a.m. and p.m. if necessary)	Ways & Means Committee
Tuesday, September 10, 2024	Truth in Budgeting Hearing	Board
Friday, September 13, 2024	Work Session (a.m. and p.m. if necessary)	Ways & Means Committee
Wednesday, September 18, 2024	Adoption of Budget and Tax Rates	Board

* Tentative, will be cancelled if unnecessary.

p.m. Indicates work session may cause meeting to continue into the afternoon.

Commissioner Mulder moved to approve the FY 2023 Budget Schedule. Seconded by Commissioner Augustine. Carried unanimously.