



Board of Commissioners

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright

Trevor "TJ" Youngquist
Mark Mudry
Joseph C. Brehler
Brian Droscha
Jacob Toomey

Scott Hansen
Brian Lautzenheiser
Jim Mott – Chair
Frank Holmes
Barbara A. Rogers – Vice Chair

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, AUGUST 1, 2024, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of July 11, 2024 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
 - Resolution to Approve Intensive Detention Reentry Program (IDRP) Agreement Extension with the Michigan Department of Corrections
 - Resolution to Approve Westside Residential Alternative to Prison (WRAP) Agreement Extension with the Michigan Department of Corrections
7. Central Dispatch Update.
8. Emergency Management Update.
9. Community Corrections Advisory Board (CCAB) Appointment.
10. Miscellaneous.
11. Limited Public Comment.
12. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.



517-543-2122
517-543-3331 (Fax)



1045 Independence Blvd.
Charlotte, MI 48813



eatoncounty.org

PUBLIC SAFETY COMMITTEE

THURSDAY, JULY 11, 2024

4:00 P.M.

MINUTES

MEMBERS PRESENT: Commissioners Tim Barnes, Brian Droscha, Scott Hansen, Mark Mudry, Jacob Toomey, and Frank Holmes

ABSENT: Brian Haskell

ALSO PRESENT: Jim Mott, Connie Sobie, Sheriff Tom Reich, Undersheriff Jeff Cook, Capt. Chris Kuhlman, Kelly Cunningham, Ryan Wilkinson, Ella Gardner, and Jerri Nesbitt

The July 11, 2024, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all led by Chairman Commissioner Barnes.

AGENDA ADDITIONS AND CHANGES

Commissioner Droscha moved to approve the agenda with the addition of the SEMCO Licensing Agreement under Central Dispatch. Commissioner Mudry seconded. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Commissioner Droscha moved to approve the minutes of the June 6, 2024, Public Safety Meeting as presented. Commissioner Hansen seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None

SHERIFF'S OFFICE UPDATE

Sheriff Reich reported the highlights for the month of June, 2024.

SHERIFF FEES SCHEDULE POLICE AND ACCIDENT REPORTS

Capt. Kuhlman stated currently to obtain a copy of an accident report, the fee is \$7 and there is no fee to obtain a copy of a police report. The Sheriff's Department is requesting to amend the fee schedule to \$10 for each report to align our fees with that of other agencies. Discussion was held. Commissioner Barnes moved to recommend approval of a Resolution to amend the Fee Schedule the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

CENTRAL DISPATCH UPDATE

Dispatch Director Cunningham reported the Dispatch floor remodel is making progress. She noted there is one Telecommunicator vacancy and one new hire has started employment. The

Grand Ledge Yankee Doodle Days and Potterville Gizzard Festival Parades were attended. Memorial Day Parade and Eaton Rapids Safety Town events were also attended.

SOUTH EASTERN MICHIGAN GAS COMPANY (SEMCO) LICENSING AGREEMENT

Director Cunningham stated SEMCO is a private entity located in Calhoun County and they have requested to use one of our radio system towers. The Agreement states SEMCO will maintain their own additional equipment and pay a fee of \$105 per user, per year, which would cover the cost of the county's tower maintenance fees. Commissioner Holmes moved to recommend approval of a Resolution to enter into an agreement with SEMCO to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

EMERGENCY SERVICES UPDATE

Emergency Services Manager Wilkinson reported with the assistance of a Homeland Security grant, Emergency Management was able to send 22 people to the North American Active Assailant Conference. He stated Community Readiness tabletop exercises were completed for the Cities of Eaton Rapids and Grand Ledge and a grant project is being undertaken to enhance election security in collaboration with the Eaton County Clerk and Technology Services.

MULTI-YEAR STRATEGIC PLAN 6-MONTH PROGRESS REPORT

Manager Wilkinson reported milestones are steadily being achieved. He stated this revised strategic plan will take effect in 2025 and will be reviewed for revisions every two years.

MEMORANDUM OF UNDERSTANDING WITH THE AMERICAN RED CROSS

Manager Wilkinson stated our current MOU with the American Red Cross has expired and requested a renewal for five years. Commissioner Barnes moved to recommend approval of a Resolution to enter into a Memorandum of Understanding (MOU) with the American Red Cross to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Barnes adjourned the meeting at 4:35 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held August 1, 2024, at 4:00 p.m.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

**RESOLUTION TO AMEND INTENSIVE DETENTION REENTRY PROGRAM
(IDRP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
CORRECTIONS**

Introduced by the Public Safety Committee

BE IT RESOLVED, the Board of Commissioners approved the Intensive Detention Reentry Program (IDRP) renewal agreement (23-9-102) with the Michigan Department of Corrections (attached); and

WHEREAS, the Department of Corrections has proposed a first amendment to the renewal agreement to extend the terms through September 30, 2025 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the first amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

FIRST AMENDMENT TO THE AGREEMENT BETWEEN
THE STATE OF MICHIGAN, DEPARTMENT OF CORRECTIONS
AND EATON COUNTY
AND EATON COUNTY SHERIFF'S OFFICE

This is the first amendment to the original agreement pursuant to the Urban Cooperation Act of 1967, MCL 124.501, *et seq.*, and entered effective July 1, 2023, by and between the State of Michigan, Michigan Department of Corrections, hereafter referred to as the STATE, and Eaton County and the Eaton County Sheriff's Office, 1025 Independence Blvd., Charlotte, MI 48813, hereafter referred to as the CONTRACTOR.

In consideration of the mutual promises, covenants and representations herein contained, the parties agree as follows:

Section 4 is revised to add:

Section 4 - PERIOD OF PERFORMANCE

The term of this First Amendment to Agreement for Intensive Detention Reentry Program (IDRP) program is from October 1, 2024 to September 30, 2025. This Agreement may be renewed in writing by mutual agreement of the Parties not less than 30 days before its expiration. This Agreement may be renewed for up to three (3) additional one-year periods.

All other terms, conditions, specifications and pricing remain the same.

SIGNATURE PAGE FOLLOWS

In Witness whereof, the STATE and the CONTRACTOR have caused this Agreement to be executed by their respective officers duly authorized to do so:

EATON COUNTY AND EATON COUNTY SHERIFF'S OFFICE	MICHIGAN DEPARTMENT OF CORRECTIONS
Eaton County Administrator Print Name:	 Heidi E. Washington, Director Michigan Department of Correction

Signature: Eaton County Sheriff

Date:

A copy of the Eaton County Board of Commissioner's resolution authorizing this Agreement and the person authorized to execute this Agreement, is attached.

(Note: The only person authorized to execute an agreement on behalf of the Department of Corrections is the Director of the Department.)

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EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 21, 2024

**RESOLUTION TO AMEND WESTSIDE RESIDENTIAL ALTERNATIVE TO
PRISON (WRAP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
CORRECTIONS**

Introduced by the Public Safety Committee

WHEREAS, the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) renewal agreement (22-9-95) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed a second amendment to the renewal agreement to extend the terms through September 30, 2025 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the second amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

SECOND AMENDMENT TO THE AGREEMENT BETWEEN
THE STATE OF MICHIGAN, DEPARTMENT OF CORRECTIONS
AND EATON COUNTY
AND EATON COUNTY SHERIFF'S OFFICE

This is the second amendment to the original agreement pursuant to the Urban Cooperation Act of 1967, MCL 124.501, *et seq.*, and entered effective October 1, 2022, by and between the State of Michigan, Michigan Department of Corrections, hereafter referred to as the STATE, and Eaton County and the Eaton County Sheriff's Office, 1025 Independence Blvd., Charlotte, MI 48813, hereafter referred to as the CONTRACTOR.

In consideration of the mutual promises, covenants and representations herein contained, the parties agree as follows:

Section 4 is revised to add:

Section 4 - PERIOD OF PERFORMANCE

The term of this Second Amendment to Agreement for the Westside Residential Alternative to Prison (WRAP) program is from October 1, 2024 to September 30, 2025. This Agreement may be renewed in writing by mutual agreement of the Parties not less than 30 days before its expiration. This Agreement may be renewed for up to two (2) additional one-year periods.

All other terms, conditions, specifications and pricing remain the same.

SIGNATURE PAGE FOLLOWS

In Witness whereof, the STATE and the CONTRACTOR have caused this Agreement to be executed by their respective officers duly authorized to do so:

EATON COUNTY AND EATON COUNTY SHERIFF'S OFFICE	MICHIGAN DEPARTMENT OF CORRECTIONS
Eaton County Administrator Print Name:	 Heidi E. Washington, Director Michigan Department of Correction

A copy of the Eaton County Board of Commissioner's resolution authorizing this Agreement and the person authorized to execute this Agreement, is attached.

(Note: The only person authorized to execute an agreement on behalf of the Department of Corrections is the Director of the Department.)

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Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: July 2024

Training & Exercise:

- Telecommunicator Wonnacott attended the *National Child Passenger Safety Certification Training* in Dowagiac.
- Telecommunicator Brown & Telecommunicator March attended *Safe Travel for All Children Training* in Allendale.

Facility Projects:

- Current Projects In-Progress:
 - Dispatch Floor Remodel
 - Quiet/Lactation Room & Sleep Quarters Remodel

Technology & Radios:

- Current Projects In-Progress:
 - Computer-Aided Dispatch Replacement
 - Eaton County Alertus
 - ASAP to PSAP
 - Dispatch Floor- Network Wire Upgrade
- Pending Radio Templates from MPSCS:
 - Calhoun County (New Implementation)

Communications Unit Support:

- Events:
 - 2024 Delta Fireworks
 - 2024 Eaton Rapids 4th of July Celebration
 - 2024 Eaton County Fair
- Incident Radio Communications Plans Created:
 - 2024 Olivet Firefighter Festival

Operations:

- The Outdoor Warning Sirens monthly test was conducted on Saturday, July 6th.
- Rebecca Gray started as a Public Safety Telecommunicator on Monday, July 8th.
- There is currently an open hiring process for one (1) Telecommunicator vacancy.
- Director Cunningham attended the Active Violence Incident Full-Scale Exercise planning meeting at Charlotte Public Schools.
- K9 Hutch passed his Facility K9 Recertification through Canines for Change.
- We celebrated K9 Hutch's 2nd Birthday on July 25th!

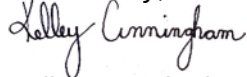
Operational Staffing Report:

- Public Safety Telecommunicators
 - o Fully Trained: 13
 - o In Training: 2
 - o Vacant: 1
- Supervisors
 - o Fully Trained: 6
 - o Vacant: 0

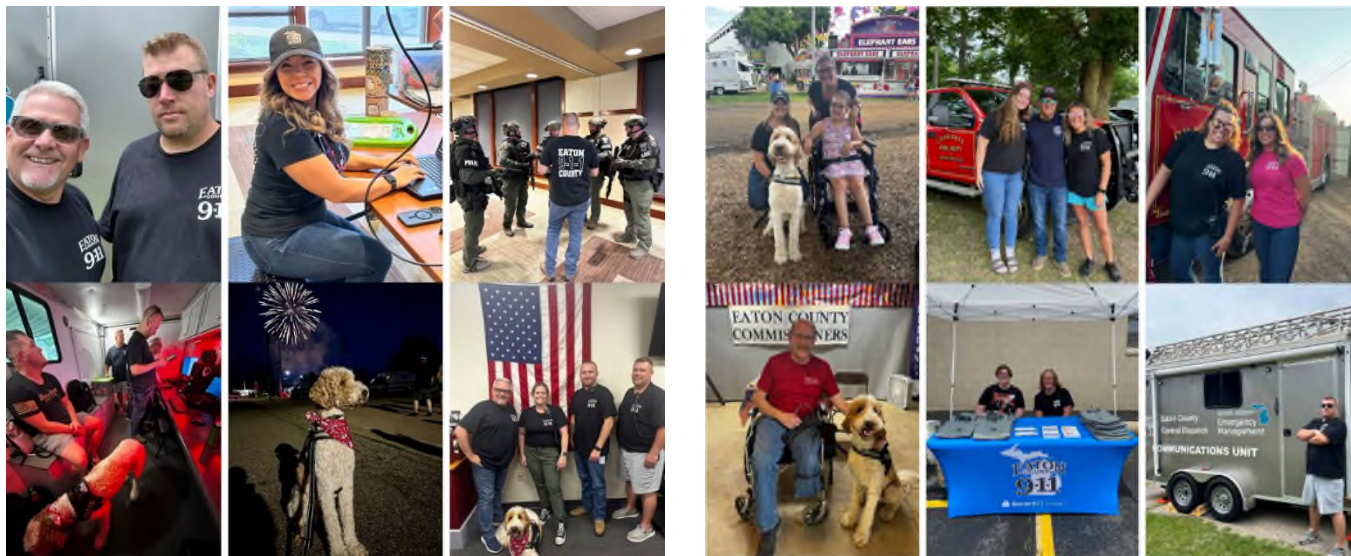
Outreach & Public Relations Events:

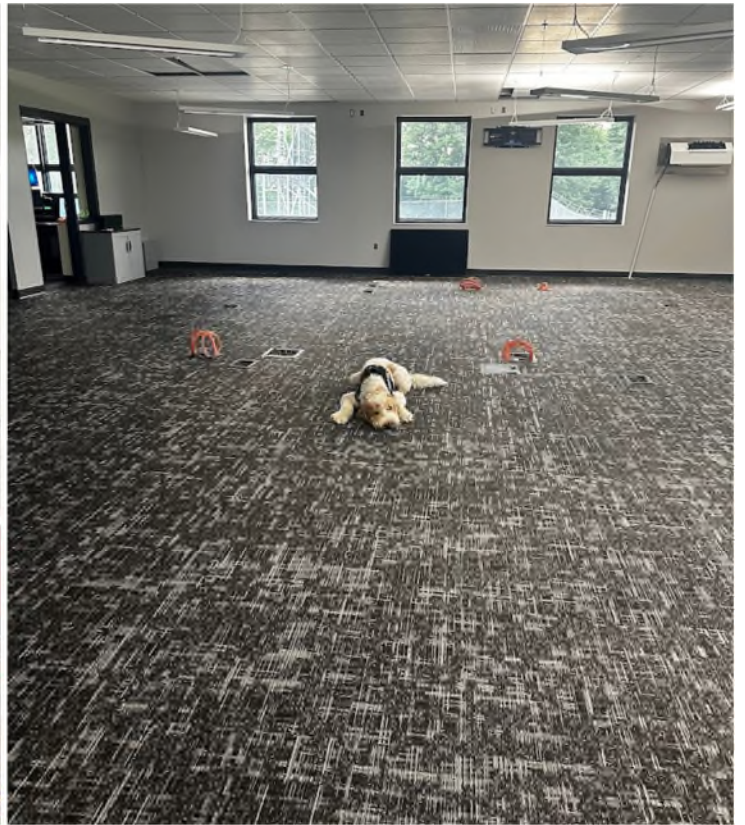
- Telecommunicator Wonnacott, Executive Assistant Hart & family members participated in the 2024 Eaton Rapids Fourth of July Parade.
- Executive Assistant Hart attended the Dimondale Farmer's Market.
- Supervisor Nunham, Supervisor Yarger, Telecommunicator Thorne, Telecommunicator March, Telecommunicator Heuer, & Telecommunicator Wonnacott assisted the Charlotte Fire Department at the Eaton County Fair with communications and public relations.
- Clerk/Receptionist Niska participated in the Olivet Firefighter's Festival parade.
- Director Cunningham & Emergency Management Specialist Gardner met with the University of Olivet to teach staff members how to utilize RAVE Alert.

Yours Truly,



Kelley Cunningham
Director





The background of the cover is a dark, stormy sky with bright, jagged white lightning bolts. Overlaid on this are two teal-colored geometric shapes: a vertical bar on the right side and a horizontal rectangle on the left side, partially overlapping the vertical bar. The text is centered in the upper half of the image.

Public Safety Committee Report August 1, 2024

Planning

1. Ryan, Ella, and Kelley met with the public safety director of The University of Olivet on July 9 to discuss the status of their RAVE Alerts.
2. Our office as well as Eaton County Central Dispatch and Technology services met with Centennial Electric on July 19 to discuss backup power sources for the Emergency Operations Center.
3. Ella and Kelley followed up with The University of Olivet on July 24 regarding their RAVE Alerts, as well as the processes and procedures for using RAVE. The follow-up meeting included representatives from The University of Olivet's public safety, social media, and technology services departments.
4. Ryan, Ella, and Mitchell attended a partnership breakfast hosted by the Lansing Board of Water and Light (BWL) on July 30 to discuss severe weather impacts from the remnants of Hurricane Beryl, which brought heavy rains to Southeast Michigan.

Training

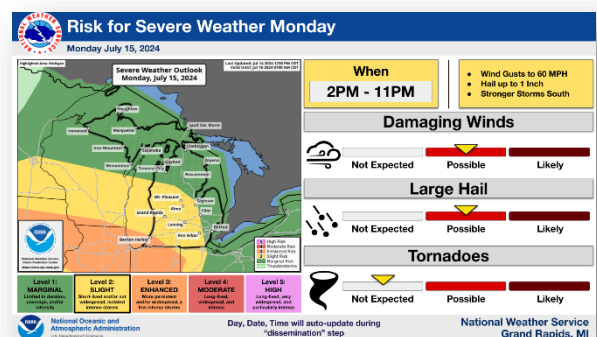
1. On July 30, Ryan, Ella, and Mitchell attended and led the Solution Room session at the Big 10 Emergency Managers Conference at Michigan State University. This session provided a networking platform and peer advice on day-to-day communication challenges, offering actionable solutions tailored to participants' needs.

Project Management

1. Eaton County Emergency Management, in collaboration with the Eaton County Sheriff's Office, has undertaken a grant project funded by the Homeland Security Grant Program to enhance Chemical, Radiological, Biological, Nuclear, and Explosive (CRBNE) response capabilities. The project involved acquiring eighty gas mask canisters to ensure that the sheriff's office can safely respond to CRBNE incidents. The total cost of the grant-funded project is expected to be approximately \$6,000. The final cost will be reported upon project completion.

Weather Aware

1. On July 15, 2024, Eaton County Emergency Management alerted stakeholders about a slight risk of severe weather, which could include damaging winds, hail, and/or locally heavy rainfall. Although our usual protocol involves issuing an Emergency Operations Center (EOC) situational report (sitrep), we adapted our approach due to the timing of information from the National Weather Service (NWS) and a scheduled National Weather Service briefing at 1:00 PM. Instead of issuing



a sitrep, we promptly shared the details via email with relevant stakeholders. Typically, we would open the EOC to local stakeholders for the NWS briefing. However, due to the ongoing remodel of the central dispatch floor, we provided stakeholders with the webinar link to join remotely.

- a. Around 12:36 AM on July 16, the NWS issued a severe thunderstorm watch for the eastern part of Eaton County, the watch was canceled at 2:23 AM on July 16. Fortunately, no damage occurred.

Sincerely,



Ryan Wilkinson

Emergency Manager

Eaton County Emergency Management

August 1, 2024

PUBLIC SAFETY COMMITTEE APPOINTMENTS

Community Corrections Advisory Board

Adrienne VanLangevelde – District Court Representative