

EATON COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, SEPTEMBER 15, 2021
AGENDA

- I. Call to Order – 7:00 P.M.
- II. Pledge of Allegiance to the Flag
- III. Invocation
- IV. Roll Call
- V. Agenda Additions or Changes
- VI. Approval of Minutes of August 18, 2021, Regular and Closed Sessions
- VII. Retirement Resolutions
- VIII. Communications
- IX. Limited Public Comment
- X. Michigan Association of Counties – Stephan Currie, Executive Director
- XI. Board of Canvassers Appointments
- XII. COMMITTEE REPORTS AND RESOLUTIONS
 - A. HEALTH AND HUMAN SERVICES COMMITTEE – Commissioner Mott
 - B. PUBLIC SAFETY COMMITTEE – Commissioner Barnes
 - C. INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE – Commissioner Ridge
 - D. PUBLIC WORKS AND PLANNING COMMITTEE – Commissioner Lautzenheiser
 - E. WAYS & MEANS COMMITTEE - Commissioner Mulder
 - 1. Resolution to Adopt the FY 2021-2022 Eaton County Budget and Winter Tax Rates
 - 2. Resolution Pledging Full Faith and Credit to Church and McClintic Drain Drainage District Bonds
 - 3. Resolution to Approve FY 2020-21 Budget Amendments
 - 4. Resolution to Approve Collective Bargaining Agreement Settlement Tentative Agreement – Command Officers Association of Michigan-Dispatch Supervisory Unit
 - 5. Resolution to Approve Collective Bargaining Agreement Settlement Tentative Agreement – Police Officers Association of Michigan – Dispatcher Unit
 - 6. Resolution to Approve Collective Bargaining Agreement Settlement Tentative Agreement – International Union of Operating Engineers – Maintenance Unit
 - 7. Claims and Purchases
- XIII. Limited Public Comment
- XIV. Commissioner Comment
- XV. Unfinished Business
- XVI. Old Business
- XVII. New Business
 - Closed Session (MCL 15.268(h)) to Discuss Written Legal Opinion Regarding Freedom of Information Act Appeal
- XVIII. Adjourn to October 20, 2021 at 7:00 p.m.

EATON COUNTY BOARD OF COMMISSIONERS
AUGUST 18, 2021

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, August 18, 2021 including the availability of virtual participation by the public.

Chairman Whittum called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Mudry gave the invocation.

Roll call. Commissioners present: Tim Barnes, Blake Mulder, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha(participated virtually from Commissioner District #9 for medical reasons) Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Barbara Rogers and Jeremy Whittum.

Commissioners absent: Terrance Augustine

Commissioner Mulder requested the following addition to the Ways and Means Committee Report: Item #7 Resolution to Comply with the Public Employees Health Benefit Act, PA 106 of 2007, and under New Business: Item #1 – Discussion of Contract Negotiations Strategy.

Commissioner Lautzenheiser moved the approval of the agenda as amended. Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Rogers moved the approval of the July 21, 2021 minutes. Seconded by Commissioner Pearl-Whittum. Carried unanimously.

Communications:

CapCAN Executive Committee Financial Statement and proposed FY 21/22 budget.

Resolutions from the Mackinac County, Muskegon County and Lake County Boards of Commissioners.

Public Hearing.

Chairman Whittum opened the Public Hearing for the Community Development Block Grant Emergency Repair Program at 7:06 p.m.

Claudine Williams, Community Development Director, presented the final report on the expenditure of FY20 grant funds and the proposed use of program funds to administer FY22 Emergency Repair Program.

Public Comment: None

Commissioner Mulder moved to close the Public Hearing at 7:11 p.m. Seconded by Commissioner Mott. Carried unanimously.

Presentation: Tax Foreclosures and Land Bank Authority, County Treasurer, Bob Robinson.

Commissioner Barnes moved the approval of #21-8-83 Resolution to Approve Application for the Office of Highway Safety Planning Speed Enforcement Program Grant.

WHEREAS, the Michigan State Police, Office of Highway Safety Planning has grant funds available for the Strategic Traffic Enforcement Program for the period October 1, 2021 through September 30, 2022; and

WHEREAS, the Sheriff is requesting to apply for the grant and coordinate the program, which will provide \$8,360 of overtime for purposes of enforcing speeding laws; and

WHEREAS, there are no required matching funds.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Sheriff Department be authorized to apply for the Speed Enforcement Grant through the Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee is authorized to sign the necessary documents.

Seconded by Commissioner Rogers. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #21-8-84 Resolution to Approve Application for Byrne Residential Substance Abuse Treatment (RSAT) Grant.

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available; and

WHEREAS, the Sheriff's Office is desirous of submitting a grant application; and

WHEREAS, the grant will provide funding for jail-based residential substance abuse treatment program; and

WHEREAS, the grant application will seek up to \$200,000, and requires a 25% match for this purpose; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Sheriff's Office to submit a grant application in an amount not to exceed \$200,000 for the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent upon the identification and appropriation of the required matching funds; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Barnes moved the approval of #21-8-85 Resolution to Proclaim National Rail Safety Week.

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, Eaton County Board of Commissioners, proclaims the third week of September of each year, as National Rail Safety Week and encourages all citizens to recognize the importance of rail safety education.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Ridge moved the approval of #21-86 Resolution to Approve Printer Maintenance and Service Contract.

WHEREAS, Eaton County maintains numerous technology printing devices in order to conduct operations; and

WHEREAS, the County's current service provider for copier repair and maintenance service is authorized to perform similar services for the County's technology printing devices; and

WHEREAS, the Technology Services Department requested a proposal for said services on technology printing devices to determine if operational and efficiency savings could be achieved; and

WHEREAS, based on an analysis of expenditures it is estimated that a printer maintenance and service contract would yield annual savings to the County during the three (3) year proposed contract period; and

WHEREAS, the Information Technology and Communication Committee has reviewed and is recommending the contract for County Printer maintenance and service, for a three (3) year period, effective September 1, 2021.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the contract for printer maintenance and service with Applied Imaging, as recommended; and

BE IT FURTHER RESOLVED, the Technology Services Director is authorized to sign the service contract on behalf of the County.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Lautzenheiser moved the approval of #21-87 Resolution to Approve 2021-2022 Solid Waste Alternative Grant Program Recommendations.

WHEREAS, the Eaton County Department of Resource Recovery has implemented a Solid Waste Alternatives Grant Program for the municipal and non-profit recycling programs throughout Eaton County; and

WHEREAS, a number of grant applications were submitted to Eaton County Department of Resource Recovery for review and recommendation; and

WHEREAS, Eaton County Department of Resource Recovery prepared recommendations for the allocation of available grant fund; and

WHEREAS, the Public Works and Planning Committee reviewed the recommended grant funds, at its regular meeting held on August 11, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Public Works and Planning Committee is recommending that the following grant funds be approved for the period of October 1, 2021 through September 30, 2022.

Grant Applicant	2020-2021 Grant Allocation	2021-2022 Grant Request	Recommended Grant Funds
<i>Village of Bellevue, Bellevue Township, & the City of Olivet *Walton Township was included in 2020-2021</i>	\$18,295.45	\$24,147.40	\$17,500.45
<i>Charlotte Area Recycling Authority</i>	\$29,500.00	\$45,000.00	\$28,500.00
<i>Delta Township Recycling Center</i>	\$30,000.00	\$38,401.00	\$27,600.00
<i>City of Eaton Rapids Recycling</i>	\$17,500.00	\$32,500.00	\$16,195.00
<i>City of Grand Ledge Recycling</i>	\$23,000.00	\$39,146.00	\$21,500.00
<i>Sunfield Recycling Center *County Operation</i>	\$0.00	\$0.00	\$22,000.00
<i>Village of Mulliken</i>	\$4,500.00	\$7,100.00	\$0.00
TOTAL	\$122,795.45	\$186,294.40	\$133,295.45

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners be authorized to sign the necessary grant agreements; and

BE IT FURTHER RESOLVED, that the Controller's Office is authorized to reimburse the grantees based upon submission of documented expenses that are consistent with the approved grant budget; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any line item transfer within a grant program budget and also be authorized to transfer funds between grants received by a single grant applicant up to a maximum amount of \$2,500.00. All other budget amendments must be approved by the Public Works and Planning Committee for final approval.

Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-88 MERS Annual Meeting Delegate Resolution designating Commissioner Pearl-Wright as Officer Delegate, and Christopher Kuhlman as Employee Delegate. Seconded by Commissioner Mott. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-89 Resolution to Approve Application for Title IV-E Child and Parent Legal Representation Grant

WHEREAS, the U.S. Department of Human Services has Title IV-E funding available through the State of Michigan Department of Health and Human Services; and

WHEREAS, the Trial Court Juvenile Division is seeking to apply for Title IV-E funding in order to offset the expenses of the County for parent and child legal representation in child abuse and neglect hearings; and

WHEREAS, the Ways and Means Committee recommends the approval of the grant application.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Trial Court Juvenile Division to submit a grant application in an amount not to exceed \$50,000; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

Seconded by Commissioner Brehler. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-90 Resolution to Approve Application for Raise the Age Grant.

WHEREAS, the State of Michigan Department of Human Services has Raise the Age funding available through a fund established by PA 97 of 2019; and

WHEREAS, the Trial Court Juvenile Division is seeking to apply for funding for costs associated with youth that come under the court's jurisdiction at/after age 17, but prior to age 18; and

WHEREAS, the Raise the Age Grant has been created for expenditures that would not be reimbursable under the Child Care Fund Reimbursement Program; and

WHEREAS, the Ways and Means Committee recommends the approval of the grant application.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Trial Court Juvenile Division to submit a grant application in an amount not to exceed \$100,000 for the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

Seconded by Commissioner Barnes. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-91 Resolution to Approve FY 2020-21 Budge Amendments.

WHEREAS, the Eaton County 2020/2021 Appropriations Act of September 16, 2020 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2020/ 2021 Eaton County Budget:

SPECIAL REVENUE FUNDS

Central Dispatch 9-1-1 Surcharge Fund

Increase	Capital Outlay	\$ 4,050
Decrease	Repairs and Maintenance	\$ 4,050

To increase capital budget for the communication equipment required for the installation of an emergency alert siren at the Crandell Lake County Park property.

Central Dispatch Fund

Increase	Capital Outlay	\$ 7,950
Decrease	Travel - Airfare	\$ 4,950
Decrease	Travel – Lodging	\$ 3,000

To increase capital budget for the cost of emergency alert siren and installation at the Crandell Lake County Park property.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-92 Resolution to Approve Jury Board and Board of Canvassers Per Diem Compensation.

WHEREAS, the Board of Commissioners has previously establish per diem compensation of the individuals appointed to the Jury Board and Board of Canvassers (Resolution 16-12-101) at \$35/day plus mileage ; and

WHEREAS, the County Clerk has requested that consideration be given to the previously established rates for these specific appointments due to changes that have occurred related to the service; and

WHEREAS, the County Clerk has requested the Jury Board members per diem compensation be set at \$140/day plus mileage, as the meeting frequency has been reduced from four times per year to one time per year for this service; and

WHEREAS, the County Clerk has requested the Board of Canvasser members per diem compensation be set at \$35/day plus mileage for a half day (less than four hours) and \$70/day plus mileage for a full day (more than four hours) of service; and

WHEREAS, the Ways and Means Committee has reviewed the County Clerk's request and is recommending approval of changes to the per diem compensation for appointees to the Jury Board and Board of Canvassers as requested by the County Clerk.

NOW, THEREFORE BE IT RESOLVED, that the per diem compensation for members of the Jury Board be approved at a rate of \$140/day plus mileage; and

BE, IT FURTHER RESOLVED, that the per diem compensation for members of the Board of Canvassers be approved at a rate of \$35/day plus mileage for a half day (less than four hours) and \$70/day plus mileage for a full day (more than four hours) of service; and

BE, IT FURTHER RESOLVED, the effective date of the per diem rates for members of the Jury Board and Board of Canvassers is effective upon adoption of this resolution; and

BE, IT FURTHER RESOLVED, this resolution supersedes all prior resolutions related to this matter.

Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for \$408,060.21 and to accept the report of previously authorized payments.

Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Mulder moved the approval of #21-8-93 Resolution to Comply with the Public Employees Health Benefit Act, PA 106 of 2007.

WHEREAS, the Public Employees Health Benefit Act, PA 106 of 2007 requires the County to solicit bids for employee health benefits at least every (3) three years; and

WHEREAS, the County solicited bids for employee health insurance benefits in 2021; and

WHEREAS, the County received four bids for health employee insurance benefits, five bids for employee dental insurance benefits and five bids for employee vision insurance benefits; and

WHEREAS, the summary of bid results and analysis of the bids is attached to this resolution; and

WHEREAS, the Ways and Means Committee has reviewed the bid analysis and is recommending the employee benefits as follows for benefit years 2022 through 2024:

- BCBS Administrative Services Only (self-insured) for employee health insurance benefits
- Delta Dental Administrative Services Only (self-insured) for employee dental insurance benefits
- EyeMed Administrative Services Only (self-insured) for employee vision insurance benefits

NOW, THEREFORE BE IT RESOLVED, that the Controller/Administrator is authorized to obtain the rates for benefit year 2022 from the selected insurance benefit providers to ensure the County's compliance with the employer hard caps under the provisions of Publicly Funded Health Insurance Contribution Act, PA 152 of 2011.

Seconded by Commissioner Lautzenheiser. Carried unanimously.

Public Comment: None

Commissioner Comments:

Commissioner Barnes stated the Sunfield Farmer's Picnic will be held August 20th – 22nd.

Commissioner Lautzenheiser spoke regarding Charlotte native Francis Charles Flaherty who died aboard the USS Oklahoma during the attack on Pearl Harbor on Dec. 7, 1941. Flaherty was a posthumous Medal of Honor recipient for helping his shipmates escape the ship at the expense of his own life. His body has been returned home to be buried at Maple Hill Cemetery Saturday, August 21, 2021 at 11:00 a.m.

Commissioner Mudry gave an update regarding the Capital Regional Air Authority. It was reported that the Authority hired Nicole Noll-Williams as its President and CEO. It was also reported that 31 students have graduated from the Aviation Maintenance Technology program.

Commissioner Mott spoke regarding Eaton County Historical Commission and its 3 book publications that are available for purchase.

Chairman Whittum announced the resignation of Emergency Director Michael Armitage. He stated that an Interview Committee will be formed to interview candidate to select a replacement.

Chairman Whittum also announced the October retirement of Information Systems Director Jeff Parshall.

Commissioner Whittum stated the he has purchased shirts for each Commissioner with the Eaton County logo on them.

There was no Unfinished Business or Old Business.

New Business: – Discussion of Contract Negotiations Strategy.

Commissioner Mulder moved to go into closed session at 8:10 p.m. Seconded by Commissioner Lautzenheiser. Roll call vote: Tim Barnes, Blake Mulder, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, (participated virtually from Commissioner District #9 for medical reasons) Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Barbara Rogers and Jeremy Whittum. Carried unanimously.

Commissioner Mulder moved to end the closed session at 9:20 p.m. Seconded by Commissioner Pearl-Wright. Carried unanimously.

Chairman Whittum adjourned the meeting to Tuesday, September 7, 2021 at 7:00 p.m.

Chairman of the Board of Commissioners	Clerk of the Board of Commissioners
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EATON COUNTY BOARD OF COMMISSIONERS

**RESOLUTION OF APPRECIATION FOR
ROBERT HUGHES
EQUALIZATION**

SEPTEMBER 15, 2021

WHEREAS, Robert Hughes will be retiring from Eaton County on September 30, 2021 after 31 years of service; and

WHEREAS, Robert worked in the Equalization Department from May 23, 1990; until his retirement; and

WHEREAS, Robert has provided dedicated and honorable service to the residents and employees of Eaton County; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Robert's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Robert for years of exceptional service to Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 15th day of the month of September in the year 2021.

Jeremy Whittum
Chairman of the Board of Commissioners

Diana Bosworth
Clerk of the Board of Commissioners

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

**RESOLUTION TO APPROVE THE 2021/2022
EATON COUNTY BUDGET**

Introduced by the Ways and Means Committee

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, indicates that the Legislative body shall adopt a balanced budget for all funds by passing an Appropriations Act; and

WHEREAS, this resolution shall be known as the Fiscal Year 2022 General Appropriation Act; and

WHEREAS, that pursuant to State law, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on August 29, 2021 and September 5, 2021, and a public hearing on the proposed budget was held on September 7, 2021; and

WHEREAS, the Eaton County voters authorized millages of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.2497 of a mill for EATRAN, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

WHEREAS, the Board of Commissioners will authorize, in June 2022, a general property tax levy on all real and personal property within the County upon the current tax roll for County general operations; and

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners hereby adopts the Fiscal Year 2022 General Appropriations Act; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.6993 of a mill for Jail Operation, 0.9490 of a mill for 911, 0.3496 of a mill for Juvenile Operations and 0.1248 of a mill for the Medical Care Facility and 1.4985 for Road Repair and Rehabilitation; and

BE IT FURTHER RESOLVED, that the Eaton County Board of Commissioners approves a levy of 0.2497 of a mill for EATRAN; and

BE IT FURTHER RESOLVED, that the 2021/2022 Eaton County General Fund (#101) budget of \$42,871,934 be adopted by activity; and

BE IT FURTHER RESOLVED, that all other funds budgets (Special Revenue \$23,289,792 and Debt Service \$5,864,491) be adopted by activity, for a total 2021/2022 budget of \$72,026,217; and

BE IT FURTHER RESOLVED, that any amendment to increase a salary and/or a Capital Outlay activity in excess of \$2,500.00 shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be approved by the Board of Commissioners except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Controller be authorized to make such other budget amendments as necessary with the exception of those specified in this resolution.

BE IT FURTHER RESOLVED, that the approved Position Allocation List contained in this resolution shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the Approved Position List; and

BE IT FURTHER RESOLVED, that as vacancies occur during the budget year, they shall not be refilled, except by specific Ways and Means Committee authorization; and

BE IT FURTHER RESOLVED, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving those budgeted revenues; and

BE IT FURTHER RESOLVED, that in the event that some outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed from the approved Position Allocation List; and

BE IT FURTHER RESOLVED, that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2021/2022 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation List at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved position and the number of employees stated in the Position Allocation List.

BE IT FURTHER RESOLVED, that the salaries of the County's Elected Officials are established according to the Elected Official Salary Schedule contained in this resolution.

BE IT FURTHER RESOLVED, that the activity appropriations which represent the estimated costs of operating the Courts in 2021/2022 are contingent upon reimbursements to Eaton County by the State of Michigan in accordance with MCL 600.151(b). County appropriations to the Courts, in accordance with P.A. 374 and 375 of 1996, are made contingent upon conformance to all county policies and procedures regarding court personnel and the expenditure of funds; and

BE IT FURTHER RESOLVED, that all County Elected Officials and County Department Heads shall abide by all applicable policies set by the Board of Commissioners including but not limited to budgets, purchasing, travel, and per diems; as well as the Eaton County Personnel Policies, and that budgeted funds for these purposes are appropriated contingent upon compliance with all County policies.

BE IT FURTHER RESOLVED, that the Eaton County Personnel Policy shall apply to all employees and elected officials who are not covered under a collective bargaining agreement or who function under a policy manual, which has been jointly approved by the County Board of Commissioners and an Elected Official who has co-employer status.

BE IT FURTHER RESOLVED, that the County Controller shall be authorized to make year-end transfers of up to \$20,000 between activities or funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to ensure that departments do not end the 2021/2022 fiscal year in a deficit condition. Any such transfer will be reported to the Ways and Means Committee at their next regularly scheduled meeting.

2021/2022 GENERAL APPROPRIATION ACT SUMMARY

GENERAL FUND

Revenue

Taxes	\$	21,995,330
Licenses and Permits		146,300
Federal Grants		2,649,942
State Grants		4,937,587
Local Unit Contributions		4,004,177
Charges for Services		2,788,200
Fines and Forfeitures		240,200
Interest and Rents		243,705
Other Revenue		158,140
Other Financing Sources		2,100,757
Fund Balance - Carryover		3,607,596
Total Revenue	\$	42,871,934

Expenditures

Legislative	\$	353,739
Judicial		5,933,843
General Government		10,662,748
Public Safety		17,475,419
Health and Welfare		1,257,214
Recreation and Culture		17,000
Other		548,054
Capital Outlay		849,550
Debt Service		495,122
Transfers-Out		5,279,245
Total Expenditures	\$	42,871,934

2021/2022 GENERAL APPROPRIATION ACT SUMMARY**SPECIAL REVENUE FUNDS**

208	Parks & Recreation	1,044,252
211	Parks Special	1,000
215	Friend Of The Court	65,714
227	Landfill	35,000
228	Solid Waste Ordinance	455,100
236	CDBG Housing	43,193
242	Comprehensive Planning	69,000
245	Public Improvement	500,000
249	Code Enforcement	688,617
252	Indigent Defense	1,977,470
255	Remonumentation	81,300
256	Register Of Deeds Technology	80,800
260	911 Surcharge	1,801,628
261	Central Dispatch	4,807,503
263	CPL Training Fund	56,617
264	Local Corrections Training Fund	46,312
265	Michigan Justice Training	5,000
266	Sheriff Road Crew	61,649
269	Law Library	6,500
272	Priority Court	122,286
273	Sobriety Court	116,231
274	Swift and Sure Sanctions	75,957
275	Veterans Court	75,178
276	Community Corrections	122,662
277	Residential Substance Abuse Treatment	168,665
278	District Court Sobriety Court	31,000
281	Jail Millage	2,315,427
285	Drug Law Enforcement - Sheriff	4,000
286	Drug Law Enforcement - Prosecutor	8,000
287	Homeland Security	127,500
290	Department of Human Services	14,000
292	Child Care Fund	4,782,764
293	Soldiers & Sailors	30,000
296	Juvenile Millage	1,627,900
298	Computer	1,831,867
718	Donations - Animal Control	2,000
720	Donations - Sheriff	2,500
765	Donations - Lincoln Brick Park	100
767	Donations - Juvenile Court	1,000
768	Donations - Youth Facility	4,100
	Total Special Revenue	23,289,792

2021/2022 GENERAL APPROPRIATION ACT SUMMARY

DEBT SERVICE FUNDS

320	Building Authority - Jail	1,196,150
377	DPW - Grand Ledge 2005	561,556
385	DPW - Brookfield Debt	166,822
395	Building Authority - Dental Clinic	74,663
851	Drain Debt Service	3,865,300
TOTAL DEBT SERVICE		\$ 5,864,491
TOTAL 2021/2022 BUDGET		\$ 72,026,217

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
Legislative				
	Board of Commissioners			
	Chairperson	101.101.000	1.00	
	Vice Chairperson	101.101.000	1.00	
	Ways and Means Chairperson	101.101.000	1.00	
	Commissioners	101.101.000	12.00	
	Department Total			15.00
	General Fund Total			15.00
	Special Revenue Total			-
Judicial				
	Trial Courts			
	Circuit Court			
	Judge	101.130.131	2.00	
	Trial Court Administrator	101.130.131	1.00	
	Specialty Court Coordinator	101.130.131	1.00	
	Judicial Administrative Assistant/Court Recorder	101.130.131	2.00	
	Law Clerk	101.130.131	2.00	
	Collections Specialist	101.130.131	1.00	
	Court Recorder	101.130.131	1.00	
	Administrative Assistant/Jury Coordinator	101.130.131	1.00	
	Sub Department Total			11.00
	District Court			
	Judge	101.130.136	2.00	
	Deputy Trial Court Administrator	101.130.136	1.00	
	Chief Probation Officer	101.130.136	1.00	
	Probation Officer	101.130.136	2.50	
	Judicial Administrative Assistant/Court Recorder	101.130.136	2.00	
	Chief Deputy Clerk	101.130.136	2.00	
	Deputy Clerk	101.130.136	7.00	
	Court Financial Assistant	101.130.136	1.00	
	PT Attorney/Magistrate	101.130.136	0.50	
	Sub Department Total			19.00
	Friend Of The Court			
	Friend of the Court	101.130.141	1.00	
	Assistant Friend of the Court/Attorney Referee	101.130.141	1.00	
	Senior Investigator/Conciliator	101.130.141	1.00	
	Investigator/Conciliator	101.130.141	3.00	
	Office Manager	101.130.141	1.00	
	Enforcement Caseworker	101.130.141	6.00	
	Court Financial Assistant	101.130.141	1.00	
	Administrative Assistant	101.130.141	2.00	
	Enforcement Caseworker	215.130.141	1.00	
	Sub Department Total			17.00
	Probate Court			
	Judge	101.130.148	1.00	
	Judicial Administrative Assistant/Court Recorder	101.130.148	1.00	
	Probate Register	101.130.148	1.00	
	Deputy Probate Register	101.130.148	2.00	
	Sub Department Total			5.00

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
Judicial - Continued				
	Trial Courts - Continued			
	Juvenile Court			
	Attorney Referee/Juvenile Court Administrator	101.130.149	1.00	
	Chief Juvenile Probation Officer	101.130.149	1.00	
	Juvenile Probation Officer	101.130.149	2.00	
	Juvenile Register	101.130.149	1.00	
	Deputy Juvenile Register	101.130.149	2.00	
	Sub Department Total			7.00
	Community Corrections			
	Community Corrections Clerk	276.130.152	0.50	
	Case Manager/Assessor	272.130.138	1.00	
	Case Manager/Assessor	273.130.138	1.00	
	Case Manager/Assessor	274.130.138	0.50	
	Case Manager/Assessor	275.130.138	0.50	
	Sub Department Total			3.50
	Youth Facility			
	Director of Youth Services	292.130.356	1.00	
	Psychologist	292.130.356	1.00	
	Shift Supervisor	292.130.356	2.00	
	Shift Supervisor/Training Coordinator	292.130.356	1.00	
	Aftercare/Family Services Coordinator	292.130.356	1.00	
	Office Manager	292.130.356	1.00	
	Cook	292.130.356	1.00	
	PT Cook	292.130.356	0.50	
	Youth Specialist	292.130.356	10.00	
	Sub Department Total			18.50
	Community Based Treatment			
	Therapist	292.130.358	1.00	
	Treatment Specialist	292.130.358	4.00	
	Sub Department Total			5.00
	Day Treatment			
	Assistant Youth Services Director	292.130.360	1.00	
	Juvenile Probation Officer	292.130.360	1.00	
	Therapist	292.130.360	1.00	
	Senior Treatment Specialist	292.130.360	1.00	
	Treatment Specialist	292.130.360	2.00	
	Sub Department Total			6.00
	In-Home Care			
	Juvenile Probation Officer	292.130.362	3.00	
	Sub Department Total			3.00
	LINK Program			
	LINK Program Coordinator	292.130.364	1.00	
	Sub Department Total			1.00
	Department Total			96.00
General Fund Total				58.00
Special Revenue Total				38.00

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
General Government				
	Controller			
	Controller/Administrator	101.172.000	1.00	
	Deputy Controller/Administrator	101.172.000	1.00	
	Benefit Specialist	101.172.000	1.00	
	Sr Accountant	101.172.000	1.00	
	Accountant	101.172.000	1.00	
	FOIA Specialist	101.172.000	1.00	
	Payroll Clerk	101.172.000	1.00	
	Finance & Purchasing Assistant	101.172.000	1.00	
	Executive Assistant	101.172.000	1.00	
	Department Total			9.00
	County Clerk			
	County Clerk			
	County Clerk/Register of Deeds	101.215.215	1.00	
	Chief Deputy County Clerk	101.215.215	1.00	
	Chief Deputy Circuit Court Clerk	101.215.215	1.00	
	Elections Specialist	101.215.215	1.00	
	Deputy Vital Records Clerk	101.215.215	2.13	
	Deputy Court Clerk	101.215.215	3.00	
	Sub Department Total			9.13
	Register Of Deeds			
	Chief Deputy Register of Deeds	101.268.000	1.00	
	Deputy Register of Deeds	101.268.000	3.00	
	Sub Department Total			4.00
	Department Total			13.13
	Technology Services			
	Technology Services Director	101.228.000	1.00	
	Deputy Technology Services Director	101.228.000	1.00	
	Network & PC Administrator	101.228.000	3.00	
	Technology Field Specialist	101.228.000	3.00	
	PC Technician	101.228.000	1.00	
	GIS Administrator	101.228.000	2.00	
	Technical Services Technician	101.228.000	1.00	
	Department Total			12.00
	County Treasurer			
	Treasurer	101.253.000	1.00	
	Chief Deputy Treasurer	101.253.000	1.00	
	Deputy Treasurer	101.253.000	3.00	
	Foreclosure Coordinator/Deputy Treasurer	515.253.000	1.00	
	Department Total			6.00
	Equalization			
	Equalization Director	101.257.000	1.00	
	Deputy Equalization Director	101.257.000	1.00	
	Appraiser	101.257.000	1.00	
	Property Description Specialist	101.257.000	1.00	
	Administrative Assistant	101.257.000	1.00	
	Property Description Clerk	101.257.000	1.00	
	Department Total			6.00

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department	Position	GL Org	FTE	Total FTE
General Government - Continued					
	Physical Plant				
		Physical Plant Director	101.265.000	1.00	
		Custodial Supervisor	101.265.000	1.00	
		Administrative Assistant	101.265.000	1.00	
		General Maintenance Worker	101.265.000	4.00	
		Groundskeeper	101.265.000	2.00	
		Custodian	101.265.000	4.00	
		General Maintenance Worker	281.301.351	1.00	
	Department Total				14.00
	Prosecuting Attorney				
	Prosecuting Attorney				
		Prosecuting Attorney	101.267.229	1.00	
		Chief Assistant Prosecuting Attorney	101.267.229	1.00	
		Assistant Prosecuting Attorney	101.267.229	8.00	
		Investigator/Felony Case Manager	101.267.229	1.00	
		Executive Assistant to the Prosecuting Attorney	101.267.229	0.50	
		Legal Assistant	101.267.229	5.00	
	Sub Department Total				16.50
	Economic Crimes Unit				
		Sr Assistant Prosecuting Attorney - ECU	101.267.232	1.00	
		Detective	101.267.232	1.00	
		Financial Assistant - ECU	101.267.232	2.00	
	Sub Department Total				4.00
	Child Support Unit				
		Legal Assistant	101.267.234	2.00	
	Sub Department Total				2.00
	Crime Victims Unit				
		Executive Assistant to the Prosecuting Attorney	101.267.236	0.50	
		Victim Witness Coordinator	101.267.236	1.00	
		Victim Advocate	101.267.236	1.00	
	Sub Department Total				2.50
	Department Total				25.00
	Drain Commissioner				
		Drain Commissioner	101.275.000	1.00	
		Drain Maintenance Supervisor/Deputy Drain Comm	101.275.000	1.00	
		Drain Inspector	101.275.000	1.00	
		Drain Assessment Administrator	101.275.000	1.00	
		Soil Erosion Enforcement Officer	101.275.000	1.00	
		Administrative Assistant	101.275.000	1.00	
	Department Total				6.00

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
General Government - Continued				
	Indigent Defense			
	Public Defender Administrator	252.299.000	1.00	
	Chief Assistant Public Defender	252.299.000	1.00	
	Assistant Public Defenders	252.299.000	8.00	
	Investigator	252.299.000	1.00	
	Assistant Investigator	252.299.000	1.00	
	Social Worker	252.299.000	1.00	
	Paralegal	252.299.000	1.00	
	Legal Assistant	252.299.000	2.00	
	Department Total			16.00
	General Fund Total			89.13
	Special Revenue Total			18.00
Public Safety				
	Sheriff			
	County Patrol			
	Sheriff	101.301.301	1.00	
	Undersheriff	101.301.301	1.00	
	Executive Assistant to the Sheriff	101.301.301	1.00	
	Records Supervisor/Administrative Services Assistant	101.301.301	1.00	
	Chief Deputy	101.301.301	1.00	
	Captain	101.301.301	2.00	
	Lieutenant	101.301.301	1.00	
	Sergeant	101.301.301	5.00	
	Detective	101.301.301	2.00	
	Deputy - FTO	101.301.301	1.00	
	Deputy	101.301.301	14.00	
	Deputy - Windsor Township Assignment	101.301.305	1.00	
	Deputy - Quartermaster/Property Officer	101.301.301	1.00	
	Records Clerk	101.301.301	4.00	
	Sub Department Total			36.00
	Delta Patrol			
	Lieutenant	101.301.303	1.00	
	Sergeant	101.301.303	4.00	
	Detective	101.301.303	4.00	
	Deputy	101.301.303	24.00	
	Records Clerk	101.301.303	2.00	
	Sub Department Total			35.00
	Secondary Road Patrol			
	Deputy	101.301.333	2.00	
	Sub Department Total			2.00

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
Public Safety - Continued				
Sheriff - Continued				
Corrections				
	Captain	101.301.351	1.00	
	Corrections Lieutenant	101.301.351	1.00	
	Jail Health Coordinator	101.301.351	1.00	
	Jail Nurse	101.301.351	1.00	
	Jail Medical Assistant/EMT	101.301.351	3.00	
	Corrections Sergeant	101.301.351	5.00	
	Corrections Deputy	101.301.351	22.00	
	Corrections Clerk	101.301.351	3.00	
	Corrections Deputy/Road Crew	266.301.351	1.00	
	Corrections Deputy	281.301.351	9.00	
	Jail Medical Assistant/EMT	595.301.351	1.00	
	Sub Department Total			48.00
Animal Control				
	Lead Animal Control Officer	101.301.430	1.00	
	Animal Control Officer	101.301.430	2.00	
	Sub Department Total			3.00
	Department Total			124.00
Central Dispatch				
Central Dispatch				
	Central Dispatch Director	261.325.000	1.00	
	Deputy Central Dispatch Director	261.325.000	1.00	
	Radio System Manager	261.325.000	1.00	
	Administrative Assistant	261.325.000	1.00	
	Clerk/Receptionist	261.325.000	1.00	
	Dispatch Supervisor	261.325.000	6.00	
	Dispatcher	261.325.000	14.00	
	Sub Department Total			25.00
Emergency Services				
	Emergency Services Coordinator	261.101.426	1.00	
	Sub Department Total			1.00
	Department Total			26.00
Construction Code				
	Construction Code Director	249.371.000	1.00	
	Inspector	249.371.000	2.00	
	PT Inspector	249.371.000	0.50	
	Permit Specialist	249.371.000	2.00	
	Department Total			5.50
Community Development				
	Community Development Director	101.721.000	1.00	
	Administrative Assistant/Zoning Enforcement Offic	101.721.000	1.00	
	Department Total			2.00
General Fund Total				115.00
Special Revenue Total				42.50

Proposed Position Allocation List
2021/2022 Proposed Budget

Function	Department Position	GL Org	FTE	Total FTE
Public Works				
	Resource Recovery			
	Resource Recovery Coordinator	228.528.000	1.00	
	Program Assistant	228.528.000	1.00	
	Department Total			2.00
	General Fund Total			-
	Special Revenue Total			2.00
Health & Welfare				
	Veterans			
	Veterans Coordinator	101.681.000	1.00	
	Administrative Assistant (Grant Funded)	101.681.689	0.50	
	Department Total			1.50
	General Fund Total			1.50
	Special Revenue Total			-
Recreation & Culture				
	Parks			
	Administration			
	Parks & Recreation Director	208.751.000	1.00	
	PT Recreation & Events Coordinator	208.751.000	0.73	
	Administrative Assistant	208.751.000	1.00	
	Sub Department Total			2.73
	Fitzgerald Park			
	Parks Program and Operations Manager	208.752.000	1.00	
	Building and Groundskeeper	208.752.000	1.00	
	Sub Department Total			2.00
	Department Total			4.73
	General Fund Total			-
	Special Revenue Total			4.73
Total Employees				
	General Fund Total			278.63
	Special Revenue Total			105.23
	Grand Total			383.86

ELECTED OFFICIAL SALARY SCHEDULE

Although this Budget is for the period of October 1, 2021 through September 30, 2022, the following schedule reflects the annual salary for the County's Elected Officials effective January 1, 2022.

Clerk/Register of Deeds	\$ 83,512
Drain Commissioner	\$ 83,512
Prosecuting Attorney	\$ 122,345
Sheriff	\$ 106,412
Treasurer	\$ 83,512

Classification and Pay Structure
(Effective for the period of October 1, 2021 through September 30, 2022)

Grade	Minimum							
Level	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	
	\$ 13.68	\$ 14.37	\$ 15.05	\$ 15.73	\$ 16.43	\$ 17.10	\$ 17.78	
1	\$ 28,454	\$ 29,889	\$ 31,304	\$ 32,718	\$ 34,174	\$ 35,568	\$ 36,982	
	14.37	15.10	15.79	16.52	17.25	17.94	18.68	
2	29,889	31,408	32,843	34,361	35,880	37,315	38,854	
	15.10	15.83	16.60	17.36	18.09	18.85	19.61	
3	31,408	32,926	34,528	36,108	37,627	39,208	40,788	
	16.95	17.81	18.67	19.52	20.36	21.20	22.04	
4	35,256	37,044	38,833	40,601	42,348	44,096	45,843	
	18.67	19.60	20.54	21.46	22.40	23.32	24.26	
5	38,833	40,768	42,723	44,636	46,592	48,505	50,460	
	19.60	20.58	21.57	22.53	23.51	24.50	25.46	
6	40,768	42,806	44,865	46,862	48,900	50,960	52,956	
	21.05	22.10	23.15	24.23	25.28	26.33	27.38	
7	43,784	45,968	48,152	50,398	52,582	54,766	56,950	
	23.72	24.89	26.06	27.24	28.43	29.61	30.79	
8	49,337	51,771	54,204	56,659	59,134	61,588	64,043	
	24.89	26.12	27.37	28.60	29.86	31.10	32.34	
9	51,771	54,329	56,929	59,488	62,108	64,688	67,267	
	27.37	28.74	30.11	31.48	32.83	34.21	35.58	
10	56,929	59,779	62,628	65,478	68,286	71,156	74,006	
	29.42	30.89	32.36	33.83	35.30	36.77	38.24	
11	61,193	64,251	67,308	70,366	73,424	76,481	79,539	
	30.89	32.43	33.98	35.53	37.07	38.60	40.15	
12	64,251	67,454	70,678	73,902	77,105	80,288	83,512	
	31.66	33.24	34.82	36.40	38.00	39.57	41.16	
13	65,852	69,139	72,425	75,712	79,040	82,305	85,612	
	32.46	34.08	35.70	37.32	38.93	40.57	42.19	
14	67,516	70,886	74,256	77,625	80,974	84,385	87,755	
	34.08	35.77	37.47	39.18	40.89	42.60	44.30	
15	70,886	74,401	77,937	81,494	85,051	88,608	92,144	
	37.47	39.35	41.23	43.11	44.97	46.85	48.72	
16	77,937	81,848	85,758	89,668	93,537	97,448	101,337	
	39.35	41.32	43.29	45.25	47.22	49.18	51.16	
17	81,848	85,945	90,043	94,120	98,217	102,294	106,412	
	45.25	47.51	49.77	52.05	54.30	56.56	58.82	
18	94,120	98,820	103,521	108,264	112,944	117,644	122,345	

Eaton County

Annual Budget by Function Report

Report by: Summary

	2017/18 Actual	2018/19 Actual	2019/20 Actual	2020/21 Amended	2021/22 Proposed	Increase (Decrease)	% Inc (Dec)
Fund: 101 - General Fund							
Revenue							
105 - Taxes	\$19,335,418.08	\$19,969,729.93	\$20,300,188.10	\$21,132,032.00	\$21,995,330.00	\$863,298.00	4%
110 - Licenses and Permits	\$194,156.25	\$198,840.25	\$242,815.05	\$180,100.00	\$146,300.00	(\$33,800.00)	-19%
115 - Federal Revenue	\$768,318.29	\$827,940.40	\$3,266,546.13	\$961,296.00	\$2,649,942.00	\$1,688,646.00	176%
120 - State Revenue	\$5,119,056.49	\$4,935,909.13	\$4,314,292.18	\$4,957,828.00	\$4,937,587.00	(\$20,241.00)	0%
125 - Local Unit Contributions	\$3,244,079.88	\$3,421,895.91	\$3,382,961.04	\$3,530,874.00	\$4,004,177.00	\$473,303.00	13%
130 - Charges for Services	\$3,049,532.97	\$2,721,661.39	\$2,524,959.60	\$2,746,025.00	\$2,788,200.00	\$42,175.00	2%
135 - Fines and Forfeitures	\$295,860.44	\$256,128.71	\$178,436.90	\$260,200.00	\$240,200.00	(\$20,000.00)	-8%
140 - Interest and Rents	\$326,765.19	\$523,617.98	\$321,904.76	\$259,105.00	\$243,705.00	(\$15,400.00)	-6%
145 - Refunds and Reimbursements	\$386,215.96	\$267,384.41	\$203,780.89	\$191,632.00	\$158,140.00	(\$33,492.00)	-17%
155 - Transfers In	\$1,530,209.42	\$1,677,478.39	\$1,225,480.13	\$1,926,089.00	\$2,100,757.00	\$174,668.00	9%
160 - Historical Budget Margin	\$0.00	\$0.00	\$0.00	\$1,129,274.00	\$1,412,497.00	\$283,223.00	25%
165 - Historical Employment Factor	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080,743.00	\$1,080,743.00	
170 - Use of Fund Balance	\$0.00	\$0.00	\$0.00	2,559,323.00	\$1,114,356.00	(\$1,444,967.00)	-56%
Revenue Totals	\$34,249,612.97	\$34,800,586.50	\$35,961,364.78	\$39,833,778.00	\$42,871,934.00	\$3,038,156.00	8%
Expenditures							
05 - Legislative	\$328,447.09	\$335,243.74	\$423,363.92	\$380,026.00	\$353,739.00	(\$26,287.00)	-7%
10 - Judicial	\$5,485,889.40	\$5,233,376.00	\$4,885,703.26	\$5,730,235.00	\$5,933,843.00	\$203,608.00	4%
15 - General Government	\$8,415,193.60	\$8,981,549.85	\$8,757,900.69	\$9,820,856.00	\$10,662,748.00	\$841,892.00	9%
20 - Public Safety	\$13,831,742.02	\$14,334,143.33	\$13,926,266.81	\$15,743,380.00	\$17,475,419.00	\$1,732,039.00	11%
30 - Health And Welfare	\$1,083,589.42	\$1,063,880.03	\$1,210,802.31	\$1,244,947.00	\$1,257,214.00	\$12,267.00	1%
35 - Recreation and Culture	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$17,000.00	\$2,000.00	13%
40 - Other	\$14,218.00	\$16,654.00	\$15,989.00	\$113,649.00	\$168,000.00	\$54,351.00	48%
45 - Capital Outlay	\$469,084.55	\$613,050.45	\$720,771.35	\$596,238.00	\$849,550.00	\$253,312.00	42%
50 - Debt Service	\$97,311.01	\$181,810.92	\$200,588.34	\$363,958.00	\$495,122.00	\$131,164.00	36%
60 - Transfers Out	\$3,487,938.43	\$4,174,430.87	\$4,655,217.88	\$5,825,489.00	\$5,279,245.00	(\$546,244.00)	-9%
65 - Employment Reserve Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$380,054.00	\$380,054.00	
Expenditure Totals	\$33,228,413.52	\$34,949,139.19	\$34,811,603.56	\$39,833,778.00	\$42,871,934.00	\$3,038,156.00	8%
Revenue Grand Totals	\$34,249,612.97	\$34,800,586.50	\$35,961,364.78	\$39,833,778.00	\$42,871,934.00	\$3,038,156.00	8%
Expenditure Grand Totals	\$33,228,413.52	\$34,949,139.19	\$34,811,603.56	\$39,833,778.00	\$42,871,934.00	\$3,038,156.00	8%

Eaton County

Annual Budget by Function Report

Report by: Summary

	2017/18 Actual	2018/19 Actual	2019/20 Actual	2020/21 Amended	2021/22 Proposed	Increase (Decrease)	% Inc (Dec)
Fund: 101 - General Fund							
Increase (Decrease) in Fund Balance	\$1,021,199.45	(\$148,552.69)	\$1,149,761.22	\$0.00	\$0.00	\$0.00	
Increase (Decrease) in Fund Balance	\$1,021,199.45	(\$148,552.69)	\$1,149,761.22	\$0.00	\$0.00	\$0.00	
Fund Balance 9/30/2018	\$6,054,958.90						
Fund Balance 9/30/2019		\$5,906,406.21					
Fund Balance 9/30/2020			\$7,056,167.43				
Amended Budget Fund Balance 9/30/2021				\$4,496,844.43			
Projected Budget Fund Balance 9/30/2022					\$3,382,488.43		

MULTI-YEAR GENERAL FUND BUDGET PROJECTIONS

9/7/2021

	TREND ANALYSIS 5 YR AVG	ACTUAL 14/15	ACTUAL 15/16	ACTUAL 16/17	ACTUAL 17/18	ACTUAL 18/19	ACTUAL 19/20	AMENDED BUDGET 20/21	ESTIMATED BUDGET 21/22	ESTIMATED BUDGET 22/23	ESTIMATED BUDGET 23/24	ESTIMATED BUDGET 24/25
PROPERTY TAX	103%	17,082,150	17,122,972	17,660,270	18,519,037	19,197,323	19,654,863	19,893,209	21,238,005	21,846,554	22,472,540	23,116,463
OTHER TAXES	107%	820,836	758,742	1,262,945	816,381	772,407	645,325	1,238,823	757,325	812,359	871,393	934,716
LICENSES & PERMITS	101%	218,838	216,522	249,632	194,156	198,840	242,815	180,100	146,300	148,455	150,641	152,860
INTERGOVT	101%	3,061,691	2,664,057	2,748,178	3,358,689	3,181,377	5,717,134	3,490,168	3,236,393	3,283,720	3,331,738	3,380,459
STATE REV SHARING	105%	2,212,318	2,216,201	2,237,826	2,260,205	2,270,774	1,774,900	2,317,284	2,356,476	2,394,941	2,525,897	2,664,014
DELTA SHERIFF CONTRACT	102%	3,039,990	3,032,831	3,057,414	3,065,304	3,316,884	3,096,246	3,217,546	3,713,837	3,801,408	3,891,043	3,982,792
COURT FEE	99%	431,010	429,880	429,072	447,257	416,711	375,519	425,000	425,000	422,777	420,565	418,365
CHARGES FOR SERVICES	99%	3,109,189	3,048,939	3,057,059	3,049,533	2,721,661	2,494,858	2,746,025	2,788,200	2,759,333	2,730,765	2,702,492
FINES & FORFEITURES	95%	349,402	321,143	295,516	295,860	256,129	178,437	260,200	240,200	228,745	217,836	207,448
INTEREST & RENTS	117%	277,999	275,060	279,718	326,765	523,618	321,905	259,105	243,705	283,994	330,944	385,656
OTHER REVENUE	112%	754,849	188,785	343,219	692,663	267,384	233,883	191,632	158,140	176,812	197,690	221,032
ARPA FUNDING		-	-	-	-	-	-	-	1,860,000	-	-	-
TRANSFERS-IN		1,157,166	1,210,840	1,599,580	674,048	1,279,275	636,276	1,121,089	1,123,267	1,060,130	1,061,513	1,062,559
PROCEEDS FROM BORROWING LEASE		-	-	-	-	-	296,184	515,000	577,500	606,375	636,694	668,528
FUND BALANCE CARRYOVER									-			
TRF-IN DISPATCH		400,000	477,933	500,000	549,715	398,203	293,020	290,000	399,990	411,990	424,349	437,080
TOTAL PROJECTED REVENUES		32,915,439	31,963,906	33,720,429	34,249,613	34,800,587	35,961,365	36,145,181	39,264,338	38,237,592	39,263,609	40,334,466
SALARIES	102%	14,270,010	14,720,682	15,037,534	13,941,472	14,442,312	14,023,989	15,469,775	16,390,467	16,636,324	16,885,869	17,139,157
STEP INCREASES		-	-	-	-	-	-	-	-	205,000	209,100	213,282
HEALTH INSURANCE	102%	2,257,026	2,832,232	2,838,434	2,695,016	2,686,761	2,893,813	3,242,450	3,452,820	3,521,876	3,592,314	3,664,160
OTHER FRINGES	102%	1,317,526	1,273,638	1,322,536	1,285,287	1,365,918	1,358,534	1,550,359	1,704,274	1,738,359	1,773,127	1,808,589
JAIL MILLAGE POSITIONS TO GF		-	-	-	-	-	-	-	-	78,750	161,438	248,259
RETIREMENT	108%	2,075,233	2,199,721	2,325,648	3,328,416	3,785,347	3,349,789	3,458,743	4,648,719	4,755,822	4,906,705	4,913,890
RETIREE'S HEALTH	109%	1,140,076	1,238,304	1,367,220	1,349,619	1,548,794	1,555,427	1,812,719	1,831,293	1,988,486	2,159,172	2,344,510
TOTAL PROJECTED SALARIES & FRINGES		21,059,870	22,264,576	22,891,371	22,599,809	23,829,132	23,181,554	25,534,046	28,027,573	28,924,618	29,687,725	30,331,848
SUPPLIES & OTHER	102%	8,773,591	8,037,510	7,755,709	8,321,641	8,458,376	8,329,719	11,022,989	9,408,310	9,596,476	9,788,406	9,984,174
CHILD CARE FUND	102%	813,983	1,099,522	975,148	842,505	1,027,600	1,104,274	855,120	775,000	790,500	806,310	822,436
COMPUTER FUND	103%	701,573	701,485	673,494	643,063	809,170	1,074,697	940,778	912,375	939,746	967,939	996,977
PUBLIC IMPROVEMENT	0%	\$230,000	\$230,000	230,000	255,000	30,000	200,000	425,000	250,000	250,000	250,000	250,000
ARPA FUNDING		-	-	-	-	-	-	-	1,860,000	-	-	-
CONTINGENCY	100%	-	-	-	-	-	-	95,649	150,000	150,000	150,000	150,000
TOTAL PROJECTED SUPPLIES & OTHER		10,519,147	10,068,517	9,634,351	10,062,209	10,325,146	10,708,690	13,339,536	13,355,685	11,726,722	11,962,654	12,203,587
CAPITAL/CAPITAL LEASE		282,461	492,242	542,083	566,396	794,861	921,360	960,196	1,108,622	1,130,794	1,153,410	1,176,479
TOTAL EXPENDITURES		31,861,478	32,825,335	33,067,805	33,228,414	34,949,139	34,811,604	39,833,778	42,491,880	41,782,135	42,803,789	43,711,913
HISTORICAL BUDGET MARGIN												
OPERATING	90.2%	-	-	-	-	-	-	1,129,274	1,412,497	1,255,588	1,280,836	1,306,617
EMPLOYMENT FACTOR	96.1%	-	-	-	-	-	-	-	1,080,743	1,115,333	1,144,759	1,169,596
EMPLOYMENT CONTINGENCY	-1.4%	-	-	-	-	-	-	-	(380,054)	(392,218)	(402,566)	(411,300)
PROJECTED SURPLUS (DEFICIT)		1,053,961	(861,428)	652,624	1,021,200	(148,553)	1,149,761	(2,559,323)	(1,114,356)	(1,565,840)	(1,517,151)	(1,312,534)
PROJECTED FUND BALANCE		5,241,923	4,381,135	5,033,759	6,054,958	5,906,406	7,056,167	4,496,844	3,382,488	1,816,648	299,497	(1,013,038)

**2021 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County EATON	2021 Taxable Value 3,989,658,346
Local Government Unit (County, Township, City, Village, K-12 School District, ISD, CC, or ANY Authority such as District Library, DDA, etc.) Eaton County	

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2021 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2019 Millage Rate Permanently Reduced by MCL 211.34d	2020 HEADLEE Millage Reduction Fraction	2020 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Allocated	Operation	11/07/78	5.5000	5.2096	1.0000	5.2096	1.0000	5.2096	5.2096		N/A
Ex Voted	Jail Operation	08/08/06	0.7000	0.6993	1.0000	0.6993	1.0000	0.6993		0.6993	12/31/26
Ex Voted	911	08/19	0.9500	0.9490	1.0000	0.9490	1.0000	0.9490		0.9490	12/31/23
Ex Voted	Eatran	11/06/16	0.2500	0.2497	1.0000	0.2497	1.0000	0.2497		0.2497	12/31/21
Ex Voted	Juvenile	08/19	0.3500	0.3496	1.0000	0.3496	1.0000	0.3496		0.3496	12/31/23
Ex Voted	Medical Care	08/07/07	0.1250	0.1248	1.0000	0.1248	1.0000	0.1248		0.1248	12/31/26
Ex Voted	Road Repair	11/04/14	1.5000	1.4985	1.0000	1.4985	1.0000	1.4985		1.4985	12/31/26
Total									5.2096	3.8709	

Prepared by Timothy Vandermark	Telephone Number (517)-543-4101	Title Equalization Director	Date 9/2/2021
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

☒ Clerk	Signature	Type Name Diana Bosworth	Date
☐ Secretary			
☒ Chairperson	Signature	Type Name Jeremy Whittum	Date
☐ President			

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

EATON COUNTY BOARD OF COMMISSIONERS
RESOLUTION PLEDGING FULL FAITH AND CREDIT
TO CHURCH AND McCLINTIC DRAIN DRAINAGE DISTRICT BONDS
RESOLUTION # _____

Minutes of a regular meeting of the Board of Commissioners of Eaton County, Michigan, held in the County on _____, 2021, at _____m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner: _____:

WHEREAS pursuant to a petition filed with the Drain Commissioner of the County of Eaton, State of Michigan (the "Drain Commissioner"), proceedings have been taken under the provisions of Act 40, Public Acts of Michigan, 1956, as amended (the "Act"), for the making of certain intra-county drain improvements referred to as the Church and McClintic Drain Maintenance and Improvement Project (the "Project"), which is being undertaken by the Church and McClintic Drain Drainage District (the "Drainage District") in a Special Assessment District (the "Special Assessment District") established by the Drainage District; and

WHEREAS, the Project is necessary for the protection of the public health, and in order to provide funds to pay the costs of the Project, the Drain Commissioner intends to issue the Drainage District's bonds (the "Bonds"), in one or more series, in an amount not to exceed \$1,200,000 pursuant to the Act; and

WHEREAS, the principal of and interest on the Bonds will be payable from assessments to be made upon public corporations and/or benefited properties in the Special Assessment District; and

WHEREAS, the Eaton County Board of Commissioners (the "Board") may, by resolution adopted by a majority of the members of the Board, pledge the full faith and credit of the County for the prompt payment of the principal of and interest on the Bonds pursuant to Section 276 of the Act; and

WHEREAS, the pledge of the full faith and credit of the County to the Bonds will reduce the cost of financing the Project and will be a benefit to the people of the County.

NOW, THEREFORE, IT IS RESOLVED as follows:

1. The County pledges its full faith and credit for the prompt payment of the principal of and interest on the Bonds in a par amount not to exceed \$1,200,000. The County

shall immediately advance sufficient moneys from County funds, as a first budget obligation, to pay the principal of and interest on any of the Bonds should the Drainage District fail to pay such amounts when due. The County shall, if necessary, levy a tax on all taxable property in the County, to the extent other available funds are insufficient to pay the principal of and interest on the Bonds when due.

2. Should the County advance County funds pursuant to the pledge made in this Resolution, the amounts shall be repaid to the County from assessments or reassessments made upon benefited properties in the Special Assessment District as provided in the Act.

3. The Chairperson of the Board, the County Controller/Administrator, the County Clerk, the County Treasurer and any other official of the County, or any one or more of them ("Authorized Officers"), are authorized and directed to take all actions necessary or desirable for the issuance of the Bonds and to execute any documents or certificates necessary to complete the issuance of the Bonds, including, but not limited to, any applications including the Michigan Department of Treasury, Application for State Treasurer's Approval to Issue Long-Term Securities, any waivers, certificates, receipts, orders, agreements, instruments, and any certificates relating to federal or state securities laws, rules, or regulations and to participate in the preparation of a preliminary official statement and a final official statement for the Bonds and to sign such documents on behalf of the County and give any approvals necessary therefor.

4. Any one of the Authorized Officers is hereby authorized to execute a certificate of the County to comply with the continuing disclosure undertaking of the County with respect to the Bonds pursuant to paragraph (b)(5) of SEC Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate").

5. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded to the extent of the conflict.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

RESOLUTION DECLARED ADOPTED.

Diana Bosworth, Clerk
County of Eaton

CERTIFICATION

I, Diana Bosworth, the duly qualified and acting Clerk of Eaton County, Michigan (the “County”) do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a meeting held on _____, 2021, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976, as amended.

Date: _____, 2021

Diana Bosworth, Clerk
County of Eaton

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

RESOLUTION TO APPROVE 2020/2021 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

WHEREAS, the Eaton County 2020/2021 Appropriations Act of September 16, 2020 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of \$2,500.00 or any amendment to increase the total budget of any fund or department in excess of \$2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2020/2021 Eaton County Budget:

GENERAL FUND

PHYSICAL PLANT 101.265

Increase	Salaries	\$ 5,000
Increase	Health Insurance	\$ 19,000
Decrease	Contingency	\$ 24,000

To increase total budget for salary increase after budget adoption and employee selected health insurance benefits.

TRANSFERS-OUT 101.906

Increase	Transfers-Out Resource Recovery	\$ 11,480
Decrease	Contingency	\$ 11,480

To increase total budget to reflect Public Works and Planning Committee's approval for the operation of the Sunfield Recycling Center for fiscal year 2020/21, with G/F support to maintain funding level for local grant programs. Total increase is net of amount previously allocated to City of Pottersville SWAG award.

SPECIAL REVENUE FUNDS**PARKS AND RECREATION FUND 208**

Increase	Health Insurance	\$ 15,000
Increase	Fund Balance Carryover	\$ 15,000

To increase total budget for increase in employee selected health insurance benefits.

MICHIGAN JUSTICE TRAINING FUND 265

Increase	Training	\$ 4,500
Increase	Grant Revenue	\$ 1,500
Increase	Fund Balance Carryover	\$ 3,000

To increase total budget to utilize unexpended grant funds from the prior fiscal year included within the two year grant fund cycle.

9-1-1 SURCHARGE FUND 260

Increase	Capital Outlay	\$ 40,000
Increase	Fund Balance Carryover	\$ 40,000

To increase capital outlay for additional equipment to be installed in City of Grand Ledge Police Department, Grand Ledge school facilities and the Grand Ledge Water Tower to improve emergency radio coverage within structures.

Solid Waste Ordinance Fund

Increase	Local Unit Project Costs	\$ 16,580
Increase	Transfers-In – G/F	\$ 11,480
Decrease	County Project Costs	\$ 5,100

To increase total budget to reflect Public Works and Planning Committee's approval for the operation of the Sunfield Recycling Center for fiscal year 2020/21. Total increase is net of amount previously allocated to City of Pottersville SWAG award.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

**RESOLUTION TO APPROVE TENTATIVE AGREEMENT WITH THE COMMAND
OFFICERS ASSOCIATION OF MICHIGAN, DISPATCH SUPERVISORY UNIT**

Introduced by the Ways and Means Committee

WHEREAS, the Board of Commissioners participated in negotiations with the Command Officers Association of Michigan, (“the Union”), which represents the Dispatch Supervisory Unit; and

WHEREAS, the parties reached a tentative agreement for settlement (attached); and

WHEREAS, the County has been notified that the membership has ratified the terms of the tentative agreement attached to this resolution; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approve the tentative agreement for the collective bargaining agreement with the Command Officers Association of Michigan, Dispatch Supervisory Unit for the three (3) year period October 1, 2021 through September 30, 2024; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

The Eaton County Board of Commissioners

and

Command Officers Association of Michigan (Central Dispatch Supervisory Unit)

IT IS HEREBY AGREED between the Eaton County Board of Commissioners ("the County") and the Command Officers Association of Michigan (Central Dispatch Supervisor Unit) ("the Union") that, in tentative settlement of all outstanding issues under negotiation, the parties' bargaining teams agree, and agree to recommend ratification to their respective principals, as follows:

1. The parties agree to a collective bargaining agreement commencing October 1, 2021 to, and including, September 30, 2024.
2. The parties' new agreement shall be the same as the existing collective bargaining agreement, except as modified herein by this Agreement.
3. The salary schedule contained in Appendix A of the existing collective bargaining agreement shall be improved by 2% effective October 1 of each year of the contract. In addition, each member of the bargaining unit shall receive a one time, off schedule payment in the amount of \$1500 in the first pay period following the effective date of this Agreement.
4. Eliminate the following section of Article 8, Section and replace with the attached Letter of Understanding: Incorporate the attached Letter of Understanding into Article 8, Section 6(d).

~~Section 5. Overtime. An employee covered by this Agreement who is required by the Department to work time in excess of his regular scheduled hours in any scheduled pay period shall receive additional pay at the rate of time and one half (1 1/2) his hourly rate (salary divided by 2,080 hours) for all such hours. A supervisor working unscheduled overtime (overtime that arises with less than 48 hours notice to the Employer) shall receive two (2) times his regular straight time pay for such hours worked, and this amount shall increase to three (3) times his regular straight time rate for such hours worked on a holiday recognized under this Agreement. The foregoing sentence shall not apply until and when a comparable provision is added to the Central Dispatch 911 Non Supervisors' collective bargaining agreement.~~

5. Amend Article 9, Section 8(b)(3) as follows:
 - (3) Probationary Telecommunicator Employees. Any supervisory unit employee who has been designated by the department as a trainer and is actively training

a telecommunicator probationary employee (to include the requirement of completing a Daily Observation Report for that assignment) shall receive an additional compensation equivalent to ~~two (2)~~ **three (3)** hours **straight** pay per shift for each shift assigned to that duty. ~~This does not apply for the orientation phase when training a probationary telecommunicator employee.~~

6. Replace Article 11, Section 4(c) with the following:

~~(c) Critical Illness in Family: It is understood that accumulated sick leave may be used in cases of critical illness in an employee's immediate family for a period of three (3) days or less. "Immediate Family" is defined as the spouse, child, brother, sister, parents or grandparents of the employee or the employee's spouse. An employee who uses sick leave days for any such critical illness shall notify the Employer in advance of taking such leave and shall upon request furnish reasonable proof of the necessity of such leave.~~

(c) Employees may use accrued sick leave hours, in a minimum of one quarter (0.25) of an hour increments up to 12 hours (consistent with the employee's regularly scheduled work hours) provided they have been employed 30 days.

Eligible employees may use accrued paid sick leave for absences due to the following circumstances:

- i. Mental or physical illness, injury or health condition of the employee or the employee's family member (as defined below), including medical diagnosis, care, treatment, or preventative care; Medical care, counseling, relocation, legal services, or court appearances related to domestic violence or sexual assault.**
- ii. Absences for medical, dental or optical appointments.**
- iii. Sick leave may also be used for illness of an employee's immediate family members where their attendance is essential to their care. Absences for medical, dental or optical appointments may also be taken from accumulated sick leave.**
- iv. An employee's family members, for purposes of use of sick time, shall be defined as the employee's current spouse, child (including biological, adopted, foster, stepchild, or child for whom the employee is the legal guardian), parent (including biological, foster, step, adoptive or legal guardian when the employee was a minor), grandparent, grandchild, and sibling (including biological, foster or adopted).**

Employees shall make reasonable attempts to schedule these on their pass days.

Employees must notify the Director or Deputy Director within seven (7) calendar days' notice for preventive or non-urgent or non-emergency appointments. Employees shall provide a doctor's statement to the Controller's Office when requested by the Director or Deputy Director. Falsification of such evidence may result in discipline.

Employees who have submitted a notice of resignation may not use sick leave within their last two weeks of employment without providing a doctor's statement.

7. Amend Article 11, Section 4(d) as follows:

(c) Sick leave shall not run ~~concurrently~~ **consecutively** with vacation leave, **except with the written approval of the Director or Deputy Director and/or upon submission of a doctor's note.** ~~and No~~ **no** sick leave shall be taken as vacation leave.

8. Amend Article 13, Section 2. Ten-Hour Schedule/Twelve Hour Schedule as follows:

Section 2. Ten-Hour Schedule/Twelve-Hour Schedule. Employees covered by this Agreement scheduled pursuant to Article 8, Section 3(a) (2) and 3(a) (3) and whose shift begins on a holiday shall receive two (2) times his regular pay for all hours worked on that shift if they are required to work, and in fact do work, on such holiday.

if an employee is scheduled to work on one of the holidays listed above and staffing exceeds minimum staffing levels set forth by policy, the Employer reserves the right to give an employee the day off with straight pay in lieu of double time. This will be first made available for volunteers according to bargaining unit seniority. Should no volunteer come forward, the day off will be forced based on lowest seniority.

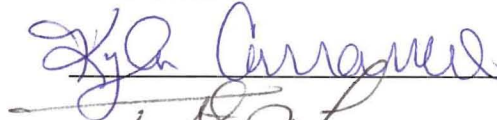
9. The parties withdraw all other proposals.
10. The Union shall ratify this Tentative Agreement first and shall provide written notice to the County upon ratification.

THE COUNTY



Date: July 20, 2021

THE UNION



Date: 7/20/2021

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

**RESOLUTION TO APPROVE TENTATIVE AGREEMENT WITH THE POLICE
OFFICERS ASSOCIATION OF MICHIGAN, DISPATCHERS UNIT**

Introduced by the Ways and Means Committee

WHEREAS, the Board of Commissioners participated in negotiations with the Police Officers Association of Michigan, (“the Union”), which represents the Dispatchers Unit; and

WHEREAS, the parties reached a tentative agreement for settlement (attached); and

WHEREAS, the County has been notified that the membership has ratified the terms of the tentative agreement attached to this resolution; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approve the tentative agreement for the collective bargaining agreement with the Police Officers Association of Michigan, Dispatchers Unit for the three (3) year period October 1, 2021 through September 30, 2024; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

The Eaton County Board of Commissioners

and

Police Officers Association of Michigan (Central Dispatch Non Supervisor Unit)

Tentative Agreement

IT IS HEREBY AGREED between the Eaton County Board of Commissioners ("the County") and the Police Officers Association of Michigan (Central Dispatch Non Supervisor Unit) ("the Union") that, in tentative settlement of all outstanding issues under negotiation, the parties' bargaining teams agree, and agree to recommend ratification to their respective principals, as follows:

1. The parties agree to a collective bargaining agreement commencing October 1, 2021 to, and including, September 30, 2024.
2. The parties' new agreement shall be the same as the existing collective bargaining agreement, except as modified herein by this Agreement.
3. The salary schedule contained in Appendix A of the existing collective bargaining agreement shall be improved by 2% effective October 1 of each year of the contract. In addition, each member of the bargaining unit shall receive a one time, off schedule payment in the amount of \$1500 to be made upon receipt of ARPA funding and confirmation that such funding may be utilized for this purpose. In the event the County does not receive ARPA funding and/or does not receive confirmation that such funding may be utilized for this purpose, the parties agree to meet to re-negotiate this provision.
4. Amend Article 6, "Grievance Procedure," to add Section 8 as follows:

Section 8 – Emailed Communications: Emailed communications from the Employer to the Union and/or the Union to the Employer may serve as "written," "in writing," or "written notice" for purposes of the grievance process. Emailed communications must clearly state the term "Grievance" in the subject line of the email to qualify as a "written," "in writing," or written notice" communication within the grievance process. Nothing in this Section eliminates the requirements for a grievance set forth in Article 6, Section 2.

5. Incorporate the attached Letter of Understanding into Article 8, Section 6(d).
6. Amend Article 8, Section 8(b) as follows:

(b) Training Assignment. Any employee who has been designated by the department as a trainer and is actively training a probationary employee shall receive an additional compensation equivalent to ~~two (2)~~ **three (3)** hours **straight time** pay per shift for each shift assigned to that duty.

7. Replace Article 10, Section 4(b) with the following:

~~(b) Critical Illness in Family: It is understood that accumulated sick leave may be used in cases of critical illness in an employee's immediate family for a period of three (3) days or less. "Immediate Family" is defined as the spouse, child, brother, sister, parents or grandparents of the employee or the employee's spouse. An employee who uses sick leave days for any such critical illness shall notify the Employer in advance of taking such leave and shall upon request furnish reasonable proof of the necessity of such leave.~~

(b) Employees may use accrued sick leave hours, in a minimum of one quarter (0.25) of an hour increments up to 12 hours (consistent with the employee's regularly scheduled work hours) provided they have been employed 30 days.

Eligible employees may use accrued paid sick leave for absences due to the following circumstances:

- i. Mental or physical illness, injury or health condition of the employee or the employee's family member (as defined below), including medical diagnosis, care, treatment, or preventative care; Medical care, counseling, relocation, legal services, or court appearances related to domestic violence or sexual assault.**
- ii. Absences for medical, dental or optical appointments.**
- iii. Sick leave may also be used for illness of an employee's immediate family members where their attendance is essential to their care. Absences for medical, dental or optical appointments may also be taken from accumulated sick leave.**
- iv. An employee's family members, for purposes of use of sick time, shall be defined as the employee's current spouse, child (including biological, adopted, foster, stepchild, or child for whom the employee is the legal guardian), parent (including biological, foster, step, adoptive or legal guardian when the employee was a minor), grandparent, grandchild, and sibling (including biological, foster or adopted).**

Employees shall make reasonable attempts to schedule these on their pass days.

Employees must notify the Director or Deputy Director within seven (7) calendar days' notice for preventive or non-urgent or non-emergency appointments. Employees shall provide a doctor's statement to the Controller's Office when requested by the Director or Deputy Director. Falsification of such evidence may result in discipline.

Employees who have submitted a notice of resignation may not use sick leave within their last two weeks of employment without providing a doctor's statement.

8. Amend Article 10, Section 4(c) as follows:

(c) Sick leave shall not run ~~concurrently~~ **consecutively** with vacation leave, except with the written approval of the Director and upon submission of a doctor's note. ~~and No~~ **no** sick leave shall be taken as vacation leave.

9. Amend Appendix B, Section 2 as follows:

Section 2. Eligibility: Any Public Safety Telecommunicator shall be permitted to participate in the promotion process, but no employee can actually be promoted unless they have completed a minimum of two years' Eaton County Central Dispatch with a total of four (4) years' experience within a Primary PSAP as a Dispatcher/Telecommunicator/Public Safety Telecommunicator, **one (1) year Communication Training Officer experience** and have completed the training portion of the CTEP, by the calendar date the promotion becomes effective

10. The parties withdraw all other proposals.

11. The Union shall ratify this Tentative Agreement first and shall provide written notice to the County upon ratification.

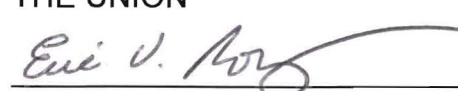
THE COUNTY

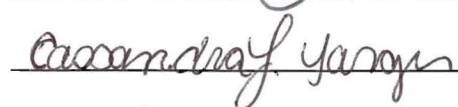


Kelly Cunningham

Date: 8-23-2021

THE UNION

 (POAM)



Date: 8.23.21

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

**RESOLUTION TO APPROVE TENTATIVE AGREEMENT WITH THE
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 324 –
MAINTENANCE UNIT**

Introduced by the Ways and Means Committee

WHEREAS, the Board of Commissioners participated in negotiations on with the International Union of Operating Engineers, Local 324, (“the Union”), which represents the Maintenance, Grounds and Custodial Unit; and

WHEREAS, the parties reached a tentative agreement for settlement (attached); and

WHEREAS, the County has been notified that the membership has ratified the terms of the tentative agreement attached to this resolution; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approve the tentative agreement for the collective bargaining agreement with the International Union of Operating Engineers, Local 324 for the three (3) year period October 1, 2021 through September 30, 2024; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

The Eaton County Board of Commissioners

and

The International Union of Operating Engineers Local 324

Tentative Agreement

IT IS HEREBY AGREED between the Eaton County Board of Commissioners ("the County") and the International Union of Operating Engineers, Local 324 ("the Union") that, in tentative settlement of all outstanding issues under negotiation, the parties' bargaining teams agree, and agree to recommend ratification to their respective principals, as follows:

1. The parties agree to a collective bargaining agreement commencing October 1, 2021 to, and including, September 30, 2024.
2. The parties' new agreement shall be the same as the existing collective bargaining agreement, except as modified herein by this Agreement.
3. Replace Article 18, Funeral Leave, with the following.

Article 18. Bereavement Leave

Leaves granted under this section shall commence on or between the date of the death and the date of the funeral or memorial service.

In addition to bereavement leave, an employee may, with the Director's approval, use any accumulated leave time for additional approved time off as necessary. Employees may be required to provide documentation with regard to their bereavement leave, e.g. death certificate, funeral or memorial notice.

Paid bereavement leave will be granted according to the following schedule:

- **Employees are allowed up to five days off from regularly scheduled hours in the event of the death of the employee's current spouse, child, parent, or step-parent, including legal guardian.**
- **Employees are allowed up to three days off from regularly scheduled hours in the event of death of the employee's sibling, grandparent, grand child or current in-law.**

- **Employees are allowed to take the day of the funeral off in order to attend the funeral of all other relatives upon receiving prior approval of the Director, with such time deducted from the employee's accumulated leave time.**
 - **Employees are allowed up to four hours of bereavement leave to attend the funeral of a current employee of the County within their office, provided such absence from duty will not interfere with normal operations of the office.**
4. Replace all references to "funeral leave" with "bereavement leave."
 5. The parties agree to modify Article 25, Section 2(a), as follows:

ARTICLE 25 – UNIFORMS AND SAFETY EQUIPMENT

Section 2. Safety Equipment

The Employer shall be responsible for providing proper safety equipment for employees.

- a) **Shoes.** The County shall provide steel toed shoes (up to one hundred seventy-five dollars [\$175.00] per year – October 1st through September 30th) for employees in the Groundskeeper positions and appropriate foot wear (up to **one hundred seventy-five dollars [\$100.00]** per year -- October 1st through September 30th) for employees in the Maintenance and Custodial positions. Raingear shall be available for all employees. The County shall determine, within its sole discretion, when such equipment shall be replaced.
6. The parties agree to modify Article 29, Section 5(a) as follows:

ARTICLE 29 – INSURANCES

Section 5. Sickness and Accident Insurance

- a) **Coverage.** The County provides S & A insurance coverage for all regular full-time employees. The coverage will be applicable to non-work-related disabilities (including pregnancies), as set forth in the Plan Document.

If an employee who is medically cleared to work fails to return to work or returns to work from disability leave and resigns prior to the completion of ninety (90) days of employment they shall be required to reimburse the County for any disability received during their leave, unless the reason for not returning or not completing the ninety (90) day period is

that the employee is eligible for another disability leave, workers' compensation or Family Medical Leave Act. During the time an employee is off of work on the Sickness and Accident Program, they shall have no other employment. The coverage shall provide the following:

~~Sixty-six and two thirds percent (66 2/3%) of basic weekly earnings to a maximum of \$445 for twenty-six (26) weeks maximum, commencing the first day if an accident and eighth day if an illness (in which event the employee must use accumulated leave time for the first seven [7] days). Increases (not reductions) of the weekly maximum benefit approved in the County Plan shall be applicable to the members of the Bargaining Unit.~~

66 2/3% of basic weekly earnings to a maximum to be determined annually by the Ways and Means Committee for 26 weeks maximum, commencing the first day of an accident and the eighth day of an illness. The employee must use accumulated leave time for the first forty (40) hours of the disability leave, regardless of whether the initial forty (40) hour leave period falls during a recognized holiday. Employees must complete the necessary Disability Leave Medical Form and Application prior to going off on disability unless it is an emergency leave (such as an injury that may have been caused as a result of a car accident or other unforeseen event). If the disability leave is an emergency, employees must obtain the necessary forms and complete and return to the Controller's Office. Minimally the Controller's Office must be notified in writing within 3 business days of the date the disability leave begins. If written documentation is not received within 3 business days, the disability leave will begin the date the forms are received by the Controller's Office and will not be applied retroactively to the date of occurrence.

Coverage for eligible employees will begin on the first day of the month following ~~thirty (30)~~ **180** days of continuous employment. The County shall pay the entire premium cost for all such coverage.

An employee ~~may~~ **shall** use accumulated sick leave, annual leave, personal leave, or compensatory time to make up the difference between the S & A rate of compensation and the employee's normal rate of pay.

Before returning to work, the employee must present a doctor's certificate that they can perform all the duties of the position to which they are returning.

The Employer shall continue to pay the cost of the life, sickness and accident, dental and Employer portion of the health insurance premiums for the length of the disability.

The Employee shall continue to pay the cost of the employee portion of the health insurance premiums for the length of the disability.

7. The parties agree that the Salary Schedule in Exhibit A shall be improved as follows:

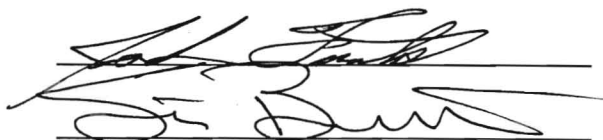
October 1, 2021: \$0.75 increase to all listed wages

October 1, 2022: \$0.75 increase to all listed wages

October 1, 2023: \$0.50 increase to all listed wages

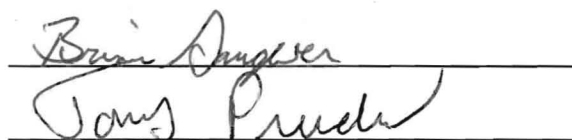
8. The parties withdraw all other proposals.
9. The Union shall ratify this Tentative Agreement first and shall provide written notice to the County upon ratification.

THE COUNTY



Date: August 25, 2021

THE UNION



Date: 08-25-21

CLAIMS AUDITED BY THE WAYS AND MEANS COMMITTEE SEPTEMBER 10, 2021

FUND#	DEPT#	DEPARTMENT	AMOUNT
101	090	PREPAID EXPENSES	\$ 45,205.86
101	101	BOARD OF COMMISSIONERS	\$ 131.40
101	131	CIRCUIT COURT	\$ 248.51
101	136	DISTRICT COURT	\$ 427.72
101	141	FRIEND OF THE COURT	\$ 299.96
101	148	PROBATE COURT	\$ 390.00
101	149	JUVENILE COURT	\$ 22,034.45
101	172	CONTROLLER	\$ 28.59
101	265	BUILDING AND GROUNDS	\$ 27,477.92
101	267.229	PROSECUTING ATTORNEY	\$ 203.54
101	301	SHERIFF DEPARTMENT	\$ 9,407.46
101	303	SHERIFF DELTA	\$ 4,736.87
101	351	SHERIFF CORRECTIONS	\$ 21,314.83
101	430	ANIMAL CONTROL	\$ 130.83
101	648	MEDICAL EXAMINER	\$ 1,897.00
101	681	VETERANS	\$ 1,336.04
245	901	PUBLIC IMPROVEMENT	\$ 3,155.31
249	371	CONSTRUCTION CODE	\$ 369.97
252	299	PUBLIC DEFENDER	\$ 83,118.82
260	325	911 SURCHARGE	\$ 949.76
261	325	CENTRAL DISPATCH	\$ 21,414.98
277	301	SHERIFF DEPARTMENT	\$ 1,050.00
292	356	YOUTH FACILITY	\$ 3,331.46
298	228	COMPUTER FUND	\$ 72,303.74
298	901	COMPUTER FUND CAPITAL	\$ 15,994.65
595	301	COMMISSARY	\$ 34,455.20
		GRAND TOTAL	\$ 371,414.87

APPROVED BY:

COMMISSIONERS

UGUSTINE, BREHLER, DROSCHA, LAUTZENHEISER, MOTT, MULDER, PEARL-WRIGHT

CLAIMS AUDITED BY THE WAYS AND MEANS COMMITTEE SEPTEMBER 10, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
101	040.801	STORM WATER IMPCT FEE REC'V	\$ 2,822.75
101	090.000	PREPAID EXPENSES	\$ 2,951.79
101	090.004	PREPAID EXPENSE-TELEPHONE	\$ 905.59
101	090.006	PREPAID EXPENSE-POSTAGE/PRESOR	\$ 952.65
101	273	RECEIPTS REFUNDABLE	\$ 529.93
101	273.001	RECEIPTS REFUNDABLE - ECU	\$ 29,199.26
101	273.002	RECEIPTS REFUNDABLE - ECU - MDHHS	\$ 2,049.48
101	101.101	BOARD OF COMMISSIONERS	\$ 2,790.00
101	101.426	EMERGENCY SERVICES	\$ 1,280.00
101	131	CIRCUIT COURT	\$ 13,725.28
101	136	DISTRICT COURT	\$ 11,336.04
101	141	FRIEND OF THE COURT	\$ 1,889.29
101	148	PROBATE COURT	\$ 5,409.80
101	149	JUVENILE COURT	\$ 2,739.96
101	151	CIRCUIT COURT PROBATION	\$ 199.24
101	172	CONTROLLER	\$ 696.80
101	262	ELECTIONS	\$ 569.78
101	215	COUNTY CLERK	\$ 306.44
101	228	INFORMATION SYSTEMS	\$ 1,027.67
101	253	COUNTY TREASURER	\$ 930.25
101	257	EQUALIZATION	\$ 1,003.65
101	265	BUILDING AND GROUNDS	\$ 26,356.40
101	267-229	PROSECUTING ATTORNEY	\$ 1,891.58
101	267-232	ECU	\$ 2,542.05
101	267-234	CHILD SUPPORT	\$ 187.88
101	267-236	CRIME VICTIMS	\$ 1,194.75
101	275	DRAIN COMMISSION	\$ 1,979.36
101	301	SHERIFF DEPARTMENT	\$ 51,084.69
101	303	SHERIFF DELTA	\$ 14,453.28
101	351	SHERIFF CORRECTIONS	\$ 39,697.39
101	430	ANIMAL CONTROL	\$ 1,243.64
101	681	VETERANS	\$ 6.00
101	721	COMMUNITY DEVELOPMENT	\$ 670.32
101	906-131	994.000 PRINCIPAL	\$ 244.56
101		995.000 INTEREST	\$ 52.28
101	906-149	994.000 PRINCIPAL	\$ 818.62
101		995.000 INTEREST	\$ 191.00
101	906-228	994.000 PRINCIPAL	\$ 495.25
101		995.000 INTEREST	\$ 127.65
101	906-229	994.000 PRINCIPAL	\$ 269.30
101		995.000 INTEREST	\$ 58.70
101	906.257	994.000 PRINCIPAL	\$ 711.94
101		995.000 INTEREST	\$ 157.37
101	906-275	994.000 PRINCIPAL	\$ 1,469.90
101		995.000 INTEREST	\$ 370.29
101	906-301	994.000 PRINCIPAL	\$ 8,531.72
101		995.000 INTEREST	\$ 1,421.68
101	906-303	994.000 PRINCIPAL	\$ 7,429.39
101		995.000 INTEREST	\$ 1,023.97
101	906-351	994.000 PRINCIPAL	\$ 420.22
101	906.351	995.000 INTEREST	\$ 113.79

CLAIMS AUDITED BY THE WAYS AND MEANS COMMITTEE SEPTEMBER 10, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
101	906.430	994.000 PRINCIPAL	\$ 693.38
101		995.000 INTEREST	\$ 140.77
201	449	ROAD COMMISSION	\$ 1,063,115.41
208	751	PARKS ADMINISTRATION	\$ 5,667.90
208	752	FITZGERALD PARKS	\$ 3,161.64
208	753	FOX PARK	\$ 610.88
208	755	LINCOLN PARK	\$ 934.31
208	756	CRANDELL PARK	\$ 140.00
208	901	CAPITAL OUTLAY	\$ 40,000.00
208	906	994.000 PRINCIPAL	\$ 1,268.54
208	906	995.000 INTEREST	\$ 273.56
221	601	HEALTH DEPARTMENT	\$ 641,871.85
228	528	RESOURCE RECOVERY	\$ 230.60
228	529	COUNTY PROJECTS	\$ 13,162.87
228	530	LOCAL UNIT GRANT PROJECTS	\$ 35,876.02
228	906	994.000 PRINCIPAL	\$ 584.28
228	906	995.000 INTEREST	\$ 106.90
236	690	CDBG-HOUSING	\$ 11,470.00
249	371	CONSTRUCTION CODE	\$ 2,005.49
252	299	PUBLIC DEFENDER	\$ 1,037.31
256	268	REGISTER OF DEEDS - AUTOMATION	\$ 786.11
260	325	911 SURCHARGE	\$ 774.26
261	325	CENTRAL DISPATCH	\$ 9,333.62
261	327	911 WIRELESS TRAINING	\$ 1,817.23
261	101-426	EMERGENCY SERVICES	\$ 814.22
261	906.994.000	DEBT SERVICE- PRINCIPAL	\$ 994.57
261	906.995.000	DEBT SERVICE -INTEREST	\$ 236.04
272	130-138	PRIORITY COURT	\$ 1,925.00
272	130-140	DRUG COURT-PROGRAM INCOME	\$ 585.99
273	130-138	SOBRIETY COURT	\$ 720.00
273	130-140	DRUG COURT - PROGRAM INCOME	\$ 795.40
274	130.138	SWIFT & SURE SANCTIONS	\$ 2,310.00
274	130-140	DRUG COURT PROGRAM INCOME	\$ 22.98
275	130-138	VETERAN'S COURT	\$ 405.00
276	130-152	COMMUNITY CORRECTIONS	\$ 40.58
276	130.153	COMMUNITY CORRECTIONS	\$ 3,730.00
277	301	SHERIFF DEPARTMENT	\$ 8,384.35
278	130-138	DRUG COURT - GRANT FUNDING	\$ 711.00
287	301-428	AREA PLANNER	\$ 11,002.20
290	670	DEPT OF HUMAN SERVICES	\$ 233.24
292	130-356	YOUTH FACILITY	\$ 11,858.69
292	130-358	COMMUNITY BASED TREATMENT	\$ 281.40
292	130-360	DAY TREATMENT	\$ 1,022.48
292	130-362	IN HOME CARE	\$ 1,433.53
292	130-368	CCF PREVENTION SERVICES	\$ 22,511.21
292	130-650	STATE INSTITUTIONS	\$ 6,200.00
292	665	CPUNTY WARD CHARGEBACKS	\$ 80,565.22
292	906-356	994.000 PRINCIPAL	\$ 550.65
292		995.000 INTEREST	\$ 119.03
292	906-360	994.000 PRINCIPAL	\$ 706.87

CLAIMS AUDITED BY THE WAYS AND MEANS COMMITTEE SEPTEMBER 10, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
292		995.000 INTEREST	\$ 133.64
293	689	SOLDIERS & SAILORS	\$ 955.00
298	228	COMPUTER FUND	\$ 1,035.00
298	901	COMPUTER FUND CAPITAL	\$ 9,867.31
320	906-994	PRINCIPAL	\$ 935,000.00
320	906-995	INTEREST	\$ 79,298.55
512	635	MEDICAL CARE FACILITY	\$ 1,070,323.91
512	994	PRINCIPAL	\$ 565,000.00
512	995	INTEREST	\$ 17,250.00
515	253	FORECLOSING GVT UNIT	\$ 1,654.28
516	253	DELINQUENT TAX REVOLVING FUND	\$ 68.29
656	861	EMPLOYER SHARED RETIREMENT	\$ 337,394.46
670	090.000	HEALTH - SELF INSURANCE - PREPAID	\$ 689,480.00
676	852	RETIREE HEALTH HCSP	\$ 41,195.68
677	090.000	PREPAID EXPENSES	\$ 4,750.00
677	871	WORKERS COMPENSATION	\$ 20,413.04
679	853	LIFE & DISABILITY	\$ 3,751.90
680	854	DENTAL INSURANCE	\$ 14,608.16
699	20X9.300.000	BONDS PAYABLE	\$ 41,000.00
699	20X9.906.955	INTEREST	\$ 717.52
701	224.000	DUE TO ROAD COMMISSION	\$ 3,743.58
701	228-001	DUE TO STATE EDUCATION TAX	\$ 1,853,978.56
701	228-006	T/A-DUE TO STATE PROBATE CRT SHAF	\$ 2,331.03
701	228-016	T/A-DUE TO STATE PISTOL PERMITS	\$ 8,211.00
701	228-028	T/A-DUE TO STATE PROBATE CRT ORD	\$ 182.47
701	228-037	T/A-DUE TO STATE CRIME VICTIMS RIG	\$ 1,948.62
701	228-042	T/A-DUE TO STATE STATE COURT FEES	\$ 1,008.63
701	228.044	T/A0DUE TO STATE TSFR TAX	\$ 405,900.00
701	228-046	T/A-DUE TO STATE TRAILER COACH PA	\$ 2,250.00
701	228-055	T/A-DUE TO STATE DNA SPECIMEN FEE	\$ 78.00
701	228-056	T/A-DUE TO STATE ELECTRONIC FILING	\$ 2,350.00
701	228-057	T/A-DUE TO STATE JUROR COMPENSAT	\$ 250.00
701	228-058	T/A-DUE TO STATE CIVIL FILING FEE FU	\$ 11,210.00
701	228-059	T/A-DUE TO STATE JUSTICE SYSTEM FU	\$ 3,480.15
701	228-062	T/A-DUE TO STATE NOTARY TRAINING &	\$ 40.00
701	228.064	DUE TO STATE FINGERPRINT - OTHER	\$ 1,165.75
701	230.000	DUE TO OTHER GOVERNMENT UNIT	\$ 30.00
701	230.001	DUE TO OTHER GOVERNMENTAL UNIT	\$ 768.83
701	268.000	ESCHEATABLE MONIES	\$ 75.25
701	271-002	T/A-RESTITUTION PAYABLE PROBATION	\$ 8,924.23
701	271-004	T/A-RESTITUTION PAYABLE JUVENILE	\$ 1,472.33
701	274.001	UNDISTRIBUTED TAX COLLECTION STA	\$ 86,610.65
701	300-003	T/A-BONDS PAYABLE DRAIN CONTRAC	\$ 8,500.00
702	221.004	DUE TO CITIES LANSING	\$ 490.29
702	228.002	DUE TO STATE MI WITHHOLDING TAX	\$ 57,483.50
702	229.001	DUE TO FEDERAL GOV'T FED WITHHOL	\$ 132,780.82
702	229-002	T/A-PAYROLL DUE TO FED GOVT SS TA	\$ 95,892.52
702	229-003	T/A-DUE TO FED GOVT MEDICARE TAXE	\$ 22,426.39
702	231.000	T/A - PAYROLL DEDUCTIONS PAYABLE	\$ 17,544.87
702	231-002	T/A-PAYROLL DEDUCTIONS PAYABLE H	\$ 1,273.40

CLAIMS AUDITED BY THE WAYS AND MEANS COMMITTEE SEPTEMBER 10, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
702	231.008	PYRL DEDUCTIONS PBLE FLEXIBLE SP	\$ 10,556.62
702	231.009	PYRL DEDUCTIONS PBLE DEF COMP	\$ 37,174.51
702	231.010	PAYROLL DEDUCTIONS PAYABLE AMER	\$ 7,415.68
702	231.011	PYRL DEDUCTION PBLE HEALTH CARE	\$ 24,446.39
702	231.015	PYRL DEDUCTIONS PBLE MERS	\$ 129,236.29
702	258.000	ACCRUED TAXES PAYABLE	\$ 118,547.85
720	301	SHERIFF DEPT DONATIONS	\$ 40.70
768	130-356	DONATIONS - YOUTH FACILITY	\$ 31.48
801	901	DRAIN FUND	\$ 474,207.69
851	906.996.000	DRAIN BOND ISSUANCE COSTS	\$ 2,501.58
		TOTAL CHECKS	\$ 9,612,209.60
CATEGORY		WIRE TRANSFERS	
PAYROLL AND BENEFITS			\$ 1,069,046.64
DEBT PAYMENTS			
		TOTAL WIRE TRANSFERS	\$ 1,069,046.64
GRAND TOTAL IMMEDIATE PAYMENTS			\$ 10,681,256.24

APPROVED BY:

COMMISSIONERS

AUGUSTINE, BREHLER, DROSCHA, LAUTZENHEISER, MOTT, MULDER, PEARL-WRIGHT

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

RESOLUTION TO APPROVE TENTATIVE AGREEMENT WITH THE CAPITOL CITY LABOR PROGRAM, INC. – ANIMAL CONTROL DIVISION

Introduced by the Ways and Means Committee

WHEREAS, the Board of Commissioners participated in negotiations with the Capitol City Labor Program, Inc., (“the Union”), which represents the Animal Control Division; and

WHEREAS, the parties reached a tentative agreement for settlement (attached); and

WHEREAS, the County has been notified that the membership has ratified the terms of the tentative agreement attached to this resolution; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approve the tentative agreement for the collective bargaining agreement with the Capitol City Labor Program, Inc., Animal Control Division for the period October 1, 2021 through September 30, 2024; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

**Capitol City Labor Program, Inc.
Eaton County Animal Control Unit
Package of Counter Proposals**

September 8, 2021

1. *Union is agreeable to a three-year contract running October 1, 2021 through September 30, 2024. * **County agrees.**

2. *Union's wage proposal:

October 1, 2020	-	2% increase to schedule (no retro pay)
October 1, 2021	-	2% increase
October 1, 2022	-	2% increase
October 1, 2023	-	2% increase

In addition to the above – one-time, off schedule payment of \$1,500 upon contract effective date. * **County agrees.**

3. *Union is agreeable to replacing Article 11, Funeral Leave, with the following language:

Article 11. Bereavement Leave

Leaves granted under this section shall commence on or between the date of the death and the date of the funeral or memorial service.

In addition to bereavement leave, an employee may, with Sheriff's approval, use any accumulated leave time for additional approved time off as necessary. Employees may be required to provide documentation with regard to their bereavement leave, e.g. death certificate, funeral or memorial notice.

Paid bereavement leave will be granted according to the following schedule:

- Employees are allowed up to five days off from regularly scheduled hours in the event of the death of the employee's current spouse, child, parent, or step-parent, including legal guardian.
- Employees are allowed up to three days off from regularly scheduled hours in the event of death of the employee's sibling, grandparent, grand child or current in-law.

- Employees are allowed to take the day of the funeral off in order to attend the funeral of all other relatives upon receiving prior approval of the Sheriff's, with such time deducted from the employee's accumulated leave time.
- Employees are allowed up to four hours of bereavement leave to attend the funeral of a current employee of the County within their office, provided such absence from duty will not interfere with normal operations of the office.

* County agrees.

4. *Union is agreeable to replacing all references to "funeral leave" in the contract with "bereavement leave." * County agrees.
5. *Union agreeable to adding the following as the first paragraph in Article 15, Section 2(f) Payment in Lieu of Coverage, with one clarification – i.e., eligibility for payment in lieu of coverage is based on the employee's date of retirement, and not necessarily the date upon when the employee might be able to begin receiving the benefit if the two dates are not the same:

An employee that retires prior to January 1, 2022, ~~and is also receiving payment in lieu of coverage under this section,~~ shall continue to be eligible to receive the payment contained herein **when they become eligible to waive the coverage within this Article.** That retiree shall have executed an affidavit prepared by the County to elect not to be covered by the health insurance provided under this Article. In the event that retiree elects to forego health insurance, the County shall pay an amount up to twelve hundred dollars (\$1,200.00) directly to them as taxable compensation. The payment shall be made on an annual basis, as soon as possible after the end of the calendar year. A retiree is eligible for full payment if they have been eligible for County paid health insurance for the prior twelve (12) month period. Employees who retire on or after January 1, 2022 shall not be eligible for payment in lieu of coverage upon retirement. *** County proposes the above change to address clarification requested.**

No other changes to this section

6. *Union needs further clarification on the proposed amendments to Article 15, Section 6 Sickness and Accident Coverage, highlighted as follows:
 - (a) Coverage. The County provides S & A insurance coverage for all regular full-time employees. The coverage will be applicable to non-work-related disabilities (including pregnancies), as set forth in the Plan Document. If an employee fails to return to work or returns to work from a disability leave and resigns prior to the completion of ninety (90) days of employment they shall be required to reimburse the County for any disability benefits received from the insurance carrier during their leave, unless the reason for not returning or not completing the ninety (90) day period is that the employee is eligible for another disability leave, workers'

compensation, Family Medical Leave Act. During the time an employee is off of work on the Sickness and Accident Program, they shall have no other employment that the did not have before the injury or illness which resulted in the claim for S & A benefits. The coverage shall provide the following:

~~66 2/3% of basic weekly earnings to a maximum of \$425 for 26 weeks maximum, commencing the first day if an accident and eighth day if an illness (in which event the employee must use accumulated leave time for the first seven (7) days)). Increases (not reductions) of the weekly maximum benefit approved in the County Plan shall be applicable to the members of the bargaining unit.~~

66 2/3% of basic weekly earnings to a maximum to be determined annually by the Ways and Means Committee for 26 weeks maximum, commencing the first day of an accident and the eighth day of an illness. The employee must use accumulated leave time for the first forty (40) hours of the disability leave, regardless of whether the initial forty (40) hour leave period falls during a recognized holiday. Employees must complete the necessary Disability Leave Medical Form and Application prior to going off on disability unless it is an emergency leave (such as an injury that may have been caused as a result of a car accident or other unforeseen event). If the disability leave is an emergency, employees must obtain the necessary forms and complete and return to the Controller's Office. Minimally the Controller's Office must be notified in writing within 3 business days of the date the disability leave begins. If written documentation is not received within 3 business days, the disability leave will begin the date the forms are received by the Controller's Office and will not be applied retroactively to the date of occurrence.

For employees hired on or after the effective date of this Agreement, cCoverage for eligible employees will begin on the first day of the month following 180 30 days of continuous employment. The County shall pay the entire premium cost for all such coverage.

An employee shall may use accumulated sick leave, annual leave, personal leave, or compensatory time to make up the difference between the S & A rate of compensation and the employee's normal rate of pay.

No other changes to this section * County agrees

7. *Union is agreeable to modifying Article 15(3) [Health Insurance — Retirees — Employees Hired After April 1, 2007] to change the County's contribution from 2% of the employee's salary to a flat dollar amount of \$50.00 per pay, and (b) to eliminate any matching County contributions, with the following additional language.: **"Starting with October 1, 2022, the flat dollar amount will be**

increased annually by the same percentage wage increases which may be added to the salary schedule.”

1 * County proposes the above change.

8. The Union proposes incorporating the substantive terms of its 2019 *Memorandum of Understanding* regarding “Lead Animal Control Officer” into the appropriate areas of the collective bargaining agreement. *County agrees.
9. The Union proposes reducing the timeline set forth in Article 31, Section 1 from 120 days down to 90 days:

Section 1. Length of Contract. This Agreement shall remain in full force and effect until September 30, ~~2020~~ **2024** at 11:59 p.m. and shall become automatically renewable from year to year, thereafter, unless either party wishes to terminate, modify or change this Agreement, in which event notification of such must be given to the other party in writing ~~one hundred twenty (120)~~ **ninety (90)** days prior to expiration date of this Agreement, or any anniversary thereof.

* County agrees.

****The Union reserves the right to add to, delete, or modify this package.***

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 15, 2021

**RESOLUTION TO APPROVE COLLECTIVE BARGAINING SETTLEMENT AGREEMENT
WITH THE GOVERNMENTAL EMPLOYEES LABOR COUNCIL, EATON COUNTY
CIRCUIT COURT YOUTH FACILITY UNIT**

Introduced by Ways & Means Committee

WHEREAS, the Board of Commissioners and Eaton County Circuit Court has been in negotiations with the Governmental Employees Labor Council, (“the Union”), which represents the Eaton County Circuit Court Youth Facility Unit, to reach a new collective bargaining agreement; and

WHEREAS, the parties discussed a proposed settlement agreement; and

WHEREAS, the Controller was notified that the terms of the proposed settlement agreement were accepted by and ratified by the Union’s membership; and

WHEREAS, the Ways and Means Committee has reviewed the terms of the settlement agreement and are recommending its approval to the Board of Commissioners.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approve the proposed settlement agreement for the collective bargaining agreement with the Governmental Employees Labor Council, Eaton County Circuit Court Youth Facility Unit for the three (3) year period of October 1, 2021 through September 30, 2024; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign any necessary documents.

**Eaton County Employer Proposals
Youth Development Workers Unit Proposals**

**September 3, 2021
via email**

1. Three-year contract October 1, 2021 through September 30, 2024
2. Replace Article 11, Section 4 Funeral Leave, with the following language:

Article 11. Section 4 Bereavement Leave

Leaves granted under this section shall commence on or between the date of the death and the date of the funeral or memorial service.

In addition to bereavement leave, an employee may, with Director's approval, use any accumulated leave time for additional approved time off as necessary. Employees may be required to provide documentation with regard to their bereavement leave, e.g. death certificate, funeral or memorial notice.

Paid bereavement leave will be granted according to the following schedule:

- Employees are allowed up to five days off from regularly scheduled hours in the event of the death of the employee's current spouse, child, parent, or step-parent, including legal guardian.
 - Employees are allowed up to three days off from regularly scheduled hours in the event of death of the employee's sibling, grandparent, grand child or current in-law.
 - Employees are allowed to take the day of the funeral off in order to attend the funeral of all other relatives upon receiving prior approval of the Director, with such time deducted from the employee's accumulated leave time.
 - Employees are allowed up to four hours of bereavement leave to attend the funeral of a current employee of the County within their office, provided such absence from duty will not interfere with normal operations of the office.
3. Replace all references to "funeral leave" in the contract with "bereavement leave."
 4. Add the following as the first paragraph in Article 14, Section 2(g) Payment in Lieu of Coverage:

An employee that retires prior to January 1, 2022, and is also receiving payment in lieu of coverage under this section, shall continue to be eligible to receive the payment contained herein. That retiree shall have executed an affidavit prepared by the County to elect not to be covered by the health insurance provided under this Article. In the event that retiree elects to forego health insurance, the County shall pay an amount up to twelve hundred dollars (\$1,200.00) directly to them as taxable compensation. The payment shall be made on an annual basis, as soon as possible after the end of the calendar year. A retiree is eligible for full payment if they have been eligible for County paid health insurance for the prior twelve (12) month period. Employees who retire on or after January 1, 2022 shall not be eligible for payment in lieu of coverage upon retirement.

No other changes to this section

5. Amend Article 14, Section 5 Sickness and Accident Coverage, as follows:

(a) Coverage. The County provides S & A insurance coverage for all regular full-time employees. The coverage will be applicable to non-work-related disabilities (including pregnancies), as set forth in the Plan Document. If an employee fails to return to work or returns to work from a disability leave and resigns prior to the completion of ninety (90) days of employment they shall be required to reimburse the County for any disability benefits received from the insurance carrier during their leave, unless the reason for not returning or not completing the ninety (90) day period is that the employee is eligible for another disability leave, retirement, additional or extended leave, workers' compensation, Family Medical Leave Act or it is determined that the employee is not medically/psychologically able to perform the work. During the time an employee is off of work on the Sickness and Accident Program, they shall have no other employment. The coverage shall provide the following:

~~66 2/3% of basic weekly earnings to a maximum of \$425 for 26 weeks maximum, commencing the first day if an accident and eighth day if an illness (in which event the employee must use accumulated leave time for the first seven (7) days)). Increases (not reductions) of the weekly maximum benefit approved in the County Plan shall be applicable to the members of the bargaining unit.~~

66 2/3% of basic weekly earnings to a maximum to be determined annually by the Ways and Means Committee for 26 weeks maximum, commencing the first day of an accident and the eighth day of an illness. The employee must use accumulated leave time for the first forty (40) hours of the disability leave, regardless of whether the initial forty (40) hour leave period falls during a recognized holiday. Employees must complete the necessary Disability Leave Medical Form and Application prior to going off on disability unless it is an emergency leave (such as an injury that may have been caused as

a result of a car accident or other unforeseen event). If the disability leave is an emergency, employees must obtain the necessary forms and complete and return to the Controller's Office. Minimally the Controller's Office must be notified in writing within 3 business days of the date the disability leave begins. If written documentation is not received within 3 business days, the disability leave will begin the date the forms are received by the Controller's Office and will not be applied retroactively to the date of occurrence.

For employees hired on or after the effective date of this Agreement, cCoverage for eligible employees will begin on the first day of the month following 180 ~~90~~ days of continuous employment. The County shall pay the entire premium cost for all such coverage.

An employee ~~shall~~ ~~may~~ use accumulated sick leave, annual leave, personal leave, or compensatory time to make up the difference between the S & A rate of compensation and the employee's normal rate of pay.

No other changes to this section

6. Modify Article 14 Section (3) [Health Insurance — Retirees — Employees Hired After April 1, 2007] to change the County's contribution from 2% of the employee's salary to a flat dollar amount of \$50.00 per pay, and (b) to eliminate any matching County contributions.
7. The salary schedule contained in Appendix A of the existing collective bargaining agreement shall be improved by 2% effective October 1 of each year of the contract. In addition, each member of the bargaining unit shall receive a one time, off schedule payment in the amount of \$1,500 to be made upon receipt of ARPA funding and confirmation that such funding may be utilized for this purpose. In the event the County does not receive ARPA funding and/or does not receive confirmation that such funding may be utilized for this purpose, the parties agree to meet to re-negotiate this provision.

The County reserves the right to add to, delete, or modify these proposals.

HEALTH AND HUMAN SERVICES COMMITTEE MEETING

TUESDAY, TUESDAY, SEPTEMBER 6, 2021

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Jim Mott, Barbara Rogers, Mark Mudry, Blake Mulder, Jeanne Pearl-Wright and Dairus Reynnet

MEMBER ABSENT: Commissioner Tim Barnes

ALSO PRESENT: Commissioner Jeremy Whittum; Martha Richard and John Fuentes

The September 6, 2021 regular meeting of the Health and Human Services Committee was called to order at 9:00 am by Chairperson Mott.

The Pledge of Allegiance was given by all.

Commissioner Rogers moved to approve the agenda, as presented. Commissioner Mudry seconded. Motion carried unanimously.

Commissioner Mulder moved to approve the minutes of the July 6, 2021 meeting, as presented. Commissioner Pearl-Wright seconded. Motion carried unanimously.

There was no limited public comment.

Martha Richard, Healing and Recovery Center Administrator, was present to provide the agency's semi-annual update. Information was provided related to COVID infections to date among facility residents and staff. Information was also provided related to vaccination rates among facility residents and staff. It was reported that visitations are currently restricted to a limited number of dedicated visitation rooms based on scheduled appointments.

There was discussion regarding the impact on staffing that a health care staff vaccination mandate under consideration by the Center for Medicaid/Medicare Services would have.

An update on the financial impact the pandemic has had thus far on facility operations due to lost revenue from census decreases, expenditures due to staff testing, screening, overtime and personal protective equipment and replacement revenues sources was provided. The payroll protection program (PPP) loan the facility received was forgiven. The facility received provider relief funds and has applied for retention credit funding. Discussion held.

Ms. Richard also reviewed the results of the facility's annual state survey and competitive scorecard comparing results to other facilities in the region. Discussion held.

An update on the current expiring citizen appointments was provided. A slate of candidates expected to be presented at the Committee's next regular meeting.

Chairperson Mott adjourned the meeting at 9:31 a.m.

The next regularly scheduled meeting of the Health and Human Services Committee will be held on Monday, October 4, 2021 at 9:00am in the Board of Commissioners Room of the County Courthouse located at 1045 Independence Blvd., Charlotte, MI 48813.

Jim Mott, Chairperson

PUBLIC SAFETY COMMITTEE

THURSDAY, SEPTEMBER 2, 2021

4:00 P.M.

MINUTES

MEMBERS PRESENT:

Chairman Commissioner Tim Barnes, Vice-Chairman Commissioner Wayne Ridge, Commissioner Brian Droscha, Commissioner Brandon Haskell, Commissioner Mark Mudry, Commissioner Dairus Reynnet, and Commissioner Jane Whitacre

ALSO PRESENT:

Chairman Jeremy Whittum, Controller John Fuentes, Sheriff Tom Reich, Undersheriff Jeff Cook, Deputy Dispatch Director Kelly Cunningham, Solution Area Planner Rod Sadler, Jennifer Dingman, and Jerri Nesbitt

The September 2, 2021 regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairman Barnes.

The Pledge of Allegiance was given by all, led by Commissioner Mudry.

AGENDA ADDITIONS AND CHANGES

There were no additions or changes to the agenda. Commissioner Haskell moved to approve the agenda as presented. Commissioner Whitacre seconded. Motion carried.

APPROVAL OF MEETING MINUTES

Commissioner Reynnet moved to approve the Minutes of the August 5, 2021 meeting. Commissioner Droscha seconded. Motion carried.

LIMITED PUBLIC COMMENT

Jennifer Dingman, 10385 Assyria Hwy, Bellevue, MI 49021, appeared before the Committee seeking consideration of a county-wide ORV Ordinance, similar to those adopted in Barry and Clare counties.

MISCELLANEOUS

Controller Fuentes provided an overview of the statute that provides the authority for an ORV ordinance. The statutory procedures, including consultation with the Road Commission and local units of government and public hearing requirements. It was also reported that the Committee considered pursuing an ordinance in early 2020, and took no action. Discussion held. The consensus of the Committee was to consult with the Road Commission and local units to receive input for consideration of an ORV Ordinance at this time.

SHERIFF'S OFFICE UPDATE

Sheriff Reich highlighted the major incidents that occurred in August 2021.

Controller Fuentes informed the Committee that the Sheriff is interested in offering the Firearm Purchase Program for new employees and those that have not participated previously. This is an opportunity for Deputies to purchase an additional duty firearm through payroll deduction. The program has been used previously. Discussion Held. Commission Haskell made a motion to approve a 2021 Firearm Purchase Program, as discussed. Vice-Chairman Commissioner Ridge seconded the motion. Motion carried.

MONTHLY REPORTS

Controller Fuentes presented the monthly boarding revenue and jail census reports. Housing reimbursements appear to be on pace to meet the overall budgeted revenues.

CENTRAL DISPATCH UPDATE

Central Dispatch Deputy Director Cunningham reported that Ingham County will be joining the Michigan Public Safety Communication System (MPSCS) this month. Clinton County is expecting to join in January. This will improve inter-agency communications with surrounding counties, as they will all be on the same system. Crouch is updating Charlotte and Eaton Rapids Schools Rave Alert systems.

EMERGENCY SERVICES UPDATE

Solution Area Planner Sadler reported that the Operation Silver Thaw 2021 Exercise is scheduled for Tuesday, December 7, 2021. The Exercise will concentrate on consistency of messaging, resolution of issues, and evaluation of communications. The exercise will simulate an ice storm, including power outages. Discussion held.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Commissioner Barnes adjourned the meeting at 4:31 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held on Thursday, October 7, 2021 at 4:00 p.m. in the Board of Commissioners' Room of the County Courthouse located at 1045 Independence Blvd., Charlotte, MI 48813.

Commissioner Tim Barnes
Chairperson, Public Safety Committee

PUBLIC WORKS & PLANNING COMMITTEE

**WEDNESDAY, SEPTEMBER 8, 2021
9:00 A.M.**

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers and Jane Whitacre

ALSO PRESENT: Commissioner Jeremy Whittum; Bill Hendrian, Claudine Williams, Troy Stowell, Morgan Feldpausch, Gene Bryan, Sue Spagnuolo and John Fuentes

The September 8, 2021 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Rogers moved to approve the agenda, as presented. Commissioner Mott seconded. Motion carried unanimously.

Commissioner Augustine moved to approve the minutes of the August 11, 2021 meeting, as presented. Commissioner Mott seconded. Motion carried unanimously.

Sue Spagnuolo, Eaton Conservation District, provided updates on several projects and events of the District. The District submitted for a DNR grant for development at the Potterville State Game Area. It was also reported that an invasive species study at Crandall Lake had been completed and the report will be issued in the near future. It was also reported that the District's Field Day – Gaining Ground, Soil as a Renewable Resource is scheduled for September 15, 2021 at Kardel Hall, on the Eaton County Fairgrounds, in Charlotte.

Bill Hendrian, MSU Extension District Director, was present to provide the agency's semi-annual update. It was reported that the majority of programming has transitioned back to in-person. It was also reported that some programming experienced greater participation online and remains in that format. Mr. Hendrian provided updates for all instructor programming activities.

Troy Stowell, Parks and Recreation Director, was present to provide the Department's monthly report. An update on the Summer Adventure Camp program was provided. An update was also provided on recent and upcoming fundraising events sponsored by the Friends of Eaton County Parks. Discussion held.

Gene Bryan, Construction Code Director, was present to provide the Department's monthly update. The monthly permit, inspection and housing start reports were presented and reviewed. Discussion held.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly report for the Designated Implementing Agency. It was reported that one licensed waste hauler was sent an ordinance violation notice for which a hearing will be scheduled at the Committee's next regular meeting. An update on the participation at the August 21, 2021 Recycle-Palooza collection event was provided.

It was also reported that research into pursuing an update/amendment to the County Solid Waste Management Plan with the Michigan Department of Environment, Great Lakes and Energy is ongoing.

An update was also provided on the activities of the Sustainability Steering Committee.

Claudine Williams, Community Development Director, was present to provide the Department's monthly report. It was reported that the Zoning Ordinance Committee continues to meet to discuss a text amendment which would include addressing the recreational vehicle as an additional living space concern raised at last month's meeting. This committee is also developing language to address wind energy facilities and marihuana facilities.

An update on the current expiring citizen appointments was provided. A slate of candidates is expected to be presented at the Committee's next regular meeting.

A communication to Lansing Economic Area Partnership from the public transit agencies in the tri-county region was provided for the Committee's information.

It was reported the County was approached regarding utilizing goats to maintain the vegetation at the landfill site. Staff is currently researching this possible solution that has been used by other public agencies.

Chairperson Lautzenheiser adjourned the meeting at 9:58 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, October 13, 2021 at 9:00 a.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

Brian Lautzenheiser, Chairperson