EATON COUNTY BOARD OF COMMISSIONERS
WEDNESDAY, AUGUST 21, 2024 AGENDA

I. Call to Order – 7:00 p.m.

II. Invocation

III. Pledge of Allegiance to the Flag

IV. Roll Call

V. Agenda Additions or Changes

VI. Approval of July 17, 2024 Meeting Minutes

VII. Communications

VIII. Limited Public Comment

IX. COMMITTEE REPORTS AND RESOLUTIONS

A. HEALTH AND HUMAN SERVICES COMMITTEE – Commissioner Lautzenheiser

B. PUBLIC SAFETY COMMITTEE – Commissioner Barnes
1. Resolution to Approve Intensive Detention Reentry Program (IDRP) Agreement Extension with the Michigan Department of Corrections
2. Resolution to Approve Westside Residential Alternative to Prison (WRAP) Agreement Extension with the Michigan Department of Corrections
3. Community Corrections Advisory Board (CCAB) Appointment – District Court, Adrianne VanLangevelde

C. INFORMATION TECHNOLOGY & COMMUNICATION COMMITTEE – Commissioner Droscha
1. Resolution to Approve Technology Support Services Agreement with BEDHD

D. PUBLIC WORKS AND PLANNING COMMITTEE – Commissioner Rogers
1. Resolution to Create the Materials Management Plan Committee

E. WAYS & MEANS COMMITTEE – Commissioner Mulder
1. Resolution to Approve FY23/24 Budget Amendments
2. Resolution Receiving Advice From the County Treasurer as the Surplus Which can be Transferred from the Eaton County 100% Tax Payment Fund to the Eaton County General Fund
3. Resolution to Commemorate Patriot Legacy Day
4. ~~Treasurer's Office Reclassification Request~~
5. Claims and Purchases
6. Labor Relations Negotiations Update

X. Administrator's Report

XI. Commissioner Comment

XII. Unfinished Business

XIII. Old Business

XIV. New Business

XV. Limited Public Comment

XVI. Adjourn to **Tuesday, September 10, 2024**, regular meeting at 7:00 p.m.

EATON COUNTY BOARD OF COMMISSIONERS
JULY 17, 2024

The Eaton County Board of Commissioners met in regular session at the County Facilities, in the City of Charlotte, Wednesday, July 17, 2024 including the availability of virtual attendance by the public.

Chairman Mott called the meeting to order at 7:00 p.m.

Commissioner Lautzenheiser gave the invocation.

The Pledge of Allegiance to the Flag was given by all.

Roll call. Commissioners present: Tim Barnes, Blake Mulder, Terrance Augustine, Brandon Haskell, Jeanne Pearl-Wright, Trevor Youngquist, Mark Mudry, Joseph Brehler, Brian Droscha, Jacob Toomey, Scott Hansen, Brian Lautzenheiser, Frank Holmes, Barbara Rogers and Jim Mott.
Commissioners absent: None.

Controller Sobie requested the second public comment section be moved to follow New Business.

Commissioner Toomey moved the approval of the agenda as amended. Seconded by Commissioner Pearl-Wright. Carried unanimously.

Commissioner Lautzenheiser moved the approval of the June 20, 2024 minutes as presented. Seconded by Commissioner Mudry. Carried unanimously.

Communications: None.

Chairman Mott moved the approval of #24-7-74 Resolution of Appreciation for Tracey Gordeneer Treasurers Office.

WHEREAS, Tracey Gordeneer will be retiring from Eaton County on July 31, 2024; and
WHEREAS, Tracey worked in the Treasurer's Office as a Deputy Treasurer from August 5, 1996 and then as the Chief Deputy Treasurer from January 11, 2013, and is retiring with 28 years of service; and
WHEREAS, Tracey has provided dedicated and honorable service to the residents and employees of Eaton County; and
WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Tracey's years of public service.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Tracey provided to Eaton County; and

BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 17th day of the month of July in the year 2024.
Seconded by Commissioner Augustine. Carried unanimously.

Chairman Mott moved the approval of #24-7-75 Resolution of Appreciation for Marianne Gay District Court.

WHEREAS, Marianne Gay has retired from Eaton County on July 12, 2024; and
WHEREAS, Marianne worked in the District Court as a Deputy Clerk from June 30, 2014, and has retired with more than 10 years of service; and
WHEREAS, Marianne has provided dedicated and honorable service to the residents and employees of Eaton County; and
WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Marianne's years of public service.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Marianne provided to Eaton County; and
BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 17th day of the month of July in the year 2024.
Seconded by Commissioner Augustine. Carried unanimously.

Chairman Mott moved the approval of #24-7-76 Resolution of Appreciation for Jody Strang Prosecutors Office.

WHEREAS, Jody Strang will be retiring from Eaton County on August 14, 2024; and
WHEREAS, Jody worked in the Prosecutor's Office as a Legal Assistant from November 9, 1988, and then a Victim Advocate in 1999, was promoted to the Victim Witness Coordinator in 2017, and is retiring with more than 35 years of service; and
WHEREAS, Jody has provided dedicated and honorable service to the residents and employees of Eaton County; and
WHEREAS, the Eaton County Board of Commissioners seeks to recognize and express appreciation for Jody's years of public service.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners expresses its sincere gratitude for the years of exceptional service Jody provided to Eaton County; and
BE IT FURTHER RESOLVED, that this resolution of appreciation and support be duly recorded and attached to the permanent records of the County on this 17th day of the month of July in the year 2024.
Seconded by Commissioner Augustine. Carried unanimously.

Bank Intercounty Drain Project Update presented by Spicer Group.

Public Comment: Chief Judge Cunningham introduced newly appointed Circuit Court Judge Kelly Morton and newly appointed District Court Judge Adrianne Van Langevelde.

Commissioner Barnes moved the approval of #24-7-77 Resolution to Amend the Sheriff Department Fee Schedule.
WHEREAS, the Eaton County Board of Commissioners has approved a User Fee Schedule for the Eaton County Sheriff Department; and
WHEREAS, the Public Safety Committee has reviewed and is recommending an increase to the rate for accident reports from $7.00 to $10.00 and the addition of a fee of $10.00 for police reports;
NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners approves the attached recommended Sheriff Department User Fee Schedule effective August 1, 2024; and
BE IT FURTHER RESOLVED, that any other User Fee Schedules established by the Sheriff Department are superseded by the attached schedule.
Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Barnes moved the approval of #24-7-78 Resolution to Approve SEMCO License Agreement.

WHEREAS, Eaton County owns and operates the Eaton County Sub-System which is part of the statewide public safety communications system known as the Michigan Public Safety Communications System (MPSCS); and
WHEREAS, SEMCO, a public utility company with a role in public safety, has reached an agreement with MPSCS officials to become an end user of the MPSCS System; and
WHEREAS, SEMCO has submitted a request to Eaton County to use the Sub-System for trucks/devices daily assigned to their Battle Creek Operations Center; and
WHEREAS, Eaton County and SEMCO have agreed a non-exclusive license agreement shall be granted to SEMCO for use of the Sub-System subject to the terms and conditions of said agreement.
NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves a License Agreement with SEMCO; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary documents.
Seconded by Commissioner Haskell. Carried unanimously.

Commissioner Barnes moved the approval of #24-7-79 Resolution to Approve Memorandum of Agreement with the American Red Cross.

WHEREAS, the Eaton County Board of Commissioners established an emergency management program under resolution #02-09-99; and
WHEREAS, a primary function of Eaton County Emergency Management is to maintain, enhance, and activate, when necessary, the county's Emergency Operations Center (EOC); and

WHEREAS, the purpose of the EOC is to establish a central location where government at any level can provide interagency coordination and execute decision-making to support incident response; and
WHEREAS, the American Red Cross provides services to help people prepare for, respond to, and recover from disasters; and
WHEREAS, Eaton County and the American Red Cross Mid-Michigan Chapter have agreed to enter into a Memorandum of Understanding (MOU) for cooperation and support to assist individuals, families, and communities who have been or could be impacted by an emergency disaster; and
WHEREAS, said MOU provides the descriptions of readiness and the clarification of roles and responsibilities of the Red Cross and the County of Eaton to the community and other agencies.
NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners approves entering into a Memorandum of Understanding with the American Red Cross Mid-Michigan Chapter; and
BE IT FURTHER RESOLVED, this MOU supersedes any previous agreements and shall remain in effect until July 31, 2029, unless extended or terminated; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary documents.
Seconded by Commissioner Rogers. Carried unanimously.

Commissioner Mulder moved the approval of the 2023 MERS Annual Meeting Delegate Commissioner Pearl-Wright as Officer Delegate with Andrea Cherwinski as Officer Alternate, and Nolan Brown as Employee Delegate with Jennifer Hankins as Employee Alternate.
Seconded by Commissioner Haskell. Carried unanimously. (On file)

Commissioner Mulder moved the approval of #24-7-80 Resolution to Approve Early Voting Reimbursement Grant Application.

WHEREAS, the State of Michigan's Fiscal Year 2024 budget includes a grant to provide funding for the implementation and execution of early voting as required under Section 4(1)(m) of Article II of the Constitution of Michigan of 1963 and in accordance with Public Acts 81-88 of 2023; and
WHEREAS, under Section 4(1)(m) of Article II of the Constitution of Michigan of 1963, registers electors have the right to vote in each statewide and federal election in person at an early voting site prior to Election Day; and
WHEREAS, grant funding is available, with no match requirement, from the Michigan Department of State and the Michigan Bureau of Elections to fund election materials, equipment, vendor support, and staffing support for early voting implementation of County Early Voting Site Agreement(s); and
WHEREAS, the Eaton County Clerk collaborated with 19 municipalities of the County to accommodate early voting sites and entered into County Early Voting Site Agreement(s) with those municipalities; and
WHEREAS, the Eaton County Clerk has completed and submitted the required application, along with the countywide early voting plan in September of 2023 ; and
WHEREAS, the Eaton County Clerk is requesting reimbursement for expenses in an amount not to exceed $110,000.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners authorizes the County Clerk to receive/request reimbursement from the Eaton Voting Grant in an amount not to exceed $110,000; and
BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the Michigan Department of State and the Michigan Bureau of Elections; and
BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee be authorized to sign any necessary documents.
Seconded by Commissioner Augustine. Carried unanimously.

Commissioner Mulder moved the approval of 24-7-81 Resolution to Approve 2023/2024 Budget Amendments.

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and
WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.
NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND

BOARD OF COMMISSIONERS 101.101

Increase	Interest & Dividends	$ 1,250,000
Decrease	Fund Balance Carryover	$ 1,250,000

To increase budget based on updated revenue projections.

COUNTY CLERK 101.215

Increase	Personnel - Fringes	$ 7,500
Decrease	Contingency	$ 7,500

To increase budget for changes in employee elected health insurance.

EQUALIZATION 101.257

Increase	Personnel – Wages & Fringes	$ 5,000
Decrease	Contingency	$ 5,000

To increase budget for changes in employee turnover costs.

CIRCUIT COURT 101.281.31

Increase	Legal Services Appointed Attorney Appeals	$ 60,000
Increase	State Revenue – Attorney Fees	$ 60,000

To increase budget for increase in attorney fee rate as increased by the State of Michigan.

<u>SHERIFF - CORRECTIONS 101.301.51</u>

Increase	Inmate Medical Services	$	100,000
Increase	Fund Balance Carryover	$	100,000

To increase budget for cost of medical services for individuals prior to being booked into the County Jail.

<u>VETERAN SERVICES 101.689</u>

Increase	Veteran’s Burials	$	5,000
Decrease	Contingency	$	5,000

To increase budget for burial benefits for veterans.

<u>TRANSFERS OUT 101.999</u>

Increase	Transfers Out – Health Insurance Fund	$	132,500
Decrease	Contingency	$	132,500

To increase budget for health self-insurance cost based on the increase in claims costs.

<u>GENERAL FUND CONTINGENCY REPORTING</u>

Beginning Balance	$	150,000
County Clerk – Fringes	$	7,500
Equalization – Wages & Fringes	$	5,000
Veteran Services – Veteran’s Burials	$	5,000
Transfer to Health Insurance Fund	$	132,500
Ending Contingency Balance	$	0

<u>SPECIAL REVENUE FUNDS</u>

<u>PARKS AND RECREATION 208</u>

Increase	Project Costs	$	100,000
Increase	Fund Balance Carryover	$	100,000

To increase budget, not to exceed $100,000, for the replacement of stairs at Fitzgerald Park as proposed by the Public Works and Planning Committee.

<u>CDBG HOUSING 236</u>

Increase	Project Costs	$	35,000
Increase	Fund Balance Carryover	$	35,000

To increase budget for increased grant project expenses.

<u>CONSTRUCTION CODE 249</u>

Increase	Proceeds from Borrowing	$	27,850
Increase	Vehicle	$	27,850

To increase budget for recognition of new vehicle purchased in fiscal year 2023/24.

<u>OPIOID SETTLEMENT 284</u>

Increase	Settlement Revenue – Distributor	$	10,000
Increase	Settlement Revenue – Teva	$	33,500
Increase	Settlement Revenue – Allegan	$	43,000
Increase	Settlement Revenue – CVS	$	41,000
Increase	Settlement Revenue – Walgreens	$	76,300

Increase	Settlement Revenue – Walmart	$ 390,000
Increase	Interest & Dividends	$ 75,000
Decrease	Fund Balance Carryover	$ 668,800

To increase budget for recognition of additional opioid settlements and interest revenue received to date.

DONATIONS – YOUTH FACITY 707

Increase	Donation Revenue	$ 900
Increase	Other Services & Charges	$ 1,900
Decrease	Fund Balance Carryover	$ 1,000

To increase budget for non-Child Care Fund eligible needs or incentives and miscellaneous youth expenses.

DONATIONS – SHERIFF'S DEPARTMENT 720

Increase	Donation Revenue	$ 5,000
Increase	Other Services & Charges	$ 5,000

To increase budget for victim advocate revenue and corresponding expenses.

DRAIN DEBT 851

Increase	Special Assessment Revenue	$ 300,000
Decrease	Fund Balance Carryover	$ 300,000

To increase budget to recognize drain debt home owner pre-payment revenues. Seconded by Commissioner Droscha. Carried unanimously.

Commissioner Mulder moved the approval of claims as audited by the Ways & Means Committee for $15,975,721.14 and to accept the report of previously authorized payments. Seconded by Commissioner Droscha. Carried unanimously.

Administrator's Report: Controller/Administrator Sobie stated department heads will attend the Ways & Means Committing meeting on July 26th to present the public services their offices provide.

Controller/Administrator Sobie also reported on the following items:

- Damage to the Keehne Environmental Area boardwalk.

- Resource Recovery Department grant funding recycling trailer. A ribbon cutting ceremony will be held on August 1st in Vermontville Township.

- Possible grant opportunity from Michigan High Speed Internet Office (MIHI) through Michigan's Inclusive Training, Technology and Equity Network (MITTEN) grant program to bolster digital inclusion and capacity building efforts for regional entities and collaboratives throughout the state.

- Bargaining meetings continue with the four remaining union groups. Discussions have been going well.

Commissioner Comments: Chairman Mott spoke of the upcoming Fireman Fest on July 27, 2024 in Olivet. On August 1, 2024 the Eaton County Sheriff's Department and Charlotte City Police Department will be hosting an active shooting drill at Charlotte Schools. Chairman Mott also thanked Controller Sobie and her staff for securing appropriations for the Bank Intercounty Drain from the State of Michigan and for potential funds we may receive via U.S. Senator Gary Peters' office for Federal Funding.

There was no Unfinished Business or Old Business.

New Business: Prosecutor Lloyd presented the Resolution to Support a Fixed Tax Limitation Millage in the November 2024 Election.

Chairman Mott moved the approval of #24-7-82 Resolution to Support a Fixed Tax Limitation Mileage in the November 2024 Election.

WHEREAS, the Property Tax Limitation Act, being Public Act 62 of 1933 (MCL 211.201 *et seq*), allows for separate tax limitations; and
WHEREAS, the County faces a projected budget shortfall of $23 million for the 2026 fiscal year; and
WHEREAS, the County Advisory Tax Limitation Committee has met and has unanimously voted to recommend a fixed tax limitation millage rate for an indefinite period or until altered by the voters of Eaton County; and
WHEREAS, the Board of Commissioners voted unanimously to place the Tax Limitation Proposal on a ballot for public consideration.
THEREFORE, BE IT RESOLVED, that the Eaton County Board of Commissioners sees the important role the County Government and staff play in providing services and public safety to all residents and so STRONGLY SUPPORT the Tax Limitation Proposal at the election on November 5, 2024.
Seconded by Commissioner Haskell. Discussion held. Carried unanimously.

Public Comment: Prosecutor Lloyd spoke regarding the above resolution.

Chairman Mott adjourned the meeting to Wednesday, August 21, 2024, 7:00 p.m.

________________________________ ________________________________

Chairman of the Board of Commissioners   Clerk of the Board of Commissioners

August 20, 2024

To: All Board of Commissioners of Eaton County. Connie Sobie and Ben Dawson

Good Day,

I am writing to see where the status is on changing Retirees (not all, only those retired in 2020 and after in the General Group) for co- insurance payment. I have come to two meetings and requested this be changed or capped at $200. I am no longer wishing for the cap, I have thought this through and in all my years of working for the County and being hired with full insurance paid and buydown for my spouse offered as part of my hiring that is what I would like. What you need to understand is the majority of Retirees on your Retiree Health Insurance were NOT offered this benefit when they were hired, nor have they paid anything into the Health Insurance. The group that you have chosen to pay the co-insurance were offered this benefit and have paid and paid, plus the fact there are only a few of us being made to pay the co-insurance…why? In relation this is a very small group of people you are making pay, while the others never paid. The primary insurance in our minds has always been the CB6 and when the CB12 was added we were all told this was an option, I have always maintained the CB6 that has been my primary insurance. Commissioner Blake made the comment many years ago, we should have planned better for our Retirement and I responded to that comment that I was making use of every option given to me by the County to plan for my Retirement. I have cancer, that was never a thought in my mind and would be part of that statistic, but I am and have many additional costs, so to add the co-insurance on top of that has been a burden for not only me, but many of us. You have pushed those Retirees who participated in CB6 thru their career to choose CB12, how is that even fair? Also, with the 66% savings while going to Medicare Advantage, why is it that I've seen no reduction in my premium? I, along with the other Retirees I am speaking on behalf of, went along with you giving us no raises for 4 years and then myself having an additional 2 years, because I had topped out in 2017 and no accommodation was ever made for those who would reach the new top of pay scale and nor was it wanted or supported by the Commissioners at that time , this was relayed to me by Controller Sobie she stated she had asked this to be considered and was turned down.

There is much talk about being transparent and I am very sorry, but I disagree with this statement. Just prior to my retiring you gave Jason Shipman a deal, because you said he was helping you out in the Lieutenant position…..really? He needed to work until he was 55 to not have to pay for his insurance, which you so graciously let him do along with NOT having to pay the co-insurance and receiving $100 for every year worked!! How can you say this was even fair? I worked almost 27 years and find this to be very insulting. I always gave 110% on my job, was timely and very Loyal to the County. Jason retired when he turned 55 and gave no more. I want you to know I loved my job very much and was so proud to be part of the County, until things began to become very toxic within my office. I was harassed, treated poorly, not even given consideration for a promotion in my office , accused of supposedly being part of a coup, being called into a full staff meeting prior to the new HR person coming and being told by Controller Sobie how she was tired of attitudes in her office and told us if we wanted to take this to the Commissioners who would they believe, us or Controller Sobie, because Controller Sobie stated to all of us they like me better (Controller Sobie) as she so arrogantly stated to her staff quote un quote.(Melissa, Heidi, Andrea, Grace, Jen and myself) She was upset, because it was total chaos in our office, people picking sides and then harassing the rest. She was very upset at how Heidi was being treated from other departments, this occurred after her promotion, because this was done very unfairly. They were training

Heidi in January, (the Accountant position was posted months later) right after Patrick was fired. When I applied, I was asked why I applied, and I stated to Mr. Fuentes why wouldn't I, the degree had been removed and I felt I had the experience needed. The next conversation I had with Mr. Fuentes was him trying to talk me out of applying for the Accountant position (they had already made their minds up who they wanted) Then when Mr. Fuentes came to tell me, I wasn't even given the decency of privacy, he came into my office and said another person from our office had applied and said it had been offered to her, now mind you at this point NO interview was ever given to me. When I asked who it was, because he made no mention who, he told me Heidi. When I asked him what made her more qualified than me, his response, quote unquote……..”Because I said so”, wow imagine my surprise at the total unprofessionalism of that statement. Later when talking to Controller Sobie and I mentioned they were already training Heidi in January, her reply was yeah I asked them to stop. By the way the training never stopped and she was given the promotion. I was also taken into the Board room by Controller Sobie accusing me of spreading rumors and talking about Ben Dawson's hiring. After her going up one side of me and down the other, I had no idea what she was talking about and she finally figured that out, it turned out it was Grace and me having no idea of what was going on. I was also flat out asked by Controller Sobie in a very condescending way how soon I would be retiring. Not that I wasn't considering it, but that crosses a line of professionalism. You need to start talking to the County Employees and sharing the transparency, because the state of mind is that the transparency is for Executives and not the workers. It was stated at the Executive Committee meetings that nothing was to leave there and be shared with their employees, why? What deception is being kept from the Employees. I know in the Controller's Office, there was never another staff meeting, when Controller Sobie made her comment about the Board of Commissioners liking her better and they wouldn't believe us. Many people are angry who have been with the County and given it their all, and for what to be treated with such disregard and absolutely no respect? People are coming in at our jobs when we're gone and coming in at the top of the pay scale, when you couldn't/can't even pay your other help who have the skill set, experience, and talent to step increases.

Let's continue with transparency, what about the resolution that was written for James Stewart to allow Denise to come on board of our health insurance after they married and after he was retired? This policy was made that it would not be allowable under his Controller position for new spouses to be added after an Employee has retired, how many Retirees have been rejected, but allowance was made for him.

Tony Hartig another interesting addition to our health Insurance at no cost, because James Stewart Lobbied for her, based on the fact Joe would have eventually retired from the County! When it was asked if Larry Pifer could be given the same consideration after Susan (Eaton County Employee as well) passed away they were shut down, I believe Susan even had more years of service than Joe!

Commissioner Mark Smuts was also allowed to be able to stay on our Health Insurance at cost, but not a commissioner any longer. There was an employee who was part time and asked if she could pay for insurance and they were told no.

I point these 3 things out as these additions added to our experience and costs, with all this generosity, I believe you can remove our co-insurance payment on the remaining Retirees and let us have the benefit we were hired with and the one you said you would provide and protect.

Finally, the 2024/2025 budget is still not balanced and even if you do balance, once you give the County employees the 5% raise (which by the way, none ever so large was ever given during my employment and certainly not at times when the budget was in so much turmoil) you will have nothing left in case of emergencies. Since when have we ever done our budget this way? Take a look and step back and notice the Controller's Office now has 4 Directors…why? Are they all really worth $90000+ in salary? Have all Directors and High-Profile positions had raises, why haven't the general workers before this? The general workers are the heartbeat, they perform the work and respect the County in most day-to-day services provided and they are treated so poorly. Now yes you have a financial situation, but it has been in the making for several years, yet you have approved all these huge raises and still ignored the issues at hand. You stated at this meeting the job study is outdated (10 years old) and still nothing was done, but you gave all the large raises within departments and then claim you had no money for the study. It sounds like after listening to this August 2024 meeting, you continue to choose to ignore this, knowing all along this was a big problem and now you're asking the tax payers help clean this up. My question, when is there going to stop being a disconnect of total lack of communication within the Commissioners regarding behind the scene meetings and discussions, and also the Controller's Office being transparent?

Finally, I would like you to strongly consider eliminating the co-insurance payment for the few retirees that it is currently affecting.

Sincerely,

Judy Ash

Eaton County Retiree

CLINTON COUNTY BOARD OF COMMISSIONERS

COURTHOUSE
100 E. STATE STREET
ST. JOHNS, MICHIGAN 48879-1571
989-224-5120

2024-12

RESOLUTION OPPOSING MDHHS PLANS TO IMPLEMENT NEW CONFLICT FREE ACCESS AND PLANNING STRATEGIES IN MICHIGAN

WHEREAS, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) is a multi-county Community Mental Health Services Program (CMHSP) and a Certified Community Behavioral Health Clinic (CCBHC) serving residents of Clinton, Eaton, and Ingham Counties. CMHA-CEI provides specialty mental health services and supports to over 13,000 persons with mental health conditions, youth with serious emotional disturbance, individuals with intellectual/developmental disabilities and individuals with substance use disorders; and

WHEREAS, the public mental health system in Michigan is based on the Federal Community Mental Health Centers Act of 1963 and grounded in the Michigan Mental Health Code, Public Act 258 of 1974. This created a state and county partnership for community mental health and related safety net services; and

WHEREAS, this arrangement ensures that shared state and county mental health policy objectives are accountable to local communities and their elected representatives. This arrangement also ensures that resource and care decisions are ultimately accountable through board governance to the persons and families that need public mental health services, including allocated PA2 funding; and

WHEREAS, CMHSPs are instruments of county government with statutorily defined obligations that mitigate against the likelihood of a pecuniary conflict of interest. These include direct accountability to the community through a public board, open meetings, a guaranteed recipient rights appeal & grievance system, established independent person-centered planning facilitation requirements, and expanding availability of consumer self-determination/self-directed options.

WHEREAS, MDHHS has announced its decision to require CMHSPs to separate service assessment and planning from service delivery, requiring beneficiaries to receive the assessment and planning services from one entity and ongoing direct services from another, separate entity by October 1, 2024.

WHEREAS after careful review the conclusions are that the current decision:

- Is in conflict with the statutory responsibilities of CMHSPs under Michigan law;
- Erroneously implies profit driven or undue enrichment motives on the part of governmental entities (CMHSPs and PIHPs) instead of recognizing what is actually a formal transfer of governmental responsibility from the State to the Counties for the delivery of public behavioral health services;
- Ignores the capitation-based financing of the Michigan public behavioral health system, which is constant and does not vary by volume of individuals served negating any conflicts of interest in service planning and service delivery;
- Ignores Michigan's current shared risk (with MDHHS) financing system which already mitigates against conflict and self-interest.
- Is in conflict with the Certified Community Behavioral Health Clinic (CCBHC) model currently being implemented and expanded in Michigan;
- Ignores, at best, and disregards, at worst, input from persons with lived experience that have consistently stated that the available procedural safeguards are preferable to systemic/structural upheaval inherent in MDHHS announced decisions;

THEREFORE, BE IT RESOLVED THAT, i**n the strongest possible terms**, and for the reasons noted herein, the Clinton County Board of Commissioners **opposes the MDHHS announced structural strategies** for compliance with the federal Conflict Free Access and Planning Rules.

FURTHER BE IT RESOLVED, that Clinton County respectfully asks the Governor to urge MDHHS to rethink their proposal for the Conflict Free Access & Planning requirements within the context of the 61-year state and county statutory relationship for public mental health services and collaborate with the Michigan Community Mental Health Association to identify procedural pathways for compliance that build on the strengths of the existing CMHSP system; and

FINALLY, BE IT RESOLVED, that a copy of this resolution be provided to US Senator Debbie Stabenow, US Representative Elissa Slotkin, Governor Gretchen Whitmer, Senate Majority Leader Winnie Brinks, Speaker of the House Joe Tate, Senator Sam Singh, Representative Graham Filer, Representative Emily Dievendorf, Representative Penelope Tsernoglou, Michigan Department of Health and Human Services Director Elizabeth Hertel, the Michigan Association of Counties, and all Michigan counties.

STATE OF MICHIGAN
COUNTY OF CLINTON

I, DEBRA A. SUTHERLAND, Clerk of the County of Clinton do hereby certify that the foregoing resolution was duly adopted by the Clinton County Board of Commissioners at the regular meeting held July 30, 2024 and is on file in the records of this office.

Debra A. Sutherland

Debra A. Sutherland
Clinton County Clerk

LENAWEE COUNTY BOARD OF COMMISSIONERS

301 N. Main St. Courthouse, Adrian, MI 49221
(517) 264-4508
www.lenawee.mi.us

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Ralph Tillotson
David Stimpson

RES#2024-09

RESOLUTION OF THE LENAWEE COUNTY BOARD OF COMMISSIONERS OPPOSING MDHHS APPROACH TO MEETING THE FEDERAL CONFLICT FREE ACCESS AND PLANNING IN MICHIGAN AND URGING COLLABORATIVE DEVELOPMENT OF AN ALTERNATIVE APPROACH

WHEREAS, the Centers for Medicare and Medicaid Services (CMS) has a requirement ensuring conflict free casemanagement/conflict free access and planning in relationship to Medicaid-funded Home and Community Based Services.

WHEREAS, a number of approaches to meeting this requirement have been proposed by stakeholders to the state's public mental health system, including the state's Community Mental Health Services Programs (CMHSPs) and Prepaid Inpatient Health Plans (PIHPs) that ensure ease of access to care in the state's public mental health system.

WHEREAS, the Michigan Department of Health and Human Services (MDHHS) has, instead of working with these stakeholders around the pursuit and implementation of these approaches, announced its plans to implement an approach to meeting the CMS requirement that will fragment the state's public mental health system, hinder access to care for Michiganders, and make an already complex system more complex.

WHEREAS after careful review, the Lenawee County Board of Commissioners concludes that the conflict-free approach being pursued by MDHHS:

- Ignores the voice of persons with lived experience who have consistently stated that the MDHHS proposal hinders access and quality service delivery and makes a complex system more complex;
- Is diametrically opposed to state, national, and local efforts to integrate and coordinate mental health care, including Michigan's innovative Behavioral Health Home and Certified Community Behavioral Health Clinic (CCBHC) initiatives in place in communities across the state;
- Conflicts with the statutory responsibilities of Michigan's county-based Community Mental Health system;
- Moves service authorization farther from the point of service delivery and further from the oversight and partnership of Michigan counties, thus emulating a private for-profit system – in rather than in concert with the county-based public system;
- Erroneously implies profit-driven or undue enrichment motives on the part of governmental entities (CMHSPs) instead of recognizing what is statutorily a formal transfer of governmental responsibility from the State of Michigan to the counties for the delivery of public mental health services.

THEREFORE, BE IT RESOLVED THAT, for the reasons noted herein, the Lenawee County Board of Commissioners opposes the approach being proposed by MDHHS to meet the federal Conflict Free standards; and strongly urges MDDHS to halt its efforts in pursuit of this approach.

BE IT FURTHER RESOLVED THAT the Lenawee County Board of Commissioners requests MDHHS: work with the state's counties, CMHSPs, and PIHPs, and their associations, and other stakeholder groups in the design and implementation of an approach to meeting the CMS Conflict-Free standards; involve these parties in any communication with the federal Centers for Medicare and Medicaid Services (CMS) regarding CMS's understanding and approval of the Michigan plan; and seek approval, by CMS, for this jointly developed conflict-free plan.

PASSED BY ROLL CALL VOTE of the Lenawee County Board of Commissioners at a regular meeting held Wednesday, July 10, 2024, in Adrian, Michigan.

James Van Doren, Chair

Roxann Holloway

Roxann Holloway, County Clerk

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

******NOTICE OF HEARING******
AND
******NOTICE OF OPPORTUNITY TO COMMENT******

REGARDING THE APPLICATION OF
MICHIGAN ELECTRIC TRANSMISSION COMPANY, LLC
NOTICE OF INTENT TO CONSTRUCT A MAJOR TRANSMISSION LINE
CASE NO. U-21471

- Michigan Electric Transmission Company, LLC requests the Michigan Public Service Commission's authority for a certificate of public convenience and necessity to construct a 345 kilovolt (kV) double circuit transmission line on a 200-foot right of way spanning approximately 40 miles from the existing Nelson Road Substation in New Haven Township, Gratiot County to the existing Oneida Substation in Oneida Charter Township, Eaton County.

- You may call or write Michigan Electric Transmission Company, LLC, 27175 Energy Way, Novi, Michigan 48377, (877) 482-4829, provide a name and address and ask for a free copy of the application.

- The information below describes how a person may participate in this case as a party and/or how a person may otherwise comment on the case either in person or in writing.

- A public hearing in this matter will be held:

DATE/TIME:	**Thursday, August 29, 2024 at 9:00 AM** This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.
BEFORE:	**Administrative Law Judge Christopher S. Saunders**
LOCATION:	**Video/Teleconference**
PARTICIPATION:	Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8096, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Michigan Electric Transmission Company, LLC's, (METC) July 15, 2024 application requesting the Commission to: 1) approve METC for a certificate of public convenience and necessity to construct a 345 kV double circuit transmission line on a 200-foot right of way spanning approximately 40 miles from the existing Nelson Road Substation in New Haven Township, Gratiot County to the existing Oneida Substation in Oneida Charter Township, Eaton County; 2) determine that the proposed Major Transmission Line does not, and is not likely to, pollute, impair, or destroy the air, water or other natural resources or the public trust in these resources; and 3) grant METC further and additional relief as the Commission may deem necessary.

All documents filed in this case shall be submitted electronically through the Commission's E-Docket's website at michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 22, 2024. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon METC's attorney, Richard J. Aaron, at Dykema Gossett PLLC, Capitol View, 201 Townsend Street, Suite 900, Lansing, Michigan 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's website, and subject to disclosure.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

Any interested person has an opportunity to comment and may file written or electronic comments with the Commission in this case. Written comments should be sent to the Executive Secretary, Michigan Public Service Commission, P.O. Box 30221, Lansing, Michigan 48909, with a copy mailed to the office of Richard J. Aaron, Dykema Gossett PLLC, Capitol View, 201 Townsend Street, Suite 900, Lansing, Michigan 48933. Electronic comments may be e-mailed to: mpscedockets@michigan.gov. All comments should reference Case No. U-21471. Comments received in this matter will become public information posted on the Commission's website, and subject to disclosure.

A copy of METC's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of the Commission's executive secretary at 7109 West Saginaw Highway Lansing, MI 48917 and at the office of Dykema Gossett PLLC, Capitol View, 201 Townsend Street, Suite 900, Lansing, Michigan or at Michigan Electric Transmission Company, LLC, 27175 Energy Way, Novi, Michigan. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1995 PA 30, as amended, MCL 460.561, et seq.; 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Administrative Hearing Rules of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106(2), (3), (4), (5), (6), and (7); R 792.10121; and R 792.10401 through R 792.10448.

August 5, 2024

Chairman Jim Mott
Eaton County Board of Commissioners
1045 Independence Boulevard
Charlotte, MI 48813

Dear Chairman Mott and Eaton County Commissioners,

I hope this letter finds you well.

I am writing to express Granger's support and willingness to participate on the upcoming Material Management Planning Committee for Eaton County. It is my understanding that the Board of Commissioners will be acting as the "County Approval Agency" (CAA) and would ultimately be responsible for appointing the members on the planning committee. Specifically, those areas of interest per Part 115 law are **a representative of solid waste disposal facility operator that provides service in the planning area, a representative of a hauler that provides service in the planning area, or a representative of a materials recovery facility operator that provides service in the planning area.**

We have a long and positive relationship with the county and the communities within it. We believe as the largest provider of solid waste services and the largest contributor to the Eaton County Surcharge program, our organization and experience that comes with it is a good fit. We met early in this process with the Resource Recovery Department and DPA and they are aware of Granger's interest. We have not heard anything since and hope that we can create transparency and be a partner in this solid waste focused process.

My name is Bradley Wey, and I am an Operations Analyst at Granger Waste Services. I primarily work with our operations teams and have a vast understanding of services, routing and other aspects that are important to providing reliable and efficient service to the residents of Eaton County. Prior to Granger, my family owned and operated a solid waste hauling company that provided services in Eaton County, giving me regional and geographic understanding. In addition, I am an Eaton County resident. I believe my expertise, along with that of our team and the services our organization provides, would be a beneficial and appropriate asset to the materials management process and committee.

We are aware of and have been respectful of the timeline included in the materials management planning process. At this point committees are being developed per the requirements of Part 115 and we hope to have a seat at the table. I am more than happy, along with my team to answer any questions you may have. Should there be any questions or a timeline I may be unaware of, I can be reached at bwey@grangernet.com or by phone at 517-303-3076. Thank you for your consideration as we look forward to navigating materials management together.

Sincerely,

Bradley Wey

Operations Analyst
Granger Waste Services

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO AMEND INTENSIVE DETENTION REENTRY PROGRAM (IDRP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS

Introduced by the Public Safety Committee

BE IT RESOLVED, the Board of Commissioners approved the Intensive Detention Reentry Program (IDRP) renewal agreement (23-9-102) with the Michigan Department of Corrections (attached); and

WHEREAS, the Department of Corrections has proposed a first amendment to the renewal agreement to extend the terms through September 30, 2025 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the first amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO AMEND WESTSIDE RESIDENTIAL ALTERNATIVE TO PRISON (WRAP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS

Introduced by the Public Safety Committee

WHEREAS, the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) renewal agreement (22-9-95) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed a second amendment to the renewal agreement to extend the terms through September 30, 2025 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the second amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

August 21, 2024

PUBLIC SAFETY COMMITTEE APPOINTMENTS

Community Corrections Advisory Board

Adrianne VanLangevelde – District Court Representative

24-21-###

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO APPROVE TECHNOLOGY SUPPORT SERVICES AGREEMENT

Introduced by the Information Technology & Communication Committee

WHEREAS; the Barry-Eaton District Health Department (BEDHD) is interested in Eaton County continuing to provide technology support services to BEDHD through the County Technology Services Department; and

WHEREAS; the Barry-Eaton District Health Department desires to enter into an agreement with Eaton County to deliver these technology services to include hardware and software end-user support services; and

WHEREAS; the Information Technology & Communication Committee reviewed the proposed contract for technology support services and recommends its approval.

NOW, THEREFORE BE IT RESOLVED; that the Eaton County Board of Commissioners approves the agreement for technology support services with the Barry-Eaton District Health Department; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners is authorized to execute said agreement on behalf of Eaton County.

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO CREATE THE MATERIALS MANAGEMENT PLANNING COMMITTEE

Introduced by the Public Works and Planning

WHEREAS, the Eaton County Solid Waste Management Plan was first established by the Eaton County Board of Commissioners enacted pursuant to Section 11 of the Michigan Public Act 156 of 1851, Michigan Compiled Law 46.11; Act 641 of 1978 being Michigan Compiled Law 299.401; to protect and promote the public health, safety and welfare of the inhabitants of Eaton County; and

WHEREAS, the Solid Waste Planning Committee exists to assist with updates to the Eaton County Solid Waste Management Plan and to make recommendations to the Board of Commissioners for proposed amendments to the Solid Waste Management Plan; and

WHEREAS, recent amendments to Part 115 went into effect on March 29, 2023 and require that all counties prepare a Materials Management Plan (MMP), which, after approved, will replace the Solid Waste Management Plan; and

WHEREAS, on April 17, 2024, the Eaton County Board of Commissioners approved Resolution #24-4-42, which accepted the County Approval Agency responsibilities and approved the submission of a Notice of Intent (NOI) to the Department of Environment, Great Lakes, and Energy (EGLE) to prepare an MMP; and

WHEREAS, the amendments to Part 115 require that a Materials Management Planning Committee be appointed with representatives from specific sectors; and

WHEREAS, the Materials Management Planning Committee will primarily assist in the development and implementation of the MMP in addition to its other responsibilities under Part 115.

NOW, THEREFORE BE IT RESOLVED, that the Eaton County Board of Commissioners hereby establishes the Eaton County Materials Management Planning Committee as a permanent body in accordance with Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

BE IT FURTHER RESOLVED, that members of the Eaton County Materials Management Planning Committee shall be appointed by the Eaton County Board of Commissioners pursuant to MCL 324.11572.

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO APPROVE 2023/2024 BUDGET AMENDMENTS

Introduced by the Ways and Means Committee

WHEREAS, the Eaton County 2023/2024 Appropriations Act of September 20, 2023, states that any amendment to increase a salary and/or a Capital Outlay line-item in excess of $2,500.00 or any amendment to increase the total budget of any fund or department in excess of $2,500.00 shall be amended by the Board of Commissioners, except that any amendment to decrease the General Fund Contingency shall be approved by the Board of Commissioners; and

WHEREAS, such amendments are needed in order to comply with the Uniform Budgeting and Accounting Act of 1978, P.A. 621.

NOW, THEREFORE BE IT RESOLVED, that the following budget amendments be approved and added to the 2023/2024 Eaton County Budget:

GENERAL FUND - 101

BOARD OF COMMISSIONERS 101.101

Increase	Legal Fees	$	14,600
Increase	Fund Balance Carryover	$	14,600

To increase budget for participation with Windsor Charter Township in a Michigan Tax Tribunal appeal in an amount not to exceed $14,600.

SPECIAL REVENUE FUNDS

PARKS AND RECREATION 208

Increase	Project Costs	$	30,000
Increase	Fund Balance Carryover	$	30,000

To increase budget for the removal of the dwelling at Lincoln Brick as proposed by the Public Works and Planning Committee.

CENTRAL DISPATCH 261

Increase	Transfers Out	$	39,611
Increase	Fund Balance Carryover	$	39,611

DISPATCH SURCHARGE 297

Increase	Transfers In	$	39,611
Decrease	Fund Balance Carryover	$	39,611

To increase budget for radios and equipment not allowable under the Surcharge funding sources.

COUNTY OF EATON

Resolution No. 2024-_________

A regular meeting of the Board of Commissioners of the County of Eaton, Michigan (the "County"), was held in Charlotte, Michigan, on August 21, 2024. The following Commissioners were

PRESENT: ____

____

____

ABSENT: ____

____

The preambles and resolution set forth below were offered by Commissioner _______________ and were seconded by Commissioner ________________.

RESOLUTION RECEIVING ADVICE FROM THE COUNTY TREASURER AS TO A SURPLUS WHICH CAN BE TRANSFERRED FROM THE EATON COUNTY 100% TAX PAYMENT FUND TO THE EATON COUNTY GENERAL FUND

WHEREAS, Section 87b(7) of Act No. 206, Michigan Public Acts of 1893, as amended ("Act 206") authorizes the Board of Commissioners to transfer to the Eaton County General Fund any surplus in the Eaton County 100% Tax Payment Fund by appropriate action of the Board of Commissioners; and

WHEREAS, the Eaton County Treasurer has reviewed the amounts which are currently available in the 100% Tax Payment Fund, and has determined that $1,000,000.00 may be transferred to the General Fund as a “surplus” as of August 21, 2024; to be appropriated within the Fiscal Year 2023/2024 budget; and

WHEREAS, the Eaton County Treasurer hereby declares that a surplus of $1,000,000.00 exists in the 100% Tax Payment Fund.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD AS FOLLOWS:

1. The Eaton County Treasurer is authorized to transfer $1,000,000.00 from the 100% Tax Payment Fund to the General Fund as of August 21, 2024 in equal installments of $250,000 each quarter, for the Fiscal Year 2024/2025 budget.

2. Any further transfers of surplus amounts will be specifically approved after recommendation by the Eaton County Treasurer by resolution of the Board of Commissioners.

3. The Eaton County Treasurer further recommends that the Eaton County Board

Commissioners, in concurrence with the Eaton County Treasurer, develop a 100% Tax Payment Fund Policy to define a formula for calculating and establishing future surplus amounts available for transfer from the 100% Tax Payment Fund.

Discussion followed. A vote was thereupon taken on the foregoing resolution and the vote for each such resolution was as follows:

AYES: ____

NAYS: ____

ABSTAIN: ____

The foregoing Resolution was hereby declared adopted.

STATE OF MICHIGAN

COUNTY OF EATON

I certify that the foregoing is a true and accurate copy of the resolutions adopted by the Eaton County Board of Commissioners, that such resolutions were duly adopted at a _________ meeting held on the ____ day of ____________, ____, and that notice of such meeting was given as required by law.

____
Eaton County Clerk

[SEAL]

Resolution Eaton Transfer from 100% Tax Payment Fund to General Fund

____
Jim Mott, Chairperson

Dated: ________________________________

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

RESOLUTION TO RECOGNIZE PATRIOT LEGACY DAY ON SEPTEMBER 21, 2024 IN HONOR OF JOHN AND SALLY WALL

Introduced by the Ways and Means Committee

WHEREAS, John Wall fought in the Revolutionary War on behalf of the Colonies; and

WHEREAS, John Wall was held as a prisoner of war during the Revolutionary War; and

WHEREAS, John and Sally Wall and their family of ten children served local communities with vigor and patriotism, and were founding members of townships in our communities, including Eaton Rapids Township.

THEREFORE, **BE IT RESOLVED**, that the Eaton County Board of Commissioners sees the importance of investing and building community and so, on the date of September 21, 2024, declare this day to be Patriot Legacy Day to Honor John and Sally Wall.

TREASURER'S MEMORANDUM REQUEST

To: Ways and Means Committee, Eaton County Board of Commissioners
From: Bob Robinson, Eaton County Treasurer
Date: July 1, 2024
Subject: Salary and Position Correction/Reclassification Request – Foreclosure Coordinator

This memorandum outlines why the position of Foreclosure Coordinator in the Treasurer's office needs a salary adjustment and position reclassification. Comparisons to the pay scale of this position in other county treasurer offices and respective land banks that operate within Eaton County's competitive job market are also provided.

Background
The position of Foreclosure Coordinator was created in 2015, when the treasurer's office became Eaton County's Foreclosing Governmental Unit (FGU) for tax foreclosed properties. The position initially involved the creation of foreclosure notices on tax delinquent properties, providing information to state agencies for foreclosure prevention assistance to homeowners, and helping the treasurer prepare for annual tax foreclosure auctions. At that time, the position had hybrid split duties between foreclosure activities, and general support as a deputy in the treasurer's office. The position currently pays $53,019 annually and has been sustainably funded through the Foreclosure Fund from fee revenues collected on tax foreclosures.

Current Day Duties
The job description for this position has increased substantially since 2015 in overall scope and complexity of duties. Duties now include:

Tax Foreclosure - Supervision and oversight of all tax foreclosure activities in the treasurer's office, including appearances in court for foreclosure hearings and lawsuits. This requires extensive knowledge of the General Property Tax Act (211.78) and all its requirements. It is responsible for the new legal obligations of processing surplus revenue from tax auctions with the courts. The position also manages the treasurer's foreclosure prevention policy and has oversight of financial hardships and foreclosure assistance initiatives with outside nonprofit agencies and state government. This supervisory, managerial position also demands specific and ongoing training to assure statutory compliance with its respective responsibilities.

Senior Deputy – As senior deputy, this position now supervises three other personnel in the treasurer's office when the Treasurer and/or Chief Deputy Treasurer are absent or not present. This second-line management includes morning cash up, reconciliation of county accounts, and coordinating documents with the Register of Deeds office.

Land Bank – A decision was made in March of 2024 that treasurer's office staff would administratively support the Eaton County Land Bank as part of its normal operations. Because

Land Bank activities are closely related to foreclosure activities in the treasurer's office, this position has evolved into important support of Land Bank activities including:

- The coordination of grant details with the appropriate state and local agencies, (e.g., EGLE, attorneys, LARA, and the Michigan State Land Bank).
- Oversight of demolition, hazardous material, and maintenance contractors subject to federal and/or procurement policies.
- Preparation of financial reports and checks for Land Bank board meetings.
- Oversight of demolition or other projects for the Land Bank.
- Manage maintenance and security measures on Land Bank owned parcels.

The position continues to expand in scope of duties and responsibilities. An old and current job description is attached to this memorandum request.

Comparative Salary Analysis
The table below shows the average pay level for this equivalent position in other treasurer's offices and Land Banks *within our competitive job market*. This information has been sourced directly from respective Land Banks and treasurer's offices.

Salary Comparative Analysis Foreclosure Coordinator/Director				Salary:	**$53,019.00**
Land Bank		**Comparable Salary Amount**			
Calhoun County		$62,980.00			
Ingham County		$63,413.00			
Land Bank Average		$63,196.50		**Median**	$63,196.50
Treasurer					
Calhoun		$64,763.00			
Ingham		$87,360.00			
Midland		$57,200.00			
Allegan		$62,954.00			
Treasurer Average		$68,069.25		**Median**	$63,858.50
Combined Treasurer/Land Bank Average				$65,632.88	
Combined Treasurer/Land Bank Median				$63,527.50	

Figure 1: Salary levels paid to equivalent staff in other land banks and treasurer's offices. Source: Calhoun County Treasurer's Office, Ingham County Treasurer's Office, Midland County Treasurer's Office, Allegan County Treasurer's Office, Jackson County Treasurer's Office.

Conclusion
This position is under compensated by 20% With my pending retirement as treasurer, and the planned retirement of my Chief Deputy Treasurer in December of 2024, the importance of retaining this position to assure continuity of operations through a post-election transition

cannot be over stated. This job will continue as an important part of treasurer and land bank operations and requires a significant amount of institutional knowledge, which will be essential to the new treasurer in January of 2025. The position is commensurate with at least 10 years of experience. A competitive salary is imperative.

I request that the board of commissioners reclassify the position from its current classification of 5 on the county's Classification and Pay Structure ending September 2024, and place it at Step 6 on Level 8 (currently $62,129). Although this is still below indicated salary amounts in Figure 1 above, this will assure that the position is relatively competitive, with future step level increases that will keep it competitive in future years. The position is self-supporting, and the additional salary and benefit costs, about $20,000[1] in additional cost annually, including salary and benefits, can be funded entirely from the Foreclosure Fund, derived from fee revenues generated by the tax foreclosure process.

Attachments:

- Copy of 211.78 chart of statutes for tax foreclosure
- Copy of previous job description
- Copy of current job description

[1] National Compensation Survey: Employee Benefits in the United States (2021, March), Employee Benefits. https://www.bls.gov/ebs/publications/september-2021-landing-page-employee-benefits-in-the-united-states-march-2021.htm

FORECLOSURE TIMELINE

TAX YEAR +1

Date	Statute	Action
Mar 1	MCL 211.78a(2)	Unpaid taxes levied in the immediately preceding year are returned to the County Treasurer as delinquent for collection.
Mar 1	MCL 211.78a(3)	4% admin fee and interest computed at a noncompounded rate of 1% per month added to delinquent parcel.
By Jun 1	MCL 211.78b	Foreclosing Governmental Unit (FGU) sends notice by first-class mail to taxpayer or owner.
By Sep 1	MCL 211.78c	FGU sends second notice by first-class mail to taxpayer or owner.
Oct1	MCL 211.78d	FGU adds a $15 fee.
Nov 1	MCL 211.78e(1)	FGU prepares a list of all property subject to forfeiture for delinquent taxes.
Dec 1	MCL 211.78e(2)	FGU updates taxpayer address based on current local unit records.

TAX YEAR +2

Date	Statute	Action
Feb 1	MCL 211.78f(1), (2)	FGU sends notice by certified mail to taxpayer and, if different, the owner, AND by first-class mail to occupant.
Feb 1	MCL 211.78f(3), (4)	FGU may publish notices in a newspaper.
Mar 1	MCL 211.78g(1)	Delinquent property forfeits to the treasurer.
Mar 1	MCL 211.78g(1)	FGU adds $175 title fee to the parcel.
Mar 1	MCL 211.78g(3)(b)	Redemption requires additional interest computed at a noncompounded rate of 1/2% per month from March 1 preceding forfeiture.
Mar 1	MCL 211.78g(3)(c)	Redemption requires payment of all recording fees and all fees for service of process or notice.
Apr 15	MCL 211.78g(2)	Deadline for FGU to record a certificate of forfeiture.
May 1	MCL 211.78i(1), (3)	FGU initiates title search and personal visit to forfeited property.
Jun 15	MCL 211.78h(1)	Deadline for FGU to file petition for foreclosure with listing of forfeit with the circuit court .
Dec–Jan	MCL 211.78i(2)	FGU sends certified mail notice of show-cause hearing (scheduled not less than 7 days before judicial hearing), no less than 30 days before the show-cause hearing, to owners of interest.
Dec–Jan	MCL 211.78i(5)	FGU publishes notice listing pending foreclosures.

TAX YEAR +3

Date	Statute	Action
Jan	MCL 211.78h(2)	FGU files amended petition removing redeemed parcels.
Jan-Feb	MCL 211.78k(1)	Not later than the hearing date, FGU files proof of certified mail service of show-cause and foreclosure hearings, proof of personal visit to property, and proof of publication.
7 + days before judicial hearing	MCL 211.78j(1)	FGU holds administrative show-cause hearing.
Jan 30-Feb 28	MCL 211.78h(5), .78k	Judicial foreclosure hearing held.
Mar 30	MCL 211.78k(5)	Deadline for circuit court to enter judgment of foreclosure.
Mar 31	MCL 211.78k	Effective date of judgment. Last day to redeem foreclosed property. Title vests in FGU.
Jul 1	MCL 211.78t(2)	Deadline for former interest holders to submit to the FGU a notice of intention to claim an interest in sale proceeds using a form available from the FGU or the Department of Treasury.
Jul (1st Tues.)	MCL 211.78m(1)	Deadline to exercise gov. agency first right of refusal; but could take place before this date.
Jul (3rd Tues.)	MCL 211.78m(2), (5)	First opportunity to offer property at auction. One or more auctions may be held, the last of which has no or low minimum bid.
Jul-Nov	MCL 211.78m(3)	Second governmental right of refusal purchase opportunity after each public auction.
Nov (1st Tues.	MCL 211.78m(2)	Deadline for completion of all auctions.
Dec 1	MCL 211.78m(6)	Deadline for FGU to transfer list of unsold parcels to the city, township, or village clerk.
Dec 30	MCL 211.78m(6)	Deadline for city, township, or village to reject property transfer. Date title transfers to local unit or, in case of objection, to FGU or the Land Bank Fast Track Authority if state is FGU.
Dec 31	MCL 211.78m(11)	All taxes for the year of foreclosure are canceled for parcels purchased by state, city, village, township, county, or city or county land bank before the first auction; transferred to the local unit or Land Bank Fast Track Authority after not selling at auction; or retained by FGU.
Dec 31	MCL 211.78m(12)	All liens for costs of demolition, safety repairs, debris removal, or sewer or water charges due on the property as of the December 31 immediately succeeding the sale, transfer, or retention of the property are canceled.

TAX YEAR +4

Date	Statute	Action
Jan 31	MCL 211.78t(3)	Deadline for FGU to send each claimant a notice that includes the amount for which the property was sold; the amount of any outstanding unpaid taxes, including federal, state, and local tax liens; and the total amount of any remaining proceeds.
Feb 1–May 15	MCL 211.78t(4)	Period during which a claimant may file a motion with the circuit court to claim any portion of the remaining proceeds to which the claimant is entitled.
Feb 1–May 15	MCL 211.78t(5)	FGU must provide info to court, including all claimants for a parcel, minimum bid, sale amount, and taxes owed.
After FGU responds to claimant's motion	MCL 211.78t(9)	Circuit court hearing to determine relative priority of claims to sale proceeds and the value of each claim of interest.
Within 21 days after court order	MCL 211.78t(10)	FGU disburses the funds within 21 days after entry of an order directing disposition of the sale proceeds.

*****Foreclosure Services Manager oversees this list of statutory requirements for each foreclosure cycle. All new requirements since last wage evaluation.

Foreclosure Coordinator (old description)

General Description

Works under the direction of the Treasurer. Duties include tax records, assist in tax forfeiture and foreclosure activities, assist treasurer in tax reversion process and property disposition and tax auctions. Document retention of important legal documents in foreclosure process, screen applicants for financial hardships, review compliance with foreclosure notice and publication requirements, confirm parties of interest and title search for foreclosed properties.

Functions

1. Assist the Treasurer in all aspects of the property tax reversion process pursuant to PA 123.
2. Organize and implement statutory compliance with notice requirements for forfeited and foreclosed properties.
3. Assist Treasurer in filing of court documents on tax forfeitures and foreclosures and working with foreclosure attorney.
4. Produce delinquent tax statements for compliance with noticing requirements of PA 123.
5. Maintain contact with locals on tax foreclosure issues including inquiries on code compliance on foreclosed parcels.
6. Maintain contact with title search company to assure compliance with title search requirements on tax foreclosures.
7. Maintain BS&A database on forfeited and foreclosed properties.
8. Generate reports on foreclosure funds for the Treasurer.
9. Maintain records of foreclosed properties and coordinate listings with IT for the online interactive map of property foreclosures.
10. Keep records of property maintenance costs and expenses, legal fees, inspection fees, and other costs associated with tax foreclosures.
11. Calculate auction sales results for Treasurer.
12. Manage settlement process with auction firm after tax sales.

Foreclosure Services /Land Bank Support Duties

General Description

Works under the direction of the Treasurer. Duties include tax records, assist in tax forfeiture and foreclosure activities, assist treasurer in tax reversion process and property disposition and tax auctions. Document retention of important legal documents in foreclosure process, screen applicants for financial hardships, review compliance with foreclosure notice and publication requirements, confirm parties of interest and title search for foreclosed properties.

Foreclosure Services

1. Assist the Treasurer in all aspects of the property tax reversion process pursuant to 211.87 of the GPTA
2. Organize and implement statutory compliance with notice requirements for forfeited and foreclosed properties.
3. Assist Treasurer in filing of court documents on tax forfeitures and foreclosures and work with foreclosure attorney's office. Appear in court when necessary.
4. Process surplus revenue claims filed on tax-auctioned properties and process claims with the court.
5. Produce delinquent tax statements for compliance with noticing requirements of 211.87 of the GPTA
6. Maintain contact with locals on tax foreclosure issues including inquiries on code compliance on foreclosed parcels.
7. Process right of first refusal lists for local units of government
8. Maintain contact with title search company to assure compliance with title search requirements on tax foreclosures.
9. Maintain BS&A database on forfeited and foreclosed properties.
10. Generate reports on foreclosure funds for the Treasurer.
11. Maintain records of foreclosed properties and coordinate listings with IT for the online interactive map of property foreclosures.
12. Keep records of property maintenance costs and expenses, legal fees, inspection fees, and other costs associated with tax foreclosures.
13. Calculate auction sales results for Treasurer and contracted auctioneer.
14. Manage settlement process with auction firm after tax sales.
15. File deeds on auction properties with Register of Deeds.
16. Trouble shoot issues with database and noticing requirements issues.
17. Schedule publication notices on forfeiture and foreclosed parcels.
18. Organize auction catalog of tax auction properties.
19. Coordinate with nonprofits on tax foreclosure prevention measures for delinquent taxpayers.

Senior Deputy Responsibilities

1. Conduct morning cash up for treasurer's office.
2. Reconcile General Fund and other county accounts monthly.
3. Answer public questions on tax auction and foreclosure process.
4. Assist window personnel as needed to collect and process tax payments.
5. Assist Chief Deputy Treasurer in calculating charge backs after tax auction.
6. Manage bankruptcies and coordinate them with the tax reversion process.
7. Assist Chief Deputy Treasurer as lead staff supervision when necessary and with miscellaneous administrative duties.

Land Bank Duties

1. Assist the Land Bank chairperson with administration of private, state, and federal grants.
2. Maintain files on Land Bank projects for auditing purposes, and coordinate financial activities of Land Bank with County financial department.
3. Manage utility shut-off with utility companies.
4. Request W-9 and process invoices for Land Bank projects.
5. Process journal entries to record land bank projects.
6. Create billing invoices in New World to receipt revenue to specific projects.
7. Record deeds.
8. Attend Land Bank board meetings as staff liaison.
9. Attend Land Bank trainings as necessary (MALB, State Land Bank...).
10. Maintain spreadsheet on Land Bank account activities.
11. Record property tax income from local units apportioned to Land Bank from 5/50 assessments.
12. Review contractor background with LARA, SAM, and other databases on contractors.
13. Provide financial documents to Land Bank Secretary and/or Treasurer upon request.

Employment Qualifications
Education: Associate degree in accounting or equivalent work experience.

Experience: A minimum of three (7) years of progressively responsible experience in a Treasurer's office or closely related setting requiring knowledge of the tax collection process, accounting, data processing, and other aspects of the office: A minimum of five (5) years of progressively responsible experience supervising a diversity of clerical, bookkeeping, and/or accounting staff.

Physical Requirements
This position requires the ability to:

- Enter and access information from a computer
- Access office files
- Operate a calculator, copier, and mailing machine
- Lift and move cartons, books, and other materials weighing up to 20 pounds
- Prolonged sitting at a computer terminal
- Driving to location for trainings as necessary.

Working Conditions

13. File deeds on auction properties with Register of Deeds.

14. Trouble shoot issues with database and noticing requirements issues.

15. Schedule publication notices on forfeiture and foreclosed parcels.

16. Organize auction catalog of tax auction properties.

17. Answer public questions on tax auction and foreclosure process.

18. Coordinate with nonprofits on tax foreclosure prevention measures for delinquent taxpayers.

19. Assist window personnel as needed to collect and process tax payments.

20. Assist Chief Deputy Treasurer in calculating charge backs after tax auction.

21. Manage bankruptcies and coordinate them with the tax reversion process.

22. Assist Chief Deputy Treasurer as lead staff supervision when necessary and with miscellaneous administrative duties.

Employment Qualifications
Education: Associate degree in accounting or equivalent work experience.

Experience: A minimum of three (3) years of progressively responsible experience in a Treasurer's office or closely related setting requiring knowledge of the tax collection process, accounting, data processing, and other aspects of the office: A minimum of five (5)) years of progressively responsible experience supervising a diversity of clerical, bookkeeping, and/or accounting staff.

Physical Requirements
This position requires the ability to:

- Enter and access information from a computer
- Access office files
- Operate a calculator, copier, and mailing machine
- Lift and move cartons, books, and other materials weighing up to 20 pounds
- Prolonged sitting at a computer terminal

Working Conditions
Office environment

Job questionnaire submitted as completed

EATON COUNTY
JOB ANALYSIS QUESTIONNAIRE

The purpose of this questionnaire is to obtain accurate information concerning the duties and responsibilities associated with your job. The information will be used to assist us in understanding your position for purposes of compensation analysis.

Computer Form Instructions:

1. This program will allow you to type in the gray fields only when they are selected or chosen. (When a field is chosen, it will turn dark gray.)

2. The {Tab} key allows you to move from one gray field to the next. Pressing {Shift} and {Tab} together will take you to the previous field. You may also select a field by clicking on it with your mouse.

3. If you are asked to comment on a particular topic, the gray field provided for your response will allow unlimited comment. When you reach the end of a line, text will automatically wrap onto the next line. If you wish to make a paragraph break within these comment fields, simply press {Return} or {Enter} as you normally would. {Backspace}, {Delete} and other commands also work in the gray fields the same as they would in any other situation.

4. To place an X in one of the check boxes, simply click on the appropriate box with your mouse or press the space bar while the box is selected. To remove an X, click on the marked box, or press the space bar while a marked box is selected.

Name: Amy Date: 5/9/24

Job Title: Deputy Treasurer/Foreclosure/Foreclosure Prevention Coordinator Department: County Treasurer

Supervisor's Name/Title: Bob Robinson

Years of Experience

On this Job: 10

With this Employer: 26

QUESTIONNAIRE INSTRUCTIONS

This questionnaire is intended to provide the framework for you to describe the rationale for your request for a re-evaluation of your position and grade placement.. Each of the following sections contains specific instructions. Some questions require a written response, others only an "X" next to a printed answer. If no answer is exactly accurate, choose the answer that you feel is closest to being correct for your position.

Your responses are important in helping us to better understand your position and changes that have occurred. Please answer all questions to the best of your ability. **When completed, please print the questionnaire and give it to your supervisor.** Thank you!

Section 1: Position Summary

Briefly describe the major purpose and primary function of your job. Although the gray field appears very short, it will allow adequate comment.

Supervise and coordinate tax reversion and foreclosure activities for the treasurer's office and oversee the management of tax foreclosed properties. Document the legal processes of tax foreclosure pursueant to 211.87 of the General Property Tax Act and coordinate documented activities with the Circuit Court, Register of Deeds, and contracted support (auctioneer, maintenance...). Manage the foreclosure prevention policy of the office and screen financial hardship cases for the treasurer.

Supervise front office operations in the absence of the Chief Deputy Treasurer.

Manage the daily execution and implementation of grants and projects for the Eaton County Land Bank to assure compliance with legal, environmental, construction, demolition, and procurement policies are met for local, state, and federal agencies involved.

Section 2: Position Duties and Responsibilities

List the ESSENTIAL duties and responsibilities of your job **THAT HAVE CHANGED SINCE THE LAST EVALUATION OF YOUR POSITION.** If essential duties number more than twelve, simply continue typing in the last gray field. (Remember, you can use as much space as necessary.) If essential duties number less than twelve, leave additional spaces blank by pressing {Tab} until you have reached the next relevant field.

An ESSENTIAL DUTY or responsibility is fundamental to the job. The individual who holds the job must be able to perform the tasks unaided or with the assistance of a reasonable accommodation. Further, the following guidelines may be used to determine essential duties and responsibilities:

An ESSENTIAL DUTY meets these guidelines:

1. The duty or responsibility is the reason the position exists;
2. A limited number of employees are available to perform the task;
3. Expertise is required to perform the duty or responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Reconcile county General Fund checking accounts monthly.

2. Testify in court on foreclosure hearings, coordinate, and provide case documentation to attorney.

3. Process surplus revenue claims on tax foreclosures pursuant to new statute - 211.78t, and track expenses on forclosures per state statutues. Process FOIA requests on foreclosures.

4. Prepare minimum bid list for tax auction to tax auctioneer, with photos and tax detail on all foreclosures.

5. Manage maintenance and security details on foreclosed property inventory.

6. Assist Chief Deputy Treasurer as lead staff supervision in the absence of the Chief Deputy and Treasurer.

7. Correspond with utility companies, title companies, State Land Bank, asbestos remediation firms, environmental assessment firms, demolition contractors, buidling contractors, title companies, State of Michigan, MIchigan Department of Environmental, Great Lakes, and Energy, and legal firms to assure proper recoding of project permits, w9 requirements, licesing requirements, procurement polcies, and LARA requirements are met for Land Bank projects and grants.

8. Maintain records, files, and financial requirements for projects and grants for Land Bank.

9. Process Land Bank journal entries and process reports on request of Land Bank treasurer. Create billing invoices in county financial system to recipt revenues and expernses under proper payment codes..

10. Act as staff liaison from treasurers office for Land Bank board of directors.

11. Record deeds and prepare closing documents and checks for property procurements for Land Bank.

12. Assist Land Bank Chairperson with miscellaneous administrative details for the Land Bank.

Section 3: Knowledge and Education – IF IT HAS CHANGED

A. Consider the extent to which your job requires knowledge normally gained through formal education. In the box below, choose the <u>minimum</u> education level required for your job. **Once the field is selected, an arrow will appear at the right of the box.** Clicking on this arrow will allow you to view a list of options. Simply click on the appropriate choice.

Bachelor's degree

B. In cases where a degree or some form of special training is required, indicate the curriculum or program of study (i.e., accounting, mechanics, business, etc.)

Land bank training from Michigan State Land Bank and Michigan Association of Land Banks. Project management training and training on environmental regulations of State and Federal governments. Accounting and/or business curriculum would be very helpful.

Section 4: Work Experience – IF IT HAS CHANGED

A. Consider the extent to which your job requires related experience and training in addition to any knowledge or formal education. In the box below, choose the minimum experience required for your position.

Seven or more years of related experience

B. Is previous supervisory or administrative experience required of this position?

Yes ☒ No ☐

If yes, please describe:

Position now requires supervision of 3 staff as a second line manager for the treasurer's office, and supervisory responsibilities over various contractors and sub-contractors. Job now requires extensive knowledge of contractual work with construction and environmental firms including EGLE and LARA. Must also have extensive knowledge of federal procurement requirements for grant execution and funding.

C. Describe the nature and specific type of work experience (especially the types of knowledge, skills or abilities) required for your job.

Financial systems including New World Systems, BS&A software, CAPGEM (state project grant system), and SIGMA. Current experience and knowledge of Phase 1 and Phase 2 environmental study, Hazardous Materials management and surveys, and extensive project work managing grant deadlines and supervising contracted demolition contractors, environmental waste firms, and brown field administrators. Must have knowledge and experience working with code compliance issues at the state, county, and local level.

Section 5: Special Employment Requirements – IF IT HAS CHANGED

A. Please list any additional requirements for licensure or certification, including legal requirements.

Section 6: Supervisory or Management Responsibility

List below the titles and number of positions you manage, supervise or lead (only if formally designated), either directly or through others. Specify how many employees within each position are full-time and how many are part-time.

	Number Supervised		Number in position who are:	
Position Title	Directly	Indirectly	Full-Time	Part-Time
Deputy Treasurer 2	2		2	
Deputy Treasurer 3	1		1	
Inspections/Property Maintenance	1			1

	Number Supervised		Number in position who are:	
Position Title	Directly	Indirectly	Full-Time	Part-Time
Contractor	1			
Outside Contractors as needed	varies	varies		

Section 9: Equipment Use and Knowledge

Please indicate which of the following types of equipment you are required to use in performing the essential functions of your job:

☒ Basic office equipment such as telephones, calculators, photocopier, FAX and similar equipment

☒ Photographic, audio and video equipment

☒ Computer programs:
- ☒ word processing
- ☒ spreadsheet
- ☒ database (data entry)
- ☒ database (data manipulation, research, report generation)
- ☒ financial applications
- ☒ desktop publishing
- ☒ GIS/mapping
- ☒ audio/visual equipment (advanced)

operate Folding machine for mailing

☒ Specialized technical equipment

If yes, please specify the type of specialized equipment.

Inspection collector for collecting data on foreclosed properties and uploading this data to the online foreclosure mapping for tax auctions

SIGMA: State program for grant and financial disbursements from the State of Michigan for the Eaton County Land Bank grants and projects.

New World Systems and BS&A.

SAM.gov: Official federal site for reporting on federally funded contract data and pertinent information on federally funded grants and projects and contractors

CAPGEM: Project management system for the Michgian State Land Bank Authority, for uploading grant licensing, contracting, bidding, environmental regulation requirements, and other pertinent information requirement for proper reimbursements of state grants to the Eaton County Land Bank.

Please describe how your job's technology requirements have changes since the last evaluation of your job?

Technology requirements for the position have more than doubled with the additional of state demolition grants to the Eaton County Land Bank. and the tech requirements to facilitate state and federal requirements for grants administered through the Michigan State Land Bank Authority. New system management includes SAM.gov. SIGMA.gov. CAPGEM.mi and project specific spreadsheeting and financial recording.

Section 10: Additional Employee Comments

Please provide any additional comments you feel would be useful in helping us better understand your job and the rationale for a re-evaluation. Feel free to expand on any of the areas covered in the preceding sections.

Section 12: Supervisor Comments

Please read the employee's responses to this questionnaire before completing this section. Do not alter the employee's comments or answers. Use this section for making additional comments. Please return the questinnaire to Connie Sobie.

Are there any responses that you consider inaccurate? If so, please discuss them below:

I find the answers to be very adequate and accurate, as is most always the case with Amy Ide.

List any job duties/responsibilities required of this position which were omitted by the employee.

Occassional attendance at Land Bank Association meetings. Attendance at Zoom conferences with the Michigan State Land Bank regarding grant activity restrictions and guidelines

Additional comments:

Amy Ide's position has evolved into a key position in both the Land Bank and Treasurer's operations. It is imperative it be kept competitive to attract and retain personnel in this position.

Name of Supervisor completing this form: Robert W. Robinson, Treasurer

Date completed: 7-1-24

nsutiny pply
third
AN 4/15

MUNICIPAL CONSULTING SERVICES LLC

August 12, 2024

Mr. Ben Dawson
Human Resources Director
Eaton County
1045 Independence Blvd.
Charlotte, MI 48813

Dear Mr. Dawson,

This letter is in regard to your request for our firm to conduct a classification analysis for the position of Foreclosure Coordinator/Deputy Treasurer in the Eaton County organization. In completing the classification analysis for this position, I have performed the following tasks:

- Reviewed job-related information including the job description that was submitted for the position.
- Reviewed information regarding Eaton County's classification and compensation system including job evaluation totals and the grade structure.
- Point-factored the classification utilizing the accumulated understanding of the position, the pay structure and the job evaluation (point factor) plan.
- Developed a recommended pay grade level for the classification.

The results of the classification analysis for the position are included in the attached Table A. The position was evaluated based on eleven compensable job factors. These are the same factors and values that were utilized to develop Eaton County's pay grade structure.

BACKGROUND FOR THE POSITION OF FORECLOSURE COORDINATOR/DEPUTY TREASURER

MAHARS
U4A15

The Foreclosure Coordinator/Deputy Treasurer is responsible for maintaining and coordinating the tax forfeiture and foreclosure process as statutorily defined by PA 123 of 1999, thereby ensuring that the Treasurer's legal responsibilities are met. The position must research legal issues, process title work, maintain necessary documentation, seek alternatives for foreclosure if possible, assist in the annual auction by preparing statutory legal notices and maintaining auction documentation, and filing and tracking bankruptcy. The incumbent must interact with a wide variety of contractors, agencies and individuals in the course of performing necessary work. The position has also traditionally performed treasury duties related to A/R processing, account reconciliations, assisting in tax settlement with the local jurisdictions and counter work.

The reclassification request lists duties related to both the foreclosure process and the County's Land Bank – which is charged with the responsibility for managing and repurposing an inventory of underused, abandoned, or foreclosed property.

new massive responsibilities

Doubling the workload is okay?

In my opinion, listed duties pertaining to foreclosure and tax auctions may require additional workload ~~but do~~ not involve new duties. Land Bank ~~responsibilities that are~~ listed ~~do require~~ added workload related to interaction with the State, contractors, environmental firms and licensing agencies, among others. Bookkeeping duties on behalf of the Land Bank as well as other administrative tasks also add workload.

However, workload is not a consideration in this reclassification request process. The consideration is job complexity. In reviewing the listed duties, I do not consider any to result in an increase in job complexity for the position since the last evaluation.

oversight of EGLE, MDARD, State Treasury & Land Bank deadlines.

wrong. see complaint ques. happens daily

Additionally, the job analysis questionnaire lists a contractor ~~as an employee requiring~~ supervision. Working with contractors is not considered supervision under the point factor system. Supervision over other employees is also listed, but it would appear that the incumbent is referring to cases ~~in which the~~ Treasurer and Chief Deputy Treasurer are both absent. This would presumably be an infrequent event and also does not qualify as everyday ~~supervision~~ under the point factor plan.

Missing an EGLE deadline could cost $10,000 per day & monitoring contractors isn't supervision??

Lastly, a Bachelor's Degree is now suggested for the position as a minimum hiring requirement. The position is currently rated at an Associate's Degree. I do not have the authority to make this change and subsequently have not changed the rating. However, in my opinion, an Associate's Degree is a reasonable educational requirement for someone coming into the job – keeping in mind that what we are measuring is a minimum requirement.

Bachelors is a minimum requirement in today's market??

In regard to changes in point values, I have increased the point value for Internal and External Relations to account for the Land Bank interactions and responsibilities and I have also increased the point value for technology to account for added software and databases utilized by the incumbent.

no point value support provided,

The point factor analysis and grade recommendation for the position are summarized below.

POINT FACTOR ANALYSIS AND RESULTS

As noted above, I have evaluated the position using the eleven point factors which comprise the County's job evaluation plan. The results of this evaluation are summarized in the attached Table A. In summary, the analysis has resulted in a point total of 1,481 for the Foreclosure Coordinator/Deputy Treasurer. This would retain the position in grade 5 of the County's pay grade structure.

This is a sadly inadequate analysis. —

We have appreciated the opportunity to assist Eaton County in this important classification analysis. Please feel free to contact me at 734.904.4632 if you have questions or wish to discuss the findings and conclusions.

Very truly yours,

Mark Nottley

Mark W. Nottley, Principal
Municipal Consulting Services LLC

TABLE A
EATON COUNTY
POINT TOTALS FROM CLASSIFICATION ANALYSIS PROCESS OF AUGUSDT 12, 2024

Classification Reviewed:	1	2	3	4	5	6	7	8	9	10a	10b	Recommended Total Points:	Recommended Grade:
Foreclosure Coordinator - Deputy Treasurer	267	309	180	0	240	100	90	250	40	0	5	1481	5

Support material for points??

Eaton County Payment Report

For the month of August, 2024

Board Payments on 08/21/2024

Organization	Organization Description	# of Payments	Amount to be Paid
General Fund			
101	General Fund	1	6,453.00
101.101.00	Board of Commissioners	5	6,775.15
101.172.00	Controller's Office	7	2,459.57
101.215.00	County Clerk	5	574.06
101.228.00	Technology Services	4	958.89
101.253.00	Treasurer	6	958.02
101.257.00	Equalization	4	1,247.40
101.265.00	Building & Grounds	34	27,690.39
101.281.31	Judicial - Circuit Court	34	29,818.34
101.281.36	Judicial - District Court	13	4,575.79
101.281.41	Judicial - Friend of the Court	5	516.59
101.281.47	Judicial - County Guardian	11	913.00
101.281.48	Judicial - Probate Court	55	6,050.29
101.281.49	Judicial - Juvenile Court	89	17,875.51
101.281.50	Judicial - Circuit Court Probation	5	607.54
101.296.29	Prosecutor	32	2,511.90
101.296.32	Prosecutor - Economic Crimes	5	224.20
101.301.01	Sheriff	39	16,113.42
101.301.03	Sheriff - Delta	39	19,274.88
101.301.43	Sheriff - Animal Control	8	1,786.15
101.301.51	Sheriff - Corrections	32	13,317.76
101.442.00	Drain	5	1,170.90
101.631.00	Substance Abuse	1	82,868.80
101.648.00	Medical Examiner	1	26,010.27
101.689.00	Veteran Services	16	2,257.95
101.711.00	Register of Deeds	4	394.06
101.721.00	Community Development	28	1,309.67
	General Fund Totals	488	274,713.50
208	Parks & Recreation	9	14,221.01
226	Computer Fund	10	14,850.81
228	Solid Waste Ordinance	5	349.67
249	Construction Code	10	44,732.09
256	Register of Deeds Tech	1	21,000.00
260	Indigent Defense	31	21,677.73
261	Central Dispatch	8	41,014.17
264	Local Corrections Officer Training	2	925.00
276	Community Corrections	4	874.12
292	Child Care Fund	8	1,149.12

Eaton County Payment Report
For the month of August, 2024

Board Payments on 08/21/2024

Organization	Organization Description	# of Payments	Amount to be Paid
297	911 Surcharge	2	56,517.04
513	Foreclosing Governmental Unit	1	255.18
595	Commissary	2	1,916.00
677	Workers Compensation	2	10,450.00
701	Trust & Agency	1	30.00
	Total Payments	584	504,675.44

Eaton County Payment Report
For the month of August, 2024

Immediate Payments from 07/01/2024 to 07/31/2024

Organization	Organization Description	# of Payments	Amount Paid
General Fund			
101	General Fund	162	181,645.54
101.172.00	Controller's Office	5	1,136.79
101.215.00	County Clerk	7	1,175.54
101.215.07	County Clerk - Elections	2	2,319.71
101.228.00	Technology Services	6	7,398.18
101.253.00	Treasurer	4	181.04
101.265.00	Building & Grounds	40	30,931.91
101.281.31	Judicial - Circuit Court	115	3,524.52
101.281.36	Judicial - District Court	9	1,258.97
101.281.41	Judicial - Friend of the Court	2	109.93
101.281.48	Judicial - Probate Court	6	391.69
101.281.49	Judicial - Juvenile Court	9	2,124.16
101.296.29	Prosecutor	20	1,418.89
101.296.32	Prosecutor - Economic Crimes	4	1,289.86
101.301.01	Sheriff	20	60,371.48
101.301.03	Sheriff - Delta	4	4,493.17
101.301.43	Sheriff - Animal Control	6	2,453.44
101.301.51	Sheriff - Corrections	7	33,044.36
101.442.00	Drain	10	14,142.81
101.689.89	Veteran Services Grant	4	462.62
101.711.00	Register of Deeds	1	101.61
101.721.00	Community Development	6	416.76
	General Fund Totals	449	350,392.98
208	Parks & Recreation	89	121,703.63
228	Solid Waste Ordinance	13	25,044.48
245	Remonumentation	5	16,892.50
249	Construction Code	7	3,397.52
256	Register of Deeds Tech	1	115.72
260	Indigent Defense	4	801.30
261	Central Dispatch	37	12,913.88
272	Adult Circuit Drug Court	4	900.00
273	DWI Sobriety Court	2	680.00
274	Swift & Sure Sanctions	4	1,003.67
275	Veteran's Court	3	1,310.00
276	Community Corrections	4	2,922.50
277	Residential Substance Abuse Treatment	2	7,365.00
278	Hybrid Sobriety Court	3	1,380.00
282	American Rescue Plan	1	1,566.34

Eaton County Payment Report

For the month of August, 2024

Immediate Payments from 07/01/2024 to 07/31/2024

Organization	Organization Description	# of Payments	Amount Paid
287	Homeland Security	1	12,217.91
292	Child Care Fund	47	181,700.04
293	Soldiers & Sailors	11	1,650.00
296	Juvenile Millage	4	110,482.87
297	911 Surcharge	7	10,426.05
510	Home Tax Exemption Audit	26	104,133.35
513	Foreclosing Governmental Unit	8	2,090.40
516	Delinquent Tax Revolving	1	905.00
670	Health Insurance	12	4,890.19
677	Workers Compensation	2	3,004.41
680	Dental Insurance	4	11,366.24
691	20X1 Delinquent Tax	1	44.06
692	20X2 Delinquent Tax	15	1,681.22
693	20X3 Delinquent Tax	15	1,208.48
701	Trust & Agency	137	122,626.78
704	Trust & Agency - Payroll	26	11,979.79
707	Donations - Youth Facility	1	313.50
711	Trust & Agency - Probate Court	4	8,550.34
720	Donations - Sheriff	2	81.16
721	Library Fund	11	173,904.13
801	Drain	94	1,278,942.02
802	Drain Revolving	3	9,015.83
	Total Payments	1,060	2,599,603.29

Eaton County Payment Report
For the month of August, 2024

Electronic Payments from 07/01/2024 to 07/31/2024

Organization	Organization Description	# of Payments	Amount Paid
General Fund			
101	General Fund	1	17,000.00
101.101.00	Board of Commissioners	1	(621.81)
101.172.00	Controller's Office	4	7,972.68
101.215.00	County Clerk	1	27.04
101.215.07	County Clerk - Elections	6	291.09
101.228.00	Technology Services	1	163.73
101.253.00	Treasurer	2	83.58
101.257.00	Equalization	4	711.89
101.265.00	Building & Grounds	11	953.88
101.281.31	Judicial - Circuit Court	9	1,188.59
101.281.36	Judicial - District Court	2	214.57
101.281.48	Judicial - Probate Court	2	154.87
101.281.49	Judicial - Juvenile Court	2	473.16
101.296.29	Prosecutor	3	101.99
101.296.32	Prosecutor - Economic Crimes	1	1,266.94
101.296.35	Prosecutor - Crime Victims	2	(574.25)
101.301.01	Sheriff	36	12,586.86
101.301.03	Sheriff - Delta	23	12,831.16
101.301.43	Sheriff - Animal Control	1	1,262.85
101.301.51	Sheriff - Corrections	15	3,368.43
101.442.00	Drain	5	850.52
101.710.00	MSU Extension	1	-
101.711.00	Register of Deeds	1	24.86
	General Fund Totals	134	60,332.63
201	Road Commission	6	2,136,645.46
208	Parks & Recreation	21	4,102.89
221	Barry-Eaton Health Department	7	600,379.10
226	Computer Fund	13	1,895.38
228	Solid Waste Ordinance	8	2,573.49
249	Construction Code	3	1,706.04
261	Central Dispatch	17	1,681.25
272	Adult Circuit Drug Court	2	106.40
273	DWI Sobriety Court	3	219.49
276	Community Corrections	1	32.77
287	Homeland Security	4	795.94
292	Child Care Fund	64	4,210.37
512	Medical Care Facility	6	2,287,859.56
656	Retirement	1	333.46

Eaton County Payment Report

For the month of August, 2024

Electronic Payments from 07/01/2024 to 07/31/2024

Organization	Organization Description	# of Payments	Amount Paid
676	Retiree's Health Insurance	4	32,534.77
678	Unemployment	1	6,109.44
679	Life & Disability Insurance	1	2,070.45
701	Trust & Agency	3	281,137.00
704	Trust & Agency - Payroll	51	606,926.59
707	Donations - Youth Facility	1	145.60
851	Drain Debt	6	3,000.00
	Total Payments	357	6,034,798.08

Board Payments on 08/21/2024	504,675.44
Immediate Payments from 07/01/2024 to 07/31/2024	2,599,603.29
Electronic Payments from 07/01/2024 to 07/31/2024	6,034,798.08
Employee Payroll - see attached report	1,905,072.74
Total	11,044,149.55

As reviewed and approved by the Ways and Means Committee August 16, 2024.

Committee Members: Mulder, Rogers, Lautzenheiser, Augustine, Pearl-Wright, and Brehler.

DETAILED SUMMARY OF BARGAINING WITH CAPITOL CITY LABOR PROGRAM (CCLP) AND TENTATIVE AGREEMENT

Proposal #	Proposal Description
County #1	General Language Clean-Up and Non-Substantive Technical Changes
County #2	Article 5, Salaries, Recruitment and Retention – $500 one-time bonuses for all current bargaining unit employees; Plus, the option to offer a higher step based on parameters for eligible employees, and updating some items to reflect current state laws.
County #3	Article 7, Disciplinary Action – Updated article to make it easer to read and further define the process for how employee statements will be gathered (if ever needed).
Union #1 and County Counter	Article 8, Hours of Work and Overtime – Section 3, Pass Days – Updated to reflect new number of holidays. Section 4, Lunch Periods and Rest Breaks – Update to make the article more reflective of current practices and employee's preferences. Section 8, Training Officer Compensation – Increased rate to be in line with other agreements with training officer compensation. No changes to "On Call" provisions.
County #4	Article 11, Leaves of Absence and Sick Leave. Section 4. Sick Pay. Modified parameters for employers requesting medical letters for use of sick leave, and slight increase in bi-weekly accruals
County #5	Article 12, Holidays – Formalized existing Letter of Agreement that added Juneteenth as Holiday.
County #6	Article 13, Personal Leave Days – Clean-up proposal, striking language and article as the use of PL has been removed from the Agreement.
County #7	Article 13, Annual Leave – Changing accruals schedule and maximums.
County #8	Article 14, Insurance and Pensions – Section 1. Medical Insurance – Current Employees. Language clean-up and eliminating outdated items.
County #9	Article 14, Insurance and Pensions – Health Insurance – Retirees – Employees Hired After April 1, 2007. Aligning language with IRS rules for treatment of accrual payouts at time of separation. Adjusting HCSP contributions over to from $50, up to $75 per pay period. Adjusts employer contribution vesting schedule to a four-year period. Language clean-up and eliminating outdated items.
County #10	Article 14, Insurance and Pensions – Section 6. Dental Insurance. Language clean-up and eliminating outdated item.
County #11	Article 16, Longevity – Changes longevity to give credit of $100 per year of service up to 35 years of service.

County #12	Article 25, Gender – Elimination and replacement with non-gender specific language throughout the agreement.
County #13	Article 29, Lead Animal Control Officer – Updating language and pay schedule for Lead assignment from 5.7% pay differential to 10.0%.
County #14	Article 33, Building Closures and Local, State, and Federal Emergency Declarations – Language formalizing the past practices used when the County has a building closure or an emergency declaration is issued by the Board.
County #15	Article 35, Duration – Three-year contract with a wage reopener in year two of the agreement.
County #16	Appendix A, Salary Schedule – Includes a market adjustment for all positions, plus, a 5% COLA both to be effective on October 1, 2024.
County #17	Article 29, Lead Animal Control Officer – Section 2. Licensure and Operational Stipend. Added an annual $1,000 off-schedule stipend for the assigned Lead if they are required to carry licensure and meet State requirements for Animal Control operations.

DETAILED SUMMARY OF BARGAINING WITH THE POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM) THE CENTRAL DISPATCH NON-SUPERVIORY GROUP AND TENTATIVE AGREEMENT

Proposal #	Proposal Description
County #1	General Language Clean-Up and Non-Substantive Technical Changes.
County #2	Article 5, Salaries, Recruitment and Retention – $500 one-time bonuses for all current bargaining unit employees. Plus, the option to offer a higher step based on parameters for eligible employees, and added language governing the process for overpayment corrections (if ever needed).
County #3	Article 7, Disciplinary Action – Updated article to make it easier to read and further define the process for how employee statements will be gathered (if ever needed).
County #4	Article 8, Hours of Work and Overtime. Section 14. Unscheduled Overtime. Created opportunities for employees to volunteer for non-call volume events with less than 24 hours notice, but at the rate of time and a half.
County #5	Article 10, Leaves of Absence and Sick Pay. Section 4. Sick Pay. Modified parameters for employers requesting medical letters for use of sick leave, and slight increase in bi-weekly accruals
County #6	Article 12, Holidays – Formalized existing Letter of Agreement that added Juneteenth as Holiday and picked set day for recognizing Easter
County #7	Article 13, Annual Leave – Changing accruals schedule and maximums.
County #8	Article 14, Insurance and Pension Benefits – Section 1. Medical Insurance – Current Employees. Language clean-up and eliminating outdated items. Section 2. Health Insurance – Retirees. Employees Hired Prior to April 1, 2007. Adding cost sharing language for retirees health at the same rate as current employees. Plus, aligning language with IRS rules for treatment of accrual payouts at time of separation.
County #9	Article 14, Insurance and Pension Benefits – Section 3. Health Insurance – Retirees – Employees Hired After April 1, 2007. Aligning language with IRS rules for treatment of accrual payouts at time of separation. Adjusting HCSP contributions to reflect mandatory 1% (in alignment with current practice) per pay period. Adjusts employer contribution vesting schedule to a four-year period. Language clean-up and eliminating outdated items.
County #10	Article 14, Insurance and Pension Benefits – Section 4. Dental Insurance. Language clean-up.

County #11	Article 14, Insurance and Pension Benefits – Section 11. Pension. Reduce all bargaining unit employees' contributions toward their MERS Pension plans by 2%, as soon as administratively possible.
County #12	Article 14, Insurance and Pension Benefits – Section 15. Optical Insurance. Language clean-up and elimination of outdated language.
County #13	Article 16, Longevity – Changes longevity to give credit of $100 per year of service up to 35 years of service.
County #14	Article 24, Gender – Elimination and replacement with non-gender specific language throughout the agreement.
County #15	Article 30, Building Closures and Local, State, and Federal Emergency Declarations – Language formalizing the past practices used when the County has a building closure or an emergency declaration is issued by the Board.
County #16	Article 35, Duration – Three-year contract with a wage reopener in year 2 of the agreement.
County #17	Appendix A, Salary Schedule – Includes a 5% COLA to be effective on October 1, 2024.

DETAILED SUMMARY OF BARGAINING WITH INTERNATIONAL UNION OF OPERATING ENGINEERS (IUOE) AND TENTATIVE AGREEMENT

Proposal #	Proposal Description
County #1	General Language Clean-Up and Non-Substantive Technical Changes
Union #3	Article 3, Union Security – General Language Clean-Up and Non-Substantive Technical Changes.
Union #7	Article 7, Seniority – General Language Clean-Up and Non-Substantive Technical Changes.
County #3	Article 14, Working Conditions – Creation of a lead worker designation, one per classification to assist with directing and organizing work within the bargaining unit, on behalf of the Director.
County #4	Article 17, Paid Sick Leave. Modified parameters for employers requesting medical letters for use of sick leave, and slight increase in bi-weekly accruals.
County #5	Article 12, Holidays – Formalized existing Letter of Agreement that added Juneteenth as Holiday.
County #6	Article 16, Annual Leave – Changing accruals schedule and maximums and general language clean-up.
County #7	Article 14, Working Conditions – Increased maximum allowable 80 hours of accumulated compensatory time each year, and allow for payouts of comp. time in 40 hour increments. In line with allowances in other bargaining units.
County #8	Article 25, Uniforms and Safety Equipment – Updated uniforms to reflect current practices. Updated the shoe/boot annual allowance.
County #9	Article 29, Insurances – Section 1, Health Insurance – Language clean-up and eliminating outdated items.
County #10	Article 29, Insurances – Section 2, Health Insurance – Retirees – Hired Prior to April 1, 2007 – Language clean-up and eliminating outdated items. Aligning language with IRS rules for possible treatment of accrual payouts at time of separation.
County #11	Article 29, Insurances – Section 3. Health Insurance –Retiree –Employees Hired After April 1, 2007. Aligning language with IRS rules for treatment of accrual payouts at time of separation. Adjusting HCSP contributions over to from $50, up to $75 per pay period. Adjusts employer contribution vesting schedule to a four-year period. Language clean-up and eliminating outdated items.
County #12	Article 29, Insurances – Section 12. Optical Insurance – Language clean-up and eliminating outdated item.
County #13	Article 24, Gender – Elimination and replacement with non-gender specific language throughout the agreement.

County #14	Article 26, Salaries, Recruitment and Retention – One-time $500 retention bonuses for all current bargaining unit employees and one-time $500 hiring bonuses for new hires over the duration of the Agreement; Plus, the option to offer a higher step based on parameters for eligible employees, and updating some items to reflect current state laws
County #15	Article 28, Longevity – Changes longevity to give credit of $100 per year of service up to 35 years of service.
County #17	Article 35, Duration – Three-year contract with a wage reopener in year two of the agreement.
County #18	Appendix A, Salary Schedule – Includes a market adjustment for all positions and structure for lead worker designation, plus, a 5% COLA both to be effective on October 1, 2024.

HEALTH AND HUMAN SERVICES COMMITTEE MEETING

MONDAY, AUGUST 5, 2024
9:00 A.M.
MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Mark Mudry, Blake Mulder, Scott Hansen, Barbara Rogers, Joe Brehler, and Jeanne Pearl-Wright.

ALSO PRESENT: Commissioners Jim Mott and Brian Droscha; Connie Sobie, Claudine Williams, Judge Amanda Pollard, Martha Richard.

The August 5, 2024 regular meeting of the Health and Human Services Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Mulder moved to approve the August 5, 2024, agenda as amended to add item #6, Truancy Intervention. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Commissioner Hansen moved to approve the July 1, 2024 minutes as presented. Commissioner Pearl-Wright seconded. Motion carried unanimously.

Limited Public Comment. None.

Martha Richard, CEO of Eaton County Health & Rehabilitation Services, gave a Semi-Annual Report. She presented information on the financial status, occupancy, and building maintenance of ECHRS.

Judge Amanda Pollard gave an update on Juvenile Court. She explained the new statutes required by the State of Michigan and requested both the RESA and CEI Truancy Intervention Programs (TIP) be funded. It was noted both programs are funded by the Juvenile Justice Millage. Discussion was held. Commissioner Brehler moved to recommend both the RESA and CEI Truancy Intervention Programs continuation with funding from the Juvenile Justice Millage to the Eaton County Board of Commissioners. Commissioner Mudry seconded. Motion carried unanimously.

Claudine Williams, Director of Intergovernmental Affairs and Development, gave a brief update on the Substance Use and Misuse Strategic Plan. Amy Dolinky from MAC and MSU are working on the final piece which should be completed by the next Health and Human Services Committee meeting.

Limited Public Comment. None.

Chairperson Lautzenheiser adjourned the meeting at 9:27 a.m.

The next regularly scheduled meeting of the Health and Human Services Committee will be held on **Tuesday, September 3, 2024** at 9:00 a.m., in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

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Brian Lautzenheiser, Chairperson

INFORMATION TECHNOLOGY AND COMMUNICATION COMMITTEE MEETING

WEDNESDAY, AUGUST 7, 2024
4:00 P.M.
MINUTES

MEMBERS PRESENT: Commissioners Brian Droscha, Barbara Rogers, Frank Holmes, Mark Mudry, Jacob Toomey, Brandon Haskell, and Scott Hansen

ALSO PRESENT: Commissioner Jim Mott, Logan Bailey, John Merrick, and Eric Daley

The August 7, 2024 regular meeting of the Information Technology and Communication Committee was called to order at 4:00 p.m. by Chairperson Droscha.

The Pledge of Allegiance was given by all.

Commissioner Haskell moved approval of the agenda. Commissioner Hansen seconded. Motion carried unanimously.

Commissioner Toomey moved approval of the July 3, 2024 meeting minutes. Commissioner Holmes seconded. Motion carried unanimously.

Limited Public Comment. None.

Communications Director, Logan Bailey, presented the department's monthly report. He stated the 12th County Newsletter has been released and noted it is also in the County Journal every month. He spoke about promoting the next recycling event in August and gave an update on county social media interactions. Director Bailey also announced the new website design will be going live on August 13th. He also spoke in reference to various press events that have occurred.

Jonathon Merrick, GIS Coordinator, presented a tax allocation calculator he developed that is on our website for constituents. An address can be entered on a GIS map and the amount a person's property taxes would potentially increase is auto-calculated. Discussion was held.

Technology Services Director, Eric Daley presented the department's monthly report. He stated AT&T, Crouch Communications, and Technology Services is working on moving Central Dispatch staff back into their permanent location as renovations are complete. Technology upgrades in the Youth Facility should be finalized by next Friday. An update on the Delta Township Substation was given. Technology projects will begin in October. Director Daley requested the County continue to provide technology support and services to the Barry Eaton District Health Department. Commissioner Rogers moved to recommend approval of a Resolution to Approve Technology Support Services Agreement with BEDHD. Commissioner Toomey seconded. Motion passed unanimously.

Nathan Nighbert, Deputy Director of Technology Services, presented information in reference to Verizon's LTE signal quality and coverage in Eaton County. Discussion was held.

Miscellaneous. Chad Powers spoke regarding vandalism at two county parks. He reported solar operated cameras have been added at Crandell Park. He said other security measures continue to be evaluated as additions to all of our parks in the future.

Limited Public Comment. None.

Chairperson Droscha adjourned the meeting at 4:43 p.m.

The next regularly scheduled meeting of the Information Technology and Communication Committee will be held **Wednesday, September 4, 2024**, at 4:00 p.m. in the Board of Commissioners' Room in the Eaton County Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

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Brian Droscha, Chairperson

PUBLIC SAFETY COMMITTEE

THURSDAY, AUGUST 1, 2024
4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Tim Barnes, Brian Droscha, Scott Hansen, Mark Mudry, Jacob Toomey, and Brian Haskell

ABSENT: Frank Holmes

ALSO PRESENT: Jim Mott, Connie Sobie, Sheriff Tom Reich, Undersheriff Jeff Cook, Kelly Cunningham, Ryan Wilkinson, and Mitchell Carlson

The August 1, 2024, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all.

AGENDA ADDITIONS AND CHANGES
Commissioner Droscha moved to approve the agenda as presented. Commissioner Haskell seconded. Motion carried unanimously.

APPROVAL OF MEETING MINUTES
Commissioner Droscha moved to approve the July 11, 2024, Public Safety meeting minutes as presented. Commissioner Mudry seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT
None

SHERIFF'S OFFICE UPDATE
Sheriff Reich reported the highlights for the month of July, 2024.

RESOLUTION TO APPROVE INTENSIVE DETENTION REENTRY PROGRAM (IDRP) AGREEMENT EXTENSION WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS AND RESOLUTION TO APPROVE WESTSIDE RESIDENTIAL ALTERNATIVE TO PRISON (WRAP) AGREEMENT EXTENSION WITH THE MICHIGAN DEPARTMENT OF CORRECTIONS
Controller Sobie and Undersheriff Cook reported that the Eaton County Jail houses these inmates for the Michigan Department of Corrections. The Resolutions are to approve extensions of the IDRP and WRAP agreements. Commissioner Barnes moved to recommend approval of both the IDRP and WRAP agreement Resolutions to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

CENTRAL DISPATCH UPDATE

Director Cunningham reported the Dispatch floor remodel is nearing completion. It was noted many community events were attended during the month of July. There is one vacancy for a Telecommunicator and one applicant is in the hiring process. K-9 Hutch was recertified for another year and celebrated his second birthday.

EMERGENCY SERVICES UPDATE

Emergency Services Intern Mitchell Carlson presented the report for the month of July. A grant project is being undertaken in collaboration with the Sheriff's Office to purchase 80 gas masks for Deputies at an approximate cost of $6,000. Intern Carlson expressed his appreciation for the opportunity to work for Emergency Services this summer.

Emergency Services Manager Wilkinson reported on the status of Section 19 reimbursements from severe weather that occurred in August of 2023. Eaton County was awarded between $800,000 and $900,000.

COMMUNITY CORRECTIONS ADVISORY BOARD (CCAB) APPOINTMENT

On behalf of the CCAB, Controller Sobie requested Judge VanLangevelde be appointed the fill the District Court Representative position as required. Commissioner Droscha moved to recommend the appointment of Judge VanLangevelde to the CCAB to the Board of Commissioners. Commissioner Haskell seconded. Motion carried unanimously.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Barnes adjourned the meeting at 4:25 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held **September 5, 2024**, at 4:00 p.m.

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Commissioner Timothy Barnes
Chairperson, Public Safety Committee