



Board of Commissioners

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright

Trevor "TJ" Youngquist
Mark Mudry
Joseph C. Brehler
Brian Droscha
Jacob Toomey

Scott Hansen
Brian Lautzenheiser
Jim Mott – Chair
Frank Holmes
Barbara A. Rogers – Vice Chair

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, JUNE 6, 2024, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of May 2, 2024 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
 - Resolution to Authorize Application for Byrne Residential Substance Abuse Treatment (RSAT) Grant
7. Central Dispatch Update.
8. Emergency Management Update.
9. Miscellaneous.
10. Limited Public Comment.
11. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.



517-543-2122
517-543-3331 (Fax)



1045 Independence Blvd.
Charlotte, MI 48813



eatoncounty.org

PUBLIC SAFETY COMMITTEE

**THURSDAY, MAY 2, 2024
4:00 P.M.**

MINUTES

MEMBERS PRESENT: Commissioners Tim Barnes, Brian Droscha, Scott Hansen, Mark Mudry, Jacob Toomey, Brian Haskell, and Frank Holmes

ABSENT: Brandon Haskell

ALSO PRESENT: Sheriff Tom Reich, Undersheriff Jeff Cook, Tony Terranova, Deputy Troy Hansbarger, Connie Sobie, Kelly Cunningham, Ryan Wilkinson, Mitchell Carlson, Melanie Achenbach, Capt. Robert Block, and Sgt. Justin Barber

The May 2, 2024, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all.

AGENDA ADDITIONS AND CHANGES

Commissioner Droscha moved to approve the agenda. Commissioner Toomey seconded. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Commissioner Droscha moved to approve the April 4, 2024, meeting minutes. Commissioner Hansen seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None.

SHERIFF'S OFFICE UPDATE

Sheriff Reich reported the highlights for the month of April, 2024.

RESOLUTION TO APPROVE WAVERLY SCHOOL RESOURCE OFFICER (SRO) AGREEMENT

Waverly High School Principal Terranova addressed the committee encouraging ratification of the agreement. Principal Terranova stated Deputy Hansbarger has served as the SRO for one and a half years and has provided security at the complex and sporting events. Additionally, Deputy Hansbarger has developed relationships with the students, and is a wonderful resource. Principal Terranova stated the program has created a positive impact with how students view law enforcement and he has nothing but positive things to say about the program. Chair Barnes invited the SRO, Deputy Hansbarger to comment. Deputy Hansbarger spoke about working with the students and stated his work also includes reviewing and recommending changes to safety policies and making recommendations for complex security. Commissioner Droscha moved to recommend approval of the Resolution to Approve Waverly School Resource Officer (SRO) Agreement to the Board of Commissioners. Commissioner Hansen seconded. Motion carried unanimously.

QUARTERLY REPORTS

Controller Sobie presented the quarterly reporting of Reimbursement, Jail Census, and Court Security reports. Reimbursements are better than planned for and are on track for the budget set. The Jail Census count average for the year so far is 176, with a capacity of 374. Court Security now includes the courts as well as the administration side of the building, which is reflected in the higher numbers.

CENTRAL DISPATCH UPDATE

Dispatch Director Cunningham reported the Dispatch floor remodel is underway with an estimated completion date of August. National Public Safety Telecommunicator Week was celebrated, and an Awards Ceremony was conducted. Portland EMS responding to the Sunfield area was discussed.

RESOLUTION TO APPROVE AMENDMENT TO THE EATON COUNTY 9-1-1 PLAN (ADMINISTRATIVE FINDINGS)

Director Cunningham requested approval of administrative changes to the 9-1-1 Plan. Commissioner Droscha moved to recommend approval of the Resolution to Approve Amendment to the Eaton County 9-1-1 Plan (Administrative Findings) to the Board of Commissioners. Commissioner Mudry seconded. Motion carried unanimously.

EMERGENCY SERVICES UPDATE

Emergency Services Manager Wilkinson reported on the Mortuary Response Team full-scale exercise held at the Eaton County Fairgrounds Wednesday, May 1. There were 200-300 participants in this successful exercise. Mitchell Carlson, MSU Sophomore in Social Work, started his summer internship May 1st. Ella Gardner participated in the third session of the National Emergency Management Basic Academy and Ryan Wilkinson participated in the third session of the National Emergency Management Advanced Academy.

COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB) APPOINTMENT – PROBATE JUDGE

Ms. Sobie explained Probate Court is a required position on the CCAB and noted Judge Amanda Pollard was recently appointed to the Bench as Eaton County Probate Judge. Commissioner Droscha moved to recommend Judge Pollard be appointed as a member of the CCAB to the Board of Commissioners. Commissioner Holmes seconded. Motion carried unanimously.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Barnes adjourned the meeting at 4:30 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held June 6, 2024, at 4:00 p.m.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

DRAFT

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

**RESOLUTION TO AUTHORIZE APPLICATION FOR BYRNE RESIDENTIAL
SUBSTANCE ABUSE TREATMENT (RSAT) GRANT**

Introduced by the Public Safety Committee

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available; and

WHEREAS, the Sheriff's Office is desirous of submitting a grant application; and

WHEREAS, the grant will provide funding for jail-based residential substance abuse treatment program; and

WHEREAS, the grant application will seek up to \$200,000, and requires a 25% match for this purpose; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Sheriff's Office to submit a grant application in an amount not to exceed \$200,000 for the period of October 1, 2024 to September 30, 2025; and

BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent upon the identification and appropriation of the required matching funds; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is discontinued or requires a County General Fund contribution, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.



Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: May 2024

Monthly Statistics:

- Total Telephone Calls: 10,186
 - o Emergency Lines: 3,902
 - o Non-Emergency Lines: 6,284
- Text-to-911 Sessions: 32
- Total Incidents: 7,594
 - o EMS: 1,428
 - o Fire: 767
 - o Law Enforcement: 5,399
- Addresses Issued: 3
- Radio Support Tickets: 4
- RAVE Mobile Safety
 - o Smart911 Safety Profile Activity: 78
 - o Smart911 Safety Profiles Created: 1,652
 - o RAVE Facility Profile Activity: 132
 - o RAVE Facility Profiles Created: 1
 - o RAVE Panic Button Activity: 11

Training & Exercise:

- All Supervisors & Telecommunicators completed virtual Emergency Medication Dispatch training on *Protocol 26: Emerging Standard of Care & MPD v14.0 Update Presentation*.
- Deputy Director D'Huyvetter attended the *Central Square Engage Conference* in Dallas, Texas, which provided updates and a roadmap for our current Computer-Aided Dispatch (CAD) System.
- Telecommunicator Neirink attended *Performance and Accountability* training at the Macomb County Criminal Justice Training Center.
- Supervisor Yarger attended the *911 Center Supervisory and Management, How to Handle Poor Performing Subordinates* training at the Macomb County Criminal Justice Training Center.
- Supervisor Jones attended the *Great Lakes Homeland Security Conference and Expo* at the Devos Place. This opportunity was made possible by Eaton County Emergency Management and the Homeland Security Grant Program.
- Supervisor Nunham, Supervisor Yarger, and Telecommunicator Smith attended *Criminal Law for Public Safety Dispatchers* at the Oakland Police Academy.
- Supervisor Hunt attended the *Law Enforcement Information Network (LEIN) Terminal Agency Coordinator (TAC) Refresher* training virtually.
- Director Cunningham, Deputy Director D'Huyvetter, Supervisor Thacker, Supervisor Howland, Telecommunicator Bialkowski, Telecommunicator Neirink, Telecommunicator Smith, and Executive Assistant Hart attended the Michigan Public Safety Telecommunications Conference (MPSTC) in Muskegon.

Technology & Radios:

- Completed Projects:
 - Employee Locker Room Remodel
- Current Projects In-Progress:
 - Computer-Aided Dispatch Replacement
 - Eaton County Alertus
 - ASAP to PSAP
 - Dispatch Floor Remodel
- Pending Radio Templates from MPSCS:
 - Calhoun County (New Implementation)

Operations:

- The Outdoor Warning Sirens monthly test was conducted on Saturday, May 4th.
- One (1) applicant is in the final stages of the hiring process and has a tentative start date of Monday, July 8th.
- There is currently an open hiring process for one (1) Telecommunicator vacancy.
- Director Cunningham and Deputy Director D'Huyvetter attended the Active Violence Incident Full-Scale Exercise planning meeting at Charlotte Public Schools.
- Eaton County Central Dispatch provided communications support for the 2024 Grand Ledge Memorial Day Parade.
- Supervisor Howland has been named the 2024 Association of Public-Safety Communications Officials (APCO) International Communications Line Supervisor of the Year. She will receive her award in August at the APCO International Conference in Orlando, FL.

Operational Staffing Report:

- Public Safety Telecommunicators
 - Fully Trained: 13
 - In Training: 1
 - Vacant: 2
- Supervisors
 - Fully Trained: 6
 - Vacant: 0

Outreach & Public Relations Events:

- Deputy Director D'Huyvetter, Supervisor Howland, Supervisor Jones, and Telecommunicator March participated in Night Scenarios with the Mid-Michigan Police Academy at Lansing Community College.
- Director Cunningham and Deputy Director D'Huyvetter trained Grand Ledge School Resources Officers on the administrative side of RAVE Panic Button.
- Supervisor Howland and Telecommunicator Hennessy attended the Eaton Rapids Safety Town, where they taught students about 911.
- Supervisor Thacker attended the planning meeting for the Mid-Michigan Police Academy Felony Stop Video. Supervisor Thacker will be the "voice" of the new video, which will be used for teaching at the police academy.
- Director Cunningham participated in the Calhoun Area Career Center Advisory Committee for Criminal Justice/Law Enforcement Meeting.

- Director Cunningham, Deputy Director D'Huyvetter, and K9 Hutch participated in the Eaton Rapids Public Schools Mock Vehicle Extrication, which was put on for the Eaton Rapids High School students before prom.
- Director Cunningham was the Conference Co-Chair for the Michigan Public Safety Telecommunications Conference (MPSTC) in Muskegon.
- Supervisor Thacker was on the Audio-Visual Committee for the MPSTC.
- Director Cunningham and Supervisor Howland taught *Staffing in the 9-1-1 World* at a breakout session at the MPSTC.

Yours Truly,

Kelley Cunningham

Kelley Cunningham
Director



2024 APCO International
Line Supervisor of the Year
Libby Howland



Eaton County Central Dispatch

Total Calls For Service

May 2024				
Type Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
EMS	1,428	18.8%	6,995	19.3%
Fire	767	10.1%	3,770	10.4%
Police	5,399	71.1%	25,438	70.3%
Total Calls	7,594	100.0%	36,203	100.0%

Eaton County Central Dispatch

EMS Calls For Service

May 2024				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Benton Twp. EMS	71	5.0%	304	4.3%
Delta Twp. EMS	480	33.6%	2,381	34.0%
Eaton Area EMS	504	35.3%	2,637	37.7%
Grand Ledge EMS	195	13.7%	935	13.4%
Vermontville EMS	20	1.4%	71	1.0%
Windsor Twp. EMS	118	8.3%	509	7.3%
Outside Agencies* <i>ELEM, LIFE, LTEM, NEMS</i>	40	2.8%	158	2.3%
Total EMS Calls	1,428	100.0%	6,995	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Fire Calls For Service

May 2024				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Fire	27	3.5%	148	3.9%
Benton Twp. Fire	24	3.1%	114	3.0%
Charlotte Fire	65	8.5%	273	7.2%
Delta Fire	320	41.7%	1,539	40.8%
Eaton Rapids City	47	6.1%	272	7.2%
Eaton Rapids Twp.	47	6.1%	271	7.2%
Grand Ledge Fire	94	12.3%	424	11.2%
Hamlin Twp Fire	22	2.9%	108	2.9%
Olivet Fire	26	3.4%	112	3.0%
Roxand Twp. Fire	13	1.7%	65	1.7%
Sunfield Fire	22	2.9%	123	3.3%
Vermontville Fire	9	1.2%	50	1.3%
Windsor Fire	45	5.9%	233	6.2%
Outside Agencies*	6	0.8%	38	1.0%
<i>LTFD</i>				
Total Fire Calls	767	100.0%	3,770	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Police Calls For Service

May 2024				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Police	39	0.7%	276	1.1%
Charlotte Police	659	12.2%	3,120	12.3%
Eaton County Sheriff	2,802	51.9%	12,732	50.1%
<i>Delta</i>	1,584	29.3%	7,525	29.6%
<i>Out County</i>	1,218	22.6%	5,207	20.5%
<i>Animal Control</i>	234	4.3%	896	3.5%
Eaton Rapids Police	294	5.4%	1,413	5.6%
Grand Ledge Police	327	6.1%	1,764	6.9%
Michigan State Police	1,133	21.0%	5,291	20.8%
Olivet Police	14	0.3%	91	0.4%
Pottersville Police	120	2.2%	671	2.6%
Outside Agencies*	11	0.2%	80	0.3%
ME				
Total Police Calls	5,399	100.0%	25,438	100.0%

Eaton County 911 Phone Calls Received in 2024			
Month	911	Non-emergency	Total Calls
January	3,511	6,025	9,536
February	2,943	5,431	8,374
March	3,464	5,638	9,102
April	3,445	5,513	8,958
May	3,902	6,284	10,186
June			-
July			-
August			-
September			-
October			-
November			-
December			-
TOTAL	17,265	28,891	46,156

Eaton County New Builds

Date Issued	Certificate #	New Address	City	Zip Code	Permit Type
May 9, 2024	2024-26	5573 N MICHIGAN RD	DIMONDALE	48821	COMMERCIAL
May 10, 2024	2024-27	2162 FLANDERS RD	CHARLOTTE	48813	ACCESSORY BUILDING
May 29, 2024	2024-28	1753 LAWRENCE HWY	CHARLOTTE	48813	

Public Safety Committee Report

June 6, 2024

Planning

1. Ryan Wilkinson, the Emergency Manager for Eaton County, has been actively involved in the Michigan Emergency Management Assistance Compact (MEMAC) workgroup. This group is conducting an in-depth review of the MEMAC language and procedures to implement essential updates to the agreement.

Training

1. Eaton County sent 13 attendees to the Great Lakes Homeland Security Conference using the Homeland Security Grant Program in Grand Rapids, Michigan. Eligible grant expenses included conference registration, lodging, and parking. Total cost of the grant project was **\$8,589.08**.

Attendees were from the following agencies and organizations:

- a. Barry-Eaton District Health Department
 - b. Eaton County Central Dispatch
 - c. Eaton County Emergency Management
 - d. Eaton County Sheriff's Office
 - e. Eaton County Technology Services
 - f. Grand Ledge Police Department
 - g. University of Olivet
 - h. Windsor Township Emergency Services
2. Ella Gardner, Eaton County Emergency Management Specialist, is officially a graduate of the National Emergency Management Basic Academy (NEMBA) after having completed E0102: Science of Disaster and E0103: Planning: Emergency Operations at the Emergency Management Institute in Emmitsburg, Maryland.
 3. Ryan Wilkinson and Mitchell Carlson attended One Step Ahead: 19th Annual District 1 Regional Medical Response Coalition WMD/CBRNE Symposium in Okemos, Michigan on May 21, 2024.

Exercise

1. Eaton County hosted the Michigan Mortuary Response Team (MI-MORT) for a full-scale exercise at the Eaton County Fairgrounds on Wednesday, May 1, 2024.
2. Ryan Wilkinson participated as an evaluator for the City of Lansing Flood Response exercise for their department policymakers and Mayor's cabinet on May 10, 2024.
3. Mitchell Carlson participated in Livingston County's Emergency Operations Center (EOC) Functional Exercise on May 15, 2024.

Internship Program

1. May 1, 2024 kicked off our summer internship program. So far, Mitchell Carlson, an MSU student, has participated in the MI-MORT exercise, attended the Great Lakes Homeland Security Conference, completed introductory FEMA training, toured the State Emergency Operations Center, and more. We look forward to having him around for the rest of the summer!

