

WAYS AND MEANS COMMITTEE MEETING

FRIDAY, AUGUST 11, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Blake Mulder, Terrance Augustine, Joe Brehler, Brian Droscha, Brian Lautzenheiser, Jeanne Pearl-Wright, and Barbara Rogers.

ALSO PRESENT: Commissioners Jim Mott, Scott Hansen, Mark Mudry; Connie Sobie, Ben Dawson, Melissa Ballard, Ruthann Clarke, Rob Train, and Chad Powers.

The August 11, 2023 meeting of the Ways and Means Committee was called to order at 9:00 a.m. by Chairperson Mulder.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Rogers seconded. Motion carried unanimously.

Commissioner Rogers moved to approve the July 14, 2023 minutes. Commissioner Droscha seconded. Motion carried unanimously.

No limited public comment.

Deputy Drain Commissioner Ruthann Clarke presented a request from the Drain Commissioner for the pledge of the County's Full Faith and Credit for the Lemon Drain Drainage District. Commissioner Brehler moved to recommend the approval of the resolution to the Board of Commissioners, as presented. Commissioner Droscha seconded. Motion carried unanimously.

Human Resources Director Ben Dawson presented the positions update. Commissioner Lautzenheiser moved to refill the position vacancies as presented. Commissioner Brehler seconded. Motion carried unanimously.

A resolution to certify the officer and employee delegate for the Municipal Employees' Retirement System (MERS) 2023 annual meeting was presented. It is reported that Kellie Ward was elected as the employee delegate. Commissioner Jeanne Pearl-Wright agreed to attend as the officer delegate and Ben Dawson will attend as the officer alternate. Commissioner Augustine moved to recommend the approval of the resolution to certify Kellie Ward as the Employee Delegate, Jeanne Pearl-Wright as the Officer Delegate, and Ben Dawson as the Officer Alternate for the MERS annual meeting to the Board of Commissioners, as presented. Commissioner Droscha seconded. Motion carried unanimously.

Finance Director Melissa Ballard presented the quarterly financial report for fiscal year 2022/23. Discussion held.

The health insurance report for calendar year 2023 was presented. The report indicates an unfavorable variance of (\$722,086) compared to revenues received. Ms. Ballard indicated there is a pending quarterly settlement that should help defray the variance. The Controller's Office will continue to monitor the fund balance. Discussion held.

The Child Care Fund update was presented. Based on the updated projection of revenues and expenditures, the estimated fund balance at September 30, 2023 is \$835,868. Discussion held.

Facilities Management Director Chad Powers provided an update on the public improvement fund. The JCI Public Health and Energy project is in its final phases. The Health Department Renovations are nearing completion as well. Campus improvements as part of the sustainability planning is getting ready to start. The Courthouse painting project is nearing completion of all common areas.

Mr. Powers provided an update on the Youth Facility Expansion project. Granger Construction Project Director Rob Train spoke regarding the project including results of bidding. A groundbreaking ceremony has been scheduled to be held on August 24th at 11:00 a.m. Discussion held.

Commissioner Augustine motioned to recommend the amendment to the Youth Facility Design Build Contract to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

A resolution to approve an intergovernmental agreement for police services for Windsor Charter Township was presented. Commissioner Lautzenheiser moved to recommend approval of this agreement to the Board of Commissioners. Commissioner Droscha seconded. Motion carried unanimously.

The 2022/23 budget amendments were presented. Commissioner Droscha moved to recommend the budget amendment as presented to the Board of Commissioners. Commissioner Augustine seconded. Discussion held. Motion carried unanimously.

A vacancy appointment request for the Jury board by County Clerk Diana Bosworth was presented. Circuit Court Judges are recommending Ms. Fran Fuller for reappointment to this board for a six (6) year term to expire on August 16th, 2029. Commissioner Lautzenheiser recommended to move this appointment to the Board of Commissioners. Commissioner Pearl-Wright seconded. Motion carried unanimously.

A list of the upcoming term expirations for the appointments for the Historical Commission, Building Authority, and Land Bank Authority was presented. Ms. Sobie indicated a public service announcement for the vacancies has been advertised and published to solicit interested candidates.

Chairperson Mulder recessed the meeting starting at 9:59 a.m.

Chairperson Mulder reconvened the meeting at 10:17 a.m.

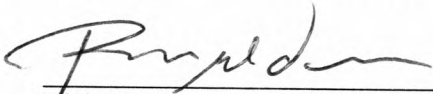
Commissioner Brehler moved to recommend the approval of the payment of claims against the County in the amount of \$359,751.07 and immediate claims in the amount of \$12,169,998.01 to the Board of Commissioners as presented. Seconded by Commissioner Droscha. Motion carried unanimously.

The 2023/24 updated revenue and expenditure projections were presented and reviewed (attached). Ms. Sobie discussed the changes from the prior month. The current budget proposal includes a 2% salary scale adjustment for non-represented employees and includes the salary increases per the represented employee's collective bargaining agreements. Commissioner Droscha moved to present the proposed budget at the Public Hearing scheduled for September 12, 2023. Commissioner Rogers seconded. Discussion held. Motion carried unanimously. All materials will be posted on the County website and advertised as required.

No limited public comment.

Chairperson Mulder adjourned the meeting at 10:47 a.m.

The next regularly scheduled meeting of the Ways & Means Committee will be held on Friday, September 15, 2023 at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.



Blake Mulder, Chairperson