

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, DECEMBER 13, 2023

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Barbara Rogers, Terrance Augustine, Blake Mulder, Joe Brehler, and Brian Lautzenheiser, Scott Hansen, and Trevor Youngquist.

ALSO PRESENT: Commissioners Jim Mott and Brian Droscha, Connie Sobie, Claudine Williams, Chris Garrison, Travis Keeton, Brandy Miller, and Deb Penfield.

The December 13, 2023 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Commissioner Lautzenheiser moved to approve the agenda. Commissioner Hansen seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the November 8, 2023 meeting minutes. Commissioner Youngquist seconded. Motion carried unanimously.

Limited Public Comment. Eaton Conservation District Executive Director, Rachel Cushieri-Murray, thanked the Commissioners for the appropriation to the Eaton Conservation District. It was noted they have hired a part-time temporary grant writer for the sub water sheds between Eaton Rapids and Dimondale E coli leakage issue and the District has finished their annual photo contest. Note cards and desk calendars with the photos that were submitted are for sale on the District's website.

Construction Code, Planning and Zoning Director, Chris Garrison, presented the department's monthly report. A contract has been signed and the Department has a meeting on December 8th to begin discussions on the implementation of the BS&A online permitting system. In reference to the Master Plan update, it was reported the Planning Commission, at their December 5th meeting, moved to recommend the Board of Commissioners approve the Draft Eaton County Master Plan at their January 17, 2024 meeting and for it to then be sent out for the required sixty three (63) day review period.

Resource Recovery Program Assistant, Debbie Penfield, presented the department's monthly report. Currently sixteen (16) applications for the recycling center operator are being reviewed. Discussion was held. Commissioner Mulder moved to approve minor repairs and improvements at the Sunfield Recycling Center as proposed. Commissioner Lautzenheiser seconded. Motion carried unanimously.

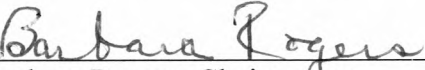
Parks Director, Travis Keeton, presented the department's monthly report. It was reported four companies submitted proposals to develop a strategic plan for Fitzgerald, Lincoln Brick, Crandell and Fox Parks. The Parks Workgroup reviewed to the proposals and recommends Williams & Works, Inc be awarded the project. Commissioner Augustine moved to recommend Williams and Works, Inc. be awarded a contract to complete a Strategic Plan for Fitzgerald, Lincoln Brick, Crandell and Fox Parks to the Board of Commissioners. Commissioner Youngquist seconded. Motion carried unanimously. Discussion was held in reference to a budget request to roll over funds to the new budget year to complete specific parks projects. Commissioner Augustine moved to recommend a budget amendment for the project rollover funds to the Ways and Means Committee. Commissioner Brehler seconded. Motion carried unanimously.

Chad Powers, Facilities Director, gave an update on the semi-annual Strata groundwater monitoring report.

Limited Public Comment. None.

Chairperson Rogers adjourned the meeting at 9:45 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held in January 2024 on a date to be determined at the Board of Commissioners Organizational Meeting scheduled for 7:00 p.m. on January 2, 2024, in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.


Barbara Rogers, Chairperson