

INFORMATION TECHNOLOGY AND COMMUNICATION COMMITTEE MEETING

WEDNESDAY, SEPTEMBER 4, 2024

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Droscha, Frank Holmes, Mark Mudry, Brandon Haskell, and Scott Hansen

MEMBERS ABSENT: Commissioner Barb Rogers, Jacob Toomey

ALSO PRESENT: Commissioner Jim Mott, Logan Bailey, and Nathan Nighbert

The September 4, 2024 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 p.m. by Chairperson Droscha.

The Pledge of Allegiance was given by all.

Commissioner Haskell moved approval of the agenda. Commissioner Hansen seconded. Motion carried unanimously.

Commissioner Mudry moved approval of the August 7, 2024 meeting minutes. Commissioner Holmes seconded. Motion carried unanimously.

Limited Public Comment. None.

Communications Director, Logan Bailey, presented the department's monthly report. Eaton County's 13th newsletter will go out on September 12. He stated there are promotions online for the Delta Township Town Hall and noted staff was actively coordinating at least two more Town Halls on the Tax Limitation Proposal. He also reported that Eaton County's website refresh concluded on August 13th.

Deputy Director Technology Services, Nathan Nighbert, presented the department's monthly report. The Youth Facility addition equipment is installed and should be tested and ready for use by September 6th. The new case management program for the Prosecutor's Office, Prosecutor by Karpel, is finished and they are 100% on the new system. The Sheriff's Office will be switching over to this program as well. The VINE (Victim Information Notification Everyday) system has been 100% completed as of this morning. Mr. Nighbert stated Technology Services is starting a new project for the health department moving them to a new hosted telephone system. He also reported he, Chad Powers and Ben Youngs attended an event at MSU regarding sustainable fleet solutions. Mr. Nighbert also announced a new GIS administrator, Ivan Christopher, has been hired.

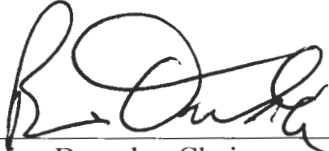
Liz Walby, Technical Services Specialist, gave a presentation regarding the new agenda and minutes program we started using this month called CivicClerk. She explained how CivicClerk works with our website to post agendas and minutes, and noted this new system will replace our use of Dropbox. This process should make it easier for the Board of Commissioners and the public to find the information they are looking for.

Miscellaneous. None.

Limited Public Comment. None.

Chairperson Droscha adjourned the meeting at 4:27 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee will be held **Wednesday, October 2, 2024**, at 4:00 p.m. in the Board of Commissioners' Room in the Eaton County Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

A handwritten signature in black ink, appearing to read 'B. Droscha', written over a horizontal line.

Brian Droscha, Chairperson