EATON COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, APRIL 21, 2021 AGENDA
TO BE HELD VIRTUALLY

I. Call to Order – 7:00 p.m.

II. Pledge of Allegiance to the Flag

III. Invocation

IV. Roll Call

V. Agenda Additions or Changes

VI. Approval of Minutes of March 17, 2021

VII. Communications

VIII. Limited Public Comment

IX. Treasurer's Annual Report, Robert Robinson

X. COMMITTEE REPORTS AND RESOLUTIONS

A. HEALTH AND HUMAN SERVICES COMMITTEE – Commissioner Mott
Barry-Eaton District Health Department Update

B. PUBLIC SAFETY COMMITTEE – Commissioner Barnes
1. Resolution to Oppose Parole for Serial Killer Don Gene Miller
2. Resolution Declaring National Police Week
3. Resolution Declaring National Correctional Officers and Employees Week
4. Resolution to Approve Continuity of Operations Plan and Memorandum of Understanding
5. Resolution to Authorize Application for Grant Under the Community Corrections Act 1988, P.A. 511
6. Resolution to Authorize Application for Michigan Drug Court Grant Program (MDCGP) Felony Sobriety Court
7. Resolution to Authorize Application for Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) Felony Sobriety Court Grant
8. Resolution to Authorize Application for Swift and Sure Sanctions Probation Program Grant (SSSPP)
9. Resolution to Authorize Application for Michigan Drug Court Grant Program (MDCGP) Adult Circuit Drug Court (ACDC)
10. Resolution to Authorize Application for Edward Byrne Memorial Justice Assistance Grant (Byrne JAG) Adult Circuit Drug Court (ACDC)
11. Resolution to Authorize Application for Michigan Veterans Treatment Court Grant Program (MVTCGP)
12. Resolution to Authorize Application for Michigan Drug Court Grant Program (MDCGP) District Hybrid Court

C. INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE – Commissioner Ridge

D. PUBLIC WORKS AND PLANNING COMMITTEE – Commissioner Lautzenheiser
1. Resolution to Approve Right-of-Way Easement – Thornapple Trail
2. Resolution to Establish Agricultural Plastic Film Recycling Program

E. WAYS & MEANS COMMITTEE - Commissioner Mulder
1. Resolution to Declare National Workers' Memorial Day
2. 2021 Equalization Report
3. Jury Board Appointment
4. Resolution to Approve Protecting Local Government Retirement and Benefits Act Application for Waiver
5. Resolution to Approve FY 2020/2021 Budget Amendments
6. Claims and Purchases

XI. Limited Public Comment

XII. Commissioner Comment

XIII. Unfinished Business

XIV. Old Business

XV. New Business
    Local Emergency Declaration

XVI. Adjourn to Wednesday, May 19, 2021 regular meeting at 7:00 p.m.

EATON COUNTY BOARD OF COMMISSIONERS
MARCH 17, 2021

The Eaton County Board of Commissioners met in virtual session on Wednesday, March 17, 2021 as permitted by PA 228 of 2020.

Chairman Whittum called the meeting to order at 7:00 p.m.

The Pledge of Allegiance to the Flag was given by all.

Commissioner Mulder gave the invocation.

During roll call, the members announced the location they were attending remotely from, as follows:

Roll call. Commissioners present: Tim Barnes from his residence in Roxand Township, Eaton County, Michigan; Blake Mulder from his residence in Oneida Township, Eaton County, Michigan; Terrance Augustine from his residence in the City of Grand Ledge, Eaton County, Michigan; Brandon Haskell from his residence in Delta Township, Eaton County, Michigan; Jeanne Pearl-Wright from her residence in Delta Township, Eaton County, Michigan; Jane M. Whitacre from her residence in Delta Township, Eaton County, Michigan; Mark Mudry from his residence in Delta Township, Eaton County, Michigan; Joseph Brehler from his residence in the City of Lansing, Eaton County, Michigan; Brian Droscha from his residence in Eaton Township, Eaton County, Michigan; Dairus Reynnet from his residence in Windsor Township, Eaton County, Michigan; Wayne Ridge from his residence in the City of Charlotte, Eaton County, Michigan, Brian Lautzenheiser from his residence in the City of Charlotte, Eaton County, Michigan; Jim Mott from his residence in Walton Township, Eaton County, Michigan; Barbara Rogers from her residence in Hamlin Township, Eaton County, Michigan; and Jeremy Whittum attended in-person at the County Courthouse in Charlotte, Eaton County, Michigan. Commissioners absent: None.

Commissioner Mulder requested the following addition to the Ways and Means Committee Report: Item #5 - Resolution to Appoint District Court Magistrate, and Item #6 - Resolution to Approve 2020/2021 Budget Amendments.

Commissioner Lautzenheiser moved the agenda be approved as amended. Seconded by Commissioner Pearl-Wright. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Communications: Draft Independent Auditors Communication with Those Charged with Governance related to the September 30, 2020 financial audit prepared by the Rehman firm. (On file)

Limited Public Comment: None

Commissioner Mott moved the approval of #21-3-22 Resolution to Proclaim April as Autism Awareness Month.

WHEREAS, on December 18, 2007, the United Nations General Assembly adopted Resolution 62/139 declaring World Autism Awareness Day (WAAD) be celebrated April 2, 2008; and
WHEREAS, the month of April is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism, and
WHEREAS, in November, 2015, the Centers for Disease Control and Prevention's National Health Statistics Report concluded the prevalence of autism spectrum disorder has risen to one in every 45 children in the United States; and
WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interest and repetitive behaviors; and
WHEREAS, autism knows no racial, ethnic, family, income, lifestyle, social boundaries, or educational levels. It can affect any family and any child; and
WHEREAS, Xavier DeGroat has dedicated his life to educating and promoting community support for those with autism through the creation of the Xavier DeGroat Autism Foundation; and
WHEREAS, communities have a role, in identifying, assessing, or supporting individuals with ASD and their families.
NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners does hereby proclaim April 2nd as World Autism Awareness Day and April every year going forward as Autism Awareness Month encourages the residents of Eaton County to become educated and informed of programs, services, and opportunities to support individuals with autism.

Seconded by Commissioner Pearl-Wright. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Barnes moved the approval of #21-3-23 Resolution to Authorize Application for Office of Violence Against Women Grant.

WHEREAS, the U.S. Department of Justice, Office of Violence Against Women (OVW) has grant funds available; and
WHEREAS, the grant will provide funding for improving criminal justice responses to domestic violence, dating violence, sexual assault and stalking; and
WHEREAS, the Prosecutor's Office is desirous of submitting a grant application to provide enhanced responses to these serious violations of criminal law through the

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creation of a special victims unit to best serve victims and to hold offenders accountable; and
WHEREAS, the grant funding request is an amount not to exceed $500,000, with no County match for a 36-month period beginning October 1, 2021;
NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Prosecutor's Office to submit a grant application; and
BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and
BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

Seconded by Commissioner Rogers. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Barnes moved the approval of #21-3-24 Resolution Declaring April 18-April 24 as National Crime Victims' Rights Week.

Whereas, the victim's rights movement has resulted in the passage of laws at the local, state and federal levels that established essential rights for victims; and
Whereas, the William Van Regenmorter Crime Victim's Rights Act in Michigan and federal victim's rights legislation have provided victims with ways to participate meaningfully throughout the criminal justice process; and
Whereas, the rights of crime victims are best protected when all participants in the criminal justice process, not only victims, are appropriately educated about victim's rights; and
Whereas, the entire community plays a role in reaching out to all victims, engaging with victim communities by providing crime victims services and resources to meet their needs, helps service providers rebuild trust in victims' lives through support, trust and justice; and
Whereas, this is the time to renew our commitment to serving all victims of crime, acknowledging the achievements in victim services and honoring those who have gone above and beyond in their service to others, remembering crime victims and survivors; and
Whereas, National Crime Victims' Rights Week is April 18-24, 2021 with the theme: *"Support Victims, Build Trust, Engage Communities"*. The observance provides an opportunity to emphasize the importance of leveraging community support to help victims of crime; and

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Whereas, the Eaton County Prosecuting Attorney's Office is dedicated to strengthening victims and survivors in the aftermath of crime, to keeping victims informed about the services and rights available to them; and to working to achieve justice for all victims and survivors.
NOW, THEREFORE, the Eaton County Board of Commissioners does hereby proclaim the third week of April each year, as Crime Victim's Rights Week; reaffirms this County's commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victim's Rights Week and throughout the year; and this Board further expresses its sincere gratitude and appreciation for community members, victim service providers and criminal justice professionals, who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice, and peace.

Seconded by Commissioner Augustine. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Barnes moved the approval of #21-3-25 Resolution to Recognize National Public Safety Telecommunicators Week.

WHEREAS, emergencies can occur at anytime that require police, fire or emergency medical services; and,
WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,
WHEREAS, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Eaton County 911 emergency communications center; and,
WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,
WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,
WHEREAS, Public Safety Telecommunicators of Eaton County Central Dispatch have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,
WHEREAS, each telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year.
NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners declares the second week of April to be National Public Safety

Telecommunicators Week in Eaton County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Seconded by Commissioner Brehler. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Ridge moved the approval of #21-3-26 Resolution Recognizing April as National County Government Week.

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe and vibrant communities; and
WHEREAS, counties provide health services, administer justice, keep communities safe, foster economic opportunities and much more; and
WHEREAS, Eaton County and all counties take pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient and cost-effective ways; and
WHEREAS, under the leadership of National Association of Counties President Gary Moore, NACo is demonstrating how "Counties Matter," especially in supporting residents and businesses during the coronavirus pandemic; and
WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to elevate awareness of county responsibilities, programs and services; and
WHEREAS, the efforts of the Barry-Eaton District Health Department are working to protect public health by communicating with transportation officials, educating health care providers and communicating to the public best practices to reduce the spread of infectious diseases.
NOW, THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners do hereby proclaim April each year as National County Government Month and encourage all county officials, employees, schools and residents to participate in county government celebration activities.

Seconded by Commissioner Pearl-Wright. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Lautzenheiser moved the approval of the following two resolutions:

#21-3-27 Resolution to Approve Contract for Battery Recycling.

WHEREAS, the County is charged by the Public Act 451, Part 115, as amended, Eaton County Solid Waste Management Plan Update of February 1999 to enhance the separation, collection, and utilization of materials to increase the percentage of

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the solid waste stream diverted; and,
WHEREAS, the County Department of Resource Recovery operates a household battery collection program, which diverts potentially hazardous materials from improper disposal; and,
WHEREAS, Battery Solutions, LLC agreed to recycle all household batteries brought to Eaton County collection sites per Federal and State guidelines and in accordance with the proposals submitted to the Department of Resource Recovery; and
WHEREAS, the County Department of Resource Recovery recommended the vendor for a two-year contract through December 31, 2022; and
WHEREAS, the Public Works and Planning Committee reviewed two proposals and recommended that a contract be established between the County and Battery Solutions, LLC for a two-year battery recycling contract at its regular meeting held on March 10, 2021; and
NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners officially approves the recommended contract.

#21-3-28 Resolution to Approve a Michigan Department of Environment Great Lakes and Energy Scrap Tire Recycling Grant Application.

WHEREAS, the Resource Recovery Department has been established for the development and administration of the County Solid Waste Management Plan under Act 641; and
WHEREAS, key components of the Resource Recovery Department include increasing the amount of materials recycled; and
WHEREAS, the Michigan Department of Environment Great Lakes and Energy Scrap Tire Recycling Grant is designed to provide assistance in the removal of residential tires; and
WHEREAS, the Resource Recovery Department offers two Scrap Tire collection events annually; and
WHEREAS, the Michigan Department of Environment Great Lakes and Energy has encouraged regional applications and Eaton County has been approached by Clinton County, Barry County, and Ingham County to submit one grant for all four communities; and
WHEREAS, the grant program does not have any matching requirements; and
WHEREAS, Eaton County will serve as the applicant and fiduciary for the grant; and
NOW, THEREFORE, LET IT BE RESOLVED that Eaton County approves the application of the Scrap Tire grant; and
BE IT FURTHER RESOLVED, that acceptance of the grant award is contingent upon the approval of Memorandums of Understanding between the County and other individual participating entities providing for said participating entities to reimburse the County for any non-grant costs associated with collection events held within their jurisdiction; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners, or his designee, is authorized to sign any necessary grant documents; and
BE IT FURTHER RESOLVED, that the Controller is authorized to make budgets amendments to the adopted budget, in the event the grant is authorized.

Both resolutions seconded by Commissioner Brehler. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Mulder moved the approval of #21-3-29 Resolution to Accept September 30, 2020 Audit. (On file)

WHEREAS, the firm of Rehmann completed an audit of Eaton County for the year ending September 30, 2020; and
WHEREAS, such audit and the recommendations included therein have been, reviewed by the Ways and Means Committee.
NOW, THEREFORE, BE IT RESOLVED that the Eaton County Board of Commissioners accept the September 30, 2020 Eaton County audit.

Seconded by Commissioner Augustine. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Mulder moved the approval of #21-3-30 Resolution to Approve Revised Inter-local Agreement for Designated Assessor Services.

WHEREAS, the Board of Commissioners appointed Mr. Tim Vandermark as the Designated Assessor for Eaton County and an inter-local agreement with the local assessing districts in the County in accordance with P.A. 660 of 2018 ("the Act") on December 16, 2020 (Resolution #20-12-117); and
WHEREAS, the inter-local agreement for designated assessor services proposed to meet the requirements of P.A. 660 of 2018 did not meet the requirements of the Michigan Department of Licensing and Regulatory Affairs (LARA); and
WHEREAS, the proposed revised inter-local agreement to meet these requirements and has been provided to the local assessing districts for their re-consideration.
WHEREAS, the Ways and Means Committee has reviewed and is recommending approval of the revised inter-local agreement for Designated Assessor services.
NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the revised inter-local agreement for Designated Assessors services; and
BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to sign inter-local agreement.

Seconded by Commissioner Droscha. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

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Commissioner Mulder moved the approval of #21-3-31 Resolution to Approve Appraisal Services Contract Renewal.

WHEREAS, the Equalization Department has utilized an independent contractor to provide appraisal services to assist in completing the required annual appraisal of property within the County during the equalization process; and
WHEREAS, the Department wishes to continue to utilize these services and is requesting authorization to enter into a renewal agreement with Accurate; and
WHEREAS, the Ways and Means Committee has reviewed and is recommending the approval of the appraisal services contract renewal (attached) for a one year period commencing March 18, 2021; and
WHEREAS, the proposed contract is for the maximum not-to-exceed amount of $22,550.
NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the contract for appraisal services with Accurate; and
BE IT FURTHER RESOLVED, the Equalization Director is authorized to execute the contract renewal agreement on behalf of the County.

Seconded by Commissioner Rogers. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for $ 333,635.55 and to accept the report of previously authorized payments.

Seconded by Commissioner Augustine. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Mulder moved the approval of #21-3-32 Resolution to Appoint District Court Magistrate.

WHEREAS, The District Court has recommended the appointment of Attorney Heather Berkompas as the District Court Magistrate; and
WHEREAS, Pursuant to MCL 600.8501, the Board of Commissioners must approve the appointment of such Magistrate positions.
NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the appointment of Attorney Heather Berkompas as the District Court Magistrate.

Seconded by Commissioner Mott. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark

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Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Commissioner Mulder moved the approval of #21-3-33 Resolution to Approve 2020/2021 Budget Amendments.

WHEREAS, the Eaton County 2020/2021 Appropriations Act of September 16, 2020 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and
WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978,P.A. 621.
NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2020/ 2021 Eaton County Budget:

GENERAL FUND

Friend of the Court 130.141

Increase	Wage and Fringe	$ 15,311
Increase	Grant Revenue	$ 6,106
Increase	Fund Balance Carryover	$ 9,204

To increase Friend of the Court budget and amend the position allocation list for the status change of Intermittent Investigator/Conciliator to full-time as recommended by the Ways and Means Committee.

Seconded by Commissioner Augustine. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Limited Public Comments: None

Commissioner Comments: Commissioner Haskell stated that he, Chairman Whittum, Commissioner Whitaker and Commissioner Pearl-Wright where invited by Lt. Governor Gilchrist to tour the Delta Center school. They observed the process in which teachers are conducting classes both digitally and in-person.

Commissioner Pearl-Wright commended the Barry-Eaton Health Department for their work with vaccinating the public. She stated that on April 5th, the vaccinations would be available to everyone 16 years of age and older.

Chairman Whittum noted that the rate of inoculations for Eaton County residents is 25%. Commissioners Barnes and Whitacre were commended for their assistance with the vaccination clinics.

There was no Unfinished Business or Old Business.

New Business: Chairman Whittum reported that he had declared a local a state of emergency under PA 390. A resolution to automatically renew this declaration every 7 days until the Board's next regular meeting was presented for discussion. The intent of the declaration and resolution were to continue the availability of virtual and/or hybrid public meetings by public bodies in compliance with amendments to the Open Meeting Act until the Board reconsiders extending the emergency declaration further at its next meeting, April 21, 2021.

Commissioner Lautzenheiser moved the approval of #21-3-34 Resolution to Authorize the Declaration of The State of Emergency for the County of Eaton.

WHEREAS, on March 17, 2020, the County of Eaton sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and
WHEREAS, Eaton County continues to assess its local situation status relating to the COVID-19 outbreak. As a result of this ongoing situation, the following conditions exist:

- There is significant monitoring, assessment, and response to the virus outbreak locally, regionally, throughout the State of Michigan, the United States, and in other countries.
- There has been adjustment of policy and procedure for many employees in units of local governmental, businesses, nongovernmental organizations, families, and individuals to include conducting meetings of a public body in a virtual setting in compliance with the Open Meetings Act.
- Strict response and patient care protocols by all hospitals, long-term care facilities, police, fire, and EMS personnel for any interaction with the general public.
- Bars and restaurants are operating at a limited capacity per as a part of issued Epidemic Orders.
- Schools in Eaton County have significantly altered their learning service platforms.
- A widespread outbreak within Eaton County could hinder and/or cease most daily operations within the entire county and overwhelm essential services.

WHEREAS, a request for a declaration of a Local State of Emergency has been completed for Eaton County to ensure local units of government can continue to meet virtually or that the public can attend an open meeting virtually in compliance with the Open Meetings Act; and

WHEREAS, after the signing of the Local State of Emergency declaration by the Chief Elected Official of the Eaton County Board of Commissioners the declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county.
THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "state of emergency" exists within our jurisdiction as of March 17, 2021, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.
BE IT FURTHER RESOLVED, the Eaton County Board of Commissioners approves renewing the Local State of Emergency every 7 days and will review the renewal on a monthly basis.

Seconded by Commissioner Barnes. Roll call vote. Ayes: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Jane M. Whitacre, Mark Mudry, Joseph Brehler, Brian Droscha, Dairus Reynnet, Wayne Ridge, Brian Lautzenheiser, Jim Mott, Jeremy Whittum, Barbara Rogers. Nays: None. Carried.

Chairman Whittum adjourned the meeting to the Wednesday, April 21, 2021 at 7:00 p.m.

________________________________	________________________________
Chairman of the Board of Commissioners	Clerk of the Board of Commissioners

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EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION OF APPRECIATION FOR GLENN FREEMAN III, CAPITAL AREA UNITED WAY

APRIL 21, 2021

Introduced by Chairman Jeremy Whittum

WHEREAS, Glenn Freeman III, retired from Capital Area United Way on April 16 2021; after 24 years of service; and

WHEREAS, Glenn was appointed AFL-CIO Community Services Labor Liaison in 1999; and

WHEREAS, Glenn assisted with the annual fall fundraising campaign and oversaw the local Emergency Food & Shelter Program; and

WHEREAS, Glenn helps union members, their families and citizens in time of need, including building handicapped ramps for the elderly and disabled. His lifetime of service ranges from Boy Scouts to food drives, medical access advocacy to housing issues; and

WHEREAS, Glenn has provided dedicated and honorable service to the residents of Eaton County and the Tri-County region during his time with Capital Area United Way; and

WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Glenn Freeman's years of public service.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby thank Glenn for years of exceptional service to the residents of Eaton County and expresses its best wishes to him in the next chapter of his life; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 21st day of the month of April in the year 2021.

2020 Annual Report

Eaton County Treasurer

April 2021

Robert A. Robinson, ACPFIM
TREASURER
1045 Independence Blvd
Charlotte, MI 48813
(517) 543-4262
treasurer@eatoncounty.org
www.eatoncountytreasurer.or

Bob Robinson, ACPFIM
Eaton County Treasurer
First Vice President, Michigan Association of County Treasurers

Thank you for allowing me to serve as Eaton County Treasurer.

As Eaton County's Foreclosing Governmental Unit, I am committed to doing everything I can to keep families in their homes and business owners in their properties during this difficult time. As First Vice President of the Michigan Association of County Treasurers (MACT), I have also worked with MACT and the Michigan Legislature to protect property rights, including the passage of new laws to assure that property owners do not lose the equity in their homes when they are tax foreclosed. Beginning in 2021, the Eaton County Treasurer's Office will pay leftover revenue from homes sold at tax auction back to parties of interest in the property.

In 2020, due to the COVID-19 emergency, I commuted foreclosure on all owner-occupied residential and business properties. Because of eviction moratoriums from both the state and federal government, rental property foreclosures were also postponed. This has given those facing the devastation of tax foreclosure more time to deal with financial hardships that have resulted from the COVID-19 emergency. Only one (1) unsafe and derelict property was foreclosed in 2020.

Since taking office in 2012, the treasurer's office has increased investment returns significantly. The interest rate plummet in 2020, however, has had a negative impact on investment returns. Swift action was taken to assure that county financial resources are kept safe, liquid, and earning as much return as possible. County cash flow will be monitored carefully in the months ahead to determine the long-term impact of lower interest returns and the outcome of the COVID-19 emergency on county resources.

Nonetheless, in 2020 the Eaton County credit rating with Standard & Poor's was upgraded from AA- to AA. Overall county debt ratios remain low. I stand prepared to work hard with the Eaton County Commission and County Administration to deal with the difficult times that we may face in the coming months.

Sincerely yours in Service,

Bob

County of Eaton

Office of the Treasurer

2020 Annual Report

Overview
The treasurer's office works to improve access to information, reduce debt and costs, streamline business processes, and increase revenue for Eaton County. This report presents the results of the daily work conducted in the treasurer's office to achieve those objectives.

Mission
To administer all responsibilities and duties professionally, efficiently, cost effectively and without waste through sound management and best practices that serve the best interests of the citizens of Eaton County.

Core Values: C.A.I.R.

Cooperation
The Eaton County treasurer's office will encourage cooperation between all Eaton County governmental departments, local units of government, and the taxpaying public.

Accountability
The Eaton County treasurer's office will work to assure full accountability, transparency, and dependability in running efficient and cost-effective operations at all times.

Integrity
The Eaton County treasurer's office will adhere to the highest standards of ethics and trustworthiness in handling all its affairs.

Respect
The Eaton County Treasurer's office will treat all others with the utmost respect, kindness, and dignity.

Duties Completed by the Treasurer

Delinquent tax collection

Real property foreclosure

Hold Show Cause Hearing for properties in foreclosure
Post properties held in property tax forfeiture
Notify all parties of interest on tax forfeited properties
Hold two foreclosed real property tax auctions on foreclosed properties
Support foreclosure prevention and financial literacy

Maintain tax roll for Eaton County

Make refunds of all Board of Review adjustments
Make refunds on all Tax Tribunal adjustments

Tax certification of deeds

Execute tax settlement with all taxing units in Eaton County

Oversee the calculation of borrowing for tax notes for annual settlement

Depository for all county departments

Record revenue for county government

Financial disbursements to all county departments and facilities

Manage and reconcile bank accounts for the County's General Fund and County Facilities

Manage all county investments

Produce quarterly investment reports for Board of Commissioners and public

Disburse State Educational Taxes to school districts

Manage Eaton County library disbursements from state penal fines

Sell Eaton County dog licenses and maintain database of all dog owners

Manage Drain Commission accounts

Manage the Delinquent Tax Revolving Fund

Manage bond issues for Eaton County

Serve as Chairperson for the Eaton County Building Authority

Serve as Chairperson for the Eaton County PACE District

Supervise and manage treasurer's office staff

Serve as liaison to the county controller's office and Board of Commissioners

Major Accomplishments in 2020

Communications and Outreach to Constituents

The treasurer's office focused on communications with the public and local units of government in 2020. These initiatives included:

- **Foreclosure Prevention Initiative**
    - Commuted all owner-occupied tax foreclosures due to financial hardship created by the COVID-19 state of emergency
    - Held a Pre-Hearing Service Day for those facing tax foreclosure
        - Organized through Zoom, Capital Area Community Services brought in Eaton County Veteran Services, Tri-County Office on Aging, Volunteer Income Tax Assistance (United Way), Case Credit Union, and Mid Michigan Housing Services to help those facing foreclosure find assistance for getting paid up on delinquent taxes.
        - Included printed mail inserts provided by Capital Area Community Services to all delinquent tax bills sent in Eaton County to put those having tax problems in touch with help getting taxes paid.
        - Sent press releases to media county wide informing citizens of the opportunity to attend the Pre-Hearing day to seek advice and assistance with delinquent taxes.
    - Updated the "Guide to Tax Foreclosure" to keep Eaton County citizens aware of the tax foreclosure process and legislation affecting how the process operates.

Paperless office operations

The Eaton County Treasurer's office continues to reduce the cost of government operations by pursuing paperless operations, which increases levels of service to county citizens.

Technology upgrades and management

The COVID-19 emergency has forced changes in the work environment for county government and staff. Technology in the treasurer's office has been upgraded to improve working capabilities in the event of governmental emergencies. Security protocols for treasurer technology has been tightened to assure the utmost in secure financial operations.

The office is currently researching e-notice and kiosk payment alternatives to tax bills to further reduce the cost of tax collections. This could reduce costs by $10,000 or more annually.

New dog license website, email notices, and reminder cards

- Created a new dog license website to further simplify the purchase of dog licenses for one and three-year dog licenses.
- Improved dog license efficiency by condensing all dog license sales through the Eaton County treasurer's office, and select outlets such as local veterinarian offices and the Eaton County Humane Society.
- Offered amnesty on all 2019 dog licenses to help pet owners transition to the new dog licensing system based on the pet's rabies vaccination dates rather than a calendar year renewal.
- Created a new flyer to inform Eaton County citizens about the new 3-year dog licenses and new renewal dates for dog licenses.
- Sent email reminders to pet owners reminding them of their renewal dates for dog licenses.
- Advertised new dog license rates, 3-year licenses, and new renewal dates in countywide publications and on Facebook.

Evaluated all county investments

The treasurer is the custodian of all county accounts and investment manager for the county. Interest rates reduced drastically in 2020. The Fed has further committed to keeping rates close to 0% throughout 2021. This has reduced revenue among respective Eaton County departments by more than $700,000 since 2019. An investment evaluation was completed to safely maximize the return on county investments and reduce banking costs. Investments were reallocated into safe accounts in order to minimize interest risk, maximize rates of return, and reduce banking costs.

Safety, liquidity, and rate of return continue to be the top priorities for Eaton County investments.

Staff Training

The treasurer's office works to continually improve technology and training to maintain a high level of efficiency in all operations. Staff training in 2020 included:

- Training for the foreclosure specialist on Land Banks through the Michigan Association of Land Banks.
- Commercial drone pilot license training for use of a drone in conducting large property site inspections on tax forfeited property.
- Training for all staff on the new foreclosure legislation to enable foreclosed property owners to make claim for gainful revenue made at the Eaton County tax auction sale.
- Zoom training for treasurer and chief deputy treasurer was completed with the Michigan Association of County Treasurers virtual conference in August of 2020.

- Cross training for staff on settlement and drain accounts

Unfortunately, due to COVID-19, quarterly meetings of the Treasurers of Eaton County Networking Group, best practices exchange have been temporarily suspended. Selective training and cross training will continue to assure the treasurer's office maintains maximum levels of efficiency and security in the months and years ahead.

Participation in the Michigan Association of County Treasurers (MACT)

The treasurer and chief deputy treasurer participate in training and professional development conferences with the Michigan Association of County Treasurers. MACT is an organization of county treasurers that promotes the education of county treasurers, assists with the enactment of legislation, shares solutions to problems through networking, and works to protect the interest of taxpayers throughout the state. Treasurer Bob Robinson was elected 1st Vice President to the Board of Directors for the statewide association in 2020. Bob will rotate through all five (5) of the organization's officer positions and serve as president in 2022.

Participation with the MACT Board of Directors and its Legislative and Communications Committees has given the Eaton Country Treasurer direct participation on important legislative matters affecting taxpayer concerns throughout the State. MACT continues to be engaged in seeking ways to improve tax foreclosure law to better serve all taxpayers.

Foreclosing Governmental Unit (FGU) - Foreclosure

A significant number of changes were made to Michigan's tax foreclosure law in 2020/2021. Chief among them was legislation that allows the previous owners of tax foreclosed property to file a claim to equity in the property if it sells at the property tax auction for more than the tax lien due on the property. Previously, county treasurers were required to place leftover funds generated at tax auctions into a restricted foreclosure fund that could only be used to manage foreclosures. After two years those funds could be transferred to a county's General Fund. Eaton County, however, has never profited from tax foreclosures and has never transferred foreclosure funds to the county's General Fund operations.

Under new foreclosure law, beginning in 2021, leftover auction revenue can be claimed by those who held an interest in the property before it foreclosed. This includes mortgage holders, mortgagees, land contract holders, and others who may have held a lien on the property. These parties of interest will have until July 1 in the year of the foreclosure to claim their interest in auction proceeds. All claims for proceeds will then be forwarded to the circuit court judge who ordered the foreclosure. The circuit court judge will then issue a court order to the treasurer's office after determination of how the auction proceeds should be disbursed. The county treasurer will have thirty (30) days from the date of foreclosure to disburse funds as ordered. By law, the treasurer's office will be paid five (5) percent of sale proceeds for conducting foreclosure and tax sale activities.

Fee revenues from the foreclosure process will be deposited into the Eaton County treasurer's Foreclosure Fund. These funds will be used to manage foreclosed properties for the public safety and welfare. Expenses on foreclosed properties includes inspection, boarding and securing the property for public safety, lawn maintenance, snow removal, and maintenance of structures on the property.

The treasurer's office completed its fifth year as Foreclosing Governmental Unit (FGU) for tax delinquent properties in Eaton County, and held its fourth tax foreclosed property auctions, one in September and another in October, 2019. The Treasurer cancelled foreclosure on all owner-occupied properties in 2020 because of the COVID-19 crises. Only one (1) unsafe property was foreclosed. It did not successfully sell at auction but was eventually sold and will be placed on the active tax roll again in 2021.

County control of tax foreclosures has produced positive results for tax delinquent property owners, local units of government, the treasurer's office, and Eaton County government.

Statistics for the 2019 tax foreclosure year are below.

- **Accepted 341 property forfeitures into the treasurer's office in March of 2020.**

- **Drastic foreclosure prevention measures due to COVID-19.** Because of the state of emergency, the treasurer commuted all foreclosures on owner-occupied residential structures, all rental properties (to comply with state and national moratoriums on eviction), and business properties that provided a source of primary income for its owner in 2020. Twenty-seven (27) property foreclosures were postponed for one (1) year. The only tax foreclosures that proceeded in 2020 were on properties that posed a threat to public safety and welfare. Only one (1) property was foreclosed in 2020 as a result.

- **Worked with Capital Area Community Services on extensive foreclosure prevention initiatives.** Capital Area Community Services in Lansing provided free foreclosure prevention counseling to delinquent taxpayers to help them qualify for a variety of assistance programs for the payment of back taxes. A Day of Service was held via Zoom to help those facing tax foreclosure connect with available service agencies for possible assistance including: Eaton County Veterans Services, Capital Area Commission on Aging, Housing Services of Mid Michigan, Legal Services of South-Central Michigan, and Chase Credit Union (for low interest loans).

- **Facilitated the sale of one (1) tax reverted property.** One neglected property was foreclosed in 2020, located in Oneida Township. Because of the severe condition of the property, it did not sell at either property tax auction. The treasurer negotiated the sale of the property to an adjacent property owner who has entered into an agreement to rehabilitate the property with Oneida Township and the Eaton County Treasurer. The property will be combined with an existing farm parcel, a positive outcome for surrounding parcel owners, Oneida Township, and Eaton County.

Progress Toward Reduced Borrowing

The county treasurer purchases delinquent taxes from local units of government in March of each year. This allows local taxing units including schools, cities, villages, libraries, ISDs, Road Commission, and EATRAN to operate unimpeded by delinquent tax debt. The ongoing collection of delinquent taxes then becomes the responsibility of the county treasurer. More than $5,104,501 of delinquent taxes were returned to the treasurer's office in 2020. In 2011 the treasurer's office borrowed $4,400,000 to complete settlement, paying the loan back from collected delinquent taxes. Since 2012, the treasurer has worked to reduce the amounts borrowed each year. In 2020, the treasurer's office borrowed $3,298.500. Because of the unpredictability of county cash flow and tax collections during the COVID-19 emergency, this was a $500,000 increase from 2019 borrowing to hedge for the possibility of emergency cash flow needs. The long-term objective of the treasurer is still to reduce annual borrowing to $0 by 2023, so that the county can facilitate settlement with local units debt free.

The Eaton County Land Bank Authority

As an economic development tool, the Land Bank will work to return vacant, abandoned, and tax-foreclosed properties that do not sell at the property tax auctions to an active use so they can go back on the county's tax roll.

- Received one buildable property in Charlotte that did not sell at property tax auction. This property is currently for sale by the Land Bank, and is a buildable lot within the city limits of Charlotte.

Working Every Day for Continuous Improvement

Work in the treasurer's office to improve efficiency and will continue. Major initiatives include:

- Reduce borrowing for tax notes until the County is self-funded.
- Increase the County's credit rating with Standard and Poor's to AA+ from AA by 2023.
- Increase dog licensing online to 60 percent of all dog license sales by the end of 2022.
- Continued collaboration with nonprofit organizations for greater access to foreclosure prevention throughout all of Eaton County.
- Continued networking with city, village, and townships for the exchange of best practices and the consolidation of resources and services whenever feasible.
- Continue work on legislative improvements to the General Property Tax Act through work with the MACT Legislative Committee.

Annual Budget

2019/2020 Fiscal Year Budget

The treasurer's office operated on a budget of $548,552.78 in 2020. Personnel and benefits comprised the largest amount of the treasurer's budget totaling $445,712.17. Action has been taken to adjust the treasurer's budget and revenues to compensate for the reduced investment earnings so that budget amounts remain sustainable. The office operates on a staff of five (5), six (6) including the treasurer.

The following pages are a detailed report of the treasurer's budget for the 2019/2020 fiscal year.

Eaton County

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount
	Department · Licenses and Permits		
	Sub-Department Treasurer		
	Licenses And Permits		
	Dog Licenses	45,000.00	160,619.05
	Licenses And Permits Totals	$45,000.00	$160,619.05
	Sub-Departmer Treasurer Totals	$45,000.00	$160,619.05
	Department Licenses and Permits Totals	$45,000.00	$160,619.05
	Department - Charge For Services		
	Sub-Department Treasurer		
	Charges For Services		
	Department Fees	11,000.00	13,210.00
	Charges For Services Totals	$11,000.00	$13,210.00
	Sub-Department · Treasurer Totals	$11,000.00	$13,210.00
	Departme - Charge For Services Totals	$11,000.00	$13,210.00
	Department Interest & Rentals		
	Sub-Department Treasurer		
	Interest And Rents		
	Interest & Dividends	250,000.00	79,196.96
	Interest And Rents Totals	$250,000.00	$79,196.96
	Sub-Department Treasurer Totals	$250,000.00	$79,196.96
	Departmen Interest & Rentals Totals	$250,000.00	$79,196.96
	Department Other Revenue		
	Sub-Departmen - Treasurer		
	Other Revenue		
	Cash Over and Short	.00	25.00
	Cash Over and Short NSF Checks	.00	775.00
	Other Revenue Totals	$0.00	$800.00
	Sub-Departmer · Treasurer Totals	$0.00	$800.00
	Department Revenue Totals	$0.00	$800.00
	REVENUE TOTALS	$306,000.00	$253,826.01
	EXPENSE		
	Department - Treasurer		
	Sub-Department		
	Personnel - Wages		
	Salaries - Supervisory	81,048.00	80,821.20
	Salaries - Regular	178,619.00	167,186.38
	Salaries - Regular Longevity	2,100.00	2,100.00

Eaton County

Budget Worksheet Report

Budget Year 2021

Account	Account Description	2020 Adopted Budget	2020 Actual Amount
	General Fund		
EXPENSE			
Departme	**Treasurer**		
Sub-Department			
Personnel - Wages			
	Sick Pay	2,260.00	2,260.44
	Personnel - Wages Totals	$264,027.00	$252,368.02
Personnel - Fringes			
	Social Security	20,198.00	18,406.17
	Workers Compensation Ins	317.00	317.73
	Unemployment Insurance	18.00	18.44
	Retirement	67,632.00	66,395.04
	Life & Disability Insurance	2,244.00	2,209.64
	Health Insurance	85,632.00	78,977.90
	Retirees Health Insurance	16,423.00	17,216.55
	Retirees Health Insurance HCSP	6,390.00	6,075.18
	Dental Insurance	3,825.00	3,727.50
	Personnel - Fringes Totals	$202,679.00	$193,344.15
Supplies			
	Supplies - Office	2,600.00	1,929.14
	Postage	2,000.00	7,074.26
	Supplies - Dog Licenses & Tags	2,500.00	4,805.75
	Gas, Oil & Antifreeze	75.00	50.29
	Supplies Totals	$7,175.00	$13,859.44
Other Services And Charges			
	Contractual	18,000.00	16,277.37
	Memberships & Subscriptions	650.00	424.00
	Telephone	2,400.00	1,152.28
	Travel Mileage	1,100.00	362.29
	Travel Lodging	700.00	.00
	Printing	1,600.00	627.72
	Property & Liability Insurance Property Insurance	1,204.00	1,204.00
	Property & Liability Insurance Liability Insurance	1,885.00	1,884.00
	Repairs & Maintenance Office Equipment	1,475.00	698.37
	Bank Service Charges	20,000.00	45,114.14

Eaton County

Budget Worksheet Report

Budget Year 2021

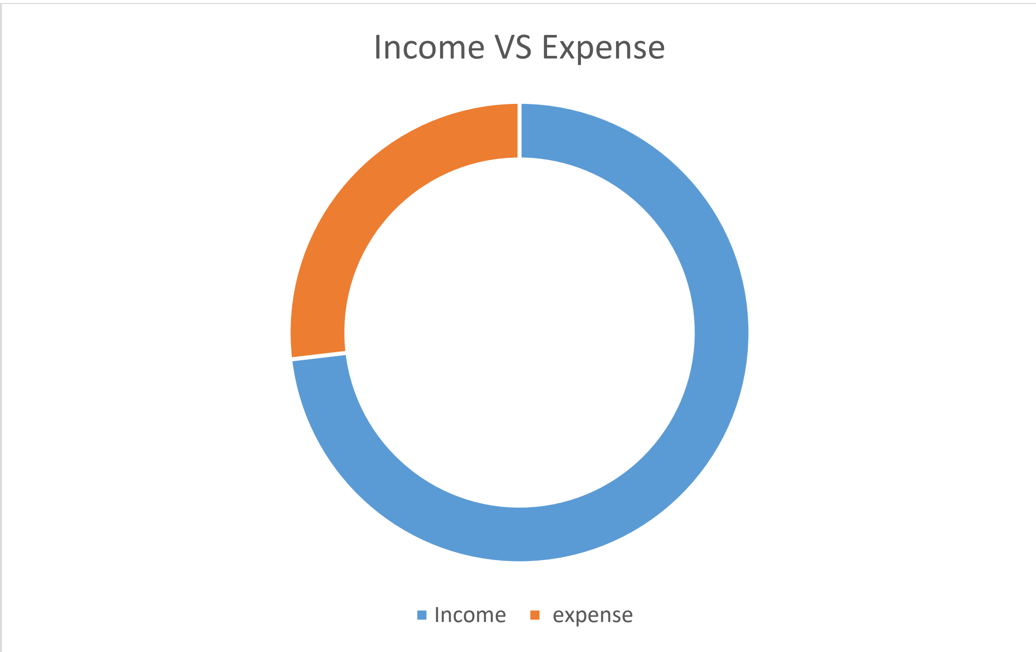
Account	Account Description	2020 Adopted Budget	2020 Actual Amount
Fund	**General Fund**		
EXPENSE			
Department	**- Treasurer**		
Sub-Department			
Other Services And Charges			
	Training	2,500.00	128.00
	Other Services And Charges Totals	$51,514.00	$67,872.17
	Sub-Department Totals	$525,395.00	$527,443.78
	Department **Treasurer** Totals	$525,395.00	$527,443.78
Department	**- Insurance and Bonds**		
Sub-Department	**- Treasurer**		
Other Services And Charges			
	Contractual	18,000.00	15,989.00
	Other Services And Charges Totals	$18,000.00	$15,989.00
	Sub-Department **- Treasurer** Totals	$18,000.00	$15,989.00
	Department **- Insurance and Bonds** Totals	$18,000.00	$15,989.00
Department	**Capital Outlay**		
Sub-Department	**- Treasurer**		
Capital Outlay			
	Office Equipment	5,300.00	5,120.00
	Capital Outlay Totals	$5,300.00	$5,120.00
	Sub-Department **Treasurer** Totals	$5,300.00	$5,120.00
	Department **- Capital Outlay** Totals	$5,300.00	$5,120.00
	EXPENSE TOTALS	$548,695.00	$548,552.78
	Fund **- General Fund** Totals		
	REVENUE TOTALS	$306,000.00	$253,826.01
	EXPENSE TOTALS	$548,695.00	$548,552.78
	Fund **- General Fund** Totals	($242,695.00)	($294,726.77)
	Net Grand Totals		
	REVENUE GRAND TOTALS	$306,000.00	$253,826.01
	EXPENSE GRAND TOTALS	$548,695.00	$548,552.78
	Net Grand Totals	($242,695.00)	($294,726.77)

Treasurer's Office - Revenue vs Expenditures

2020 Revenue		**2020 Expenses**	
Deed / Treasurer Services	$ 14,125.00	Operational Costs	$ 548,552.78
DTRF Fees and Interest	$864,445.73	Legal	$ 8,549.18
DTRF Admin Fees	$405,803.98	Title search	$ 29,740.00
Foreclosure fees and interest	$188,267.63	Recording	$ 25,500.00
Dog license sales*	$160,619.05	Travel	$ 362.29
NSF Fees	$ 800.00	Property insurance	$ 3,088.00
Interest earnings**	$ 79,196.96	Communications costs	$ 10,261.53
Tax auction	$ 0.00	Post foreclosure costs	$ 2,764.17
Total Revenue	**$1,713,258.35**	**Total Expenses**	**$ 628,817.95**

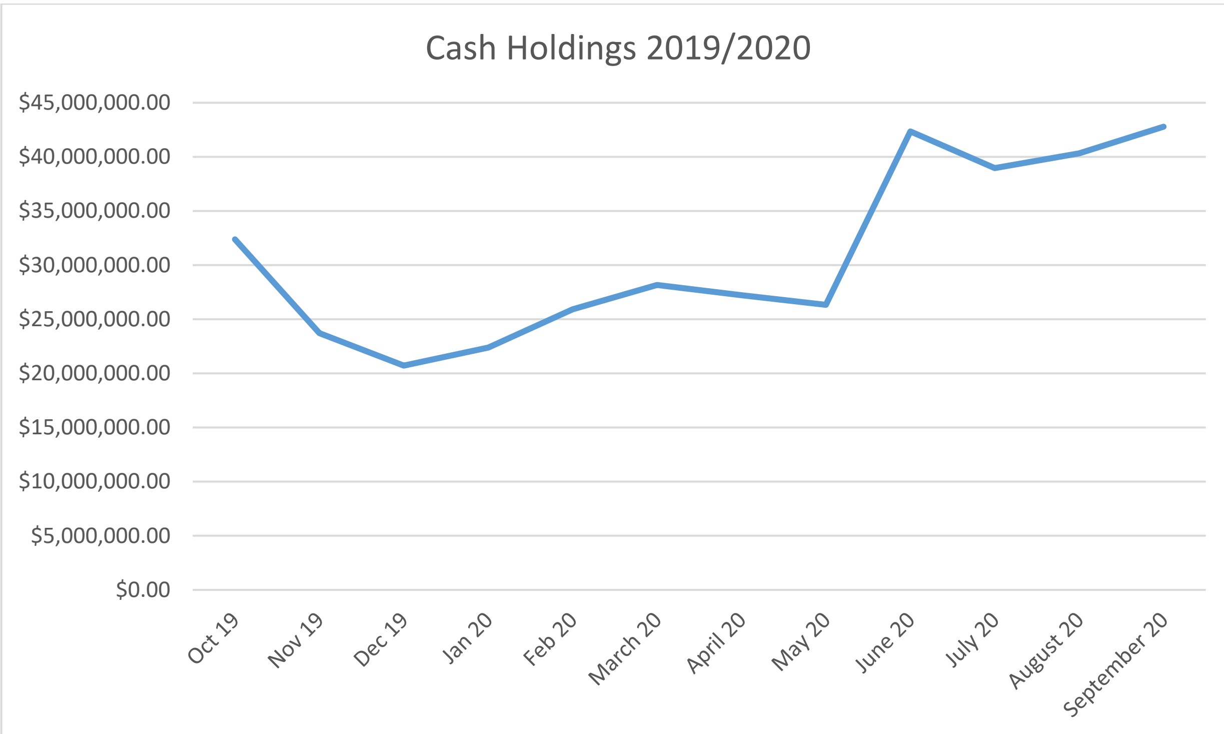
Revenue after expense **$1,084,440.40**

**Collected in the treasurer's office for Animal Control.*
***Disbursed throughout all county departments such as Road Commission, Drain Commissioner, parks…*



Custodian of County Funds

The treasurer is the custodian for all county funds in accordance with Act No. 40, Public Acts of Michigan 1932. Cash management activities include receipt for revenues, coordinate cash drawers and impressed cash for all departments, maintain bank accounts, manage investments, reconcile receivables, and coordinate disbursement of funds held in trust.



Performance priorities established for cash management are:

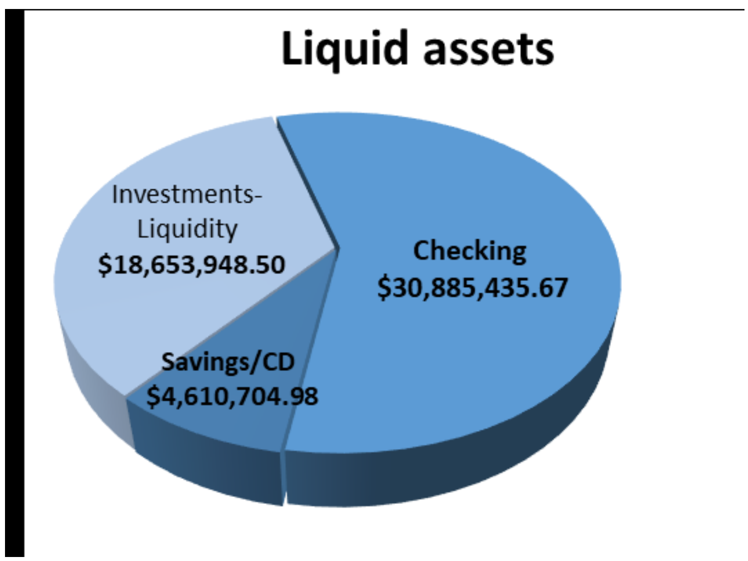
1. Safety of funds
2. Liquidity
3. Return on capital
4. Efficiency of funds management
5. Reduce management costs

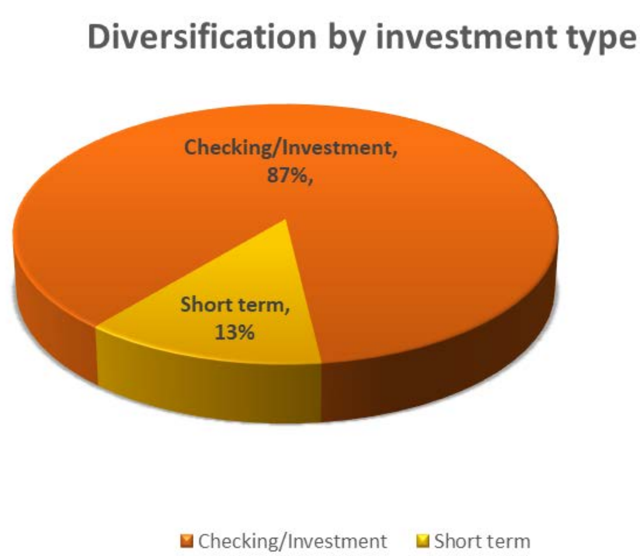
Cash holdings for the budget year ending September 30, 2020 were sufficient to meet operating costs, and within expected variation from month to month. If all testing requirements are met, local banking institutions get first consideration for deposit of county funds.

Continued Diversification of Cash Holdings

Although slower than expected, the U.S. economy continued performing well in 2020. F e d i nterest rates, however, unpredictably tanked from 1.55 percent to .15 percent. The Fed has indicated these low rates will continue through 2021 to safeguard economic expansion. The Eaton County Treasurer has cautioned that we could see an interest rate inversion into a negative rate environment in the years ahead. Some banks have begun to assess earnings credits rates in the negative range. To safeguard against the negative impact of reducing rates of return, the county's funds are in safe and liquid interest-bearing accounts that are staggered in maturity dates not exceeding 180 days. Total interest earnings for 2019 exceeded $700,000. Interest returns for 2020 plunged to $79,196.96. Interest returns for 2021 are expected to be less than $25,000.

The following chart illustrates the percentage of county funds invested in trust in agency accounts, such as Road Commission, Law Library, Parks, and Drain accounts, in addition to general operating funds, and savings as of September 2020.



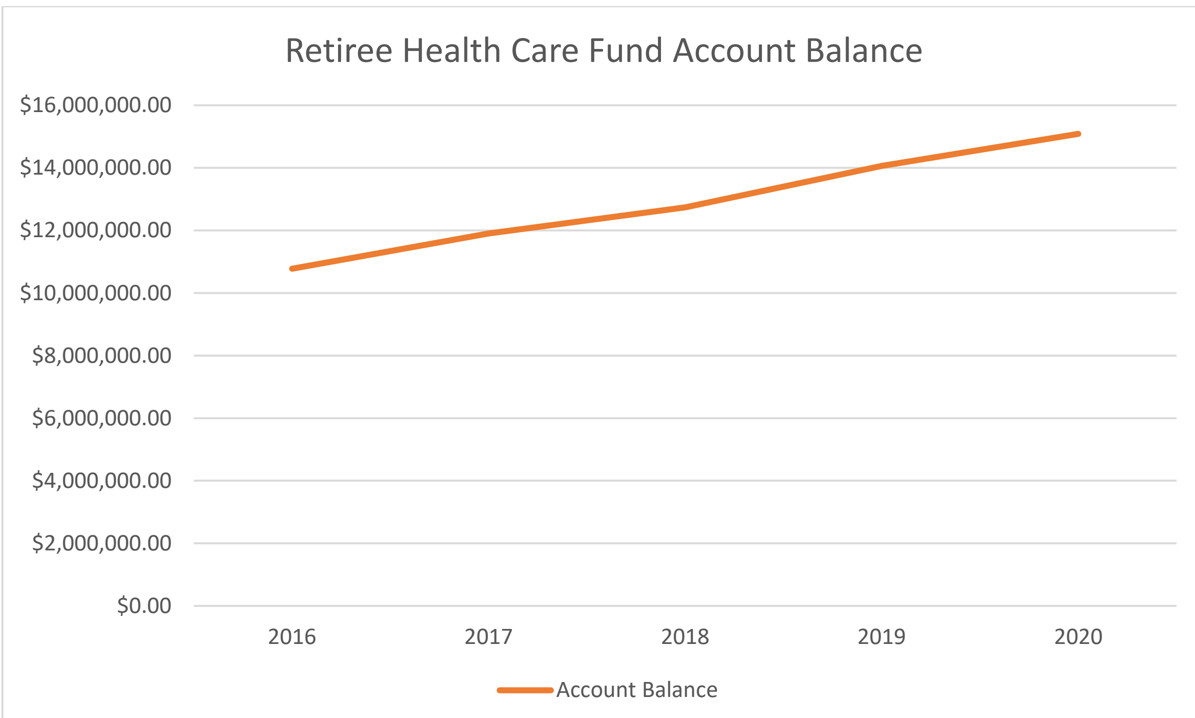


Workers Compensation Fund

The County has established a Workers Compensation fund. Total value of the fund at year-end was $366,526.

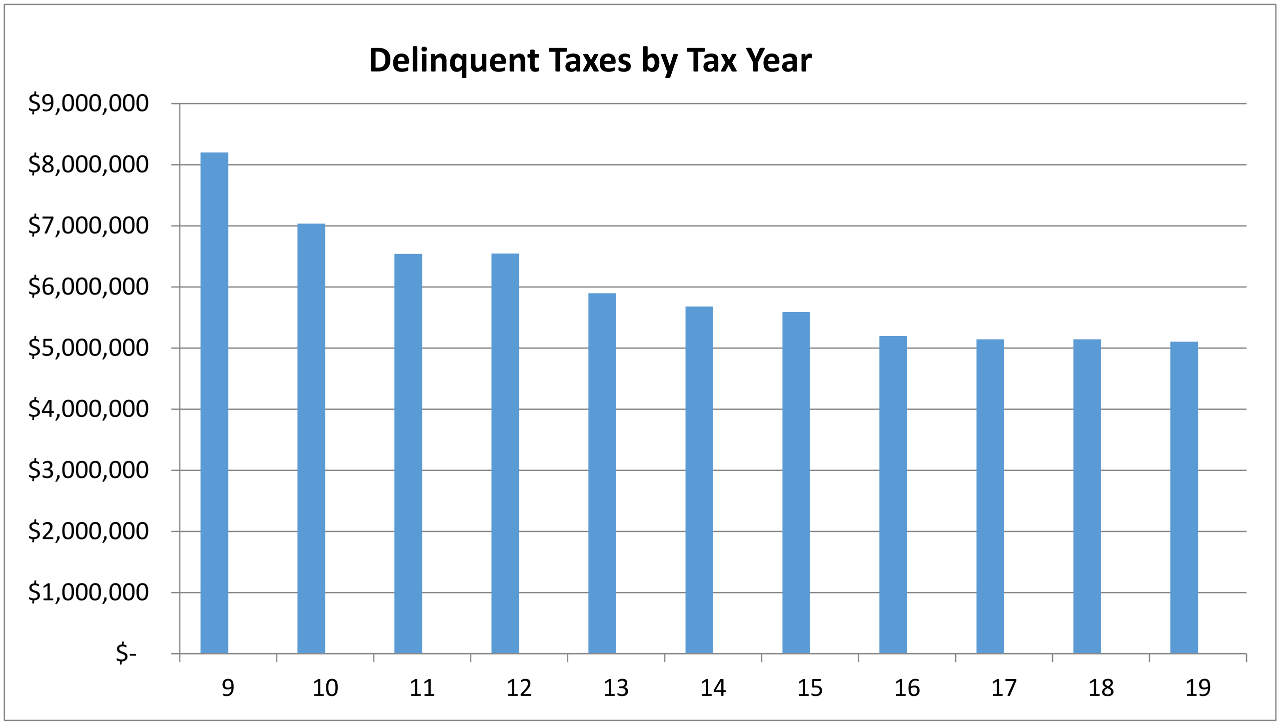
Retiree Health Insurance Investment Fund

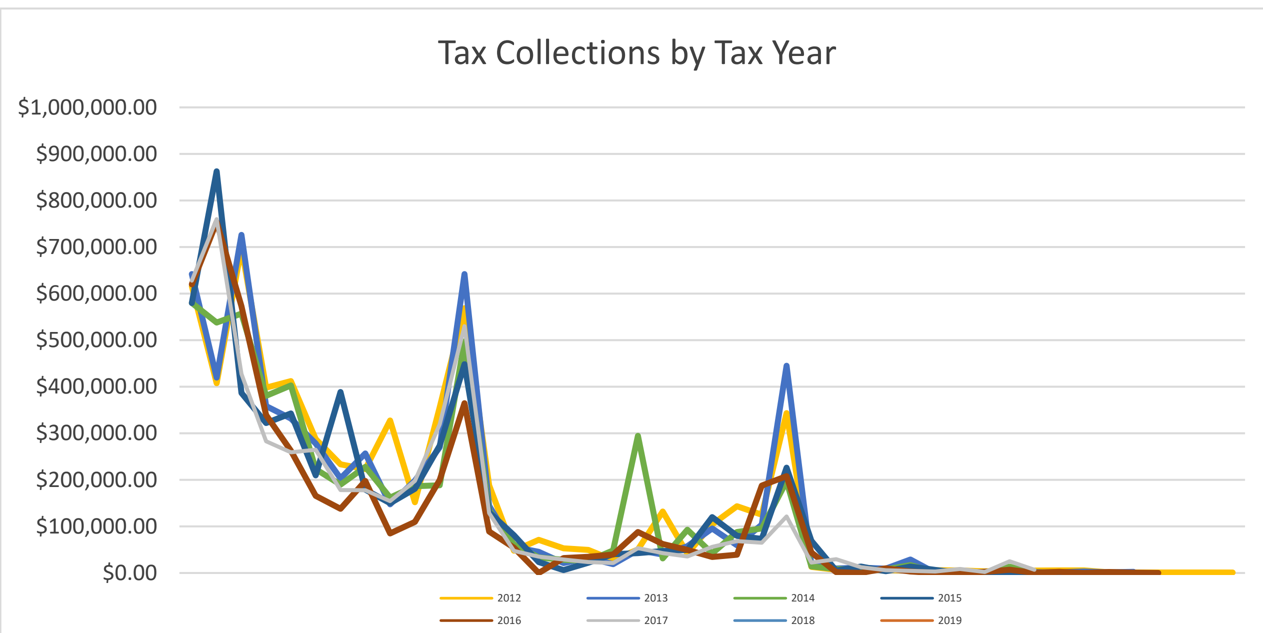
Retiree Health Care Funds were consolidated in 2019. These funds are long-term investments of 20 years and longer, regulated by Public Act 314, and are subject to fluctuation – gains and losses each year. The current balance as of September 30, 2020 in the fund was $15,086,535.00.



Delinquent Property Tax Administration

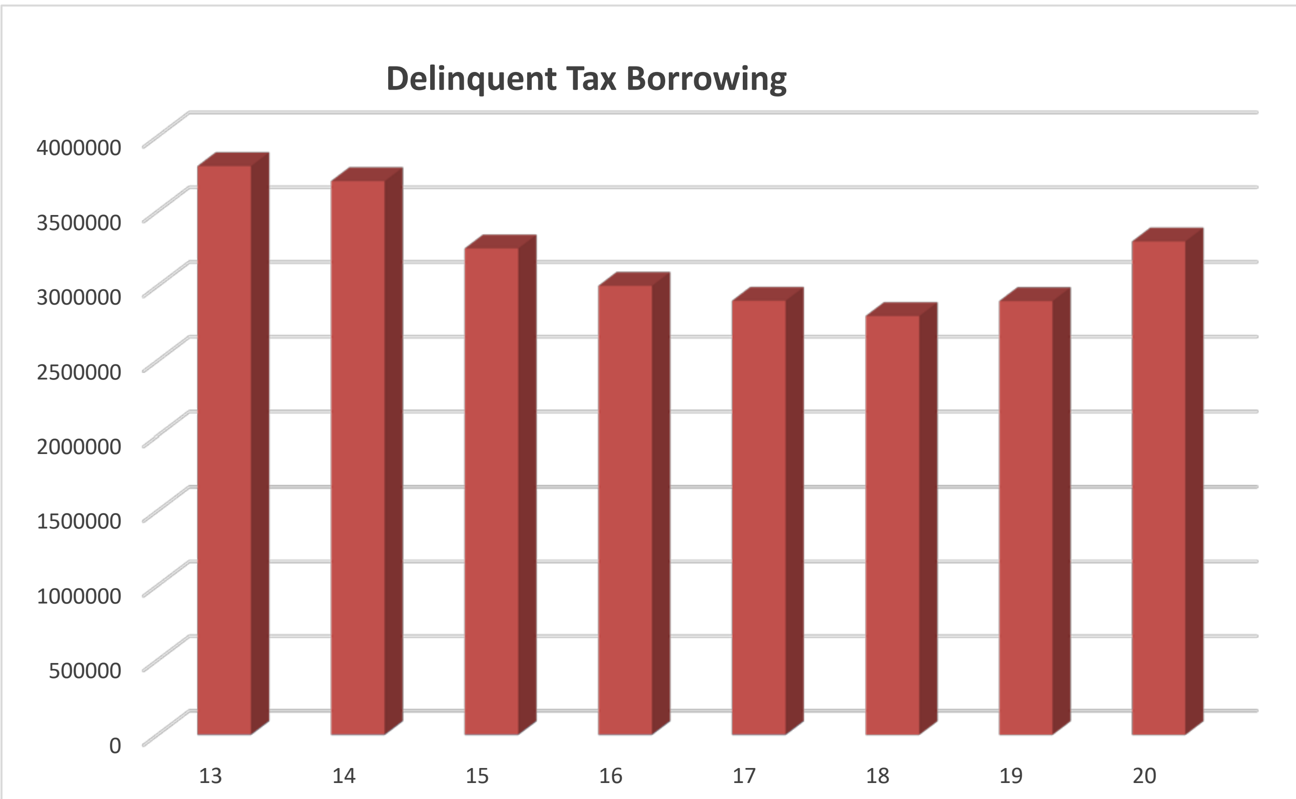
The treasurer collects delinquent real property taxes for the entire county. There has been a downward trend in delinquent taxes, from $7,074,943 in 2011 to $5,104,501 in 2019.





Note: By state law, delinquent taxes are returned to the treasurer's office in March the following year. Unpaid 2020 taxes become collectible at the county treasurer's office in March of 2021.

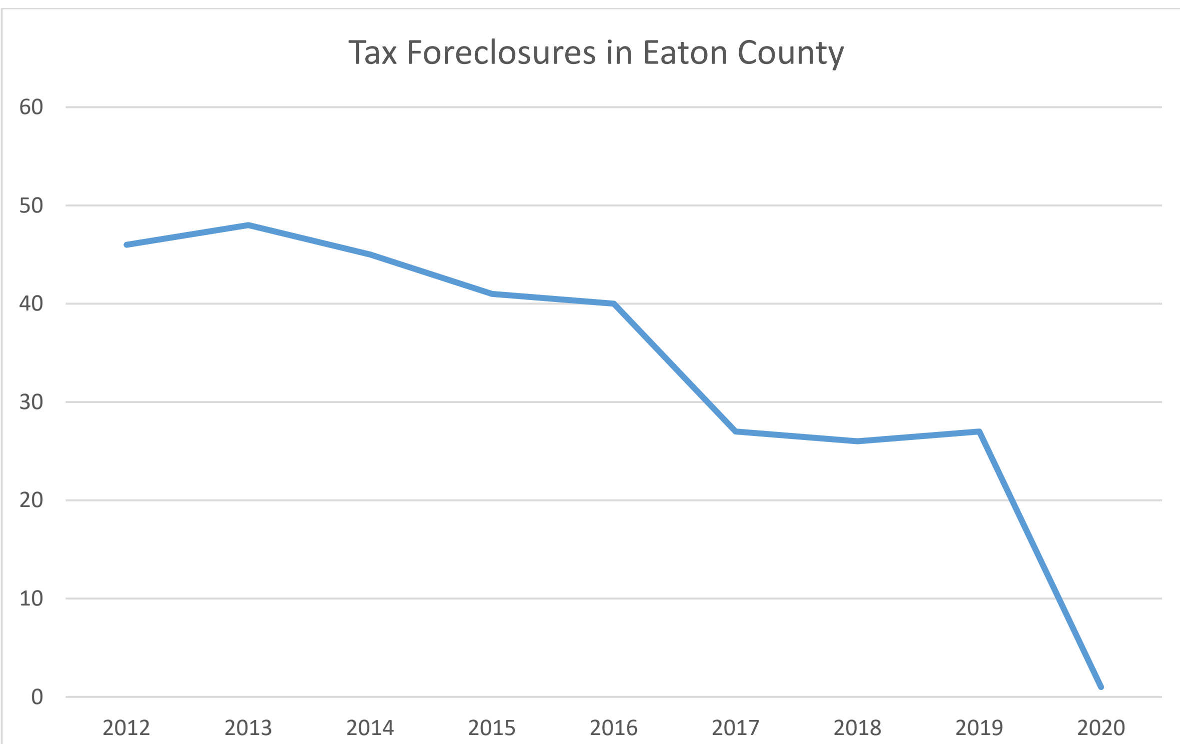
Borrowing for Tax Settlement with Local Units of Government
The County operates a Delinquent Tax Revolving Fund from which local taxing authorities – cities, towns, villages, school districts, road millage, EATRAN… are paid their portion of delinquent taxes through a process called settlement. The Fund reduces cost in managing tax forfeitures and foreclosures. The treasurer has reduced annual borrowing for tax settlement with local units from $4,400,000 in 2011 to $2,900,000 in 2019. Due to the COVID-19 emergency in 2020, and to hedge against the possibility of cash flow problems in 2020, borrowing was increased to $3,298,500 in 2020. It is still the treasurer's long-term goal to reduce borrowing to $0 by 2022/2023 so the county can self-fund settlement with local units.



Tax Foreclosures

Extensive foreclosure prevention efforts of the treasurer's office have made a significant impact on the number of annual foreclosures in Eaton County. Foreclosure prevention efforts include working with two (2) nonprofit foreclosure prevention agencies, referring taxpayers to Michigan Housing Development Authority's Hardest Hit program, and social media public awareness on foreclosure prevention. One of the prevention methods provided by the treasurer is a Hardship Extension, which gives taxpayers that have unusual circumstances extra time to pay taxes and keep their property. The Treasurer took drastic action in 2020 to curb foreclosure due to COVID-19 and commuted foreclosure on all owner-occupied residential properties, owner operated business properties, and rental properties (to comply with the eviction moratorium issued in 2020). Hardship extension was provided to 28 families and business owners in 2020. Only one (1) unsafe property was foreclosed in 2020.

The treasurer's office performed inspections on more than 275 parcels in September 2020. This site visit to each parcel of property in tax forfeiture is required to provide parcel description information to the Court on properties subject to tax foreclosure. Vacant, abandoned, or unoccupied parcels are posted in a visible area. If an occupant was present, the treasurer advised the occupants of the foreclosure process and provided contact information to agencies that offer foreclosure assistance.



Tax Certification of Deeds

Michigan Compiled Law 211.135 requires the county treasurer to certify deeds that convey ownership of property. A tax certificate confirms that taxes on a property have been paid in full for the past five (5) years. Michigan law requires the treasurer to charge $5 to certify a deed with up to twenty-five (25) legal descriptions. Additional legal descriptions beyond twenty-five (25) are charged .20 cents per description. The treasurer's office certified 2,524 deeds in 2020 generating a total fee revenue of $14,125.01.

Eaton County Dog Licenses

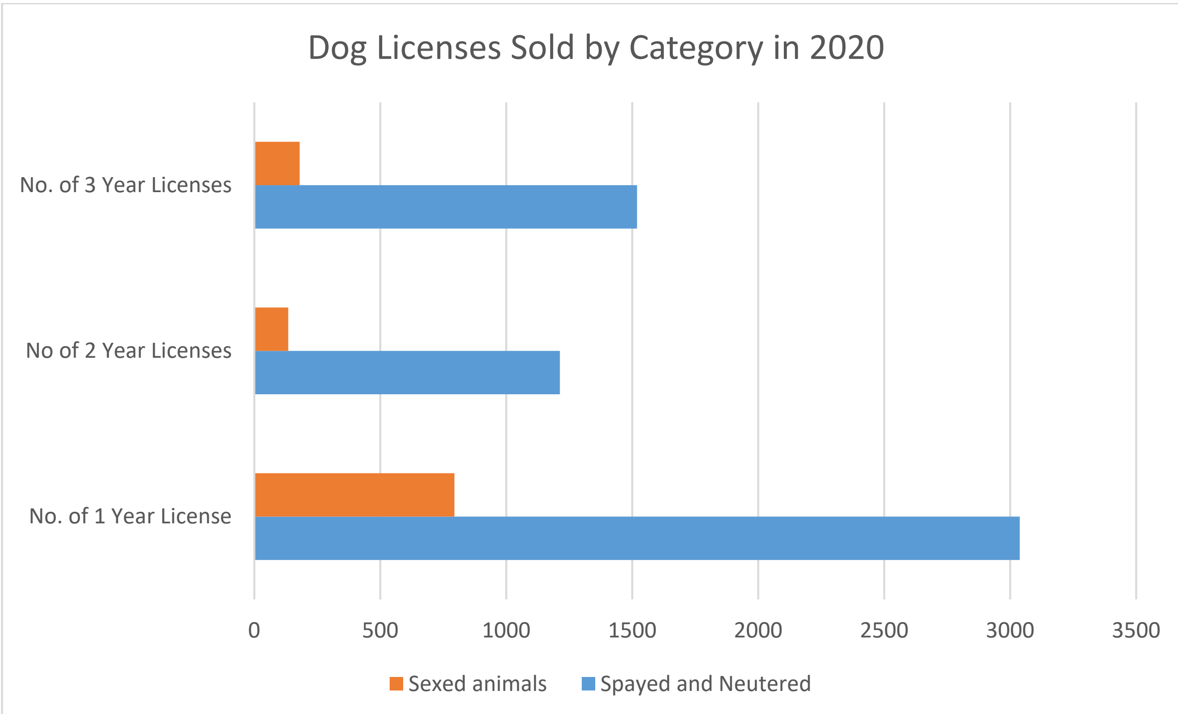
As part of streamlining dog license sales, townships, cities, and villages no longer make tags available. This has alleviated an unproductive burden on locals, which previously lost money and time on issuing licenses. While some pet owners – especially those without internet access, have not liked the new system, it has been overwhelmingly positive with pet owners countywide. A mail-in option is available for those without internet service and all local units have forms readily handy to help those who stop locally for a dog license.

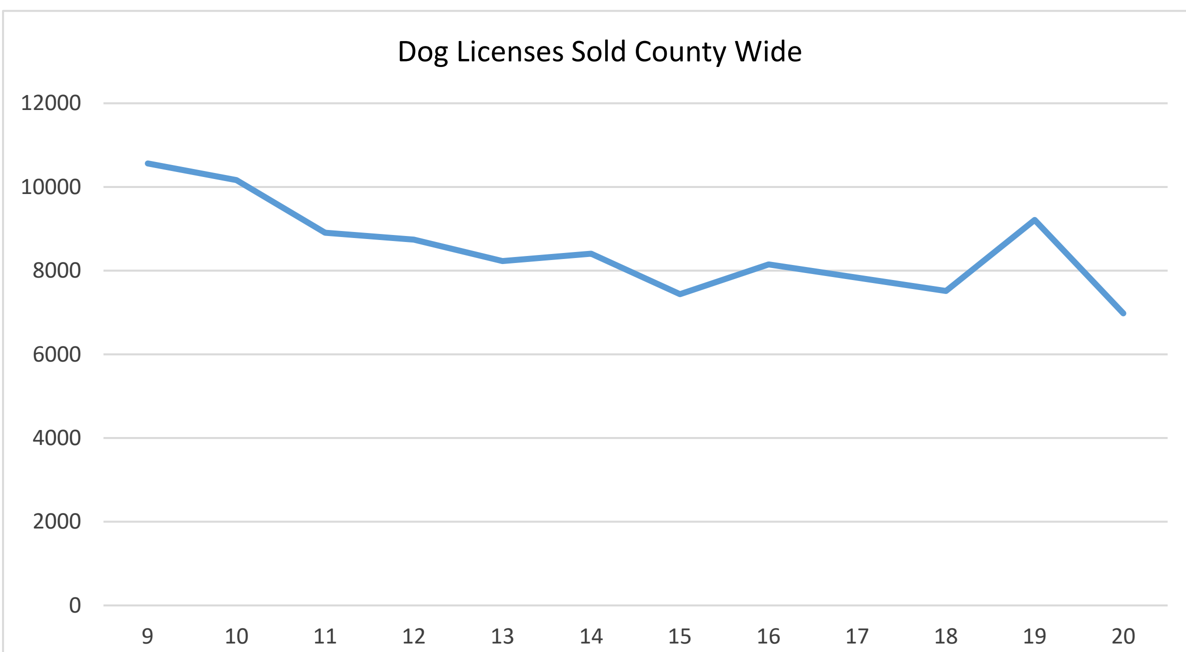
In 2019, the Eaton County Commission, in conjunction with the treasurer's office and Eaton County Animal Control, established new rates for dog licenses and added a new, discounted 3-year dog license. A new, rolling renewal date for dog tags based on the pet's rabies vaccination date was implemented in 2020. Monthly reminders are now sent directly to pet owners 30 days prior to their license renewal date.

Prior to our new online and mail-in renewal process, locals were selling dog tags using antiquated carbon paper forms and receipt books. None of it was automated, and each year the county treasurer's office had to undergo annual reconciliation with each local to pay them a mere $1 per license for their time. Costly for both the local and the county. The process hadn't been updated in decades. We had to collect receipt books from each local and manually enter the information into our dog license database, taking even more time and taxpayer resource to complete the process. Local townships, villages, and cities have complained for many years about the time consuming and outmoded process. Additionally, Eaton County Animal Control, under the independent direction of the Sheriff's office, for decades sold licenses non-centrally. Another disjoined and time-consuming process. Delta Township and the City of Grand Ledge also sold licenses independently. So, we had no centralized database of dog licenses. A terrible management routine.

The new system is automated and far more efficient. Pet owners can purchase their licenses online from the convenience of their home instead of making a special trip to their local government office. This streamlines the behind-the-scenes complexity, and provides us with a centralized database of pet owners so that we can send renewal reminders when licenses are due. Folks have been asking for reminders for many years, and the Eaton County Treasurer is happy to make it happen. This also helps facilitate more effective dog owner location when animals are lost and picked up by Animal Control. We now have one database source to use in finding the owner. In cases where folks are at their local office, paying their taxes or other reason, and they want to purchase a dog license, townships, cities, and villages with a supply of mail-in forms they can give their residents.

Our new system with three-year dog license availability has been tremendously successful. Countywide, dog licensing has continued a downward trend in total numbers since 2009. This will continue until such time as a new dog census is conducted.



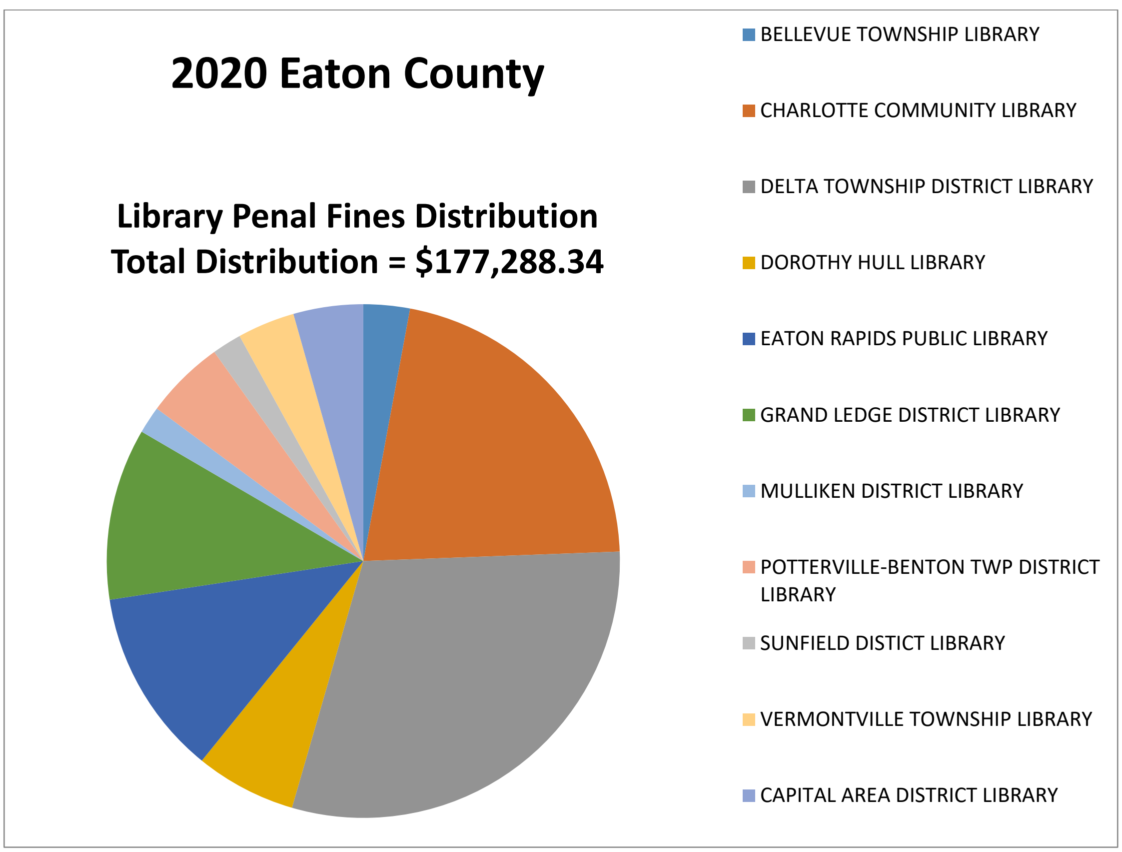


Library Penal Fines Distribution to Local Libraries

The Michigan Constitution of 1963 requires penalties collected for violations of state penal law be divided by court costs, statutory fees, and penal fines. Fines are deposited into a library fund to support public libraries and a county law library as required by Public Act 59 of 1964, Public Act 236 of 1961, and Michigan Compiled Law 600.4851. The Michigan Department of History, Arts and Libraries sends a listing of eligible libraries and their associated service population to the treasurer's office in July each year. The county treasurer is then required to pay local libraries their share of total collected fines and interest by August 1.

Library Penal Fines Distributed by District: July 1, 2019 to June 30, 2020

DISTRICT LIBRARY	POPULATION	PERCENTAGE	AMOUNT
BELLEVUE TOWNSHIP LIBRARY	3,150	2.9232%	$ 5,182.47
CHARLOTTE COMMUNITY LIBRARY	23,157	21.4896%	$ 38,098.59
DELTA TOWNSHIP DISTRICT LIBRARY	32,408	30.0745%	$ 53,318.61
DOROTHY HULL LIBRARY	6,838	6.3456%	$ 11,250.08
EATON RAPIDS PUBLIC LIBRARY	12,670	11.7577%	$ 20,845.06
GRAND LEDGE DISTRICT LIBRARY	11,649	10.8102%	$ 19,165.28
MULLIKEN DISTRICT LIBRARY	1,848	1.7149%	$ 3,040.40
POTTERVILLE-BENTON TWP DISTRICT LIBRARY	5,413	5.0232%	$ 8,905.63
SUNFIELD DISTICT LIBRARY	1,997	1.8532%	$ 3,285.53
VERMONTVILLE TOWNSHIP LIBRARY	3,895	3.6145%	$ 6,408.17
CAPITAL AREA DISTRICT LIBRARY	4,734	4.3931%	$ 7,788.52
	107,759	100.0000%	$ 177,288.34



The Treasurer greatly appreciates the Board of Commissioners and Eaton County Administration for their support of the staff and mission of the treasurer's office.

Bob Robinson, ACPFIM
Treasurer, County of Eaton
Chairperson, Eaton County Land Bank Authority

Respectfully submitted to:

The citizens of Eaton County, Michigan

Commissioner Tim Barnes, District 1
Commissioner Blake Mulder, District 2
Commissioner Terrance Augustine, Chair, District 3
Commissioner Brandon Haskell, District 4
Commissioner Jeanne Pearl-Wright, District 5
Commissioner Jane Whitacre, District 6
Commissioner Mark Mudry, District 7
Commissioner Joseph C. Brehler, District 8
Commissioner Brian Droscha, District 9
Commissioner Dairus Reynnet Bowen, District 10
Commissioner Wayne Ridge, District 11
Commissioner Brian Lautzenheiser, District 12
Commissioner Jim Mott, District 13
Commissioner Jeremy Whittum, District 14
Commissioner Barbara A. Rogers, District 15

County Controller, John Fuentes

April 1, 2020

Barry-Eaton District Health Department

Barry County: 330 W. Woodlawn Ave., Hastings MI 49058
Phone: 269-945-9516 Fax: 517-543-7737

Eaton County: 1033 Health Care Dr., Charlotte, MI 48813
Phone: 517-543-2430 Fax: 517-543-7737

Coronavirus (COVID-19) Data Report for Eaton County, MI

Report Date: 04/20/2021

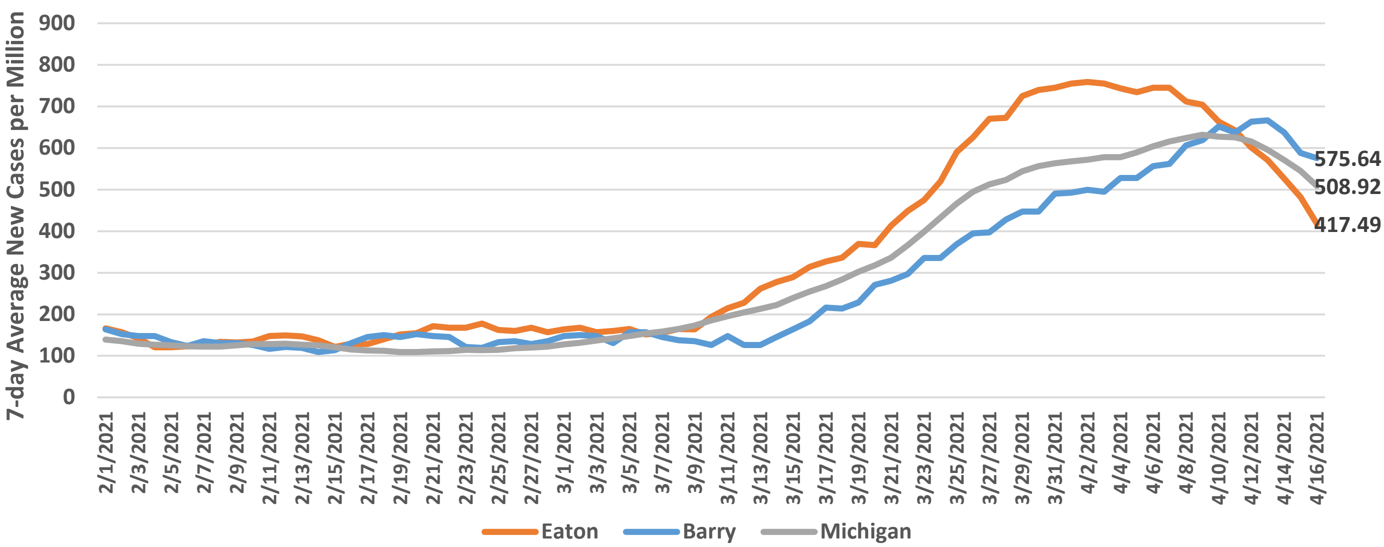
This report contains preliminary data on persons testing positive for COVID-19. It may be revised as new information is gathered during case investigation. The health department plans to update this data report weekly each Tuesday. A similar report is prepared and released for Barry County, MI each Monday.

Summary Data

Total Cases: 8087 Recovered Cases: 6133 7-Day Total New Confirmed Cases: 316

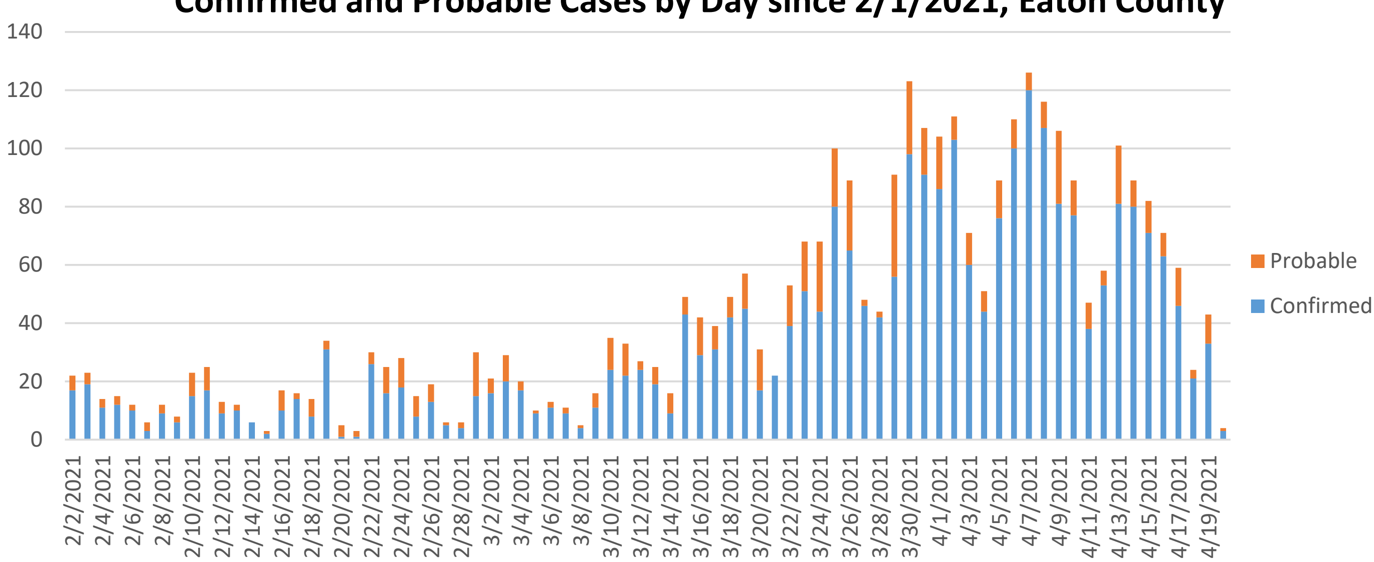
Deaths: 170 In Quarantine: 999 Probable Cases: 1127

7-day Average of New Confirmed and Probable Cases, Rate per 1m



Source: Michigan Disease Surveillance System & Outbreak Management System (MDSS)
Active Cases = Total Cases – Deaths – Recovered Cases
For data on probable cases, visit Michigan's COVID-19 Data Website, at https://www.michigan.gov/coronavirus/0,9753,7-406-98163_98173---,00.html

Confirmed and Probable Cases by Day since 2/1/2021, Eaton County



Race	Cases	% Cases	% Pop	Deaths	Death Rate
White	5963	73.8%	87.50%	132	2.2%
Black or African American	636	7.9%	7.00%	17	2.7%
Asian	163	2.0%	2.50%	1	0.6%
Unknown/Other	1323	16.4%	3.00%	20	1.5%

Ethnicity	Cases	% Cases	% Pop	Deaths	Death Rate
Hispanic/Latino	441	5.5%	5.50%	0	0.0%
Arab	34	0.4%	*	0	0.0%

*Data not available

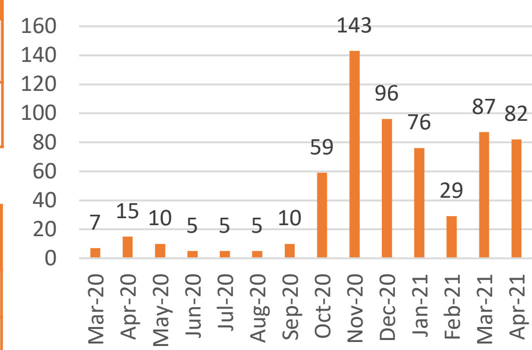
Race and ethnicity are asked as separate questions on the disease investigation forms.

Persons who identify as Hispanic/Latino or Arab can identify as any race.

Hospitalization Data

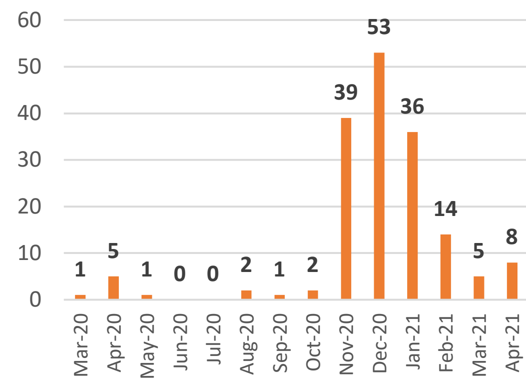
Inpatient: 629 (7.8%)
Died: 170 (2.1%)
Not Hospitalized: 7286 (90.1%)

Eaton County Hospitalizations by Month

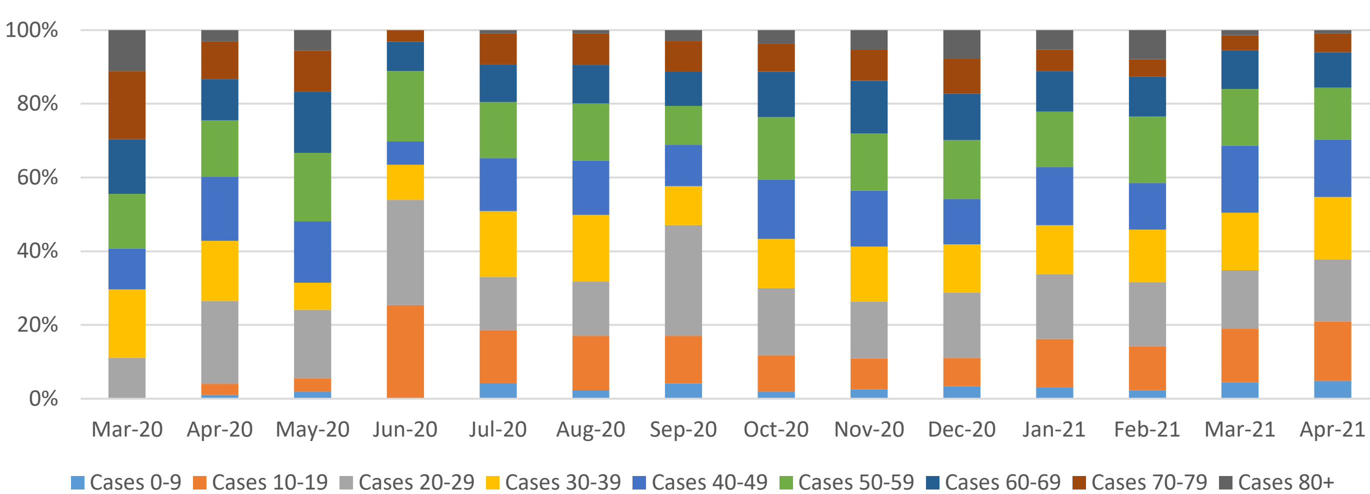


Eaton County Breakdown by Age Data as of 04/20/2021				
Age Group	**# Cases**	**% Cases**	**# Deaths**	**Death Rate**
Cases 0-9	266	3.3%	0	0.0%
Cases 10-19	920	11.4%	0	0.0%
Cases 20-29	1385	17.1%	1	0.1%
Cases 30-39	1178	14.6%	0	0.0%
Cases 40-49	1214	15.0%	2	0.2%
Cases 50-59	1257	15.5%	9	0.7%
Cases 60-69	955	11.8%	28	2.9%
Cases 70-79	561	6.9%	47	8.4%
Cases 80+	351	4.3%	83	23.6%

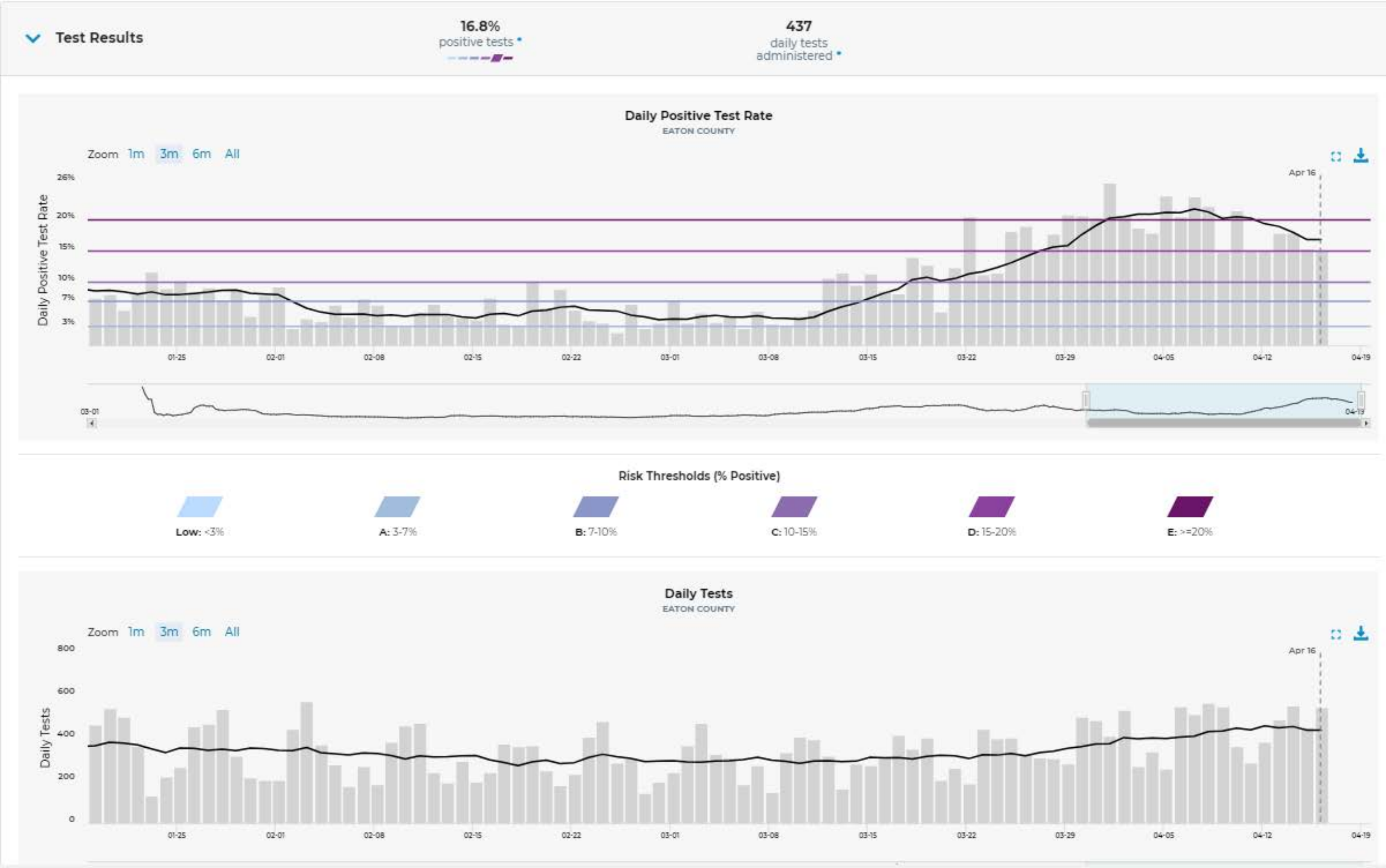
Deaths by Month, Eaton County



Eaton Percentage of COVID-19 Cases by Age Group, Each Month



Testing Capacity and Positivity Rate - MiStartMap



EATON COUNTY BOARD OF COMMISSIONERS

April 21, 2021

RESOLUTION TO OPPOSE PAROLE FOR SERIAL KILLER DON GENE MILLER

WHEREAS, on January 1, 1977, nineteen-year-old Michigan State University coed Martha Sue Young was reported missing from her East Lansing home after spending the evening with her former fiancé Don Gene Miller; and

WHEREAS, on June 14, 1978, twenty-seven-year-old Michigan State University coed Marita Choquette was reported missing from her Grand Ledge apartment; and

WHEREAS, on June 27, 1978, Marita Choquette's body was discovered in Ingham County's Alaiedon Township, having been stabbed nineteen times; and

WHEREAS, on June 27, 1978, twenty-one-year-old Michigan State University coed Wendy Bush was last seen on the MSU campus and was reported missing the following morning; and

WHEREAS, on August 14, 1978, thirty-year-old East Lansing resident Kristine Stuart was reported missing from her East Lansing home, having last been seen at the intersection of Coolidge and Fairoaks in the City of East Lansing; and

WHEREAS, on August 16, 1978, a home break-in occurred on Canal Road in Eaton County's Delta Township; and

WHEREAS, on August 16, 1978, fourteen-year-old Lisa Gilbert was restrained with nylons and raped during the Delta Township break-in, and the suspect then began to strangle her with her own belt; and

WHEREAS, on August 16, 1978, thirteen-year-old Randy Gilbert interrupted the attempted murder of his sister, and after the suspect attempted to cut his throat, he was strangled by the suspect to the point of unconsciousness, then stabbed twice in the chest; and

WHEREAS, Lisa Gilbert was able to flee the house to flag down passing motorists for help, and both teens survived the brutal attack; and

WHEREAS, a passing motorist was able to confront the suspect and remember the license plate number to his vehicle before he fled the scene; and

WHEREAS, based upon the license number and identification of the suspect from photographs, serial killer Don Gene Miller was arrested in East Lansing within an hour after the Eaton County assault; and

WHEREAS, while awaiting trial in Eaton County, an Ingham County grand jury indicted serial killer Don Gene Miller for second degree murder in the deaths of Martha Sue Young and Kristine Stuart, whose bodies still hadn't been located; and

WHEREAS, in May of 1979, the Eaton County Prosecutor Attorney's Office successfully convicted serial killer Don Gene Miller for the rape and attempted murder of the Gilbert children, and he was sentenced to thirty to fifty years in prison; and

WHEREAS, after the Eaton County conviction of serial killer Don Gene Miller, the Ingham County Prosecuting Attorney offered serial killer Don Gene Miller a plea bargain, wherein, he would lead authorities to the bodies of his victims, and the second-degree murder charges would be reduced to manslaughter charges; and

WHEREAS, as a result of the Ingham County plea bargain, serial killer Don Gene Miller led investigators to the remains of Martha Sue Young and Kristine Stuart in Clinton County and the remains of Wendy Bush in Eaton County's Delta Township at the intersection of Broadbent Road and Huckleberry Lane; and

WHEREAS, in 1994, serial killer Don Gene Miller possessed a garrote, or strangulation device in his prison dorm at the Kinross Correctional Facility in Michigan's Chippewa County; and

WHEREAS, in 1998, while serial killer Don Gene Miller was preparing to be released from prison after having served the minimum time, the Eaton County Prosecuting Attorney discovered that Miller had not been charged with a criminal offense in the garrote case, and working in conjunction with the Ingham County Prosecuting Attorney's Office and the Chippewa County Prosecuting Attorney's Office, successfully prosecuted serial killer Don Gene Miller in Chippewa County for possessing a dangerous weapon inside the prison and for being an habitual offender; and

WHEREAS, as a result of the conviction secured by the Eaton County Prosecuting Attorney, the Ingham County Prosecuting Attorney's Office, and the Chippewa County Prosecuting Attorney's Office, Don Gene Miller was sentenced to an additional twenty to forty years in prison; and

WHEREAS, serial killer Don Gene Miller has been eligible for parole nine times in the past and is eligible for parole again in 2021; and

WHEREAS, survivor Randy Gilbert, who was viciously attacked in 1978 by serial killer Don Gene Miller at the age of thirteen, now volunteers his free time to serve the citizens of Eaton County as a Volunteer in Police Service for the Eaton County Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners ardently oppose any parole or early release of serial killer Don Gene Miller.

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION DECLARING NATIONAL POLICE WEEK

APRIL 21, 2021

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Eaton County Sheriff's Office; and

WHEREAS, approximately 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 17,500 injuries; and

WHEREAS, since the first recorded death in 1791, almost 22,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including three members of the Eaton County Sheriff's Office; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, names of fallen heroes are added to the National Law Enforcement Officers Memorial each spring; and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during a National Law Enforcement Officers Memorial Fund virtual Candlelight Vigil during the COVID-19 pandemic, on the evening of May 13, 2021; and

WHEREAS, the Candlelight Vigil is part of National Police Week, which takes place this year on May 10-16, 2021; and

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half staff;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners formally designates May 11 through 17, as Police Week in Eaton County, to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION DECLARING NATIONAL CORRECTIONAL OFFICERS AND EMPLOYEES WEEK

APRIL 21, 2021

WHEREAS, correctional officers are highly trained professionals dedicated to maintaining secure correctional facilities and ensuring public safety; and

WHEREAS, correctional facilities across the United States, both civilian and military, public and private are run by highly-qualified and experienced men and women with a deep understanding of the challenges and difficulties within the profession; and

WHEREAS, correctional officers and employees are responsible for the custody, care and reform of thousands of offenders every year as well as the maintenance of safe and secure facilities; and

WHEREAS, correctional employees work in very demanding and stressful conditions, face many challenges and put their lives at risk every day; and

WHEREAS, correctional officers and employees are some of the most resourceful, capable, committed, patient and persistent professionals in criminal justice and in our nation; and

WHEREAS, correctional officers and employees serve admirably in many different capacities, including jail administrators, chaplains, nurses, supervisors, managers and directors; and

WHEREAS, correctional officers and employees teach, train, mentor, counsel and treat thousands of offenders; and

WHEREAS, correctional officers and employees provide offenders with direction, hope and a new focus while preparing them for reentry and life outside of corrections; and

WHEREAS, correctional officers and employees rise to meet most any challenge and serve this honorable profession nobly and admirably.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners formally designates the first full week of May, as National Corrections Officers and Employees Week in Eaton County, to commend these employees for the tremendous job they do and for the exceptional performance of duties under the most difficult of circumstances.

EATON COUNTY BOARD OF COMMISSIONERS

April 21, 2021

RESOLUTION TO APPROVE CONTINUITY OF OPERATIONS PLAN AND MEMORANDUM OF UNDERSTANDING

Introduced by the Public Safety Committee

WHEREAS, the Emergency Management Department has developed a Continuity of Operations Plan, to establish procedures to be followed to maintain and restore basic County operations in the event of an emergency; and

WHEREAS, the Public Safety Committee has reviewed and is recommending the approval of the Continuity of Operations Plan; and

WHEREAS, one of the components of the Continuity of Operations Plan is to identify alternative locations for limited County operations, should County facilities become unavailable or unusable during an emergency; and

WHEREAS, to ensure continuity of services in such an emergency situation a Memorandum of Understanding (attached) with the City of Charlotte for alternative site operations was developed to be incorporated in to the Continuity of Operations Plan; and

WHEREAS, the City of Charlotte has approved the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the Continuity of Operations Plan; and

BE IT FURTHER RESOLVED, the Board of Commissioners approves the Memorandum of Understanding with the City of Charlotte for alternative emergency site operations; and.

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute the Memorandum of Understanding on behalf of the County.

Eaton County

Continuity of Operations/Continuity of Government Plan

February 2021

Table of Contents

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SUMMARY

The mission of the Eaton County Government is to provide quality public services in a timely and competent manner, and to work with the cooperation of the community and other local government units to create a vibrant and healthy physical, social and economic environment. To support this mission, our organization must be prepared to continue operations during any type of threat or emergency, and be able to effectively resume essential operations if they are interrupted. Included in this responsibility is the requirement to formulate guidance and establish common objectives for the organization to use in developing a viable, executable Continuity of Operations (COOP) plan, facilitate interagency coordination and oversee and assess the status of its COOP capabilities. This COOP plan provides the strategic guidance, objectives, performance measures, and resource requirements for maintaining operational functionality. As a part of the overall COOP plan, individual department annexes provide guidance for the continuity of essential functions, lines of succession, and critical resources or vital records needed that will enable the organization to provide vital services during a continuity event.

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INTRODUCTION

Continuity of Operations (COOP) is an effort within an organization to ensure that its essential functions continue to be performed during a wide range of disasters until normal operations can be resumed. Ensuring the performance of an organization's essential functions supports that critical services continue to be provided and that applicable core capabilities continue to be delivered. Today's threat and hazard environment and the potential for no-notice emergencies, including natural hazards, technological hazards, and man-made hazards, have increased the need for robust continuity capabilities and planning across the whole community. An organization's and community's resiliency is directly related to the effectiveness of its continuity capability. The continuity capability outlined in this document promotes the organization to continue its essential functions across a broad spectrum of emergencies. The direction included in this plan follows the guidance outlined in the Continuity Guidance Circular.

PURPOSE

The goal of the Eaton County's continuity capability is to continue or resume the immediate essential functions and maintain those functions until normal operations can be resumed. The purpose of this document is to ensure that a capability exists to continue the essential functions of Eaton County Governmental Offices across a wide range of potential disasters. This plan provides a framework to direct and guide appropriate actions that would be taken to continue the essential functions and achieve orderly recovery/reconstitution from emergency situations.

OBJECTIVES

- Ensuring that an organization can perform its essential functions under all conditions;
- Reducing the loss of life and minimizing property damage and loss;
- Executing a successful order of succession with accompanying authorities in the event a disruption renders that organization's leadership unable, unavailable or incapable of assuming and performing their authorities and responsibilities of office;
- Reducing or mitigating disruptions to operations;
- Ensuring there are alternative solutions for which organizations can perform essential functions;
- Protecting personnel, facilities, equipment, records and other assets critical to the performance of essential functions in the event of a disruption;
- Achieving the organization's timely and orderly recovery and reconstitution from an emergency; and
- Ensuring and validating continuity readiness through a dynamic and integrated continuity test, training and exercise program and operational capability.

SITUATION AND SCOPE

An organization's continuity of operations plan is implemented when an organization loses access to a facility, loses services due to a reduction in the workforce, or loses services due to equipment or

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systems failure. Eaton County is susceptible to a multitude of natural, technological, and man-made disasters. These disasters, depending on their scope and magnitude have the ability to damage the organization's facility, reduce the available workforce, and/or cause equipment and systems failure. The specific hazards Eaton County is susceptible to are outlined in the 2015 Tri-County Regional Hazard Mitigation Plan for Clinton, Eaton, Ingham Counties and Delta Charter Township in Mid-Michigan. A list of these hazards is included in Attachment #2. This plan is applicable to all organization staff, partners, and suppliers. Personnel working for Eaton County would be responsible for complying with this COOP plan.

The scope of this plan is to address the actions that would be taken and the resources that would be needed to operate the Eaton County Governmental Offices continuity capability. The plan is scalable and flexible depending on the needs of the incident.

ASSUMPTIONS

Planning requires assumptions based on statistics, history, behavior patterns and likely future trends. The following assumptions were made as consideration for the Eaton County COOP plan:

- A hazard may occur with little or no warning, and may escalate quickly.
- Hazard characteristics may differ by probability, magnitude, warning time and duration.
- Hazards may have cascading effects that may require their own unique approaches for continuity of operations.
- Hazards may damage the organization's facility, reduce the available workforce, and/or cause equipment and systems failure.
- Hazards may adversely impact the organization's ability to continue performing its essential functions and provide support to outside organizations and jurisdictions.
- The vulnerability of the organization depends on the probability of a continuity event occurring and the impact the event could have the organization's ability to operate.
- Current employees, outside personnel and resources located beyond the affected area will be available as necessary to continue essential functions.
- When the COOP capability is activated, the organization will implement the predetermined framework outlined in this plan utilizing trained and equipped personnel.
- The organization will provide operational capability within 12 hours of the event and be able to continue essential functions for 30 days or until normal operations can be resumed.

ESSENTIAL FUNCTIONS

Essential Functions refers to those process and functions that must be maintained under any and all circumstances. These essential functions may be performed on a day to day basis but also include those essential functions that are performed during an emergency including the responsibilities outlined in the Eaton County Emergency Operations Plan (EOP). Identified essential functions for Eaton County are located in each departmental annex. Functions were prioritized into five categories: Immediate, Necessary, Important, Postponed and Extended.

- ***Immediate*** priority functions are those functions that must be continued without interruption or resumed within 12 hours from a disruption.
- ***Necessary*** priority functions are those functions that must resumed within 12 to 72 hours following a disruption.
- ***Important*** priority functions are those functions that must be resumed within 72 hours to 1 week following a disruption.
- ***Postponed*** priority functions can be delayed until the immediate, necessary, and important functions are operational. These functions are resumed within one week to 30 days following a disruption.
- ***Extended*** priority functions are those functions that can be delayed for 30 days or more.

This prioritization is based on multiple factors or priorities that all influence how quickly the essential function must be performed. These priorities include:

- Whether the essential function is directly tied to ensuring life safety
- How quickly the essential function would need to be resumed
- Whether other essential functions depend on the essential function being completed
- How severe the impact of not conducting or delaying the performance of the essential function would be
- Whether the essential function is involved in multiple critical processes and services
- How high of a priority the essential function is for management

The essential functions that are directly tied to ensuring life safety, need to be resumed the quickest, support other essential functions, have the greatest severity when not completed, are involved in multiple critical processes and services and are a priority of management are the essential functions that would need to be recovered first. The processes, critical applications and vital records would be recovered following the prioritization of the essential functions they support.

AUTHORITIES AND REFERENCES

Authorities

Federal

- Continuity Guidance Circular (February 2018), Federal National Continuity Programs
- Presidential Policy Directive 8 – *National Preparedness*
- Presidential Policy Directive 40 – *National Continuity Policy*
- Presidential Policy Directive 21– *Critical Infrastructure Security and Resilience*

State

- Emergency Management Act, Act 390 of 1976

Local

- Eaton County Resolution 19-8-91 – Resolution Adopting the “Eaton County Emergency Operations Plan”
- Eaton County Resolution – Resolution adopting the “Eaton County COOP/COG Plan”
- Temporary Remote Work Policy and Agreement

References

Federal

- Federal Emergency Management Agency. (2018). *Continuity Guidance Circular*. Retrieved from https://www.fema.gov/media-library/assets/documents/132130
- Federal Emergency Management Agency. (2018). *Continuity Assistance Tool (CAT).* Retrieved from https://www.fema.gov/media-library/assets/documents/158679
- U.S. Department of Homeland Security. (2015). *National Preparedness Goal*, *Second Edition.* Retrieved from
- Http://www.fema.gov/media-library/assets/documents/25959

Local

- Eaton County Emergency Management. (2020). *Eaton County Emergency Operations Plan.*
- Eaton County Emergency Management. (2015). *Tri-County Regional Hazard Mitigation Plan for Clinton, Eaton, Ingham Counties and Delta Charter Township in Mid-Michigan.*

CONCEPT OF OPERATIONS

It is the responsibility of local and county governments to ensure the preservation of our form of Government and continue performing its essential services. Additionally, Eaton County’s resiliency is directly related to the effectiveness of its continuity capability. The following sections outline the continuity capability for the Eaton County Governmental Offices and are designed to be an operational framework for all hazards that initiate a continuity of operations response.

It should be recognized that every situation will present different and unique challenges, complexities, and requirements. While extensive effort and years of experience from stakeholders have been brought into develop, coordinate and implement this plan, it should be recognized that this plan functions to provide guidance and should not be rigidly applied to every disaster or pre-planned event. The continuity event may necessitate that the specific details, tasks, assignments, and provisions contained in this plan be modified to effectively continue operations with the situation at hand.

This section outlines both the actions to take when the plan is implemented as well as the logistics support and resource requirements needed to implement and activate the plan. Logistics support and resource requirements necessary to implement the plan may include the alternate operating facility and capability, mission critical systems and resources, essential positions identified in the orders of succession, critical applications, vital records and communication resources.

Phase I – Activation

This phase starts with the occurrence of an event or trigger that may necessitate the activation of continuity operations. Activities that are performed in this phase include:

- Evaluating the situation and deciding whether to activate your organization’s continuity capability
- Alerting and notifying all organization personnel of the continuity event
- Notifying county leadership of the disruption
- If necessary, relocating to an alternate site
- If necessary, devolving
- Accounting for all personnel needed to perform the essential functions
- Identifying available leadership within the organization

Decision Process

There are three main triggers that may prompt the need to activate the Eaton County Governmental Offices continuity capability. These three triggers include:

- Losing access to the facility (in part or in whole),
- Losing services due to a reduction in the workforce, and
- Losing services due to equipment or systems failure.

After one or multiple of these triggers have been reached, the Eaton County Controller, or his or her designee, will decide to activate the continuity of operations capability and determine the appropriate continuity response actions. Below is a decision matrix that may be utilized to support the decision-making process for continuity activation.

Decision Matrix for Continuity of Operations Plan Implementation		
	Work Hours	**Non-Work Hours**
Event with Warning	• Is the threat aimed at the facility or its surrounding area? • Is the threat aimed at agency personnel? • Are employees unsafe remaining in the facility and/or area?	• Is the threat aimed at the facility or its surrounding area? • Is the threat aimed at agency personnel? • Who should be notified of the threat? • Is it safe for employees to return to work the next day?
Event without Warning	• Is the facility affected? • Are personnel affected?	• Is the facility affected?

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	• Have personnel safely evacuated, or are they sheltering-in-place? • What are instructions from first responders? • How soon must the organization be operational?	• What are instructions from first responders? • How soon must the organization be operational?

Alert, Notification, and Implementation Process

In the event that a disaster has occurred, contact will have to be made with all personnel from the Eaton County Governmental Offices. Contact information from all the organization's personnel including cell numbers, home numbers, e-mail addresses and home addresses will be managed using the already established notifications systems. These notification systems include departmental phone trees, email groups and Rave Alerts.

An attempt will be made to contact specific organization staff necessary to maintain the essential functions and ensure continuity personnel of Eaton County Governmental Offices via home or cell phone numbers. If contact cannot be made, a(an) Eaton County Governmental Offices representative should try to make physical contact with that specific individual at his/her place of residence. An attempt will also be made to notify non-continuity personnel of the organization's status as well as the organization's expectations for them.

Additionally, county leadership should be notified of the occurrence. Continuity personnel, non-continuity personnel and county leadership will all need different information about the disruption. Please see Attachment #3: Communications Support for more guidance on information to include and steps to take when contacting these different audiences.

Continuity Facilities

"Continuity facilities" is a comprehensive term that refers to both an alternate operating capability and alternate facility use. An alternate operating capability refers to work arrangements such as telework and mobile work concepts. An alternate facility is an operating site with sufficient space, equipment, infrastructure systems and logistical support to maintain operations for 30 days. Alternate facilities should provide:

- Sufficient space and equipment;
- The capability to perform essential functions within 12 hours and up to 30 days;
- Reliable logistical support, services and infrastructure systems
- Consideration for health and safety for personnel
- Interoperable communications
- Computer equipment and software
- Badge/Security access

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In the event that the Eaton County Courthouse, 1045 Independence Blvd., Charlotte, Michigan is inaccessible, Eaton County Governmental Offices may use an alternate facility. If an alternate facility will be utilized consideration should be given to any logistics that would be needed to support the execution of the essential functions. This would include:

- Needed equipment
  - Identify what equipment/resources is/are pre-positioned at the alternate site and how it will be maintained
  - Identify what equipment/resources will need to be transported to the alternate site
- Information technology (IT), audiovisual (AV) and telecommunications (Telecoms) support at the alternate site
  - Identify contact information for AV and IT support staff, if needed or different from site point of contact
- Site provisions such as parking, dining facilities, and security
  - Identify contact information for facilities and security, if needed or different from site point of contact

Identified Primary Alternate Facility Locations	
Name of Alternate Site	1. Charlotte City Hall (Charlotte, MI) 2. Eaton County Fairgrounds (Charlotte, MI) 3. The Center (Charlotte, MI)
MOU Complete	1. Yes 2. No 3. No
Point of Contact	4. Charlotte City Manager 5. Fair Office 6. Charlotte Chamber of Commerce
Phone Number	1. 517-543-2750 2. 517-543-4510 3. 517-541-2934
Complete Address of Site	1. 111 E. Lawrence Ave., Charlotte, Michigan 48813 2. 1025 Cochran Ave., Charlotte, Michigan 48813 3. 804 S. Cochran Ave., Charlotte, Michigan 48813

Equipment on Site	All facilities have adequate space, internet capability, tables, chairs, parking, restrooms, heating/air conditioning and are ADA accessible. The Eaton County Fairgrounds also contains an auditorium, kitchen, and dining hall.
Support Staff Contact Information	1. Technology Services, 517-543-4714 2. Physical Plant, 517-543-2552

*Emergency Management will be discussing the development of written MOA/MOU with the identified facility locations for alternate facility usage.

In addition, the Eaton County Governmental Offices also has an alternate operating capability for personnel fulfilling key positions which includes telework. Continuity personnel have identified equipment and systems that allow them to perform their essential positions remotely. This information is located in each departmental annex.

Other departments within the Eaton County Governmental Complex that have continuity facilities and a Memorandum of Agreement/Understanding (MOA/MOU) enacted include:

Primary Alternate Facility	
Eaton County Central Dispatch	There are three alternate plans for Eaton County Central Dispatch to continue their essential functions. 1. Central Dispatch possesses the capability to operate out of the Emergency Operations Center if the threat or hazard directly affects the main dispatch floor. 2. Central Dispatch possesses the capability to have telecommunicators dispatch resources from home if the threat or hazard directly affects the dispatch building. 3. Michigan State Police Operations, 7119 N. Canal Rd., Dimondale, Michigan *Do not have written MOA/MOU
Eaton County Sheriff's Office (Corrections)	Departmental contingency plans include moving inmates to other County corrections facilities
Eaton County Sheriff's Office (Road Patrol)	The Road Patrol Division operations can operate out of the Delta Division offices and vice versa
Eaton County Technology Services	Hotsite (redundant data center) operations, 1045 Independence Blvd., Charlotte, Michigan
Emergency Operations Center	Delta Township Central Fire Station, 811 N. Canal Rd., Lansing, Michigan

Mission Critical Systems & Resources

Mission critical systems and resources are those systems, software, and resources that are needed to perform the essential functions. Identified mission critical systems and resources are located in each departmental annex.

Phase II – Continuity Operations

During this phase, the organization will be accounting for all organization personnel; performing essential functions; establishing communications with supporting organizations and supported organizations, customers, and stakeholders; and preparing for the reconstitution of the organization.

Lines of Succession

Lines or orders of succession are a formal, sequential listing of organization positions that identify who is authorized to assume an essential role if personnel who perform the essential positions including senior officials are unavailable or unable to perform their responsibilities. Eaton County Government follows the already established line of succession from its organization chart. See Attachment #5 for the organizational chart. The below chart provides a complete order of succession that lists key leadership positions and other essential positions with successors three deep. If the leader is capable, he or she will communicate the change to appropriate staff. If a leader cannot be reached or is unavailable to fulfill his or her role, the next sequential successor will automatically assume the leadership role and make notification to appropriate staff.

Essential Department	Lines of Succession
Board of Commissioners	Chairperson
	Vice Chairperson
	Chair of the Ways & Means Committee
Controller/Administrator	Controller/Administrator
	Deputy Controller/Administrator
	Technology Services Director
Circuit Court	Chief Judge
	Circuit Judge
	Trial Courts Administrator
Probate Court	Probate Judge
	Trial Court Administrator
	Probate Register
District Court	Presiding District Judge
	District Judge
	Trial Courts Administrator
Prosecuting Attorney	Prosecuting Attorney

	Chief Assistant Prosecuting Attorney
	Senior Assistant Prosecuting Attorney
Public Defender Administrator	Chief Public Defender
	Assistant Chief Public Defender
	Executive Assistant
Clerk/Deeds	Clerk
	Chief Deputy County Clerk
	Chief Deputy Register of Deeds
Drain Commissioner	Drain Commissioner
	Deputy Drain Commissioner
	Assessment Administrator
Sheriff	Sheriff
	Undersheriff
	Chief Deputy
Treasurer	Treasurer
	Chief Deputy Treasurer
	Foreclosure Coordinator
Community Development	Director of Community Development and Housing
	Planning and Zoning Administrative Assistant/Code Enforcement Officer
	Veteran Services Officer
Equalization	Director
	Deputy Director
	Description Specialist
Physical Plant	Director
	County Controller/Administrator
	Custodial Supervisor
Technology Services	Director
	Deputy Director
	Network Administrator
Central Dispatch	Director

	Deputy Director
	Systems Manager
Emergency Management	Emergency Manager
	Deputy Emergency Manager
	911 Systems Manager

Delegations of Authority

Delegations of authority identify who is authorized to act on behalf of county leadership for specified purposes and ensures that designated individuals have the legal authority to carry out those responsibilities. If county leadership is unavailable or unable to perform their responsibilities, the above-named successors are delegated the authority, in the order listed, to fulfill the leadership roles of their department.

Critical Applications and Vital Records

Vital records are those electronic and hardcopy documents, references, files that are needed to support the essential functions. Critical applications include information systems and data management software and equipment that support accessing and maintaining your vital records. Additionally, any record that would disrupt the organization's operations and information flow, cause considerable inconvenience, or require replacement or recreation at considerable expense may be considered vital records. Identifying, protecting, and ensuring access to these records and applications enables the performance of essential functions and the reconstitution to normal operations. These documents include any emergency or continuity operating documents and rights and interest records (e.g. the protection of the legal and financial rights of individuals who are directly affected by your organization's activities).

To safeguard these critical applications and vital records, back up mechanisms and redundancies are in place. See the below information and chart for the measures taken. Additionally, Eaton County Government utilizes anti-virus and host-based intrusion prevention software to protect all staff computers.

Most county records (and all current records) are digitally stored. Older birth, death and marriage records may only be in paper form at the county level. Copies of all birth, death and marriage records are also on file with the State of Michigan Vital Records Office with the original records stored in the County Clerk vault located at 1045 Independence Blvd., Charlotte, Michigan.

Back up mechanisms for accessing the organization's vital records include having records in the form of both hardcopy and electronic and remote access to the organization's drive. All departments should be able to access their appropriate drive remotely. When the employees are experiencing trouble accessing the drive remotely, personnel may contact Eaton County Technology Services directly or submit an incident support ticket via email to Eaton County Technology Services through their established email account. Vital files, records, and databases needed for each department are identified in each departmental annex.

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Continuity Communications

After the initial notification is made to continuity personnel, non-continuity personnel and county leadership, regular communication will need to be maintained with these groups. The Eaton County Controller/Administrator is responsible for ensuring that all communication necessary to continue essential functions is maintained. The Eaton County Controller/Administrator is responsible for ensuring regular communication is established with personnel, a system is established to account for all personnel and a method is maintained for employees to submit inquires.

Stakeholders and suppliers for county operations will need to be notified of the disruption and informed of how the disruption affects them. The Eaton County Physical Plant Director is responsible for notifying suppliers of the disruption. The Eaton County Controller/Administrator or Deputy Controller/Administrator is responsible for ensuring the disruption is communicated to stakeholders and a process is established for stakeholders to submit inquires. Additionally, if the County Emergency Operations Center (EOC) is activated, regular updates will need to be communicated with the EOC. The Emergency Manager is responsible for supplying status updates to the EOC.

Continuity personnel, non-continuity personnel, county leadership, suppliers and stakeholders will all need different information. Please see Attachment #3: Communications Support for more guidance on information to include and steps to take when contacting these different audiences.

Communication capabilities that will be used to keep all employees informed of continuity activities, to coordinate employees in order to carry out the essential functions, to remain in contact with all stakeholders and suppliers, and to coordinate with the EOC should be considered critical communications. By mirroring capabilities and IT systems used during day-to-day operations and choosing resilient communications and IT systems that are capable of operating under conditions that may involve power or other infrastructure disruptions, organizations further ensure the performance of essential functions in continuity situations.

Data and communication resources needed to support the execution of essential functions include:

- Email
- Cell phones
- Virtual meeting platform (Zoom)

Devolution

Devolution is the capacity to transfer statutory authority and responsibility of essential functions from an organization's primary operating staff and facility to other employees and facilities. Devolution planning supports overall continuity planning and addresses catastrophes and other all-hazards emergencies that render an organization's leadership and all personnel designated to perform essential functions unavailable or incapable of performing the essential functions from the primary site or any continuity facilities. During devolution, a different organization may perform your organization's essential functions until your organization can reassume its duties.

In the event that the Eaton County's leadership, personnel designated to perform essential functions, primary facility and continuity facilities are unavailable, essential functions support may be requested

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from adjacent counties or individuals per administrative code, legislation, etc. until Eaton County may reassume their performance.

Phase III – Reconstitution

Reconstitution is the process by which organizational personnel resume normal operations from the original or replacement facility. It embodies the ability of an organization to recover from an event that disrupts normal operations and consolidates the necessary resources so that the organization can resume its operations as a fully functional entity. Reconstitution involves the three main tasks of transitioning from continuity status to normal operations after the disruption, coordinating and planning for reconstitution regardless of the level of disruption and outlining the procedures for a smooth transition from a relocation site to a restored facility.

Reconstitution is a five-step process:

- Notify all personnel that the threat or actual emergency no longer exists or of the safety plan should there still be a threat (i.e., pandemic).
- Provide instructions for the resumption of normal or "new normal" operations.
- Supervise the orderly return to the normal operating facility.
- Report agency/department status, as appropriate.
- Conduct an After Action Review/Improvement Plan (AAR/IP) of continuity operations and develop a corrective action plan based on the AAR/IP.

HUMAN RESOURCES

From initial notification about a continuity event through reconstitution, Eaton County Government will support all staff. Eaton County will:

- Contact and account for all staff;
- Notify all continuity personnel of their activation and expected actions;
- Notify all non-continuity personnel of the continuity event and their expected actions;
- May provide guidance to all staff on individual emergency preparedness actions that can be taken to prepare themselves and their families;
- Communicate Eaton County's human resource guidance for emergencies such as pay, leave, and other human resources flexibilities; and
- Communicate any known available emergency assistance.

ROLES & RESPONSIBILITIES

All employees have a role in the organization's COOP effort. In addition, all county employees may be called upon to assist with the response and recovery effort of a disaster. Therefore, all employees will:

- Stay informed about the incident
- Provide needed contact information to receive alerts

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- Follow the directions from leadership that guide the COOP response
- Assist with COOP plan development, maintenance, testing, training and exercises

Eaton County Leadership will:

- Activate the COOP capability and direct the COOP response and recovery effort
- Ensure all human resource matters are addressed including all employee communication
- Maintain a notification system to communicate with employees
- Ensure COOP plan development, maintenance, testing, training and exercises
-

Alternate Facility Operators will:

- Support Eaton County's COOP effort by providing an alternate facility when capable
- Assist with COOP plan development, maintenance, testing, training and exercises

PLAN MAINTENANCE

This plan shall be reviewed annually with all COOP team members. The COOP Coordinators are responsible for maintaining, updating, and distributing any changes to this plan as required based on improvement areas identified through drills, exercises, after action reviews, and/or changes to policy, mission, or organizational structure.

TRAINING AND EXERCISE

An effective training and exercise program facilitates the validation of an organization's continuity capabilities and its ability to perform essential functions during any emergency. Training familiarizes leadership and staff with the procedures and tasks they should perform when executing continuity plans and conducting essential functions. Exercises serve to assess and validate all the components of continuity plans, policies, procedures, systems, and facilities used to ensure continuance of essential functions and identify areas of improvement.

Eaton County will train new leadership and personnel on the organization's continuity capability and their respective roles and responsibilities. Additionally, Eaton County will exercise their plan at least once annually. Other training and exercises may supplement these as appropriate. Eaton County Emergency Management is responsible for initiating the training and annual exercise of the COOP plan.

ATTACHMENT #1: GLOSSARY AND ACRONYMS

Glossary

Continuity of Operations – An effort within individual organizations to ensure they can continue to perform their essential functions during a wide range of emergencies.

Continuity Personnel/Staff – The staff assigned the responsibility to continue essential functions from continuity facilities in the event that their primary operating facilities are threatened or have been incapacitated by an incident.

Delegations of Authority – The identification, by position, of the authorities for making policy determinations and decisions.

Devolution – Devolution requires the transition of roles and responsibilities for performance of essential functions through pre-authorized delegations of authority and responsibility. The authorities are delegated from an organization's primary operating staff to other employees internal or external to the organization in order to sustain essential functions for an extended period. Devolution is a continuity option instead of or in conjunction with relocation in order to ensure the continued performance of essential functions.

Essential Functions – A subset of all the organization's operational functions that encompass those critical areas of operation or functions that must be continued under any and all circumstances.

Essential Positions – Those positions needed to perform the essential functions and are therefore necessary or essential. The identified continuity personnel would fill and perform the role of the essential positions.

Hazard – A Hazard is a natural, technological or social phenomenon that poses a threat to people and their surroundings (in terms of both the natural and the built environment) that may cause the loss of life or injury, property damage, social and economic disruption or environmental degradation.

Memorandum of Agreement/Understanding – A memorandum of agreement/understanding (MOA/MOU) is a written document describing a cooperative relationship between two parties wishing to work together on a project or to meet an agreed upon objective. An MOA serves as a legal document and describes the terms and details of the partnership agreement.

MI CIMS – A web-based information management system that provides a single access point for the collection and dissemination of disaster or event-related information. This system is utilized by the Hamilton County Emergency Management program.

Non-continuity Personnel/Staff – All staff that are not designated necessary to continue essential functions.

Order of Succession – Orders of succession are a formal, sequential listing of organization positions (rather than specific names of individuals) that identify who is authorized to assume a particular leadership or management role under specific circumstances.

Reconstitution – The process by which surviving and/or replacement organization personnel resume normal organization operations from the original or replacement primary operating facility.

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Resiliency – The ability to adapt to changing conditions and withstand and rapidly recover from disruption due to emergencies.

Acronyms

AAR – After-Action Review

AV – Audiovisual

COG – Continuity of Government

COOP – Continuity of Operations

EOC – Emergency Operations Center

EOP – Emergency Operations Plan

IT – Information Technology

MOA – Memorandum of Agreement

MOU – Memorandum of Understanding

VPN – Virtual Private Network

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ATTACHMENT #2: THREAT AND HAZARDS LISTING

Eaton County is located within emergency management region one in Michigan. The table below is a chart from the 2019 Strategic Planning, THIRA & SPR Regional Workshop. All hazards listed below may occur and impact multiple jurisdictions.

Category	Type
Natural	Flood
Natural	Winter Storm / Ice Storm
Natural	Animal Disease / Agricultural Disease
Natural	Extreme Temperatures
Natural	Severe Storm / High Winds
Natural	Tornado
Natural	Pandemic – Human
Natural	Wildfire
Technological	Fuel Shortage
Technological	Hazmat Release – Chemical
Technological	Pipeline Explosion
Technological	Transportation Accident
Technological	Utility Interruption
Technological	Water Contamination
Human Caused	Active Shooter
Human Caused	Cyber Attack / Cyber Intrusion
Human Caused	Explosive Devices
Human Caused	Food/Water Contamination
Human Caused	Civil Disturbance
Human Caused	Chemical Attack

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ATTACHMENT #3: COMMUNICATIONS SUPPORT

As discussed in the Alert, Notification, Implementation Process section found in Phase I – Activation and the Continuity Communications section found in Phase II – Continuity Operations, this attachment is meant to provide guidance on what information to include when notifying different groups. Please see below for the different issues or topics to address when notifying personnel, county leadership, suppliers, and stakeholders. Additionally, having pre-scripted messages will aid in communicating this information for all stakeholders. A sample pre-scripted message is below.

"This message is to inform you that the (state the nature of the emergency/disruption event and status of the organization i.e. open, delayed opening, scheduled leave policy, telework, activating the continuity capability). The Controller's Office is currently gathering details of the event and status of our facilities. Please (describe how the employee will report their status to the organization) for accountability purposes. Please remain at home on standby or in your current location (if you are on leave or standby) and await further instructions as the situation unfolds. (e.g. your department head/elected official) will contact you by Time (if known) with more information."

Employees

Continuity Personnel

Considerations to address when notifying continuity personnel:

- The nature of the incident/what happened
- Status of the organization
- Whether the continuity capability is activated
- How the employee will communicate whether they are able to report/work remotely
- If they need to report to an alternate location, when they need to report, where to report, what they need to bring, logistics of where to park and how to access the facility, etc.
- If they are working remotely, summary of how to do so and who to contact if they are having trouble accessing the network remotely
- Compensation/how their pay is affected

Non-continuity Personnel

Considerations to address when notifying non-continuity personnel:

- The nature of the incident/what happened
- Status of the organization
- Whether the continuity capability is activated
- How the employee will communicate their status (whether they were affected by the incident)
- Compensation/how their pay is affected/whether they should collect unemployment
- When they should report to work again

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- Whether their job is affected

County Leadership

Considerations to address when notifying county leadership:

- The nature of the incident/what happened
- Status of the organization
- The impact the disruption will have on the community (hazards and economy)
- The steps the organization is taking
- The number of employees affected
- Timeframe for being back up and running

Suppliers

Considerations to address when notifying suppliers or vendors:

- The nature of the incident/what happened
- Status of the organization
- When they should resume deliveries/supplying a service
- Where they should ship/supply their service (especially if operating at an alternate facility)

Stakeholders

Considerations to address when communicating with stakeholders such as customers or the public:

- Status of the service
- Timeframe for being back up and running
- How they will be affected

If the incident is serious the news media will also likely be on scene or calling to obtain information. The media is also one method that stakeholders may learn about the disruption. Below are considerations to address when communicating with the media:

- The nature of the incident/what happened
- Number of injuries or fatalities
- The estimated cost
- The cause of the incident
- Who is responsible
- Actions that are being taken to become operational and/or prevent it from happening again
- Status of the service
- Timeframe for being back up and running

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Another method for communicating this information to stakeholders is through social media. Having pre-scripted messages and a designated representative who will disseminate information, monitor the platforms, and respond to inquiries are best practice guidelines for creating a more effective and efficient communication process. Please note, if there is a disaster that affects the county and the Regional Operations Center is activated, all information released through public methods will be coordinated as one message through the established public information channels.

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ATTACHMENT #4: ALTERNATE SITE MEMORANDUM OF UNDERSTANDING

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Memorandum of Understanding (MOU)

This Memorandum of Understanding (MOU) sets for the terms and understanding between Eaton County and the City of Charlotte in case the use of a "continuity facility" is needed after the activation of the Eaton County Continuity of Operations (COOP) plan.

Background

The mission of the Eaton County Government is to provide quality public services in a timely and competent manner, and to work with the cooperation of the community and other local government units to create a vibrant and healthy physical, social and economic environment. To support this mission, our organization must be prepared to continue operations during any type of threat or emergency, and be able to effectively resume essential operations if they are interrupted. Included in this responsibility is the requirement to determine continuity facilities with sufficient space, equipment, infrastructure systems and logistical support to maintain operations for 30 days.

Situation Triggers for Continuity Facility Need

In the event that the Eaton County Courthouse, 1045 Independence Blvd., Charlotte, Michigan is inaccessible, Eaton County Governmental Offices may request the need to for an alternate in-person operating capability at a "continuity facility." Potential triggers include, but are not limited to:

- Major damage or destruction to the structural integrity of the courthouse due to natural hazards
- Major damage or destruction to the structural integrity of the courthouse due to technological hazards
- Major damage or destruction to the structural integrity of the courthouse due to man-made hazards and subsequent law enforcement investigation

After a situational assessment and/or damage assessment has been completed that determines the courthouse will be inaccessible and identified essential functions need to continue in-person, Eaton County will coordinate with the City Manager's Office to activate the terms of this MOU. The terms outlined in this MOU shall not interfere with the regular business of the City.

Logistics

If the continuity facility will be utilized consideration should be given to any logistics that would be needed to support the execution of the essential functions. This would include:

- Space – Eaton County will coordinate with the City Manager's Office to determine official space availability at the time of the incident. The following space in the continuity facility may be available for use by Eaton County:
    - City Council Chambers (possible uses include Board of Commissioners Meetings, committee meetings, etc.)

- Community Room (possible uses include Board of Commissioners Meetings, committee meetings, office space, etc.)
- Cubicle space in the City Clerk's Office (office space)

- Needed equipment owned by the county to continue essential functions as designated by departmental COOP plans that can be transported by county personnel to the continuity facility.
- Information technology (IT), audiovisual (AV) and telecommunications (telecoms) support at the alternate site.
- Site provisions such as parking, security, etc.

Many of the above items already exist within the continuity facility infrastructure. Additional needed equipment, IT/AV, telecommunications and site provisions may be supplemented with county resources.

Contact Information

Erin LaPere
City Manager
City of Charlotte
111 E. Lawrence Ave.
Charlotte, Michigan 48813
Phone: 517-543-8850
Email: elapere@charlottemi.org

John Fuentes
Controller/Administrator
County of Eaton
1045 Independence Dr.,
Charlotte, Michigan 48813
Phone: 517-543-2133
Email: jfuentes@eatoncounty.org

Ryan Wilkinson
Emergency Manager
County of Eaton
911 Courthouse Dr.,
Charlotte, Michigan 48813
Phone: 517-543-5341
Email: rwilkinson@eatoncounty.org

Reimbursement

If a "state of emergency" or "state of disaster" is declared by the Governor of the State of Michigan in accordance PA 390, the Governor may authorize an expenditure from the disaster and emergency contingency fund when federal assistance is not available. These funds may be used as a means of reimbursement to the continuity facility.

If a federal declaration is declared temporary relocation for essential community services may be eligible for FEMA Public Assistance reimbursement for up to six months from the declaration date. More details can be found in the *Public Assistance Program and Policy Guide* (pg. 130-134).

Periodic Review

The evaluation of progress in implementing this MOU will be done on an annual basis as a part of the continued building and maintenance efforts of the COOP plan. Both parties should notify the other if primary points of contact change.

Term and Termination

This MOU is effective April 2021 and is effective for five years, expiring in April 2026. Six months prior to expiration the parties will meet to review the progress and success of the cooperative effort. In connection with such review, the parties may decide to extend this MOU for an additional period not exceeding five years, and if so shall confirm this in a signed writing. This MOU may be terminated by written notification from either party to the other at any time and for any or no reason.

Signature Page

SIGNATURE OF THE MAYOR OF CHARLOTTE	DATE
Michael Armitage	4/1/2021

SIGNATURE OF THE CITY CLERK OF CHARLOTTE	DATE
Pearl Tidwell	4/1/2021

SIGNATURE OF THE EATON COUNTY BOARD OF COMMISSIONERS BOARD CHAIR	DATE

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR GRANT UNDER THE COMMUNITY CORRECTIONS ACT 1988, P.A. 511

WHEREAS, Eaton County has operated programs under the Community Corrections Act, 1988, P.A. 511; and

WHEREAS, the State of Michigan is making grant funds available for the period of October 1, 2021 to September 30, 2022; and

WHEREAS, the Eaton County Community Corrections Advisory Board will review on April 28, 2021 and is recommending, pending that review, the submission of a request for funds for the 2021/2022 fiscal year not to exceed $200,000.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners authorizes the submission of the above entitled grants; and

BE IT FURTHER RESOLVED that if the grant is not continued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate Committees to determine the necessity of General Fund commitment.

BE IT FURTHER RESOLVED that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners or his designee be authorized to sign all of the necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP)
FELONY SOBRIETY COURT

WHEREAS, the Eaton County Circuit Court through the Eaton County Community Corrections Department, has operated a Felony Sobriety drug court grant for approximately fifteen years; and

WHEREAS, the State Court Administrative Office is making grant funds available for the period of October 1, 2021 to September 30, 2022; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed $125,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BYRNE JAG) FELONY SOBRIETY COURT GRANT

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available through an inter-agency agreement with the Michigan State Court Administrative Office; and

WHEREAS, the Community Corrections Department operates an Adult OUIL III Drug Court which is grant funded; and

WHEREAS, the grant would provide funding to continue the Adult OUIL III Drug Court.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed $125,000 for the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR SWIFT AND SURE SANCTIONS PROBATION PROGRAM GRANT (SSSPP)

WHEREAS, the State Court Administrative Office has Swift and Sure Sanctions Probation Program Grant funds available; and

WHEREAS, Eaton County currently operates a Swift and Sure Sanctions Probation Program; and

WHEREAS, the Community Corrections Department is desirous of continuing the program focusing on high-risk felony probationers with a demonstrated history of probation failures due to behavioral noncompliance or three or more probation violations. This grant would provide funding to operate the Swift and Sure Sanctions Probation Program (SSSPP); and

WHEREAS, the SSSPP primary goal is to increase compliance with probation terms by imposing certain, swift, and consistent sanctions for probation violations; and

WHEREAS, the grant funding request in an amount not to exceed $125,000, with no County match for the award period of October 1, 2021 through September 30, 2022.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit the SSSPP grant application; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) ADULT CIRCUIT DRUG COURT (ACDC)

WHEREAS, the State Court Administrative Office has grant funds available for the period of October 1, 2021 to September 30, 2022; and

WHEREAS, the Community Corrections Department operates an Adult Circuit Drug Court which is grant funded; and

WHEREAS, the grant would provide funding to continue the Adult Circuit Drug Court.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed $125,000 for the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (BRYNE JAG) ADULT CIRCUIT DRUG COURT (ACDC)

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available through an inter-agency agreement with the Michigan State Court Administrative Office; and

WHEREAS, the Community Corrections Department operates an Adult Circuit Drug Court which is grant funded; and

WHEREAS, the grant would provide funding to continue the Adult Circuit Drug Court.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed $125,000 for the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR MICHIGAN VETERANS TREATMENT COURT GRANT PROGRAM (MVTCGP)

WHEREAS, the Eaton County Trial Courts began operating a Veterans' Treatment Court (J. Sauter Veterans Treatment Court) in the fall of 2013; and

WHEREAS, the State of Michigan is making grant funds available for the period of October 1, 2021 to September 30, 2022 with no required cash match.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed $125,000 which includes funding of a case manager; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO AUTHORIZE APPLICATION FOR MICHIGAN DRUG COURT GRANT PROGRAM (MDCGP) DISTRICT HYBRID COURT

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Trial Courts, through the Community Corrections Department and the District Court Probation Department, has operated a District Court sobriety program for approximately twenty years; and

WHEREAS, the State Court Administrative Office is making grant funds available for the period of October 1, 2021 to September 30, 2022; and

WHEREAS, the District Court seeks to expand the program with grant funds to provide treatment and tether services.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the District Court Department to submit a grant application in an amount not to exceed $100,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

April 21, 2021

RESOLUTION TO APPROVE RIGHT OF WAY EASEMENT – THORNAPPLE TRAIL

Introduced by the Public Works and Planning Committee

WHEREAS, the County owns property known as the Thornapple Trail in Vermontville Township; and

WHEREAS, the County-owned property bisects a parcel of property owned by Jeff Taylor and Chayle Robles-Taylor; and

WHEREAS, the Public Works and Planning Committee has reviewed and is recommending the approval of the attached right-of-way easement to continue to provide unobstructed access to the property for purposes of ingress and egress; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the Right-of-Way Easement, as presented; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement on behalf of the County.

RIGHT OF WAY EASEMENT AGREEMENT

This Right of Way Easement Agreement is made this _______ day of _______ 2021, by and between Eaton County, a Michigan political subdivision, whose address is 1045 Independence Blvd, Charlotte, MI 48813 (“County”), and Jeff Taylor and Chayla Robles-Taylor, husband and wife, whose address is 3199 Grider Dr., Vermontville, MI 49096 (“Grantees”).

WHEREAS, Grantees own a parcel of real property in the Township of Vermontville, Eaton County, Michigan, as more fully described in Exhibit A (“the Premises”); and

WHEREAS, the County owns the Thornapple Trail within the Eaton County Parks system that bisects the Premises; and

WHEREAS, Grantees desire to obtain a 30’ wide right of way easement from the County for purposes of ingress and egress to cross over the Thornapple Trail so as to have unobstructed access to the Premises on both sides of the Thornapple Trail which belongs to Grantees, and to ensure that no portion of the Premises is land locked; and

WHEREAS the parties hereto desire to enter into an agreement for the County’s grant of a right of way easement to Grantees.

NOW, THEREFORE, the parties agree:

1. For and in consideration of One Dollars ($1.00), the County grants Grantees a 30’ wide right of way easement to cross the Thornapple Trail, including by the use of motor vehicles, for ingress and egress to access the Premises that lies on both sides of the Thornapple Trail. A graphic depiction of the location of the right of way easement is set forth in Exhibit B.

2. Grantees agree that they will not block or obstruct in any way the Thornapple Trail which runs through the Premises. Grantees shall indemnify and hold the County harmless for any and all claims made as a result of Grantees’ use of the right of way easement.

3. This right of way easement is permanent, shall run with the land, and be binding upon and inure to the benefit of the parties, their successors and assigns.

4. The persons signing this Agreement on behalf of the parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of the parties, and that this Agreement has been authorized by the parties.

5. This Right of Way Easement Agreement is exempt from real estate transfer taxes pursuant to MCL 207.505(h) and MCL 207.526(h).

In Witness Whereof, the authorized representatives of the parties hereto have fully signed and entered into this agreement on the day and year first above written

EATON COUNTY - GRANTOR

By ______________________
Jeremy Whittum, Chairperson
County Board of Commissioners

STATE OF MICHIGAN)
COUNTY OF EATON)

This Right of Way Easement Agreement was acknowledged before me, a Notary Public, this _____ day of ________2021, by Jeremy Whittum, Chairperson, Eaton County Board of Commissioners, on behalf of Eaton County, as Grantor.

GRANTEES

____
Jeff Taylor

____
Chayla Robles-Taylor

STATE OF MICHIGAN)
COUNTY OF EATON)

This Right of Way Easement Agreement was acknowledged before me, a Notary Public, this ______ day of_______ 2021, by Jeff Taylor and Chayla Robles-Taylor, husband and wife, as Grantees.

Drafted by:
Timothy M. Perrone (P37940)
601 N. Capitol Ave.
Lansing, MI 48933

When recorded return to:
Jeff Taylor
3199 Grider Dr.
Vermontville, MI 49096

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO APPROVE ADOPTION OF AGRICULTURAL PLASTIC FILM RECYCLING PILOT PROGRAM

Introduced by the Public Works and Planning Committee

WHEREAS, the County is charged by Public Act 451, Part 115, as amended, Eaton County Solid Waste Management Plan Update of February 1999 to enhance the separation, collection, and utilization of materials to increase the percentage of the solid waste stream diverted; and

WHEREAS, the County Department of Resource Recovery operates collection programs, which divert recyclable materials from landfills; and

WHEREAS, agricultural operations are widely practiced and are a critical economic sector in the State of Michigan and in the County; and

WHEREAS, high and low density polyethylene film plastic waste is a common and frequent externality of agricultural operations; and

WHEREAS, in partnership of the Michigan Recycling Coalition and Michigan Farm Bureau, the County Department of Resource Recovery developed a pilot program for recycling of high and low density polyethylene film plastics from agricultural operations in the County; and

WHEREAS, the Department of Resource Recovery recommends a fee of $0.08 per pound to support the collection, processing, and management of the film plastic material during the one-year period, extending from May 1, 2021 through May 1, 2022; and

WHEREAS, the Public Works and Planning Committee has reviewed the first of its kind in the State recycling program and supports the testing of this program as recommended by the Department to increase the diversion of these materials from landfills and prevent unsafe means of disposal by providing an opportunity for recycling.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves the agricultural plastic film recycling pilot program and the $0.08 per pound program fee during the pilot period; and

BE IT FURTHER RESOLVED, the Department of Resource Recovery will provide data from this pilot program for evaluation to consider its effectiveness, continuation, expansion and/or modification to the Public Works and Planning Committee.

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO RECOGNIZE AS NATIONAL WORKERS' MEMORIAL DAY

APRIL 21, 2021

WHEREAS, On December 28,1970, President Richard Nixon signed into law the Occupational Safety and Health Act, which went into effect on April 28,1971; and

WHEREAS, April 28 is also the day OSHA first opened its doors in 1971, after Congress passed the Occupational Safety and Health Act of 1970 and American workplaces have become much safer in the decades since; however one life lost is one too many; and

WHEREAS, Despite the OSHA Act, intended to provide American workers the right to a safe workplace and requiring employers to provide safe conditions, thousands of American workers are killed by workplace injuries and occupational disease every year; and

WHEREAS, Tens of thousands more workers are permanently disabled, injured or made ill; and

WHEREAS, All employers, including local governments, are urged to dedicate their efforts to improving workplace safety and seeking stronger health standards enforcement, and to treating workers with dignity as we all pursue constant improvements in worker safety; and

WHEREAS, Americans can honor our workers by observing Workers Memorial Day as a day to remember those victims of workplace injuries and disease and by rededicating ourselves to improving safety and health in every American workplace.

NOW, THEREFORE, BE IT RESOLVED, That the Eaton County Board of Commissioners does hereby proclaim, April 28th, as *WORKERS MEMORIAL DAY* in Eaton County and ask all citizens to recognize and honor all workers killed, injured and disabled on the job, thank them for their service and offer sympathy to their families and loved ones and to respect today's workers by providing safe workplaces.

2021
EATON COUNTY TOTALS
EQUALIZED COMPARISON BY CLASSIFICATION

Classification	2020	2021	Valuation Change	% Change
Agricultural	484,062,819	499,879,255	15,816,436	3.27%
Commercial	738,828,674	750,183,279	11,354,605	1.54%
Industrial	252,760,735	264,995,169	12,234,434	4.84%
Residential	2,935,376,569	3,108,720,269	173,343,700	5.91%
Developmental	9,102,700	9,103,500	800	0.01%
Total Real	4,420,131,497	4,632,881,472	212,749,975	4.81%
Total Personal	325,199,562	324,777,869	-421,693	-0.13%
GRAND TOTAL	**4,745,331,059**	**4,957,659,341**	**212,328,282**	**4.47%**

2021 EATON COUNTY
ASSESSED VALUATION

Townships	Real	Personal	Total
Bellevue	114,492,533	10,402,467	124,895,000
Benton	140,926,052	9,613,400	150,539,452
Brookfield	83,385,573	2,051,783	85,437,356
Carmel	135,935,900	4,983,620	140,919,520
Chester	91,389,700	4,316,000	95,705,700
Delta Charter	1,623,382,400	188,037,300	1,811,419,700
Eaton	175,904,160	10,401,250	186,305,410
Eaton Rapids	186,507,100	5,982,600	192,489,700
Hamlin	148,715,600	4,078,900	152,794,500
Kalamo	84,863,600	1,678,300	86,541,900
Oneida Charter	211,616,900	10,416,200	222,033,100
Roxand	107,546,300	1,997,600	109,543,900
Sunfield	108,196,800	3,188,750	111,385,550
Vermontville	91,884,600	3,970,000	95,854,600
Walton	97,448,452	5,019,457	102,467,909
Windsor Charter	332,238,100	15,610,300	347,848,400
Township Total	3,734,433,770	281,747,927	4,016,181,697

Cities			
Charlotte	269,202,283	15,372,000	284,574,283
Eaton Rapids	137,760,950	3,825,000	141,585,950
Grand Ledge	278,506,400	10,938,900	289,445,300
Lansing	129,764,400	7,408,600	137,173,000
Olivet	20,925,969	806,142	21,732,111
Potterville	62,287,700	4,679,300	66,967,000
City Total	898,447,702	43,029,942	941,477,644
County Total	4,632,881,472	324,777,869	4,957,659,341

2021 EATON COUNTY
RECOMMENDED EQUALIZATION

Townships	Real	Personal	Total
Bellevue	114,492,533	10,402,467	124,895,000
Benton	140,926,052	9,613,400	150,539,452
Brookfield	83,385,573	2,051,783	85,437,356
Carmel	135,935,900	4,983,620	140,919,520
Chester	91,389,700	4,316,000	95,705,700
Delta Charter	1,623,382,400	188,037,300	1,811,419,700
Eaton	175,904,160	10,401,250	186,305,410
Eaton Rapids	186,507,100	5,982,600	192,489,700
Hamlin	148,715,600	4,078,900	152,794,500
Kalamo	84,863,600	1,678,300	86,541,900
Oneida Charter	211,616,900	10,416,200	222,033,100
Roxand	107,546,300	1,997,600	109,543,900
Sunfield	108,196,800	3,188,750	111,385,550
Vermontville	91,884,600	3,970,000	95,854,600
Walton	97,448,452	5,019,457	102,467,909
Windsor Charter	332,238,100	15,610,300	347,848,400
Township Total	3,734,433,770	281,747,927	4,016,181,697
Cities			
Charlotte	269,202,283	15,372,000	284,574,283
Eaton Rapids	137,760,950	3,825,000	141,585,950
Grand Ledge	278,506,400	10,938,900	289,445,300
Lansing	129,764,400	7,408,600	137,173,000
Olivet	20,925,969	806,142	21,732,111
Potterville	62,287,700	4,679,300	66,967,000
City Total	898,447,702	43,029,942	941,477,644
County Total	4,632,881,472	324,777,869	4,957,659,341

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
REAL PROPERTY - AGRICULTURAL

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue	226	25,490,451		25,490,451	5.0993%	48.17
Benton	253	33,880,352		33,880,352	6.7777%	50.00
Brookfield	284	35,108,446		35,108,446	7.0234%	50.00
Carmel	226	27,172,920		27,172,920	5.4359%	50.00
Chester	323	43,041,400		43,041,400	8.6104%	50.00
Delta Charter	17	4,046,100		4,046,100	0.8094%	50.00
Eaton	209	22,666,100		22,666,100	4.5343%	50.00
Eaton Rapids	225	25,827,100		25,827,100	5.1667%	50.00
Hamlin	271	27,897,900		27,897,900	5.5809%	50.00
Kalamo	305	37,347,000		37,347,000	7.4712%	50.00
Oneida Charter	299	40,087,900		40,087,900	8.0195%	50.00
Roxand	324	52,065,900		52,065,900	10.4157%	50.00
Sunfield	316	42,739,100		42,739,100	8.5499%	50.00
Vermontville	231	33,138,300		33,138,300	6.6293%	50.00
Walton	232	28,110,786		28,110,786	5.6235%	50.00
Windsor Charter	152	21,259,500		21,259,500	4.2529%	50.00
Township Total	**3,893**	**499,879,255**		**499,879,255**	**100.00%**	
Cities						
Charlotte						
Eaton Rapids						
Grand Ledge						
Lansing						
Olivet						
Potterville						
City Total						
County Total	**3,893**	**499,879,255**		**499,879,255**	**100.00%**	

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
REAL PROPERTY - COMMERCIAL

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue	87	4,427,759		4,427,759	0.5902%	50.00
Benton	47	4,289,700		4,289,700	0.5718%	50.00
Brookfield	3	73,842		73,842	0.0098%	50.00
Carmel	13	1,002,260		1,002,260	0.1336%	50.00
Chester	9	252,300		252,300	0.0336%	50.00
Delta Charter	636	481,393,800		481,393,800	64.1702%	50.00
Eaton	41	5,420,200		5,420,200	0.7225%	50.00
Eaton Rapids	26	2,838,600		2,838,600	0.3784%	50.00
Hamlin	18	1,337,700		1,337,700	0.1783%	50.00
Kalamo	8	334,100		334,100	0.0445%	50.00
Oneida Charter	49	11,086,000		11,086,000	1.4778%	50.00
Roxand	42	2,607,400		2,607,400	0.3476%	50.00
Sunfield	56	4,472,000		4,472,000	0.5961%	50.00
Vermontville	33	2,479,800		2,479,800	0.3306%	50.00
Walton	17	1,116,825		1,116,825	0.1489%	50.00
Windsor Charter	153	32,011,100		32,011,100	4.2671%	50.00
Township Total	**1,238**	**555,143,386**		**555,143,386**	**74.0010%**	
Cities						
Charlotte	326	67,434,100		67,434,100	8.9890%	50.00
Eaton Rapids	180	24,216,400		24,216,400	3.2281%	50.00
Grand Ledge	256	70,231,200		70,231,200	9.3619%	50.00
Lansing	25	20,001,500		20,001,500	2.6662%	50.00
Olivet	40	4,139,693		4,139,693	0.5518%	50.00
Potterville	74	9,017,000		9,017,000	1.2020%	50.00
City Total	**901**	**195,039,893**		**195,039,893**	**25.9990%**	
County Total	**2,139**	**750,183,279**		**750,183,279**	**100.00%**	

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
REAL PROPERTY - INDUSTRIAL

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue						
Benton						
Brookfield	5	171,927		171,927	0.0649%	50.00
Carmel						
Chester						
Delta Charter	116	116,944,600		116,944,600	44.1308%	50.00
Eaton	16	1,238,550		1,238,550	0.4674%	50.00
Eaton Rapids						50.00
Hamlin	8	985,600		985,600	0.3719%	50.00
Kalamo						
Oneida Charter	45	5,684,100		5,684,100	2.1450%	50.00
Roxand						50.00
Sunfield	19	3,466,900		3,466,900	1.3083%	50.00
Vermontville	3	200,000		200,000	0.0755%	50.00
Walton	12	891,566		891,566	0.3364%	50.00
Windsor Charter	36	13,093,200		13,093,200	4.9409%	50.00
Township Total	**260**	**142,676,443**		**142,676,443**	**53.8411%**	
Cities						
Charlotte	34	26,084,300		26,084,300	9.8433%	50.00
Eaton Rapids	29	12,636,900		12,636,900	4.7687%	50.00
Grand Ledge	19	3,220,600		3,220,600	1.2153%	50.00
Lansing	8	69,609,500		69,609,500	26.2682%	50.00
Olivet	3	467,726		467,726	0.1765%	50.00
Potterville	13	10,299,700		10,299,700	3.8868%	50.00
City Total	**106**	**122,318,726**		**122,318,726**	**46.1589%**	
County Total	**366**	**264,995,169**		**264,995,169**	**100.00%**	

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
REAL PROPERTY - RESIDENTIAL

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue	1,437	84,574,323		84,574,323	2.7206%	50.00
Benton	1,241	102,756,000		102,756,000	3.3054%	50.00
Brookfield	747	48,031,358		48,031,358	1.5451%	50.00
Carmel	1,238	107,760,720		107,760,720	3.4664%	50.00
Chester	658	48,096,000		48,096,000	1.5471%	50.00
Delta Charter	10,754	1,011,894,400		1,011,894,400	32.5502%	50.00
Eaton	1,798	146,579,310		146,579,310	4.7151%	50.00
Eaton Rapids	1,805	157,841,400		157,841,400	5.0774%	50.00
Hamlin	1,468	118,494,400		118,494,400	3.8117%	50.00
Kalamo	735	47,182,500		47,182,500	1.5177%	50.00
Oneida Charter	1,504	154,758,900		154,758,900	4.9782%	50.00
Roxand	737	52,873,000		52,873,000	1.7008%	50.00
Sunfield	917	57,518,800		57,518,800	1.8502%	50.00
Vermontville	917	56,066,500		56,066,500	1.8035%	50.00
Walton	960	67,329,275		67,329,275	2.1658%	50.00
Windsor Charter	2,851	265,874,300		265,874,300	8.5525%	50.00
Township Total	**29,767**	**2,527,631,186**		**2,527,631,186**	**81.3078%**	
Cities						
Charlotte	3,160	175,683,883		175,683,883	5.6513%	50.00
Eaton Rapids	1,995	100,907,650		100,907,650	3.2460%	50.00
Grand Ledge	2,844	205,054,600		205,054,600	6.5961%	50.00
Lansing	810	40,153,400		40,153,400	1.2916%	50.00
Olivet	324	16,318,550		16,318,550	0.5249%	50.00
Potterville	976	42,971,000		42,971,000	1.3823%	50.00
City Total	**10,109**	**581,089,083**		**581,089,083**	**18.6922%**	
County Total	**39,876**	**3,108,720,269**		**3,108,720,269**	**100.00%**	

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
REAL PROPERTY - DEVELOPMENTAL

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue						
Benton						
Brookfield						
Carmel						
Chester						
Delta Charter	26	9,103,500		9,103,500	100.0000%	50.00
Eaton						
Eaton Rapids						
Hamlin						
Kalamo						
Oneida Charter						
Roxand						
Sunfield						
Vermontville						
Walton						
Windsor Charter						
Township Total	**26**	**9,103,500**		**9,103,500**	**100.0000%**	**50.00**
Cities						
Charlotte						
Eaton Rapids						
Grand Ledge						
Lansing						
Olivet						
Potterville						
City Total						
County Total	**26**	**9,103,500**		**9,103,500**	**100.00%**	**50.00**

2021 EATON COUNTY
EQUALIZATION RECOMMENDATION
PERSONAL PROPERTY

Assessment Unit	Parcel Count	Valuation Assessed	Adding or Deducting	Valuation Equalized	% of Total Valuation	Ratio %
Townships						
Bellevue	61	10,402,467		10,402,467	3.2029%	50.00
Benton	67	9,613,400		9,613,400	2.9600%	50.00
Brookfield	29	2,051,783		2,051,783	0.6317%	50.00
Carmel	42	4,983,620		4,983,620	1.5345%	50.00
Chester	37	4,316,000		4,316,000	1.3289%	50.00
Delta Charter	1,435	188,037,300		188,037,300	57.8972%	50.00
Eaton	69	10,401,250		10,401,250	3.2026%	50.00
Eaton Rapids	56	5,982,600		5,982,600	1.8421%	50.00
Hamlin	62	4,078,900		4,078,900	1.2559%	50.00
Kalamo	19	1,678,300		1,678,300	0.5168%	50.00
Oneida Charter	122	10,416,200		10,416,200	3.2072%	50.00
Roxand	52	1,997,600		1,997,600	0.6151%	50.00
Sunfield	76	3,188,750		3,188,750	0.9818%	50.00
Vermontville	57	3,970,000		3,970,000	1.2224%	50.00
Walton	22	5,019,457		5,019,457	1.5455%	50.00
Windsor Charter	244	15,610,300		15,610,300	4.8065%	50.00
Township Total	**2,450**	**281,747,927**		**281,747,927**	**86.7510%**	
Cities						
Charlotte	460	15,372,000		15,372,000	4.7331%	50.00
Eaton Rapids	244	3,825,000		3,825,000	1.1777%	50.00
Grand Ledge	325	10,938,900		10,938,900	3.3681%	50.00
Lansing	67	7,408,600		7,408,600	2.2811%	50.00
Olivet	61	806,142		806,142	0.2482%	50.00
Potterville	123	4,679,300		4,679,300	1.4408%	50.00
City Total	**1,280**	**43,029,942**		**43,029,942**	**13.2490%**	
County Total	**3,730**	**324,777,869**		**324,777,869**	**100.00%**	

Personal and Real Property - TOTALS

L-4024

Eaton County

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

	Number of Acres Assessed	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
Township or City	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Bellevue	0.00	114,492,533	114,492,533	10,402,467	10,402,467	124,895,000	124,895,000
Benton	0.00	140,926,052	140,926,052	9,613,400	9,613,400	150,539,452	150,539,452
Brookfield	0.00	83,385,573	83,385,573	2,051,783	2,051,783	85,437,356	85,437,356
Carmel	0.00	135,935,900	135,935,900	4,983,620	4,983,620	140,919,520	140,919,520
Chester	0.00	91,389,700	91,389,700	4,316,000	4,316,000	95,705,700	95,705,700
Delta	0.00	1,623,382,400	1,623,382,400	188,037,300	188,037,300	1,811,419,700	1,811,419,700
Eaton	0.00	175,904,160	175,904,160	10,401,250	10,401,250	186,305,410	186,305,410
Eaton Rapids	0.00	186,507,100	186,507,100	5,982,600	5,982,600	192,489,700	192,489,700
Hamlin	0.00	148,715,600	148,715,600	4,078,900	4,078,900	152,794,500	152,794,500
Kalamo	0.00	84,863,600	84,863,600	1,678,300	1,678,300	86,541,900	86,541,900
Oneida	0.00	211,616,900	211,616,900	10,416,200	10,416,200	222,033,100	222,033,100
Roxand	0.00	107,546,300	107,546,300	1,997,600	1,997,600	109,543,900	109,543,900
Sunfield	0.00	108,196,800	108,196,800	3,188,750	3,188,750	111,385,550	111,385,550
Vermontville	0.00	91,884,600	91,884,600	3,970,000	3,970,000	95,854,600	95,854,600
Walton	0.00	97,448,452	97,448,452	5,019,457	5,019,457	102,467,909	102,467,909
Windsor	0.00	332,238,100	332,238,100	15,610,300	15,610,300	347,848,400	347,848,400
Charlotte	0.00	269,202,283	269,202,283	15,372,000	15,372,000	284,574,283	284,574,283
Eaton Rapids	0.00	137,760,950	137,760,950	3,825,000	3,825,000	141,585,950	141,585,950
Grand Ledge	0.00	278,506,400	278,506,400	10,938,900	10,938,900	289,445,300	289,445,300
Lansing	0.00	129,764,400	129,764,400	7,408,600	7,408,600	137,173,000	137,173,000
Olivet	0.00	20,925,969	20,925,969	806,142	806,142	21,732,111	21,732,111
Potterville	0.00	62,287,700	62,287,700	4,679,300	4,679,300	66,967,000	66,967,000

	Number of Acres Assessed	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
Township or City	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations
Totals for County	0.00	4,632,881,472	4,632,881,472	324,777,869	324,777,869	4,957,659,341	4,957,659,341

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF EATON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated ______________________, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Equalized Valuations - REAL

Eaton County

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

	Real Property Equalized by County Board of Commissioners						
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Bellevue	25,490,451	4,427,759	0	84,574,323	0	0	114,492,533
Benton	33,880,352	4,289,700	0	102,756,000	0	0	140,926,052
Brookfield	35,108,446	73,842	171,927	48,031,358	0	0	83,385,573
Carmel	27,172,920	1,002,260	0	107,760,720	0	0	135,935,900
Chester	43,041,400	252,300	0	48,096,000	0	0	91,389,700
Delta	4,046,100	481,393,800	116,944,600	1,011,894,400	0	9,103,500	1,623,382,400
Eaton	22,666,100	5,420,200	1,238,550	146,579,310	0	0	175,904,160
Eaton Rapids	25,827,100	2,838,600	0	157,841,400	0	0	186,507,100
Hamlin	27,897,900	1,337,700	985,600	118,494,400	0	0	148,715,600
Kalamo	37,347,000	334,100	0	47,182,500	0	0	84,863,600
Oneida	40,087,900	11,086,000	5,684,100	154,758,900	0	0	211,616,900
Roxand	52,065,900	2,607,400	0	52,873,000	0	0	107,546,300
Sunfield	42,739,100	4,472,000	3,466,900	57,518,800	0	0	108,196,800
Vermontville	33,138,300	2,479,800	200,000	56,066,500	0	0	91,884,600
Walton	28,110,786	1,116,825	891,566	67,329,275	0	0	97,448,452
Windsor	21,259,500	32,011,100	13,093,200	265,874,300	0	0	332,238,100
Charlotte	0	67,434,100	26,084,300	175,683,883	0	0	269,202,283
Eaton Rapids	0	24,216,400	12,636,900	100,907,650	0	0	137,760,950
Grand Ledge	0	70,231,200	3,220,600	205,054,600	0	0	278,506,400
Lansing	0	20,001,500	69,609,500	40,153,400	0	0	129,764,400
Olivet	0	4,139,693	467,726	16,318,550	0	0	20,925,969
Potterville	0	9,017,000	10,299,700	42,971,000	0	0	62,287,700

Real Property Equalized by County Board of Commissioners							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Total for County	499,879,255	750,183,279	264,995,169	3,108,720,269	0	9,103,500	4,632,881,472

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF EATON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated ______________________, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

Assessed Valuations - REAL

L-4024

Eaton County

Statement of acreage and valuation in the year 2021 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Bellevue	25,490,451	4,427,759	0	84,574,323	0	0	114,492,533
Benton	33,880,352	4,289,700	0	102,756,000	0	0	140,926,052
Brookfield	35,108,446	73,842	171,927	48,031,358	0	0	83,385,573
Carmel	27,172,920	1,002,260	0	107,760,720	0	0	135,935,900
Chester	43,041,400	252,300	0	48,096,000	0	0	91,389,700
Delta	4,046,100	481,393,800	116,944,600	1,011,894,400	0	9,103,500	1,623,382,400
Eaton	22,666,100	5,420,200	1,238,550	146,579,310	0	0	175,904,160
Eaton Rapids	25,827,100	2,838,600	0	157,841,400	0	0	186,507,100
Hamlin	27,897,900	1,337,700	985,600	118,494,400	0	0	148,715,600
Kalamo	37,347,000	334,100	0	47,182,500	0	0	84,863,600
Oneida	40,087,900	11,086,000	5,684,100	154,758,900	0	0	211,616,900
Roxand	52,065,900	2,607,400	0	52,873,000	0	0	107,546,300
Sunfield	42,739,100	4,472,000	3,466,900	57,518,800	0	0	108,196,800
Vermontville	33,138,300	2,479,800	200,000	56,066,500	0	0	91,884,600
Walton	28,110,786	1,116,825	891,566	67,329,275	0	0	97,448,452
Windsor	21,259,500	32,011,100	13,093,200	265,874,300	0	0	332,238,100
Charlotte	0	67,434,100	26,084,300	175,683,883	0	0	269,202,283
Eaton Rapids	0	24,216,400	12,636,900	100,907,650	0	0	137,760,950
Grand Ledge	0	70,231,200	3,220,600	205,054,600	0	0	278,506,400
Lansing	0	20,001,500	69,609,500	40,153,400	0	0	129,764,400
Olivet	0	4,139,693	467,726	16,318,550	0	0	20,925,969
Potterville	0	9,017,000	10,299,700	42,971,000	0	0	62,287,700

Real Property Assessed Valuations Approved by Boards of Review							
Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber-Cutover	(Col. 6) Developmental	(Col. 7) Total Real Property
Total for County	499,879,255	750,183,279	264,995,169	3,108,720,269	0	9,103,500	4,632,881,472

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF EATON COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 – 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 225 of 1978; P.A. 385 of 1984; P A. 224 of 1985; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated ______________________, 20____

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners

April 21, 2021

Jury Board –

Ann Garvey to the six (6) year term commencing May 1, 2021 through April 30, 2027.

As recommended by the Judges of the Circuit Court

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO APPROVE PROTECTING LOCAL GOVERNMENT RETIREMENT AND BENEFITS ACT APPLICATION FOR WAIVER

Introduced by the Ways & Means Committee

WHEREAS, the County received notification that the retirement health benefit system of the Healing & Recovery Center (Medical Care Facility) received a preliminary determination of underfunded status under Public Act 202 of 2017; and

WHEREAS, this system is included in the annual financial statements of the County; and

WHEREAS, the Facility continues to utilize the pay-as-you-go method to fund the liability of this closed system for financial reporting purposes for the year ended September 30, 2020; and

WHEREAS, utilization of the pay-as-you-go method results in a preliminary determination of underfunded status under the reporting requirements of Public Act 202 of 2017 for the component unit system; and

WHEREAS, the calculated actuarial determined contribution represents 0.5% of component unit revenue when considering the total enterprise fund revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners approves the application for waiver and authorizes its submission to the Michigan Department of Treasury.

Michigan Department of Treasury
5584 (Rev. 10-19)

Protecting Local Government Retirement and Benefits Act Application for Waiver: Retirement Health Benefit Systems

Issued under authority of Public Act 202 of 2017.

1. LOCAL GOVERNMENT INFORMATION

Local Government Name: Eaton County Six-Digit Muni Code: 230000

Retirement Health Benefit System Name: Eaton County - Health & Rehab Serv Facility OPEB

Contact Name (Administrative Officer): John Fuentes

Title if not Administrative Officer: Controller/Administrator

Email: jfuentes@eatoncounty.org Telephone: (517) 543-2122

Fiscal Year: 2020

2. GENERAL INFORMATION

Application for Waiver: This Application for Waiver may be filed by any local government with at least one retirement health benefit system that has triggered a preliminary review of underfunded status. In accordance with Public Act 202 of 2017 (the Act), if the State Treasurer determines that the underfunded status is adequately being addressed by the local government, the State Treasurer shall issue a waiver of the determination of underfunded status. If requesting a waiver, you must submit a separate and unique application for each underfunded retirement system as determined by your most recent *Retirement System Annual Report (Form 5572)*.

Due Date: The local government has **45 days from the date of notification** to complete and file the Application for Waiver. Failure to file within 45 days will result in a determination of underfunded status for your local government as defined by the Act, and your local government will be required to submit a corrective action plan to the Municipal Stability Board for approval.

Filing: This Application for Waiver must be approved by the local government's administrative officer and its governing body. **You must provide proof of your governing body approving this Application for Waiver and attach the documentation as a separate PDF document.** Failure to provide documentation that demonstrates approval from your governing body will automatically result in a disapproval of the waiver application.

The completed application must be submitted via email to LocalRetirementReporting@michigan.gov. **If you have multiple underfunded retirement systems, you are required to complete separate applications and send a separate email for each underfunded system.** Please attach each application as a separate PDF document in addition to all applicable supporting documentation.

The subject line of the email(s) should be in the following format: **Waiver-20XX, Local Government Name, Retirement System Name** (e.g. Waiver-2018, City of Lansing, Employees' Retirement System Healthcare Plan). Treasury will send an automatic reply acknowledging receipt of the email. Your individual email settings must allow for receipt of Treasury's automatic reply. This will be the only notification confirming receipt of the application(s).

Considerations for Waiver: A successful Application for Waiver will demonstrate what your local government **has already done** to adequately address its underfunded status. Prospective solutions will not be granted merit in determining the outcome of the waiver application (e.g. future amendments to collective bargaining agreements, upcoming millage proposals, potential budget changes, etc.). However, Treasury may consider additional ongoing funding dedicated to your retirement system if those commitments have been formally enacted by the governing body and can be documented. Section three of this waiver application allows the local government to enter a brief description of prior actions that have already been implemented to adequately address its underfunded status. For purposes of Sec. 6.(1) of the Act, this application will also be considered the plan.

Underfunded status for a retirement health benefit system is defined as being less than 40% funded according to the most recent audited financial statements, and, if the local government is a city, village, township, or county, the actuarially determined contribution (ADC) for all of the retirement health systems of the local government is greater than 12% of the local government's annual governmental fund revenues, based on the most recent fiscal year.

General guidelines are listed below to help your local government decide whether to apply for a waiver. Ultimately, waiver approval or disapproval is at the discretion of the State Treasurer; however, waiver applications should generally demonstrate at least one of the following seven criteria. Please check all that apply:

- ☐ In general, local governments that were previously granted a waiver should demonstrate improvement in their underfunded status in the subsequent year. Improvement can be measured by an increase in the funded ratio and/or a decrease in the ADC as a percentage of governmental revenue;
- ☐ There was a mistake in the filing process and the local government is not actually underfunded;
- ☐ Using updated data, such as a more recent actuarial valuation, the local government is not underfunded;
- ☐ If a local government fails to calculate an ADC within their audited financial statement and triggers underfunded status, the local government may file a waiver application to Treasury that includes the calculated ADC;
- ☐ The local government demonstrates their underfunded status will be addressed within four years;
- ☐ The local government is a non-primary government (e.g. road commission, authority, etc.) and demonstrates their ADC for OPEB is less than 12% of governmental revenues;
- ☒ When adding enterprise fund revenues used specifically to pay retirement costs with governmental fund revenues, your ADC as a percentage of combined revenues is below 12%.

3. DESCRIPTION OF PRIOR ACTIONS

Prior actions are separated into three categories below: System Design Changes, Additional Funding, and Other Considerations. Please provide a brief description of the prior actions implemented by the local government to address the retirement system's underfunded status within the appropriate category section. Within each category are sample statements that you may choose to use to indicate the changes to your system that will positively affect your funded status. For retirement systems that have multiple divisions, departments, or plans within the same retirement system, please indicate how these changes impact the retirement system as a whole.

Please indicate where in the attached supporting documentation these changes are described and the impact of those changes (i.e. what has the local government done to improve its underfunded status, and where can we find the proof of these changes in the supporting documentation?).

Note: Please provide the name of the system impacted, the date you made the change, the relevant page number(s) within the supporting documentation, and the resulting change to the system's funded ratio.

Category of Prior Actions:

☐ **System Design Changes -** System design changes may include the following: Changes to coverage levels (including retiree co-payments, deductibles, and Medicare eligibility), changes to premium cost-sharing, eligibility changes, switch to defined contribution retiree health care plan, changes to retiree health care coverage for new hires, etc.

Sample Statement: *Benefit levels of the retired membership mirrors the current collective bargaining agreement for each class of employee. On* ***January 1, 2018,*** *the local government entered into new collective bargaining agreements with the* ***Command Officers Association and Internal Association of Firefighters*** *that increased employee co-payments and deductibles for healthcare. These coverage changes resulted in an improvement to the retirement system's funded ratio. Please see page 12 of the attached actuarial analysis that indicates the system is 40% funded as of June 30, 2018.*

☐ **Additional Funding –** Additional funding may include the following: voluntary contributions above the ADC, bonding, millage increases, restricted funds, etc.

Sample Statement: *The local government created a qualified trust to receive, invest, and accumulate assets for retirement healthcare on June 23, 2017. The local government has adopted a policy to change its funding methodology from Pay-Go to full funding of the ADC. Additionally, the local government has committed to contributing $500,000 annually, in addition to the ADC for the next five fiscal years. The additional contributions will increase the retirement system's funded ratio to 40% by 2022. Please see page 10 of the attached resolution from our governing body demonstrating the commitment to contribute the ADC and additional $500,000 for the next five years.*

☒ **Other Considerations** – Other considerations may include the following: outdated Form 5572 information, enterprise fund revenue considerations, actuarial assumption changes, amortization policy changes, etc.

Sample Statement: *The information provided on the Form 5572 from the audit used actuarial data from* ***2016****. Attached is an updated actuarial valuation for* ***2018*** *that shows our funded ratio has improved to* ***42%*** *as indicated on page* ***13****.*

Sample Statement: ***$400,000*** *of expenditures are directly tied to expenses for retirement obligations from our water and sewer fund. The attached analysis shows that our revenue ratio (ADC / Combined Funds) would only be* ***11%*** *when including applicable enterprise fund revenue within the calculation. Additionally, attached are two invoices from showing distributions to our health care trust fund from the enterprise fund totaling* ***$400,000****. As a result,* ***$400,0000*** *of our enterprise fund revenues should be combined with our governmental fund revenues to properly demonstrate total available funding.*

The calculated ADC for the component unit (non-primary) system is less than 12% when adding enterprise fund revenues used to pay benefit costs

$85,625/$18,628,266 = 0.5%

4. DOCUMENTATION ATTACHED TO THIS WAIVER APPLICATION

Documentation must be attached as a PDF to this waiver application. The documentation must demonstrate the prior actions that have already been implemented to adequately address the local government's underfunded status. Please ensure this documentation directly supports and highlights the systems funded ratio as entered in section three of the waiver application above. Please check all documents that are included as part of this application and attach in successive order as provided below:

Naming convention: When attaching documents please use the naming convention shown below. If there is more than one document in a specific category that needs to be submitted, include a, b, or c for each document. For example, if you are submitting two supplemental valuations, you would name the first document "Attachment 2a" and the second document "Attachment 2b".

Naming Convention:	Type of Document:
☒ Attachment – 1	**This waiver application (required);**
☒ Attachment – 2	**Documentation from the governing body approving the waiver application (required);**
☐ Attachment – 3	Actuarial analysis (annual valuation, supplemental valuation, projection);
☐ Attachment – 4	An internally developed study, in accordance with GASB and/or actuarial standards of practice, that projects assets and liabilities into the future;
☐ Attachment – 5	Documentation of additional payments in past years that is not reflected in your audited financial statements (e.g. enacted budget, system provided information);
☐ Attachment – 6	Documentation of commitment to additional payments in future years (e.g. resolution, ordinance);
☐ Attachment – 7	A plan that the local government has already approved to address its underfunded status, which includes documentation of prior actions and the positive impact on the system's funded ratio;
☐ Attachment – 8	Enterprise fund revenues: Analysis of retirement costs paid using enterprise fund revenues, as well as applicable financial documents (e.g. proof of payment, invoices from retirement plan, bank transactions, general ledger reimbursement transactions);
☐ Attachment – 9	Other documentation, not categorized above.

6. LOCAL GOVERNMENT'S ADMINISTRATIVE OFFICER APPROVAL OF WAIVER APPLICATION

I,________________________, as the government's administrative officer (Ex. City/Township Manager, Executive Director, Chief Executive Officer, etc.) **(insert title)** ______________________________________ approve this Application for Waiver. We are requesting a waiver of underfunded status because we have already implemented substantial changes to our retirement system as described above.

I confirm to the best of my knowledge that because of the changes listed above the following statement will occur:

Using the waiver criteria checked in Section 2 of this application, the ____ ***(Retirement Healthcare System Name)*** will address its underfunded status by fiscal year _________________.

Signature:______________________________________ Date:_____________________________________

EATON COUNTY BOARD OF COMMISSIONERS

APRIL 21, 2021

RESOLUTION TO APPROVE 2020/2021 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

WHEREAS, the Eaton County 2020/2021 Appropriations Act of September 16, 2020 states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2020/ 2021 Eaton County Budget:

GENERAL FUND

Transfers Out

Increase	Transfers Out – Retirement Stabilization	$1,000,000
Increase	Fund Balance Carryover	$1,000,000

To increase transfer to retirement stabilization fund for personnel cost savings and unexpended budgeted employer contributions due to position vacancies during FY 2019/20.

CLAIMS AUDITED BY THE BOARD OF COMMISSIONERS APRIL16, 2021

FUND#	DEPT#	DEPARTMENT	AMOUNT
101	101	BOARD OF COMMISSIONERS	$ 718.20
101	131	CIRCUIT COURT	$ 2,693.86
101	136	DISTRICT COURT	$ 2,968.55
101	141	FRIEND OF THE COURT	$ 652.59
101	148	PROBATE COURT	$ 3,244.62
101	149	JUVENILE COURT	$ 17,575.17
101	172	CONTROLLER	$ 195.04
101	215	COUNTY CLERK	$ 454.92
101	253	COUNTY TREASURER	$ 1,100.00
101	265	BUILDING AND GROUNDS	$ 23,236.60
101	267.229	PROSECUTING ATTORNEY	$ 7,888.13
101	267.232	ECONOMIC CRIME UNIT	$ 413.69
101	267-236	CRIME VICTIMS	$ 634.57
101	301	SHERIFF DEPARTMENT	$ 17,617.93
101	303	SHERIFF DELTA	$ 29,625.55
101	351	SHERIFF CORRECTIONS	$ 38,454.52
101	430	ANIMAL CONTROL	$ 1,267.46
101	648	MEDICAL EXAMINER	$ 24,564.95
101	681	VETERANS	$ 2,230.44
101	721	COMMUNITY DEVELOPMENT	$ 314.72
101	901	CAPITAL OUTLAY	$ 1,547.20
245	901	PUBLIC IMPROVEMENT	$ 74,429.95
252	299	PUBLIC DEFENDER	$ 98,953.99
256	268	REG OF DEEDS AUTOMATION	$ 370.80
260	325	911 SURCHARGE	$ 10,990.49
260	901	CENTRAL DISPATCH -911 SURCHARGE	$ 38,178.55
261	325	CENTRAL DISPATCH	$ 142,982.47
264	351	CORRECTIONS LOCAL TRAINING	$ 3,305.00
265	301	MICHIGAN JUSTICE TRAINING	$ 2,050.00
287	301	HOMELAND SECURITY	$ 5,623.93
292	356	YOUTH FACILITY	$ 12,546.15
298	228	COMPUTER FUND	$ 44,811.23
298	901	COMPUTER FUND CAPITAL	$ 48,887.30
701	228.063	LIVESCAN CSC	$ 210.00
		GRAND TOTAL	**$ 660,738.57**

APPROVED BY:
COMMISSIONERS
AUGUSTINE, BREHLER, DROSCHA, LAUTZENHEISER, MOTT, MULDER, PEARL-WRIGHT

CLAIMS AUDITED BY THE BOARD OF COMMISSIONERS APRIL16, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT	
101	040.801	STORM WATER IMPCT FEE REC'V	$	84,671.13
101	090.002	PREPAID EXPENSES INSURANCE-LIABILITY	$	169,812.75
101	090.004	PREPAID EXPENSE-TELEPHONE	$	1,532.69
101	090.006	PREPAID EXPENSE-POSTAGE/PRESORT	$	748.23
101	273	RECEIPTS REFUNDABLE	$	772.30
101	273.001	RECEIPTS REFUNDABLE - ECU	$	50,638.74
101	273.002	RECEIPTS REFUNDABLE - ECU - MDHHS	$	5,954.85
101	101.101	BOARD OF COMMISSIONERS	$	125.00
101	101.426	EMERGENCY SERVICES	$	4,580.00
101	131	CIRCUIT COURT	$	295.39
101	136	DISTRICT COURT	$	2,885.71
101	148	PROBATE COURT	$	1,691.35
101	149	JUVENILE COURT	$	3,428.84
101	172	CONTROLLER	$	1,610.18
101	262	ELECTIONS	$	278.73
101	215	COUNTY CLERK	$	522.12
101	228	INFORMATION SYSTEMS	$	5,416.48
101	253	COUNTY TREASURER	$	622.54
101	257	EQUALIZATION	$	1,305.72
101	261	MSU EXTENSION	$	34,787.25
101	265	BUILDING AND GROUNDS	$	44,377.52
101	267-229	PROSECUTING ATTORNEY	$	1,205.67
101	267-232	ECU	$	1,968.35
101	267-234	CHILD SUPPORT	$	240.00
101	268	REGISTER OF DEEDS	$	93.81
101	275	DRAIN COMMISSION	$	7,443.37
101	301	SHERIFF DEPARTMENT	$	73,713.59
101	303	SHERIFF DELTA	$	13,842.87
101	351	SHERIFF CORRECTIONS	$	40,195.00
101	430	ANIMAL CONTROL	$	3,479.07
101	671.101.673	SALE OF FIXED ASSETS	$	(2,845.00)
101	681	VETERANS	$	6.00
101	721	COMMUNITY DEVELOPMENT	$	891.42
101	906-131	994.000 PRINCIPAL	$	244.56
101		995.000 INTEREST	$	52.28
101	906-149	994.000 PRINCIPAL	$	818.62
101		995.000 INTEREST	$	191.00
101	906-228	994.000 PRINCIPAL	$	495.25
101		995.000 INTEREST	$	127.65
101	906-229	994.000 PRINCIPAL	$	269.30
101		995.000 INTEREST	$	58.70
101	906.257	994.000 PRINCIPAL	$	711.94
101		995.000 INTEREST	$	157.37
101	906-275	994.000 PRINCIPAL	$	1,469.90
101		995.000 INTEREST	$	370.29
101	906-301	994.000 PRINCIPAL	$	8,526.69
101		995.000 INTEREST	$	1,418.56
101	906-303	994.000 PRINCIPAL	$	7,424.36
101		995.000 INTEREST	$	1,020.85
101	906-351	994.000 PRINCIPAL	$	420.22
101	906.351	995.000 INTEREST	$	113.79
101	906.430	994.000 PRINCIPAL	$	693.38
101		995.000 INTEREST	$	140.77
201	449	ROAD COMMISSION	$	1,025,895.84
208	751	PARKS ADMINISTRATION	$	2,838.16

CLAIMS AUDITED BY THE BOARD OF COMMISSIONERS APRIL16, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
208	752	FITZGERALD PARKS	$ 1,899.61
208	753	FOX PARK	$ 1,496.95
208	754	BELLEVUE	$ 43.98
208	755	LINCOLN PARK	$ 524.59
208	901	CAPITAL OUTLAY	$ 17,271.85
208	906	994.000 PRINCIPAL	$ 1,268.54
208	906	995.000 INTEREST	$ 273.56
221	601	HEALTH DEPARTMENT	$ 506,880.06
227	526	SANITARY LANDFILL	$ 19,578.13
228	528	RESOURCE RECOVERY	$ 165.28
228	529	COUNTY PROJECTS	$ 1,367.75
228	530	LOCAL UNIT GRANT PROJECTS	$ 997.85
228	906	994.000 PRINCIPAL	$ 584.28
228	906	995.000 INTEREST	$ 106.90
249	371	CONSTRUCTION CODE	$ 986.98
252	299	PUBLIC DEFENDER	$ 3,855.70
255	257	REMONUMENTATION	$ 2,701.26
260	325	911 SURCHARGE	$ 2,015.70
261	325	CENTRAL DISPATCH	$ 27,588.10
261	101-426	EMERGENCY SERVICES	$ 712.51
261	906.994.000	DEBT SERVICE- PRINCIPAL	$ 994.57
261	906.995.000	DEBT SERVICE -INTEREST	$ 236.04
263	215	CONCEALED PISTOL LICENSE	$ 959.33
272	130-138	PRIORITY COURT	$ 1,960.00
272	130-140	DRUG COURT-PROGRAM INCOME	$ 52.94
273	130-138	SOBRIETY COURT	$ 50.00
273	130-140	DRUG COURT - PROGRAM INCOME	$ 215.38
274	130.138	SWIFT & SURE SANCTIONS	$ 1,270.00
274	130-140	DRUG COURT PROGRAM INCOME	$ 19.76
275	130-138	VETERAN'S COURT	$ 520.43
276	130-152	COMMUNITY CORRECTIONS	$ 129.16
276	130.153	COMMUNITY CORRECTIONS	$ 5,420.00
276	130.154	OTHER GROUP SERVICES	$ 35.98
277	301	SHERIFF DEPARTMENT	$ 9,863.99
278	130-138	DRUG COURT - GRANT FUNDING	$ 2,104.57
287	301-428	AREA PLANNER	$ 4,147.20
292	273	RECEIPTS REFUNDABLE	$ 305.51
292	130-356	YOUTH FACILITY	$ 18,851.32
292	130-358	COMMUNITY BASED TREATMENT	$ 259.18
292	130-360	DAY TREATMENT	$ 637.23
292	130-362	IN HOME CARE	$ 2,090.59
292	130-368	CCF PREVENTION SERVICES	$ 42,974.57
292	130-650	STATE INSTITUTIONS	$ 8,983.24
292	665	CPUNTY WARD CHARGEBACKS	$ 86,668.99
292	906-356	994.000 PRINCIPAL	$ 550.65
292		995.000 INTEREST	$ 119.03
292	906-360	994.000 PRINCIPAL	$ 706.87
292		995.000 INTEREST	$ 133.64
293	689	SOLDIERS & SAILORS	$ 1,155.00
298	228	COMPUTER FUND	$ 27.17
298	901	COMPUTER FUND CAPITAL	$ 2,117.49
377	906.994.000	DPW GRND LEDGE PRINCIPAL	$ 505,000.00
377	906.995.000	DPW GRND LEDGE INTEREST	$ 28,203.13
377	906.998.000	FISCAL FEES	$ 125.00

CLAIMS AUDITED BY THE BOARD OF COMMISSIONERS APRIL16, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
385	994.000	DEBT SERVICE BROOKFILED PRINCIPAL	$ 155,000.00
385	995.000	DEBT SERVICE BROOKFILED INTEREST	$ 7,800.00
512	635	MEDICAL CARE FACILITY	$ 2,150,452.92
515	253	FORECLOSING GVT UNIT	$ 2,699.40
516	253	DELINQUENT TAX REVOLVING FUND	$ 500.00
656	861	EMPLOYER SHARED RETIREMENT	$ 341,493.82
670	090.000	HEALTH - SELF INSURANCE - PREPAID EXPENSES	$ 614,122.00
670	851-865	HEALTH INS VISION CLAIMS CURRENT EMP	$ 7,436.91
670	851-866	REIREES HEALTH INS VISION CLAIMS	$ 180.12
676	852	RETIREE HEALTH HCSP	$ 24,854.18
677	871	WORKERS COMPENSATION	$ 9,151.46
679	853	LIFE & DISABILITY	$ 2,044.65
680	854	DENTAL INSURANCE	$ 17,896.63
690	20X0	DELINQUEST TAX FUND	$ 5,482.33
699	20X9.221.000	DUE TO CITIES	$ 6.52
699	20X9.224.000	DUE TO ROAD COMMISSION	$ 0.68
699	20X9.225.000	DUE TO SCHOOLS	$ 3.61
699	20X9.228.000	DUE TO STATE	$ 19.06
699	20X9.230.001	DUE TO OTHER GOVERNMENTAL UNIT - EATRAN	$ 0.11
699	20X9.230.004	DUE TO OTHER GOVERNMENTAK UNIT - LIBRARY	$ 0.44
699	20X9.234.000	DUE TO INTERMEDIATE SCHOOLS	$ 1.72
699	20X9.300.000	BONDS PAYABLE	$ 289,000.00
699	20X9.906.955	INTEREST	$ 1,407.01
701	228-001	DUE TO STATE EDUCATION TAX	$ 278,458.02
701	228-006	T/A-DUE TO STATE PROBATE CRT SHARED FEES	$ 6,206.12
701	228-016	T/A-DUE TO STATE PISTOL PERMITS	$ 22,470.00
701	228-028	T/A-DUE TO STATE PROBATE CRT ORDERED PYMT	$ 246.57
701	228-037	T/A-DUE TO STATE CRIME VICTIMS RIGHTS	$ 2,012.91
701	228-042	T/A-DUE TO STATE STATE COURT FEES	$ 1,125.00
701	228.044	T/A0DUE TO STATE TSFR TAX	$ 230,591.25
701	228-046	T/A-DUE TO STATE TRAILER COACH PARK SPECIFI	$ 5,557.90
701	228-055	T/A-DUE TO STATE DNA SPECIMEN FEE	$ 147.00
701	228-056	T/A-DUE TO STATE ELECTRONIC FILING FEE	$ 1,800.00
701	228-057	T/A-DUE TO STATE JUROR COMPENSATION FUND	$ 300.00
701	228-058	T/A-DUE TO STATE CIVIL FILING FEE FUND	$ 9,462.00
701	228-059	T/A-DUE TO STATE JUSTICE SYSTEM FUND	$ 1,682.50
701	228-062	T/A-DUE TO STATE NOTARY TRAINING & EDUCATIO	$ 68.00
701	228.063	DUE TO STATE CSC OFFENDER REGISTRATION FE	$ 120.00
701	228.064	DUE TO STATE FINGERPRINT - OTHER AGENCIES	$ 216.25
701	231.010	PAYROLL DEDUCTIONS PAYABLE AMERICAN FIDEL	$ 2,946.47
701	265-000	T/A-APPEARANCE BONDS PAYABLE	$ 450.00
701	271-002	T/A-RESTITUTION PAYABLE PROBATION	$ 16,549.58
701	271-004	T/A-RESTITUTION PAYABLE JUVENILE	$ 2,242.15
701	300-003	T/A-BONDS PAYABLE DRAIN CONTRACT BONDS	$ 2,500.00
702	221.004	DUE TO CITIES LANSING	$ 431.67
702	228.002	DUE TO STATE MI WITHHOLDING TAX	$ 53,611.24
702	229.001	DUE TO FEDERAL GOV'T FED WITHHOLDING	$ 127,422.80
702	229-002	T/A-PAYROLL DUE TO FED GOVT SS TAXES	$ 89,828.97
702	229-003	T/A-DUE TO FED GOVT MEDICARE TAXES	$ 21,008.48
702	231.000	T/A - PAYROLL DEDUCTIONS PAYABLE	$ 21,147.96
702	231-002	T/A-PAYROLL DEDUCTIONS PAYABLE HGB WELLNE	$ 1,386.20
702	231.008	PYRL DEDUCTIONS PBLE FLEXIBLE SPENDING ACC	$ 11,371.70
702	231.009	PYRL DEDUCTIONS PBLE DEF COMP	$ 31,536.32
702	231.010	PAYROLL DEDUCTIONS PAYABLE AMERICAN FIDEL	$ 1,047.03

CLAIMS AUDITED BY THE BOARD OF COMMISSIONERS APRIL16, 2021
IMMEDIATE PAYMENTS

FUND#	DEPT#	DEPARTMENT	AMOUNT
702	231.011	PYRL DEDUCTION PBLE HEALTH CARE SAVING PLA	$ 23,591.70
702	231.015	PYRL DEDUCTIONS PBLE MERS	$ 126,563.73
702	258.000	ACCRUED TAXES PAYABLE	$ 110,837.31
720	301	SHERIFF DEPT DONATIONS	$ 81.36
767	130-149	DONATIONS-JUV COURT	$ 75.00
768	130-356	DONATIONS - YOUTH FACILITY	$ 98.81
801	901	DRAIN FUND	$ 410,678.73
851	906.996.000	DRAIN BOND ISSUANCE COSTS	$ 186.14
		TOTAL CHECKS	$ 8,172,569.13
CATEGORY		**WIRE TRANSFERS**	
PAYROLL AND BENEFITS			$ 1,424,457.14
DEBT PAYMENTS			
		TOTAL WIRE TRANSFERS	$ 1,424,457.14
		GRAND TOTAL IMMEDIATE PAYMENTS	**$ 9,597,026.27**

APPROVED BY:
COMMISSIONERS
AUGUSTINE, BREHLER, DROSCHA, LAUTZENHEISER, MOTT, MULDER, PEARL-WRIGHT

EATON COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE THE

DECLARATION OF THE STATE OF EMERGENCY FOR THE

COUNTY OF EATON

APRIL 21, 2021

WHEREAS, on March 17, 2020, the County of Eaton sustained one of the first confirmed cases of COVID-19 within the State of Michigan; and

WHEREAS, Eaton County continues to assess its local situation status relating to the COVID-19 outbreak. As a result of this ongoing situation, the following conditions exist:

- There is significant monitoring, assessment, and response to the virus outbreak locally, regionally, throughout the State of Michigan, the United States, and in other countries.
- There has been adjustment of policy and procedure for many employees in units of local governmental, businesses, nongovernmental organizations, families, and individuals to include conducting meetings of a public body in a virtual setting in compliance with the Open Meetings Act.
- Strict response and patient care protocols by all hospitals, long-term care facilities, police, fire, and EMS personnel for any interaction with the general public
- Bars and restaurants are operating at a limited capacity per as a part of issued Epidemic Orders.
- Schools in Eaton County have significantly altered their learning service platforms
- Any widespread outbreak within Eaton County could hinder and/or cease most daily operations within the entire county and overwhelm essential services.

WHEREAS, a request for a declaration of a Local State of Emergency has been completed for Eaton County to ensure local units of government can continue to meet virtually or that the public can attend an open meeting virtually in compliance with the Open Meetings Act; and

WHEREAS, after the signing of the Local State of Emergency declaration by the Chief Elected Official of the Eaton County Board of Commissioners the declaration shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county.

THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners, in accordance with Section 10 of 1976 PA 390, as amended, hereby declares that a "state of emergency" exists within our jurisdiction as of April 21, 2021, and that local resources and funding are being utilized to the fullest possible extent. The response and recovery elements of our emergency operations plan have been activated.

BE IT FURTHER RESOLVED, the Eaton County Board of Commissioners approves renewing the Local State of Emergency every 7 days and will review the renewal at their regular monthly meeting held on September 15, 2021.