

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, SEPTEMBER 11, 2024

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Barbara Rogers, Blake Mulder, Terrance Augustine, Joe Brehler, Brian Lautzenheiser, TJ Youngquist, and Scott Hansen

ALSO PRESENT: Commissioner Brian Droscha; Connie Sobie, Claudine Williams, Ben Dawson, Debbie Penfield, Alex Zegarzewski, Clara Alderman, Chad Powers, Ethan Jacobs, Chris Garrison, and Bill Hendrian

The September 11, 2024 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Augustine seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the August 14, 2024 meeting minutes. Commissioner Hansen seconded. Motion carried unanimously.

Limited Public Comment. None.

Bill Hendrian, District Director of MSU Extension, presented the MSU Semi-Annual Report. He gave an update on the various programs offered. There were 264 programs in total, with 928 residents of Eaton County participating.

Chris Garrison, Director of Construction Codes & Planning and Zoning, gave an update regarding his department. An update was given on Windsor Township's progress to administer their own building and trade permits. The State of Michigan Construction Code Commission is scheduled to meet October 9, to discuss and potentially approve Windsor Township's request. Director Garrison also reported the Department is working on planning this year's Contractor Breakfast, to be held October 22, which will focus on trade contractors (electrical, mechanical and plumbing). The same day in the afternoon a Zoning Workshop will be held. Discussion was held.

Resource Recovery Assistant, Debbie Penfield, presented the department's monthly report. Ms. Penfield reported on waste hauler licensing and compliance issues. Lebron Trash Hauling emailed a copy of their check and report on September 10. She stated attempts to contact and speak with Phil Baker of Liberty Environmental Landfill have been unsuccessful; therefore, the noncompliance hearing for Liberty Environmental Landfill should commence. Representatives

from Liberty Environmental were not present. The Department of Resource Recovery recommends ticketing and imposing fines on Liberty Environmental Landfill for noncompliance. Discussion was held. Commissioner Augustine moved to postpone the compliance hearing for Lebron Trash Hauling to October 7, if the fees and reporting are not received prior to that date. Commissioner Lautzenheiser seconded. Motion carried unanimously. Commissioner Augustine moved to issue a civil infraction ticket to include any fines and fees to Liberty Environmental Landfill for noncompliance with the Eaton County Solid Waste Ordinance. Commissioner Lautzenheiser seconded. Motion carried unanimously.

The new Parks Director, Alex Zegarzewski, introduced himself and gave an update on the Parks Department. Ethan Jacobs, the Parks Naturalist, reported on the various projects in several of our parks. Mr. Jacobs also noted he and Clara Alderman, the Parks Events Coordinator, have been working to develop a variety of Parks events for the public. He added the Parks Department will be meeting with Williams and Works to discuss the final plans for Crandell Park and Fox Memorial Park.

Claudine Williams, Director of Intergovernmental Affairs and Development gave an update on the City of Grand Ledge's request to extend their community grant. Discussion was held. The Committee was agreeable to approving an amendment for an extension of time for the grant.

An update on the Keehne Park boardwalk was given by Mr. Jacobs. He stated due to vandalism and the cost of repairs a redesign of the boardwalk was being considered. Discussion was held.

Ben Dawson, Human Resources Director / Deputy Administrator, presented a restructuring plan of positions/operations in the Parks Department. Facilities Director Chad Powers also spoke in reference to the restructure plan and his support of it. Discussion was held. Commissioner Augustine moved to send the Proposed Restructuring Plan to the Ways and Means Committee. Commissioner Mulder seconded. Motion carried. Commissioner Brehler voted Nay.

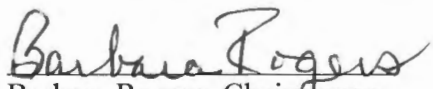
Connie Sobie, Administrator / Controller, presented the financial report for the Parks Department.

Miscellaneous. Ms. Williams stated a public notice for the county's open committee positions will be posted in the newspaper the weekend of September 14th.

Limited Public Comments. None.

Chairperson Rogers adjourned the meeting at 10:26 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, October 9, at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.


Barbara Rogers, Chairperson