EATON COUNTY BOARD OF COMMISSIONERS
February 19, 2025

The Eaton County Board of Commissioners met in special session at the County Facilities, in the City of Charlotte, Wednesday, February 19, 2025, including the availability of virtual attendance by the public

Chairman Mott called the meeting to order at 6 00 p m

Commissioner Hansen gave the invocation

The Pledge of Allegiance to the Flag was given by all

Roll call Commissioners present· Chris Arndt, Jason Peek, Brandon Haskell, Jeanne Pearl-Wright, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Jim Mott, Frank Holmes, Keith Barber Commissioners absent Jane M Whitacre.
Commissioner Hansen moved the approval of the agenda as presented Seconded by Commissioner Haskell Motion carried unanimously

Commissioner Droscha moved the approval of the January 15, 2025 minutes Seconded by Commissioner Pearl-Wright Motion carried unanimously.

Communications· Eaton County Planning Commission 2024 Annual Report (On file)
Public Comments Andy Shaver, Chester Township resident announced his candidacy for County Commissioner District 1 Bruce Barlond, Windsor Township resident, expressed disappointment that no appointment was made to the Commissioner District #1 vacancy
Commissioner Barber moved the approval of #25-2-11 Resolution to Adopt the Eaton County Parks Strategic Plan for Crandell, Fox Memorial, Fitzgerald, and Lincoln Brick Parks. Seconded by Commissioner Droscha Motion carried unanimously (On file)
Commissioner Barber moved the approval of #25-2-12 Resolution to Appoint County Medical Examiner and Approve Amendment to County Medical Examiner Service Agreement. Seconded by Commissioner Droscha Motion carried unanimously. (On file)
Commissioner Holmes moved the approval of #25-2-13 Resolution to Approve BJA FY25 Virtual Reality De-escalation Site-Based initiative Grant Application Seconded by Commissioner Peek Nays· Commissioner Barber Motion carried. (On file)
Commissioner Holmes moved the following resolutions.

#25-2-14 Resolution to Approve the Hazard Identification and Risk Assessment (HIRA). (On file)

#25-2-15 Resolution to Approve the Emergency Operations Plan (EOP) Update. (On file)

#25-2-16 Resolution to Approve the Emergency Management Recovery Plan (On file)

#25-2-17 Resolution to Approve the Continuity of Government (COG) and Departmental Continuity of Operations (COOP) Plans. (On file)

#25-2-18 Resolution to Approve the Emergency Management Training Plan. (On file)

#25-2-19 Resolution to Approve the Exercise, Evaluation, and Corrective Emergency Management Action Plan. (On file)

#25-2-20 Resolution to Approve the Emergency Management Prevention Overview. (On file)

#25-2-21 Resolution Regarding the Renewal of the Memorandum of Agreement (MOA) between Eaton County Emergency Management and FEMA iPaw Program. (On file)

Commissioner Droscha seconded the above-listed resolutions. Motion carried unanimously.
Commissioner Holmes moved the approval of #25-2-22 Resolution to Approve Application for Title (V-E Child & Parent Representation Group. Seconded by Commissioner Peek. Motion carried unanimously. (On file)

Commissioner Droscha moved the approve of #25-2-23 Resolution to Approve PA 116 Farmland and Open Space Development Rights Agreements. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approve of #25-2-24 Resolution to Approve Appraisal Services Contract. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approve of #25-2-25 Resolution Pledging Full Faith and Credit to Potter Drainage District Bonds. Seconded by Commissioner Mudry. Discussion held. Nays: Commissioner Barber. Motion carried. (On file)

Commissioner Droscha moved the approve of #25-2-26 Resolution to Approve FY 2024/25 Budget Amendments. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approve of #25-2-27 Resolution to Approve 2025/2026 Budget Schedule. Seconded by Commissioner Pearl-Wright. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of claims as audited by the Ways & Means Committee for $10,295,463.23 and to accept the report of previously authorized payments.
Seconded by Commissioner Haskell. Motion carried unanimously.

Commissioner Droscha moved the approval of #25-2-28 Resolution to Approve Technical and Structural Changes for Non-Union Employees - Sick Leave Policy

Amendment. Seconded by Commissioner Barber. Motion carried unanimously. (On file)

Commissioner Droscha moved the approval of #25-2-29 Resolution to Amend Hours of Operation for County Administrative Offices. Seconded by Commissioner Barber. Discussion held. Motion carried unanimously. (On file)

Administrator's Report: Administrator Sobie spoke about the County's Standard & Poor's rating and spoke regarding public misperceptions regarding County budget issues and ongoing efforts towards better communication. Ms. Sobie also spoke regarding County contracts with local jurisdictions.

Elected Official Comments: Circuit Court Judge Kelly Morton thanked Controller Sobie and the Board of Commissioners for their work as the Courts work towards budget savings.

Prosecutor Doug Lloyd recognized his staff who serve as the front line of justice. He stated there is a large shortage of staff in the Prosecutor's office. He noted that funding and staffing impact justice.

Treasurer Darius Reynnet recognized his staff for their hard work.

Commissioner Comments: Commissioner Barber stated that each spending vote will affect the next budget cycle and noted his belief that expenditures should be limited. Chairman Mott reiterated that transparency and openness are important regarding County budget issues. Commissioner Haskell also noted the importance of continued transparency to the public.

There was no Unfinished Business, Old Business or New Business.
Public Comment. Jeff Christensen, Charlotte resident, thanked the Board for approving changes to the courthouse public hours and stated appreciation for the county officials who have attended committee meetings. A county resident spoke regarding lack of transparency regarding a proposed SRO for Olivet College. Andy Shaver, Chester Township resident spoke regarding the county budget issues and encouraged greater communication with the public including Commissioner District #1. Bruce Barlond, Windsor Township spoke regarding budget saving ideas.

Chairman Mott adjourned the meeting to Regular Meeting on Wednesday, March 19, 2025, at 6:00 p.m.

Jim Mott	Diana Bosworth
Chairman of the Board of Commissioners	Clerk of the Board of Commissioners

#25-2-11

EATON COUNTY BOARD OF COMMISSIONERS

February 19, 2025

RESOLUTION TO ADOPT THE EATON COUNTY PARKS STRATEGIC PLAN
For Crandell, Fox Memorial, Fitzgerald, and Lincoln Brick Parks

Introduced by the Public Works & Planning Committee

Commissioner Barber moved the approval of the following resolutions. Seconded by Commissioner Droscha.

WHEREAS; the Eaton County Board of Commissioners is responsible for the overall operation of Eaton County Parks; and

WHEREAS; the Eaton County Board of Commissioners approved the development of a Strategic Plan of four (4) County Parks to recommend direction on future development, capital improvements, and operational efficiencies to improve, create, and maintain a parks and recreation system that meets the needs of the community; and

WHEREAS; the Strategic Plan is meant to complement and expand on the existing Eaton County Parks Master Plan; and

WHEREAS, residents of Eaton County were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and be involved in the process; and

WHEREAS, the Strategic Plan is intended to be a guideline for improving recreation for the residents of Eaton County; and

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby adopts the Eaton County Strategic Plan.

BE IT FURTHER RESOLVED, that, as adopted, the Eaton County Strategic Plan will serve as a guide for future park development in Eaton County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

February 19, 2025

RESOLUTION TO APPOINT COUNTY MEDICAL EXAMINER AND APPROVE AMENDMENT TO MEDICAL EXAMINER SERVICES AGREEMENT

Introduced by the Health and Human Services Committee

Commissioner Barber moved to approve the following

WHEREAS, the Board of Commissioners, by Resolution #20-11-101, approved a contract with Sparrow Hospital for County Medical Examiner services effective January 1, 2018; and

WHEREAS, Eaton County and Edward W. Sparrow Hospital Association wish to extend this agreement for three years, from January 1, 2025 thru December 31, 2027 (amendment three to the contract); and

WHEREAS, Edward W. Sparrow Hospital Association has agreed to continue to provide medical examiner services for Eaton County through December 31, 2027, at the annual rate of $380,790, with a 6% annual increase; and

WHEREAS, Dr. Michael Markey shall continue as the County Medical Examiner; and

WHEREAS, Dr. Christoper Hauch shall continue as the Deputy County Medical Examiner; and

WHEREAS, Eaton County ratifies and reaffirms all of the remaining terms of the Agreement.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves a contract for medical examiner services with Edward W. Sparrow Hospital Association through December 31, 2027.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee is authorized to sign any necessary documents. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO APPROVE BJA FY25 VIRTUAL REALITY DE-ESCALATION SITE-BASED INITIATIVE GRANT APPLICATION

Introduced by the Public Safety Committee

Commissioner Holmes moved to approve the following resolution. Seconded by Commissioner Peek.

WHEREAS, the Bureau of Justice Assistance (BJA), a division of the U.S. Department of Justice (DOJ), has grant funds available for a Virtual Reality De-escalation Site-Based Initiative for the period October 1, 2025 through September 30, 2028; and

WHEREAS, the Sheriff seeks to apply for the grant and coordinate the program, which will provide training in a virtual setting to prepare officers to safely and effectively respond to a range of situations they face in the line of duty; and

WHEREAS, the grant requires partnership with a college or university, which has been identified as the University of Olivet; and

WHEREAS, there are no required matching funds; and

WHEREAS, the Public Safety Committee recommends the approval of the grant application.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Sheriff Department be authorized to apply for the Virtual Reality De-escalation Site-Based Initiative Grant through the BJA, a division of the DOJ; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners shall have final approval of the acceptance or denial of the grant if awarded. Nays: Commissioner Barber. Motion carried.

#25-2-14

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE HAZARD IDENTIFICATION AND RISK ASSESSMENT (HIRA)

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County recognizes the importance of comprehensive hazard identification and risk assessment as a foundation for effective emergency management planning and preparedness; and

WHEREAS, the *Hazard Identification and Risk Assessment (HIRA)* identifies potential hazards, evaluates associated risks, and establishes a basis for mitigation, preparedness, response, and recovery efforts within the county; and

WHEREAS, the HIRA was created in collaboration with internal and external stakeholders to ensure it reflects the unique risks and needs of Eaton County; and

WHEREAS, the adoption of the HIRA will enhance the county's ability to improve community readiness and ensure the safety and well-being of residents.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby accepts and adopts the *Hazard Identification and Risk Assessment (HIRA*) as the official framework for identifying and addressing hazards and risks within the county; and

BE IT FURTHER RESOLVED, that the HIRA shall serve as a guiding document for all emergency management partners in planning, mitigation, and response efforts. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

#25-2-15

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE EMERGENCY OPERATIONS PLAN (EOP) UPDATE

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County recognizes the importance of readiness and the ability to respond effectively to emergencies or disasters to protect the lives, property, and well-being of its residents; and

WHEREAS, the *Emergency Operations Plan (EOP)* provides a framework for coordination and response efforts during emergencies or disasters, outlining roles, responsibilities, and guidance to ensure a swift and organized response; and

WHEREAS, the *EOP* has been reviewed and updated to reflect current capabilities, resources, and best practices in emergency management.

NOW, THEREFORE, BE IT RESOLVED that the Eaton County Board of Commissioners hereby adopts the *EOP* as the official guide for emergency or disaster readiness and response efforts; and

BE IT FURTHER RESOLVED that this plan will be reviewed regularly and updated as necessary to maintain its effectiveness. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

#25-2-16

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE EMERGENCY MANAGEMENT RECOVERY PLAN

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County is committed to supporting the effective recovery of the community following any emergency or disaster; and

WHEREAS, the Recovery Plan establishes a structured approach to restoring services, infrastructure, and resources while addressing the needs of residents and businesses impacted by such emergencies or disasters; and

WHEREAS, the Recovery Plan has been developed to outline roles, responsibilities, and strategies essential for a coordinated and resilient recovery process.

NOW, THEREFORE, BE IT RESOLVED that the Eaton County Board of Commissioners hereby adopts the Recovery Plan as the official framework for guiding post-disaster recovery efforts; and

BE IT FURTHER RESOLVED, that this plan will be reviewed regularly and updated as necessary to maintain its effectiveness. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE CONTINUITY OF GOVERNMENT (COG) PLAN AND DEPARTMENTAL CONTINUITY OF OPERATIONS (COOP) PLANS

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County recognizes the critical importance of maintaining county government functions during emergencies, disruptions, or catastrophic events to ensure the safety and well-being of its citizens; and

WHEREAS, Eaton County has developed a comprehensive Continuity of Government (COG) Plan that outlines the guidelines for ensuring the continuation of essential government functions during emergencies or disruptive events; and

WHEREAS, each department and office within Eaton County has developed and implemented its own Departmental Continuity of Operations Plan (COOP) to ensure continued operation of critical services under all circumstances; and

WHEREAS, it is essential that all departments and offices are ready to execute their respective Departmental COOP Plans to ensure a seamless continuation of government operations during any emergency or disaster.

NOW, THEREFORE, BE IT RESOLVED that the Eaton County Board of Commissioners hereby adopts the COG Plan and Departmental COOP Plans to ensure readiness and resilience in the face of potential emergencies; and

BE IT FURTHER RESOLVED, that all departments and officials shall evaluate and revise their Departmental COOP Plans in coordination with the plans maintenance process overseen by Eaton County Emergency Management to ensure ongoing effectiveness and alignment with current needs and best practices. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

#25-2-18

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE TRAINING PLAN

Introduced by the Public Safety Committee

Commissioner Haskel moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the *Training Plan* outlines the training goals, objectives, needs assessments, curriculum, and documentation necessary to ensure the preparedness and readiness of emergency management personnel and stakeholders; and

WHEREAS, this plan provides a structured framework to enhance the knowledge, skills, and abilities of all individuals involved in emergency readiness, mitigation, response, and recovery operations, thereby improving the safety and resilience of our community;

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners formally approves and adopts the *Training Plan* for the emergency management program, effective immediately, to serve as a guiding document for all emergency management training activities; and

BE IT FURTHER RESOLVED, that all relevant departments, agencies, and stakeholders are encouraged to familiarize themselves with the plan and actively support its implementation and ongoing improvement. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

#25-2-19

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ADOPTION AND ACCEPTANCE OF THE EXERCISE, EVALUATION, AND CORRECTIVE ACTION PLAN

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, the Eaton County Board of Commissioners recognizes the importance of a structured and continuous process for testing, evaluating, and improving emergency management capabilities; and

WHEREAS, the Exercise, Evaluation, and Corrective Action Plan establishes a comprehensive framework to enhance readiness, resilience, and collaboration internal and external stakeholders and the community; and

WHEREAS, this plan ensures a systematic approach to identifying gaps, implementing corrective actions, and strengthening the county's ability to respond to and recover from disasters and emergencies.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners formally adopts the Exercise, Evaluation, and Corrective Action Plan as the guiding document for the county's emergency management exercise, evaluation, and corrective action efforts. Motion carried unanimously.

#25-2-20

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO AUTHORIZE THE ACCEPTANCE AND ADOPTION OF THE PREVENTION OVERVIEW

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County Emergency Management has developed a comprehensive prevention overview to outline strategies and processes for monitoring, mitigating, and responding to risks that could impact public health, safety, and infrastructure; and

WHEREAS, the *Prevention Overview* has been created in collaboration with internal and external stakeholders to ensure alignment with best practices, compliance with legal requirements, and the inclusion of diverse community needs; and

WHEREAS, the *Prevention Overview* serves as a foundational document to guide prevention activities, enhance readiness, and support the county's overall resilience; and

WHEREAS, the *Prevention Overview* is subject to regular review and revision to maintain its relevance and effectiveness in addressing evolving risks and stakeholder feedback.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the *Prevention Overview* as the official framework for county-wide prevention activities; and

BE IT FURTHER RESOLVED, that Eaton County Emergency Management shall oversee the implementation, evaluation, and maintenance of the *Prevention Overview* to ensure its alignment with the county's goals and community needs. Motion carried unanimously.

This resolution was thereupon declared duly adopted on February 19, 2025.

#25-2-21

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION REGARDING THE RENEWAL OF THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN EATON COUNTY EMERGENCY MANAGEMENT AND FEMA IPAWS PROGRAM

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Droscha.

WHEREAS, Eaton County Emergency Management and the Federal Emergency Management Agency (FEMA) Integrated Public Alert and Warning System (IPAWS) Program have maintained an agreement regarding the utilization and security of Eaton County Managements' interoperable systems with IPAWS-OPEN; and

WHEREAS, the existing Memorandum of Agreement (MOA) has facilitated essential communication and coordination in emergency response efforts, ensuring interoperability between local and federal emergency alert and warning systems; and

WHEREAS, the current MOA is set to expire per the terms outlined within the document, and the continued participation of Eaton County Emergency Management in the IPAWS program remains critical to the county's public safety and emergency management efforts; and

WHEREAS, renewal of this MOA will maintain Eaton County's authorization to access and utilize IPAWS-OPEN, ensuring continued compliance with federal requirements and adherence to established security, training, and operational protocols.

NOW, THEREFORE, BE IT RESOLVED, that Eaton County Emergency Management formally approves the renewal of the Memorandum of Agreement with FEMA IPAWS Program for an additional term, subject to any necessary updates or revisions required to align with current operational and regulatory standards; and

BE IT FURTHER RESOLVED, that the Emergency Manager of Eaton County Emergency Management is authorized to review, finalize, and execute the renewal of the MOA with FEMA IPAWS Program on behalf of Eaton County; and

BE IT FINALLY RESOLVED, that Eaton County Emergency Management will continue to uphold the responsibilities and requirements outlined in the MOA, including training compliance, to ensure the effective use of public alert, warning, and notification capabilities. Motion carried unanimously.

#25-2-22

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO APPROVE APPLICATION FOR TITLE IV-E CHILD & PARENT LEGAL REPRESENTATION GRANT

Introduced by the Public Safety Committee

Commissioner Holmes moved the approval of the following resolution. Seconded by Commissioner Peek.

WHEREAS, the U.S. Department of Human Services has Title IV-E funding available through the State of Michigan Department of Health and Human Services; and

WHEREAS, the Trial Court Juvenile Division is seeking to apply for Title IV-E funding in order to offset the expenses of the County for parent and child legal representation in child abuse and neglect hearings; and

WHEREAS, the Public Safety Committee recommends the approval of the grant application.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Trial Court Juvenile Division to submit a grant application in an amount not to exceed $100,000 for the period of October 1, 2025 to September 30, 2026; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents. Motion carried unanimously.

#25-2-23

EATON COUNTY BOARD OF COMMISSIONERS

February 19, 2025

**RESOLUTION TO APPROVE AN
APPLICATION FOR A FARMLAND AND OPEN SPACE
DEVELOPMENTAL RIGHTS AGREEMENT
(PUBLIC ACT 116 OF 1974, AS AMENDED)**

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, Shane and Nichole Hickey, filed eleven (11) parcels of land into the Farmland and Open Space Applications for properties located in Carmel, Chester, Kalamo and Vermontville Townships, with the Eaton County Clerk's Office in January 2025; and

WHEREAS, the applications include Parcel #'s 100-004-200-002-01, 090-003-100-055-00, 090-005-300-050-00, 090-005-300-080-00, 090-006-100-001-03, 090-006-400-051-00, 090-008-300-010-03, 090-027-300-040-02, 050-019-300-002-00, 050-019-300-100-02, and 050-019-400-003-01these parcels total+/- 561.45 acres, of which +/- 501.43 acres are cultivated; and

WHEREAS, the applicant is requesting 90 year agreements; and

WHEREAS, a copy of all applications were sent to all reviewing agencies as required by the act; and

WHEREAS, the Eaton County Ways & Means Committee has reviewed this application and is recommending approval.

THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners at its regularly scheduled meeting on February 19, 2025 does hereby approve the Farmland and Open Space Application filed by Shane and Nichole Hickey for properties located in Carmel, Chester, Kalamo and Vermontville Townships. Motion carried unanimously.

Diana Bosworth

Diana Bosworth, County Clerk

2-24-2025

Date

#25-2-24

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO APPROVE APPRAISAL SERVICES CONTRACT

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Equalization Department has utilized an independent contractor to provide appraisal services to assist in completing the required annual appraisal of property within the county during the equalization process; and

WHEREAS, the Department wishes to continue to utilize these services and is requesting authorization to enter into an agreement with Accurate Assessing LLC; and

WHEREAS, the Ways and Means Committee has reviewed and is recommending the approval of the appraisal services contract (attached) for a one year period commencing February 19, 2025; and

WHEREAS, the proposed contract is for the maximum amount of $25,840.

NOW, THERFORE, BE IT RESOLVED, the Board of Commissioners approves the contract for appraisal services with Accurate Assessing LLC; and

THEREFORE, BE IT RESOLVED, the Equalization Director is authorized to execute the contract renewal agreement on the behalf of the County. Motion carried unanimously.

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION PLEDGING FULL FAITH AND CREDIT TO POTTER DRAIN DRAINAGE DISTRICT BONDS

RESOLUTION # 25-2-25

Minutes of a regular meeting of the Board of Commissioners of Eaton County, Michigan, held in the County on February 19, 2025, at 6:00 p.m., local time.

PRESENT: Commissioners Chris Arndt, Jason Peek, Brandon Haskell, Jeanne Pearl-Wright, Mark Mudry, Kyle Jones, Brian Droscha, Jacob Toomey, Scott Hansen, Nicole Christensen, Jim Mott, Frank Holmes, Keith Barber.

ABSENT: Commissioner Jane M. Whitacre.

The following resolution was offered by Commissioner Droscha and supported by Commissioner Mudry.

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Eaton, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Potter Drain Maintenance and Improvement Project (the "Project"), which is being undertaken by the Potter Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds"), in one or more series, in an amount not to exceed $2,370,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Eaton County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed $2,370,000. The County shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents on behalf of the County and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate").

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners Arndt, Peek, Haskell, Pearl-Wright, Mark Mudry, Jones, Droscha, Toomey, Hansen, Christensen, Mott, Holmes.

NAYS: Commissioner Barber.

ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.

Diana Bosworth

Diana Bosworth, Clerk
County of Eaton

4930-6354-4336 v1 [90139-52]

CERTIFICATION

I, Diana Bosworth, the duly qualified and acting Clerk of Eaton County, Michigan (the "County") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on February 19, 2025, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Diana Bosworth

Diana Bosworth, Clerk
County of Eaton

Date: February 20, 2025

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO APPROVE 2024/2025 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright.

WHEREAS, the Eaton County 2024/2025 Appropriations Act of September 18, 2024, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2024/2025 Eaton County Budget:

SPECIAL REVENUE FUNDS

	PARKS & RECREATION - 208	
Increase	Professional Services	$ 15,000
Increase	Fund Balance Carryover	$ 15,000

To increase budget for professional services to review eligible projects and prepare application for the MDNR Trust Fund Grant. Motion carried unanimously.

#25-2-27

February 19, 2025

2025/2026 BUDGET SCHEDULE

Date	**Description**	**Committee/Meeting**
Tue, February 25, 2025*	Budget Documents Provided to Elected Officials and Department Heads	
Fri, March 14, 2025 9:00 a.m.	Presentation of Continuation Revenues and Expenditures at Current Staffing Levels ~ Recommendations of changes will be made to Elected Officials and Department Heads	Ways and Means Committee
Fri, March 21, 2025*	Technology Services, Facilities Management, and One-Time Expenditure Requests Returned by Elected Officials and Department Heads	
Fri, March 28, 2025 9:00 a.m.	Budget Work Session – Review of Personnel	Ways and Means Committee – Budget Meeting
Fri, March 28, 2025*	Budget Forms and Requests Returned by Elected Officials and Department Heads	
Fri, April 11, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates based on Departmental Requested Changes ~ Recommendations of additional changes will be made to Elected Officials and Department Heads	Ways and Means Committee
Fri, April 25, 2025 9:00 a.m.	Budget Work Session – Presentation of Capital Improvement Plan, and Review of Technology Services, Facilities Management, and One-Time Expenditure Requests	Ways and Means Committee – Budget Meeting
Fri, May 16, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates based on Controller's Office Recommendations	Ways and Means Committee
Fri, May 30, 2025 9:00 a.m.	Budget Work Session with Departmental Presentations ~Recommendations of additional changes will be made to Elected Officials and Department Heads	Ways and Means Committee – Budget Meeting
Fri, June 13, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates	Ways and Means Committee
Wed, June 18, 2025 6:00 p.m.	Adoption of the County General Fund Operating Millage	Board of Commissioners

*Denotes Internal Only Due Dates

Date	**Description**	**Committee/Meeting**
Fri, June 27, 2025 9:00 a.m.	Budget Work Session with Departmental Presentations ~Recommendations of additional changes will be made to Elected Officials and Department Heads	Ways and Means Committee – Budget Meeting
Fri, July 11, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates	Ways and Means Committee
Fri, July 25, 2025 9:00 a.m.	Budget Work Session with Departmental Presentations ~Recommendations of additional changes will be made to Elected Officials and Department Heads	Ways and Means Committee – Budget Meeting
Fri, August 8, 2025 9:00 a.m.	Budget Work Session with Departmental Presentations ~Recommendations of additional changes will be made to Elected Officials and Department Heads	Ways and Means Committee – Budget Meeting
Fri, August 15, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates	Ways and Means Committee
Tue, September 9, 2025 6:00 p.m.	Truth in Budgeting Hearing	Board of Commissioners Budget Hearing
Fri, September 12, 2025 9:00 a.m.	Review of Revised Revenue and Expenditure Estimates and recommendation of the budget to the Board of Commissioners	Ways and Means Committee
Wed, September 17, 2025 6:00 p.m.	Adoption of the Budget and Upcoming Calendar Year Tax Rates (L-4029)	Board of Commissioners

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Pearl-Wright. Motion carried unanimously.

*Denotes Internal Only Due Dates

EATON COUNTY BOARD OF COMMISSIONERS

FEBRUARY 19, 2025

RESOLUTION TO APPROVE TECHNICAL AND STRUCTURAL CHANGES FOR NON-UNION EMPLOYEES

Supported by the Ways and Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Barber.

WHEREAS, this resolution by the Eaton County Board of Commissioner's is in response to the State of Michigan's implementation of the Earned Sick Time Act (ESTA); and

WHEREAS, the ESTA which is scheduled to go into effect on Friday, February 21, 2025, represents one of the most significant changes in Michigan's labor standards in recent history; and

WHEREAS, should the implementation of the ETSA be delayed for any reason (by judicial, legislative or executive action), the County's Article 8, Paid Sick Leave with regards to use of sick leave shall revert to the previous rules and procedures covered under the Eaton County Personnel Rules of 2022; and

WHEREAS, the Board hereby authorizes the amendment to the Eaton County Board of Commissioner's Policy Handbook as outlined below; and

WHEREAS, the amendment pertains to the following Articles in the Policy Handbook:

- ARTICLE 1. INSURANCE; and
- ARTICLE 8. PAID SICK LEAVE; and
- ARTICLE 12. LEAVE WITHOUT PAY.

NOW, THEREFORE BE IT RESOLVED, that the Controller be authorized to implement the above changes amending the Policy Handbook as recommended by legal counsel; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary documents. **Motion carried unanimously.**

#25-2-29

EATON COUNTY BOARD OF COMMISSIONERS

February 19, 2025

RESOLUTION TO AMEND HOURS OF OPERATION FOR COUNTY ADMINISTRATIVE OFFICES

Introduced by the Ways & Means Committee

Commissioner Droscha moved the approval of the following resolution. Seconded by Commissioner Barber.

WHEREAS, Eaton County is facing a financial crisis; and

WHEREAS, the Board of Commissioners acknowledges a change is needed to address operations; and

NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners hereby adopts a change in operations as follows:

- Offices in the administrative wing of the governmental complex will only be open to the public from 8:30 a.m. to 4:30 p.m. Monday through Thursday and will be closed to the public on Fridays.
- Offices in the administrative wing of the governmental complex will uniformly close for lunch breaks from 12:00 p.m. to 1:00 p.m.
- Employees will continue to work 40 hours per week, and administrative offices will be staffed from 8:00 a.m. to 5:00 p.m., Monday through Friday.

BE IT FURTHER RESOLVED, that, as adopted, the new operational hours will be amended in the Personnel Policy of Eaton County. Motion carried unanimously.