

EATON COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, DECEMBER 20, 2023 AGENDA

- I. Call to Order – 7:00 p.m.
- II. Invocation
- III. Pledge of Allegiance to the Flag
- IV. Roll Call
- V. Agenda Additions or Changes
- VI. Approval of Minutes of November 15, 2023
- VII. Communications
- VIII. Retirement Recognition Resolutions
- IX. Limited Public Comment
- X. COMMITTEE REPORTS AND RESOLUTIONS
 - A. HEALTH AND HUMAN SERVICES COMMITTEE – Commissioner Lautzenheiser
 - 1. Resolution to Continue Eaton County Human Services Collaborative Council
 - 2. Committee Appointment – Clinton-Eaton-Ingham Community Mental Health Board
 - 3. Resolution to Approve Medical Examiner Contract Extension
 - B. PUBLIC SAFETY COMMITTEE – Commissioner Droscha
 - 1. Resolution to Approve State and Local Cybersecurity Grant Program Agreement (SLCGP)
 - C. INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE – Commissioner Droscha
 - D. PUBLIC WORKS AND PLANNING COMMITTEE – Commissioner Rogers
 - 1. Resolution to Approve Professional Planning Services Agreement with Williams and Works, Inc.
 - E. WAYS & MEANS COMMITTEE - Commissioner Mulder
 - 1. Resolution to Approve an Application for a Farmland and Open Space Development Rights Agreement - T. Winslow
 - 2. Resolution to Enter into Early Bargaining with COAM and POAM
 - 3. Resolution to Approve Interim Agreement for the Operation of the Youth Facility
 - 4. Resolution to Approve Windsor Charter Township Police Services Agreement
 - 5. Resolution to Approve FY 23/24 Budget Amendments
 - 6. Claims and Purchases
- XI. Limited Public Comment
- XII. Administrator's Report
- XIII. Commissioner Comment
- XIV. Unfinished Business
- XV. Old Business
- XVI. New Business
- XVII. Adjourn to Organizational Meeting, Tuesday, January 2, 2024, at 7:00 p.m.

EATON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 15, 2023

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, November 15, 2023 including the availability of virtual attendance by the public.

Vice Chairperson Rogers called the meeting to order at 7:00 p.m.

Commissioner Lautzenheiser gave the invocation.

The Pledge of Allegiance to the Flag was given by all.

Roll call. Commissioners present: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes and Barbara Rogers.

Commissioners absent: Joseph Brehler and Jim Mott.

Commissioner Lautzenheiser moved the agenda to be approved as presented. Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Lautzenheiser moved the approval of the October 18, 2023 minutes. Seconded by Commissioner Droscha. Carried unanimously.

Communications: Delta County, Livingston County, Montcalm County, Tuscola County, and Wexford County Resolutions Opposing Solar and Wind Developments. Sanilac County Resolution Opposing Statewide Septic Inspection Code. Wexford County Resolution Supporting Operation Greenlight for Veterans.

Public Comments: None

Kaylynne Miesen and Milea Burgstahler from the Barry Eaton District Health Department and Amy Dolinky from the Michigan Association of Counties presented information on a countywide strategic planning initiative for substance use and misuse.

Commissioner Mulder moved the approval of #23-11-124 Resolution to Begin Development of an Eaton County Opioid Settlement Funds Strategic Plan.

WHEREAS; Eaton County joined and participated in federal litigation against various pharmaceutical companies and distributors of pain medication that contributed to the opioid epidemic; and

WHEREAS; Eaton County is expected to receive over \$7.1 million over the next eighteen (18) years from manufacturers, distributors, and pharmacies as a result of harms caused by opioids; and

WHEREAS; in order to use the settlement funds all expenditures must meet the requirements of the Settlement Agreement Exhibit E; and

WHEREAS; the use of the settlement funds are being used for future opioid remediation and are in the best interest of the community; and

WHEREAS; Eaton County desires to conduct a countywide strategic planning process with the Barry-Eaton District Health Department facilitating and creating a plan, which meets the requirements of the Settlement Agreement Exhibit E; and

WHEREAS; the Strategic Plan will extend beyond opioid settlement funding and will address key areas of continuum of care (prevention, harm reduction, treatment, and recovery). The plan will also result in recommendations for opioid settlement fund use based on the identified priorities and urgent needs within Eaton County; and

WHEREAS; the Eaton County Board of Commissioners has final approval on how the Opioid Settlement funds will be dispersed; and

WHEREAS; funding for the strategic planning process may be expended from the county's Opioid Settlement Funds.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby authorizes the Barry-Eaton District Health Department to begin the strategic planning process.

Seconded by Commissioner Droscha. Carried unanimously.

Sheriff Reich discussed a recent news story and the need for communications to be directed to his office when related to the Sheriff's Office and to utilize the Communications Director as a first point of contact for media in the future.

Commissioner Barnes moved the approval of #23-11-125 Resolution to Approve Canteen Food Services Contract Renewal.

WHEREAS, the Eaton County Sheriff's Office has utilized an independent contractor to provide food services in the Eaton County Jail; and

WHEREAS, the Sheriff's Office wishes to continue to utilize these services and is requesting authorization to renew an agreement with Canteen Service, Inc.; and

WHEREAS, the Ways and Means Committee has reviewed and is recommending the renewal of the food services contract for a three-year period commencing October 1, 2023; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the contract for food services, for the Eaton County Jail, with Canteen Services, Inc.; and BE IT FURTHER RESOLVED, the Eaton County Sheriff is authorized to execute the contract renewal agreement on behalf of the County.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Barnes moved the approval of #23-11-126 Resolution to Approve Amending the Service Provided for the Clinton-Eaton CAD Provider Agreement.

WHEREAS, Clinton County and Eaton County (Counties) elected to utilize the Intergovernmental Contracts between Municipalities Act MCL § 124.1 to share the costs of certain new technologies for their 911 answering and dispatch operations since 2014; and

WHEREAS, the Counties have agreed to decide on the best plan jointly and each County agrees to pay fifty percent of the annual fees; and

WHEREAS, the Counties have reviewed service providers and have selected Peninsula Fiber Network; and

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners, by this Resolution, does hereby authorize a three-year service provider agreement with Peninsula Fiber Network, as required through the CAD2CAD Clinton-Eaton Intergovernmental Agreement.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Barnes moved the approval of the Public Safety Committee Appointment.

Community Corrections Advisory Board
Tim Havis – Public Defender

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #23-11-127 Resolution to Approve Annual Revision of Permitting Fees for the Construction Code & Planning and Zoning Department.

WHEREAS, The Eaton County Board of Commissioners has directed the Construction Code & Planning and Zoning Department to collect fees to cover those costs associated with the operation of the department; and,

WHEREAS, the Eaton County Construction Code & Planning and Zoning Department recommends certain fee amendments based on the cost associated with code administration; and,

WHEREAS, the Eaton County Construction Code & Planning and Zoning Department has established Building, Electrical, Plumbing and Mechanical Permit base fees per the State of Michigan fee schedule; and,

WHEREAS, the Public Works and Planning Committee has reviewed the Fee Schedule amendment and recommends changing Investigation fee to Late fee and amending the amount from \$120 to \$250; and

NOW, THEREFORE BE IT RESOLVED that the Eaton County Board of Commissioners hereby approves the amendment to the Construction Code & Planning and Zoning Department fee schedule as recommended; and

BE IT FURTHER RESOLVED, that the amendment to the Construction Code & Planning and Zoning Department fee schedule will take effect on January 1, 2024; and

BE IT FURTHER RESOLVED, that the revised schedule supersedes any schedule previously adopted by the Board of Commissioners.

Seconded by Commissioner Youngquist. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #23-11-128 Resolution to Approve Greater Lansing Regional Committee Memorandum of Agreement Renewal.

WHEREAS, the United States Environmental Protection Agency (USEPA) and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) have required communities in the Greater Lansing tri-county region to apply for and maintain

compliance with a National Pollutant Discharge Elimination System Phase II (NPDES II) permit; and

WHEREAS, the communities prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all the communities and agencies to formalize and establish the Greater Lansing Regional Committee for Stormwater Management (GLRC); and

WHEREAS, participation in the GLRC advances local efforts for responsible stewardship of our natural resources, allows for the cooperative management of the watersheds in our community and this region, and assists the participating municipalities and their departments in complying with the regulatory requirements promulgated by the EGLE and the USEPA Municipal Separate Storm Sewer System(MS4) stormwater discharge permits; and

WHEREAS, the Memorandum of Agreement, which was adopted by these municipalities and agencies originally in 2008, was revised and updated and re-adopted in 2012 and 2017, and 2021 and has now been prepared reflecting changes in the participating communities and activities to meet permit requirements and extending the period of the agreement to April 4, 2028.

NOW, THEREFORE BE IT RESOLVED, that the County of Eaton approves the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement revised by the GLRC on September 11, 2023 and authorizes payment of the appropriate annual assessment for support of the Greater Lansing Regional Committee, and

BE IT FURTHER RESOLVED, that the community's representative to the Greater Lansing Regional Committee is the Eaton County Drain Commissioner or the Eaton County Drain Commissioner's designated alternate.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Lautzenheiser moved the approval of the Public Works and Planning Committee Appointments.

Capitol Area Regional Transportation Study Committee - 1 year term

Mark Mudry – Term Expiring 12/31/24

Claudine Williams -Alternate -Term Expiring 12/31/2024

Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of #23-11-129 Resolution to Approve an Application for a Farmland and Open Space Development Rights Agreement-Winslow.

WHEREAS, Dan and Sharon Winslow filed a Farmland and Open Space Application for property located in Eaton Rapids Township, with the Eaton County Clerk's Office in August 2023; and

WHEREAS, this application includes Parcel # 120-003-400-001-02 which parcel totals +/- 11.60 acres; and

WHEREAS, the applicant is requesting a 10 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on November 15, 2023 does hereby approve the Farmland and Open Space Application filed by Dan and Sharon Winslow property, located in Eaton Rapids Township.

Seconded by Commissioner Pearl-Wright. Discussion held. Carried unanimously.

Commissioner Mulder moved the approval of the 2023 Apportionment Report. (on file)
Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of the 2024 Holiday Schedule. (on file)
Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of the Ways and Means Committee Appointments.

Eaton County Historical Commission - 3 year term

Jan Sedore 12/31/26

Michael Cox 12/31/26

Patricia Tirrell 12/31/26

Eaton County Building Authority - 3 year term

Brian Ross 12/31/24 Partial Term due to vacancy

Devin Lavengood 12/31/26

Eaton County Land Bank Authority - 3 year term

Bryan Myrkle 12/31/26/

Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Mulder moved the approval of #23-11-130 Resolution to Approve FY 2023/24 Budget Amendments.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND

CONTROLLER'S OFFICE 101.172

Increase	Other Supplies	\$ 11,279
Increase	Fund Balance Carryover	\$ 11,279

To increase total budget to purchase 100 Roman Teacher Aid Kits (Emergency Tourniquet Kits) for County distribution across departments and operations as recommended by the Public Safety Committee.

SPECIAL REVENUE FUNDS

COMPUTER FUND 226

Increase	Capital Outlay	\$ 30,000
Increase	Transfers In – Construction Code (249)	\$ 30,000

CONSTRUCTION CODE FUND 249

Increase	Software Subscriptions	\$ 12,500
Increase	Professional Services	\$ 7,875
Increase	Licenses and Permits – Building	\$ 50,375
Increase	Transfers Out – Computer Fund (226)	\$ 30,000

To increase total budget for the implementation of BS&A's Online Permitting Software and ancillary equipment needs, as recommended by the Public Works and Planning Committee.

REGISTER OF DEEDS TECH FUND 256

Increase	Software Subscriptions	\$ 21,000
Increase	Fund Balance Carryover	\$ 21,000

To increase total budget for the implementation of Cloud Search and Property Alert Software, as recommended by the Information Technology and Communications Committee.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of #23-11-131 Resolution to Approve Pre-Trial Services FY 23/24 Budget Amendments.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

TRIAL COURTS 101.281.31

Increase	Wages and Fringe Benefits	\$ 22,000
Increase	Fund Balance Carryover	\$ 22,000

To increase total budget and amend the position allocation list to include a Pre-Trial Services Specialist as recommended by the Public Safety Committee.

Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for \$23,106,554.53 and to accept the report of previously authorized payments.

Seconded by Commissioner Droscha. Carried unanimously.

Public Comment: None

Administrator's Report. Controller Sobie provided a monthly report.

Commissioner Comments: Commissioner Haskell and Commissioner Droscha commented on the communication protocol standards during Committee Reports. Commissioner Haskell requested that in the future, comments made under individual committee reports by non-board members be placed under Limited Public Comment if they are not in reference to an agenda item.

There was no Unfinished Business, Old Business or New Business.

Vice Chairperson Rogers adjourned the meeting to Wednesday, December 20, 2023 at 7:00 p.m.

Chairman of the Board of Commissioners

Clerk of the Board of Commissioners

Eaton County Treasurer



Bob Robinson

December 19, 2023

To: Eaton County Board of Commissioners

From: Eaton County Treasurer, Bob Robinson

Re: Performance bond for 2024

Pursuant to Public Act 211 of 2007, county treasurer Bob Robinson is required to provide a copy of a performance bond for \$1 million annually. The copy of the blanket performance bond attached verifies bond issuance to the County of Eaton by the Michigan Municipal Risk Management Authority, valid for the upcoming year with a threshold that meets the statutory amount required by this act.

Signed

Date: 12-19-2023



BLANKET FAITHFUL PERFORMANCE BOND CERTIFICATE OF PROTECTION

KNOW ALL MEN BY THESE PRESENTS:

This certificate is issued as a matter of information only and confers no rights upon the certificate holder unless amended below.

This certifies that County of Eaton as a member of this Authority

has Blanket Faithful Performance Bond Protection in the amount of One Million Dollars

(\$ 1,000,000.00).

Blanket Faithful Performance Description of Protection

Fidelity

- (1) The Scope of Loss Fund Protection includes loss caused to the member by conversion to personal use or through the failure of any of the employees, acting alone or in collusion with others, to perform faithfully his duties or to account properly for all monies and property received by virtue of his position or employment during the period of membership in the Authority, the amount of indemnity of each of such employees being the amount indicated on the Limits of Liability.

Section 2

General Agreement-Loss Under Prior Bond

- (1) If the protection of this provision is substituted for any prior coverage carried by the member which prior bond is terminated, cancelled or allowed to expire as of the time of such substitution, the member agrees that such agreement applies to loss sustained by, or caused to, the member, as the case may be, prior to or during the bond period, provided that such loss is discovered after the beginning of the period of membership and that such loss would have been recoverable by the member under such prior bond except for the fact that the time within which to bring suit, action or proceeding of any kind thereunder had expired, and provided further:
 - (a) The indemnity afforded by this agreement shall be a part of and not in addition to the limit afforded above;
 - (b) Such loss would have been covered under such insuring agreement had such insuring agreement with its agreements, conditions and limitations as of the time of such substitutions been in force when the acts or defaults causing such loss were committed;
 - (c) Recovery under this agreement on account of such loss shall in no event exceed the amount which would have been recoverable under such insuring agreement in the amount for which it is written as of the time of such substitution, had such insuring agreement been in force when such acts or defaults were committed, or the amount which would have been recoverable under such prior bond had such prior bond continued in force until the discovery of such loss if the latter amount be smaller.

Section 3

Definitions

- (1) "Employee" means person while in the employ of the member during the period of membership.

Section 4

Conditions

- (1) In case a loss is alleged to have been caused to the member through acts or defaults by an employee and the member shall be unable to designate the specific employee causing such loss, the member shall nevertheless have the benefit of this provision provided that the evidence submitted reasonably establishes that the loss was in fact caused by an employee through such acts or defaults and provided, further, that regardless of the number of such employees concerned or implicated in such loss, the aggregate liability for any such loss shall not exceed the limit of liability.
- (2) The limit of liability shall not be cumulative from year to year.
- (3) This provision shall be deemed to be cancelled as to any employee:
- (a) Immediately upon discovery by the member of any act on the part of such employee which would constitute a liability under this provision covering such employee; or
 - (b) Upon the death, resignation or removal of such employee; or
 - (c) Upon termination of membership in the Authority.

Should the member indicated below withdraw from the Authority prior to the expiration date shown, the Authority shall notify the certificate holder in writing thirty (30) days in advance of such withdrawal, but failure to mail such notice shall impose no obligation or liability of any kind upon the Authority.

Certificate Holder:

County of Eaton

1045 Independence Boulevard

Charlotte, MI 48813

Member:

County of Eaton

1045 Independence Boulevard

Charlotte, MI 48813

Expiration Date of Membership Continuous Until Cancelled

Date Issued: October 1, 2023



Authorized Representative

County Clerk's Office Annual Report
October 1, 2022 - September 30, 2023

County Clerk Services	Number Issued	Charge per Item	Total Revenue
Marriage Licenses			
Marriage Licenses	632		
License		5.00	3,160.00
Counseling		15.00	9,480.00
Out of State Licenses	17	15.00	255.00
Waiver of Waiting Period	12	15.00	180.00
Notary Public Services			
Notarial Certificates	2	10.00	20.00
Notary Bonds	223	8.00	1,784.00
Certified Copies - Vital Records	-		84,441.00
Business Name Registrations			
Assumed Names	264	10.00	2,640.00
Co-Partnerships	-	10.00	-
Dissolutions	7	10.00	70.00
Discharge of Lien	-	10.00	-
Record Copying	-		971.27
Circuit Court Probation - Court Costs	-		78,082.58
Election Services	-		425.00
Total County Clerk Services			181,508.85
Concealed Pistol Permit Fund			
New Permits	647	26.00	16,822.00
Renewal Permits	1,427	36.00	51,372.00
Reapplication Permits	62	26.00	1,612.00
Duplicate Permits	40	10.00	400.00
Total Concealed Pistol Permit Fund	2,176		70,206.00

	A	B	C	D	E
1	Circuit Court Clerk's Office				Total
2	Case Counts:				
3		Civil Cases Opened with a Fee		547	
4		Civil Cases Not Subject to Filing Fee		200	
5		Civil Cases with Filing Fees Waived		88	
6		Domestic PPO's		309	
7		Non-Domestic PPO's		177	
8		Juvenile PPO's		15	
9		Criminal Cases		323	
10					1659
11	General Ledger:				
12		Appeal Fee (APF)		\$403.00	
13		COA-ADMBAR (BAR)		\$125.00	
14		Bond Forfeiture (BFOR)		\$1,000.00	
15		COA-ADMBAR (CAPL)		\$225.00	
16		Certified Copies - Circuit (CCC)		\$10,880.00	
17		Civil Filing Fee (CCF)		\$15,407.00	
18		Circuit Ct Record Copy (CCRC)		\$12,158.90	
19		Drug Case Info Mgt (DCIC)		\$0.00	
20		FOC - PT&C (FCPT)		\$26,320.00	
21		Filiation Fee - County (FILF)		\$0.00	
22		FOC - IV-D (FIVD)		\$1,840.00	
23		Jury Fees - Circuit (JRYC)		\$4,010.00	
24		Misc Court Costs (MCCC)		\$600.00	
25		Motion Fee (MOT)		\$6,650.00	
26		10% Bond Costs (TENA)		\$490.00	
27		Writ of Garn, Rest & Attach (WRIT)		\$1,950.00	
28					\$82,058.90
29	Finalized Divorces (Records of Divorce sent to State):				
30		Judgment of Divorce with Children		136	
31		Judgment of Divorce with No Children		159	295
32					
33	Personal Protection Orders:				
34	Case Counts:				
35		Domestic (PP)		309	
36		Non-Domestic (PH)		177	
37		Juvenile (PJ)		15	
38					501

EATON COUNTY REGISTER OF DEEDS OFFICE

1045 Independence Blvd
Charlotte MI 48813

Diana Bosworth
County Clerk
Register of Deeds

Lisa Nelson
Chief Deputy
Register of Deeds

ANNUAL RECEIPTS REPORT 2022-23

DOCUMENT RECORDING FEES: DEEDS, MORTGAGES, FIXTURE FILINGS & MISCELLANEOUS DOCUMENTS	\$ 271, 561.00
COPIES	\$ 16,478.35
ONLINE CREDIT CARD COPY INCOME	\$ 44,480.00
COUNTY TRANSFER TAX	\$ 515, 952.25
ACCOUNTS RECIEVED	
IRS	\$ 1,440.00
FORFEITURE	\$ 10, 680.00
MICHIGAN STATE SURVEY (MSSR)	\$ 48,844.00
REMONUMENTATION PROJECT	\$ 13,345.00
OVERPAYMENTS	\$49.00
PASSPORTS 226 @35.00	\$ 7,910.00
TOTAL DEPARTMENT REVENUE 2022/23	\$930,739.60
TECHNOLOGY FUND RECEIPTS	\$ 66,750.00

GRAND RAPIDS MI 493

15 NOV 2023 PM 3 L



EATON COUNTY BOARD OF COMMISSIONERS
1045 INDEPENDENCE BLVD
CHARLOTTE MI 48813

48813-106499



the first Saturday of each month and an annual report on or before the second Wednesday in September of each year.

History: 1956, Act 40, Imd. Eff. Mar. 28, 1956.

Popular name: Act 40

280.27 Supplies; blank applications, office, location, hours.

Sec. 27. County clerks, or the board of auditors in counties having such boards, shall be authorized, and it shall be their duty to procure, at the expense of their respective counties, the necessary books, blanks and stationery for the use of said commissioners; and each commissioner shall furnish upon request blank applications or petitions to any person who may desire to file the same under this act. The office of the commissioner shall be furnished at the expense of the county by the board of supervisors, or by the board of auditors in counties having such boards, and shall be maintained at the county seat, in which said office said commissioner shall be and remain at least 1 day per week, suh day to be painted on the door of the commissioner's office and printed or stamped on his stationery.

History: 1956, Act 40, Imd. Eff. Mar. 28, 1956.

Popular name: Act 40

280.28 County drain commissioner; salary and expenses; itemized and verified expense account.

Sec. 28. (1) Each commissioner shall receive an annual salary to be paid as other county officers are paid, the amount of the salary to be fixed by the county board of commissioners before November 1 of each year in the same manner as the salaries of other county officers are fixed. The salary may be increased but shall not be decreased during his or her term of office, and in addition, each commissioner shall be allowed his or her actual necessary expenses, including traveling expenses incurred in the discharge of the duties of the office, including all actual and necessary expense for clerk hire and recording by the county board of commissioners or board of county auditors to be paid by the county. The expense account shall be an itemized account and verified by oath taken before a proper officer. The amounts paid to the commissioner for salary and expenses shall be in full for all services rendered by the commissioner and all expenses incurred in the performance of the duties of the office.

(2) Notwithstanding subsection (1), for a county which has a county officers compensation commission, the compensation for each county drain commissioner shall be determined by that commission. A change in compensation for a county drain commissioner of a county which has a county officers compensation commission shall commence at the beginning of the first odd numbered year after the determination is made by the county officers compensation commission and is not rejected.

History: 1956, Act 40, Imd. Eff. Mar. 28, 1956; -Am. 1965, Act 9, Eff. Mar. 31, 1966; -Am. 1968, Act 78, Imd. Eff. Nov. 15, 1968; -Am. 1978, Act 478, Eff. Dec. 1, 1978.

Popular name: Act 40

280.29 Surveys; use of books, equipment, field notes, profiles, blueprints, specifications, estimates, engineers.

Sec. 29. The county shall furnish the commissioner with all necessary books and papers for use in the survey, and such office equipment as shall be necessary in making profiles, blueprints and specifications in any drainage district. The surveyor or engineer shall file with the commissioner all field notes, blueprints, profiles, estimates and all other papers in his possession relating to said drain. The board of supervisors of any county may employ an engineer who shall perform under this act the services required to be performed by an engineer or surveyor.

History: 1956, Act 40, Imd. Eff. Mar. 28, 1956.

Popular name: Act 40

280.30 Drainage district; financial statement, records, prerequisites to tax spread.

Sec. 30. It shall be the duty of each commissioner to make and keep a full financial statement of each drainage district. The commissioner shall also make and keep in his office in a book to be provided for that purpose a complete record of each drainage district, which record shall include a copy of the application for laying out and designating such district, of the petition for the drain, of the minutes of the survey, of the releases of the right of way where the same have been released, of the orders of determination of the necessity for and of the establishment of the drain, and of the apportionment and assessment of benefits therefor. Where special commissioners have been called, it shall also contain a copy of the application to the probate court, of the return of the special commissioners and of all other papers in his office necessary to show a complete

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
SCOTT BROOKS
SHERIFF'S OFFICE**

DECEMBER 20, 2023

WHEREAS, Scott Brooks retired from Eaton County on December 1, 2023; and

WHEREAS, Scott worked in the Sheriff's Office from July 6, 1998 and is retiring as a Lieutenant with 25 years of service; and

WHEREAS, Scott has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Scott's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Scott provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 20th day of the month of December in the year 2023.

Jim Mott
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
THE HONORABLE THOMAS BYERLEY
PROBATE COURT**

DECEMBER 20, 2023

WHEREAS, Honorable Thomas Byerley retires from Eaton County on December 28, 2023; and

WHEREAS, Honorable Thomas Byerley was appointed as the Probate Court Judge in April 2010 and was elected effective January 1, 2011 and is retiring with 13 years of service; and

WHEREAS, Honorable Thomas Byerley has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Honorable Thomas Byerley's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Honorable Thomas Byerley provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 20th day of the month of December in the year 2023.

Jim Mott
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO CONTINUE
EATON COUNTY
HUMAN SERVICES COLLABORATIVE COUNCIL**

Introduced by the Health and Human Services Committee

WHEREAS, the Board of Commissioners established an Eaton County Human Services Collaborative Council on January 17, 1996; and

WHEREAS, such resolution requires an annual review of the Human Services Collaborative Council to determine the necessity of its continuation; and

WHEREAS, the Board of Commissioners, feels that the Human Services Collaborative Council continues to provide a forum for human services agencies in the county to identify and discuss opportunities for further collaboration and partnership in human services delivery.

NOW, THEREFORE, BE IT RESOLVED, that the Human Services Collaborative Council be continued for another year.

HEALTH AND HUMAN SERVICES COMMITTEE

Clinton-Eaton-Ingham Community Mental Health Board - 3 year term
Jason White 12/31/25 (Partial Term due to resignation)

EATON COUNTY BOARD OF COMMISSIONERS

December 20, 2023

**RESOLUTION TO AMEND COUNTY MEDICAL EXAMINER SERVICE
AGREEMENT**

Introduced by the Health and Human Services Committee

WHEREAS, the Board of Commissioners, by Resolution #20-11-101, approved a contract with Sparrow Hospital for County Medical Examiner services effective January 1, 2018; and

WHEREAS, Eaton County and Sparrow Hospital wish to extend this agreement for one year, from January 1, 2024 thru December 31, 2024; and

WHEREAS, Sparrow Hospital has agreed to continue to provide medical examiner services for Eaton County through December 31, 2024, at the annual rate of \$312,123.22.

WHEREAS, Dr. Michael Markey shall continue as the County Medical Examiner; and

WHEREAS, Dr. David Moons and Dr. Christopher Hauch shall continue as the Deputy County Medical Examiners ; and

WHEREAS, Eaton County ratifies and reaffirms all of the remaining terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves a contract for medical examiner services with Sparrow Hospital through December 31, 2024.

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO APPROVE STATE AND LOCAL CYBERSECURITY GRANT
PROGRAM AGREEMENT**

Introduced by the Public Safety Committee

WHEREAS; there are unprecedented cybersecurity risks, including increasingly sophisticated adversaries, widespread vulnerabilities in commonly used hardware and software, and broad dependencies on networked technologies for the day-to-day operation of critical infrastructure; and

WHEREAS; cyber risk management is further complicated by the ability of malicious actors to operate remotely, linkages between cyber and physical systems, and the difficulty of reducing vulnerabilities; and

WHEREAS; the State and Local Cybersecurity Grant Program (SLCGP) is a reimbursable pass-through grant program with an overall goal to improve the cybersecurity posture of state, local and territorial (SLT) government organizations by providing assistance for managing and reducing systemic cyber risk; and

WHEREAS; Eaton County is interested in receiving funding from the SLCGP for Endpoint Detection and Response Software licenses, Cybersecurity Assessments and Incident Response Planning and Training Activities which will provide intrusion detection services as well as cofense security awareness services at no cost to Eaton County.

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the submission of the Fiscal Year 2022 State and Local Cybersecurity Grant Program Local Consent Agreement.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the consent agreement and any resulting grant agreements that may be awarded.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO APPROVE PROFESSIONAL PLANNING SERVICES
AGREEMENT WITH WILLIAMS AND WORKS, INC**

Introduced by the Public Works & Planning Committee

WHEREAS; the Eaton County Board of Commissioners is responsible for the overall operation of Eaton County Parks; and

WHEREAS; the Eaton County Board of Commissioners Chairman's Parks Workgroup determined a need to undertake a process to produce Strategic Plan(s) in four (4) County Parks to recommend direction on future development, capital improvements, and operational efficiencies to improve, create, and maintain a parks and recreation system that meets the needs of the community; and

WHEREAS; the Strategic Plan(s) are meant to complement and expand on the existing Eaton County Parks Master Plan; and

WHEREAS; a request for proposals process was conducted; and

WHEREAS; the Parks Workgroup has reviewed all submitted proposals and recommends entering into a contract with Williams and Works, Inc. to provide strategic planning services for an amount not to exceed sixty thousand and fifty-five dollars (\$60,055).

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves a contract with Williams and Works, Inc. to provide planning services as outlined in the attached Proposal and Professional Services Agreement and authorizes the Controller to make any necessary budget amendments.

BE IT FURTHER RESOLVED, the Chairperson of the Board of Commissioners or their designee is authorized to sign the contract.

EATON COUNTY BOARD OF COMMISSIONERS

December 20, 2023

**RESOLUTION TO APPROVE AN
APPLICATION FOR A FARMLAND AND OPEN SPACE
DEVELOPMENTAL RIGHTS AGREEMENT
(PUBLIC ACT 116 OF 1974, AS AMENDED)**

Introduced by the Ways & Means Committee

WHEREAS, Troy D Winslow filed a Farmland and Open Space Application for property located in Eaton Rapids Township, with the Eaton County Clerk's Office in November 2023; and

WHEREAS, this application includes Parcel # 120-015-400-057-00 and 120-022-200-002-00 which parcel totals +/- 46 acres; and

WHEREAS, the applicant is requesting a 10 year agreement; and

WHEREAS, a copy of this application was sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on December 20, 2023 does hereby approve the Farmland and Open Space Application filed by Troy D Winslow property located in Eaton Rapids Township.

Diana Bosworth, County Clerk

Date

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO APPROVE ENTERING INTO EARLY
BARGAINING WITH SHERIFF'S OFFICE BARGAINING UNITS**

Introduced by the Ways and Means Committee

WHEREAS, the Eaton County Board of Commissioners received requests for entering into early bargaining on the Collective Bargaining Agreements (CBAs) covering the employees in the Sheriff's Office; and

WHEREAS, the requests received are from the designated bargaining agents representing employees covered under the both the Command Officers Association of Michigan (COAM) and the Police Officers Association of Michigan (POAM) Agreements for the Sheriff's Office; and

WHEREAS, the Eaton County Board of Commissioners acknowledges the request received and the ongoing retention and recruitment difficulties the County has had with employees in law enforcement, namely the Patrol Divisions.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners authorizes the Controller/Administrator to enter into early bargaining with these two groups.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO APPROVE INTERIM AGREEMENT
FOR THE OPERATION OF THE YOUTH FACILITY**

Introduced by the Health and Human Services Committee

WHEREAS, the Board previously adopted an agreement to allow the Youth Facility to continue to be operated under the direction of the Family Division of the Circuit Court; and

WHEREAS, such agreement expires December 31, 2023; and

WHEREAS, the Health and Human Services Committee has reviewed the operation of the Youth Facility over the past year and feels it should remain under the operation of the Family Division of the Circuit Court.

NOW THEREFORE BE IT RESOLVED, that the Agreement be extended for another year to expire on December 31, 2024. Prior to such time, it will be reviewed again by the Health and Human Services Committee.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

**RESOLUTION TO APPROVE INTERGOVERNMENTAL AGREEMENT FOR
POLICE SERVICES – WINDSOR CHARTER TOWNSHIP**

Introduced by the Ways and Means Committee

WHEREAS, Windsor Charter Township is interested in entering into a contract with the County and Sheriff to provide police services within the Township effective January 1, 2024 through December 31, 2024; and

WHEREAS, the proposed intergovernmental agreement (attached) has been developed to provide assigned patrols within the Township; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Windsor Charter Township for said purpose; and

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Windsor Charter Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.

EATON COUNTY BOARD OF COMMISSIONERS

DECEMBER 20, 2023

RESOLUTION TO APPROVE 2023/2024 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND

COMMISSIONERS 101.101

Decrease	State Revenue Sharing	\$49,634
Increase	Use of Fund Balance	\$49,634

SHERIFF'S OFFICE 101.301

Increase	State Revenue Sharing	\$49,634
Increase	Supplies – Other	\$49,634

To increase budget to allocate funds for Local Public Safety Initiatives based on guidance received from the Michigan Department of Treasury. Local Public Safety Initiatives include, but are not limited to: Recruitment, Retention, Training, Equipment, and/or Capital Improvements to Public Safety Buildings.

FACILITIES 101.265

Increase	Building Repairs & Maintenance	\$ 194,000
Increase	Fund Balance Carryover	\$ 194,000

To increase budget to re-authorize appropriation for maintenance projects in progress from FY22-23.

SPECIAL REVENUE FUNDS

PARKS & RECREATION FUND 208

Increase	Project Costs	\$ 610,358
Increase	Capital Outlay	\$ 200,000
Increase	Fund Balance Carryover	\$ 810,358

To increase budget to re-authorize appropriation for parks and recreation projects in progress from FY22-23.

PUBLIC IMPROVEMENT FUND 225

Increase	Capital Outlay	\$ 499,865
Increase	Fund Balance Carryover	\$ 499,865

To increase budget to re-authorize appropriation for public improvement projects in progress from FY22-23.

COMPUTER FUND 226

Increase	Professional Services/Software	\$ 137,968
Increase	Capital Outlay	\$ 230,303
Increase	Fund Balance Carryover	\$ 368,271

To increase budget to re-authorize appropriation for technology projects in progress from FY22-23 as recommended by the Information Technology and Communication Committee on December 6, 2023.

CENTRAL DISPATCH FUND 261

Increase	Equipment	\$ 20,050
Increase	Fund Balance Carryover	\$ 20,050

To increase budget for the purchase of portable power equipment as recommended by the Public Safety Committee at their November 2, 2023 meeting.

Eaton County Payment Report
For the month of December, 2023

Board Payments on 12/20/2023

Organization	Organization Description	# of Payments	Amount to be Paid
General Fund			
101	General Fund	1	487.50
101.101.00	Board of Commissioners	6	957.00
101.172.00	Controller's Office	5	7,600.20
101.215.00	County Clerk	2	680.83
101.253.00	Treasurer	1	495.00
101.257.00	Equalization	1	1,908.00
101.265.00	Building & Grounds	30	28,309.52
101.281.31	Judicial - Circuit Court	41	48,223.33
101.281.36	Judicial - District Court	9	2,134.59
101.281.41	Judicial - Friend of the Court	4	597.63
101.281.47	Judicial - County Guardian	10	830.00
101.281.48	Judicial - Probate Court	43	5,005.99
101.281.49	Judicial - Juvenile Court	125	22,159.96
101.296.29	Prosecutor	15	1,491.19
101.296.32	Prosecutor - Economic Crimes	5	12,706.53
101.296.35	Prosecutor - Crime Victims	1	46.93
101.301.01	Sheriff	50	39,303.23
101.301.03	Sheriff - Delta	52	26,839.78
101.301.43	Sheriff - Animal Control	8	1,687.32
101.301.51	Sheriff - Corrections	48	55,611.46
101.648.00	Medical Examiner	8	28,864.80
101.689.00	Veteran Services	18	3,776.53
101.721.00	Community Development	15	990.08
General Fund Totals		498	290,707.40
208	Parks & Recreation	17	3,079.43
223	Comprehensive Plan	2	4,240.00
225	Public Improvement	1	60,318.00
226	Computer Fund	15	80,714.57
249	Construction Code	3	971.14
260	Indigent Defense	6	1,903.34
261	Central Dispatch	10	55,563.53
264	Local Corrections Officer Training	2	3,026.00
277	Residential Substance Abuse Treatment	1	200.00
297	911 Surcharge	7	50,947.32
Total Payments		562	551,670.73

Eaton County Payment Report
For the month of December, 2023

Immediate Payments from 11/01/2023 to 11/30/2023

Organization	Organization Description	# of Payments	Amount Paid
General Fund			
101	General Fund	202	68,699.18
101.172.00	Controller's Office	3	293.11
101.215.00	County Clerk	4	240.78
101.215.07	County Clerk - Elections	12	1,703.28
101.228.00	Technology Services	5	3,242.35
101.253.00	Treasurer	2	347.02
101.257.00	Equalization	2	144.82
101.265.00	Building & Grounds	49	29,648.93
101.281.31	Judicial - Circuit Court	76	8,379.42
101.281.36	Judicial - District Court	8	572.39
101.281.41	Judicial - Friend of the Court	2	60.92
101.281.48	Judicial - Probate Court	2	244.21
101.281.49	Judicial - Juvenile Court	6	1,105.48
101.281.50	Judicial - Circuit Court Probation	4	301.77
101.296.29	Prosecutor	15	4,275.18
101.296.32	Prosecutor - Economic Crimes	4	1,369.45
101.301.01	Sheriff	13	33,350.57
101.301.03	Sheriff - Delta	9	2,097.45
101.301.43	Sheriff - Animal Control	5	1,912.48
101.301.51	Sheriff - Corrections	7	33,707.93
101.442.00	Drain	8	17,041.43
101.689.89	Veteran Services Grant	1	36.01
101.721.00	Community Development	4	274.07
General Fund Totals		443	209,048.23
208	Parks & Recreation	47	7,478.67
227	Landfill	2	15,913.40
228	Solid Waste Ordinance	6	1,381.39
245	Remonumentation	7	2,539.50
249	Construction Code	7	2,277.33
256	Register of Deeds Tech	2	594.04
260	Indigent Defense	2	261.57
261	Central Dispatch	20	12,534.28
263	Concealed Pistol Licenses	2	1,541.36
272	Adult Circuit Drug Court	8	3,103.83
273	DWI Sobriety Court	5	3,669.84
274	Swift & Sure Sanctions	2	292.77
275	Veteran's Court	4	1,655.89
276	Community Corrections	9	6,259.86

Eaton County Payment Report
For the month of December, 2023

Immediate Payments from 11/01/2023 to 11/30/2023

Organization	Organization Description	# of Payments	Amount Paid
277	Residential Substance Abuse Treatment	1	7,215.00
278	Hybrid Sobriety Court	5	2,333.86
282	American Rescue Plan	1	2,287.26
290	MDHHS	5	275.23
292	Child Care Fund	55	88,529.88
293	Soldiers & Sailors	8	2,033.92
296	Juvenile Millage	5	115,603.32
297	911 Surcharge	11	4,025.22
513	Foreclosing Governmental Unit	12	36,420.46
516	Delinquent Tax Revolving	2	27,066.00
670	Health Insurance	6	2,148.73
677	Workers Compensation	1	5,765.46
680	Dental Insurance	6	16,071.14
692	20X2 Delinquent Tax	3	3,669.15
701	Trust & Agency	132	77,382.19
704	Trust & Agency - Payroll	27	16,311.25
707	Donations - Youth Facility	1	2,796.00
711	Trust & Agency - Probate	1	11,130.43
720	Donations - Sheriff	1	40.58
801	Drain	111	1,776,650.45
Total Payments		960	2,466,307.49

Eaton County Payment Report
For the month of December, 2023

Electronic Payments from 11/01/2023 to 11/30/2023

Organization	Organization Description	# of Payments	Amount Paid
General Fund			
101	General Fund	2	(296.94)
101.172.00	Controller's Office	7	2,661.09
101.215.07	County Clerk - Elections	2	148.74
101.228.00	Technology Services	9	2,467.42
101.253.00	Treasurer	4	242.68
101.257.00	Equalization	8	1,421.98
101.265.00	Building & Grounds	10	1,208.38
101.281.31	Judicial - Circuit Court	9	805.18
101.281.36	Judicial - District Court	3	1,028.36
101.281.48	Judicial - Probate Court	2	357.00
101.281.49	Judicial - Juvenile Court	5	1,136.21
101.296.29	Prosecutor	5	1,551.73
101.296.32	Prosecutor - Economic Crimes	1	1,789.20
101.301.01	Sheriff	25	26,753.28
101.301.03	Sheriff - Delta	23	17,987.31
101.301.43	Sheriff - Animal Control	3	1,140.81
101.301.51	Sheriff - Corrections	12	13,993.36
101.442.00	Drain	7	1,134.32
101.689.00	Veteran Services	1	8.00
	General Fund Totals	138	75,538.11
201	Road Commission	6	2,278,761.97
208	Parks & Recreation	29	6,013.80
221	Barry-Eaton Health Department	6	522,305.22
226	Computer Fund	16	192,484.27
228	Solid Waste Ordinance	2	62.95
249	Construction Code	10	3,920.14
256	Register of Deeds Tech	2	150.68
261	Central Dispatch	40	8,279.78
272	Adult Circuit Drug Court	1	13.99
275	Veteran's Court	4	114.24
276	Community Corrections	2	15.32
278	Hybrid Sobriety Court	1	19.79
290	MDHHS	1	119.41
292	Child Care Fund	52	5,668.88
512	Medical Care Facility	4	1,539,163.54
656	Retirement	1	481,008.69
670	Health Insurance	2	1,457,640.00
676	Retiree's Health Insurance	4	30,276.40

Eaton County Payment Report
For the month of December, 2023

Electronic Payments from 11/01/2023 to 11/30/2023

Organization	Organization Description	# of Payments	Amount Paid
691	20X1 Delinquent Tax	2	48,143.33
699	20X9 Delinquent Tax	1	3,575.80
701	Trust & Agency	5	1,988,373.59
704	Trust & Agency - Payroll	46	703,562.10
707	Donations - Youth Facility	2	223.86
851	Drain Debt	34	556,361.08
Total Payments		411	9,901,796.94
Board Payments on 12/20/2023			551,670.73
Immediate Payments from 11/01/2023 to 11/30/2023			2,466,307.49
Electronic Payments from 11/01/2023 to 11/30/2023			9,901,796.94
Employee Payroll - see attached report			1,835,574.66
Total			14,755,349.82

As approved by the Ways and Means Committee on December 15, 2023

Committee Members: Mulder, Rogers, Lautzenheiser, Augustine, Pearl-Wright, and Brehler

HEALTH AND HUMAN SERVICES COMMITTEE MEETING

MONDAY, DECEMBER 4, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Mark Mudry, Tim Barnes, Blake Mulder, Joe Brehler, Barbara Rogers, and Jeanne Pearl-Wright.

ALSO PRESENT: Commissioner Mott, Connie Sobie, and Claudine Williams.

The December 4, 2023 regular meeting of the Health and Human Services Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Mulder moved to approve the December 4, 2023 agenda as presented. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Commissioner Pearl-Wright moved to approve the November 6, 2023 minutes, as presented. Commissioner Rogers seconded. Motion carried unanimously.

Limited Public Comment. None.

Claudine Williams, Director of Intergovernmental Affairs and Development, gave an overview of the Resolution to Continue Eaton County Human Services Collaborative Council. It was requested Eaton Community Health (ECH) be added to the yearly reporting schedule to update the Committee on the Collaborative Council activities. Commissioner Rogers questioned the need for the committee citing overlapping services. Commissioner Pearl-Wright stated collaboration would cease if the council was disbanded. Commissioner Mulder moved to recommend approval of the Resolution to the Board of Commissioners. Commissioner Brehler seconded. Motion carried with Commissioner Rogers voting opposed.

Ms. Williams also provided an update on the Substance Use and Misuse Strategic Plan. She reported she and Logan Bailey, Communications Director, have been meeting weekly with our Health Department partners and Amy Dolinky, from Michigan Association of Counties, to stay on track with the time frame. The Plan's kickoff meeting is Friday, December 8, 2023.

Connie Sobie, Eaton County Controller, discussed an amendment to the Medical Examiner services Agreement. It was noted Sparrow Hospital is in the process of making a few structural changes and as a result are requesting a one-year extension to the existing contract. Commissioner Brehler moved to recommend approval of the one-year extension to the Sparrow contract to the Board of Commissioners. Commissioner Mulder seconded. Motion carried unanimously.

Miscellaneous. None.

Limited Public Comment. None.

Chairperson Lautzenheiser adjourned the meeting at 9:35 a.m.

The next regularly scheduled meeting of the Health and Human Services Committee will be held in January 2024 on a date to be determined at the Board of Commissioners Organizational Meeting scheduled for 7:00 p.m. on January 2, 2024, in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Brian Lautzenheiser, Chairperson

PUBLIC SAFETY COMMITTEE

THURSDAY, DECEMBER 7, 2023

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Tim Barnes, Brian Droscha, Jacob Toomey, Scott Hansen, Brandon Haskell, and Frank Holmes

ABSENT: Commissioner Mark Mudry

ALSO PRESENT: Commissioner Jim Mott, Commissioner Terrance Augustine, Commissioner Joe Brehler, Connie Sobie, Sheriff Tom Reich, Undersheriff Jeff Cook, Chief Deputy El Sidel, Sergeant Jason Shipman, Kelly Cunningham, Frances D'Huyvetter, Ryan Wilkinson, and Jerri Nesbitt

The December 7, 2023, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all.

AGENDA ADDITIONS AND CHANGES

Commissioner Haskell moved to approve the agenda with one amendment, to add Windsor Township Police Services Contract under Miscellaneous. Commissioner Droscha seconded. Motion carried unanimously

APPROVAL OF MEETING MINUTES

Commissioner Droscha moved to approve the November 2, 2023, meeting minutes as presented. Commissioner Haskell seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT - None.

SHERIFF'S OFFICE UPDATE

Sheriff Reich reported the highlights for the month of November, 2023. Sheriff Reich introduced Lieutenant Jason Shipman as the newly promoted County Patrol Lieutenant. He is replacing Lieutenant Scott Brooks who retired in early December.

CENTRAL DISPATCH UPDATE

Central Dispatch Director Cunningham reported a busy month with several Telecommunicators attending trainings. One supervisor resigned and the promotion process is progressing to fill that vacancy. Director Cunningham presented a State and Local Cybersecurity Grant Program consent agreement for potential future funding. Commissioner Haskell moved to recommend approval of the agreement. Commissioner Toomey seconded. Motion carried unanimously.

EMERGENCY SERVICES UPDATE

Emergency Services Manager Wilkinson reported on the status of the Presidential Declaration request filed by the governor on October 18th from the severe storms that swept through Eaton County August 14th. It is expected it will be a few months before we receive word on approval or denial. Should the request be denied, he anticipates the state would opt to appeal, potentially extending the review process by several more months. Review of the Multi-Year Strategic Plan has begun.

MISCELLANEOUS

WINDSOR TOWNSHIP POLICE SERVICES CONTRACT

Controller Sobie presented the Windsor Township Police Services Contract for calendar year 2024 and noted no changes were made to the contract from the current year. Discussion Held. Commissioner Toomey moved to recommend approval of the contract to the Ways and Means Committee. Commissioner Haskell seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT - None.

ADJOURNMENT

Commissioner Barnes adjourned the meeting at 4:20 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held in January 2024 on a date to be determined at the Board of Commissioners Organizational Meeting scheduled for 7:00 p.m. on January 2, 2024, in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

**INFORMATION TECHNOLOGY AND COMMUNICATION
COMMITTEE MEETING**

WEDNESDAY, DECEMBER 6, 2023

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Droscha, Barbara Rogers, Frank Holmes, Brandon Haskell, Mark Mudry, and Scott Hansen

ABSENT: Commissioner Jacob Toomey

ALSO PRESENT: Connie Sobie, Logan Bailey, Eric Daley, Nathan Nighbert, and Liz Walby.

The December 6, 2023 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 p.m. by Chairperson Droscha.

The Pledge of Allegiance was given by all.

Commissioner Haskell moved the approval of the agenda. Commissioner Holmes seconded. Motion carried unanimously.

Commissioner Haskell moved the approval of the November 1, 2023 meeting minutes. Commissioner Hansen seconded. Motion carried unanimously.

Limited Public Comment. None.

Communications Director, Logan Bailey, presented the department's monthly report. Updates were provided related to the new draft logos and seal. There was also an update on our media and advertising along with a new look for our website. Beginning in 2024 we will launch a second newsletter to allow for an internal and external audience. Commissioner Droscha commented a spotlight for each township would be a good source of information for people in our county.

Technology Services Director, Eric Daley, presented the department's monthly report. Of the three MMRA grants applied for the County was awarded the grant for cybersecurity training. The grant will provide 50% reimbursement of the project cost and trainings will begin in January, 2024. Director Daley presented a budget request to roll over funds to the new budget year to complete specific projects and to additionally complete two new projects.

Liz Walby, Technical Services Specialist, gave a presentation on one of the new projects being requested called Civicclerk. The new program would assist with meeting agendas and materials, and integrate with our current website. It would also replace Dropbox and cost less.

Commissioner Haskell moved to recommend a budget amendment for the project rollover funds as requested to the Ways and Means Committee. Commissioner Holmes seconded. Motion carried unanimously.

Limited Public Comment. None.

Chairperson Droscha adjourned the meeting at 4:38 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee will be held in January 2024 on a date to be determined at the Board of Commissioners Organizational Meeting scheduled for 7:00 p.m. on January 2, 2024, in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Brian Droscha, Chairperson

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, DECEMBER 13, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT:

Commissioners Barbara Rogers, Terrance Augustine, Blake Mulder, Joe Brehler, and Brian Lautzenheiser, Scott Hansen, and Trevor Youngquist.

ALSO PRESENT:

Commissioners Jim Mott and Brian Droscha, Connie Sobie, Claudine Williams, Chris Garrison, Travis Keeton, Brandy Miller, and Deb Penfield.

The December 13, 2023 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Hansen seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the November 8, 2023 meeting minutes. Commissioner Youngquist seconded. Motion carried unanimously.

Limited Public Comment. Eaton Conservation District Executive Director, Rachel Cushieri-Murray, thanked the Commissioners for the appropriation to the Eaton Conservation District. It was noted they have hired a part-time temporary grant writer for the sub water sheds between Eaton Rapids and Dimondale E coli leakage issue and the District has finished their annual photo contest. Note cards and desk calendars with the photos that were submitted are for sale on the District's website.

Construction Code, Planning and Zoning Director, Chris Garrison, presented the department's monthly report. A contract has been signed and the Department has a meeting on December 8th to begin discussions on the implementation of the BS&A online permitting system. In reference to the Master Plan update, it was reported the Planning Commission, at their December 5th meeting, moved to recommend the Board of Commissioners approve the Draft Eaton County Master Plan at their January 17, 2024 meeting and for it to then be sent out for the required sixty three (63) day review period.

Resource Recovery Program Assistant, Debbie Penfield, presented the department's monthly report. Currently sixteen (16) applications for the recycling center operator are being reviewed. Discussion was held. Commissioner Mulder moved to approve minor repairs and improvements at the Sunfield Recycling Center as proposed. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Parks Director, Travis Keeton, presented the department's monthly report. It was reported four companies submitted proposals to develop a strategic plan for Fitzgerald, Lincoln Brick, Crandell and Fox Parks. The Parks Workgroup reviewed the proposals and recommends Williams & Works, Inc be awarded the project. Commissioner Augustine moved to recommend Williams and Works, Inc. be awarded a contract to complete a Strategic Plan for Fitzgerald, Lincoln Brick, Crandell and Fox Parks to the Board of Commissioners. Commissioner Youngquist seconded. Motion carried unanimously. Discussion was held in reference to a budget request to roll over funds to the new budget year to complete specific parks projects. Commissioner Augustine moved to recommend a budget amendment for the project rollover funds to the Ways and Means Committee. Commissioner Brehler seconded. Motion carried unanimously.

Chad Powers, Facilities Director, gave an update on the semi-annual Strata groundwater monitoring report.

Limited Public Comment. None.

Chairperson Rogers adjourned the meeting at 9:45 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held in January 2024 on a date to be determined at the Board of Commissioners Organizational Meeting scheduled for 7:00 p.m. on January 2, 2024, in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Barbara Rogers, Chairperson