

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, FEBRUARY 14 2024

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Barbara Rogers, Blake Mulder, Joe Brehler, Terrance Augustine, and Scott Hansen.

ABSENT: Commissioners Brian Lautzenheiser, Trevor Youngquist, and Scott Hanson

ALSO PRESENT: Commissioner Jim Mott, Connie Sobie, Claudine Williams, Chris Garrison, Travis Keeton, Brandy Miller, Deb Penfield, Jarod Bogdanov-Hanna, Brad Funkhouser, and Mike Serafini

The February 14, 2024 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Augustine moved to approve the agenda with the addition of Housing Focus Group Funding to Miscellaneous. Commissioner Mulder seconded. Motion carried unanimously.

Commissioner Brehler moved to approve the January 10, 2024 meeting minutes. Commissioner Augustine seconded. Motion carried unanimously.

Limited Public Comment. None.

Brad Funkhouser, Executive Director of EATRAN, presented their semi-annual report.

Mike Serafini from Strata Environmental Services presented the Landfill Semi-Annual Report.

Construction Code & Planning and Zoning Director, Chris Garrison, presented the department's monthly report. It was noted the 2022 and 2023 Annual Reports of the Planning Commission were included in the meeting materials. The Department has received training for the new BS&A online permitting system which they hope to go live with on March 1, 2024. The Master Plan Public hearing will be April 23, 2024. Discussion was held. Director Garrison reported Windsor Charter Township will be taking over the permitting authority for their township building and trade permits. A specific date has not been identified as they are awaiting final approval from the State of Michigan

Resource Recovery Program Assistant, Debbie Penfield, introduced the new Environmental Sustainability Director, Jarod Bogdanov-Hanna. It was also reported the new Sunfield Recycling

Center Operator is working out very well. Discussion was held in reference to the Materials Management Plan regarding collaboration between the counties. It was also noted there will be a hearing next month to address a solid waste operator not in compliance with the SWOL and SWOR filings.

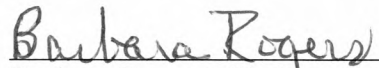
Parks Director, Travis Keeton, presented the department's monthly report. Maleah Rakestraw and Toby Hayes from Williams and Works were introduced and addressed the Committee in reference to their future work on the new Parks Strategic Plan. Director Keeton reported the Work Group met and finalized the second round of the Community Grant Program. Commissioner Mulder moved to approve the 2023/2024 Community Grant Program for up to \$400,000 per the timeline provided. Commissioner Augustine seconded. Motion carried unanimously.

Miscellaneous: Commissioner Brehler reported on the progress of the State of Michigan Housing Plan and noted his participation in a subcommittee that is planning a focus group in Eaton County. Commissioner Brehler requested a contribution from the county for up to \$5,000 to fund this focus group which will concentrate on the barriers preventing people from meeting their housing needs. Controller Sobie confirmed there are unrestricted housing funds that can be used for this purpose. Commissioner Augustine moved to recommend approval of a budget amendment for up to \$5,000 for subcommittee use, for the State of Michigan Housing Plan to the Ways and Means Committee for approval. Commissioner Mulder seconded. Discussion was held. The motion carried unanimously.

Limited Public Comment. None.

Chairperson Rogers adjourned the meeting at 10:50 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, March 13 at 9:00 a.m. in the Board of Commissioner Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

A handwritten signature in cursive script, reading "Barbara Rogers", is written over a horizontal line.

Barbara Rogers, Chairperson