

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Trevor TJ Youngquist
Mark Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Jacob Toomey
Scott Hansen
Brian Lautzenheiser
Jim Mott
Frank Holmes
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC WORKS AND PLANNING COMMITTEE

WEDNESDAY, JULY 12, 2023

9:00 A.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of June 14, 2023 Minutes.
5. Limited Public Comment.
6. EATRAN Semi-Annual Report.
7. DIA Update.
 - New Materials Management Plan (MMP) Update
 - SWAG Grant Application Update
8. Construction Code/Planning and Zoning Report.
9. Parks Report.
 - Paul Henry Trail Easement Request
10. Miscellaneous.
11. Limited Public Comment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC WORKS & PLANNING COMMITTEE

**WEDNESDAY, JUNE 14, 2023
9:00 A.M.**

MINUTES

MEMBERS PRESENT:

Commissioners Barbara Rogers, Terrance Augustine, Blake Mulder, Trevor Youngquist, Joseph Brehler, Scott Hansen, and Brian Lautzenheiser

ALSO PRESENT:

Commissioners Jim Mott and Brian Droscha; Claudine Williams, Chris Garrison, Travis Keeton, Debbie Penfield, Rachel Cuscheri-Murray, and Connie Sobie

The June 14, 2023 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Rogers.

The Pledge of Allegiance was given by all.

Controller/Administrator Connie Sobie requested to add a resolution for Public Art Policy under Miscellaneous. Commissioner Lautzenheiser moved to approve the amended agenda. Commissioner Hansen seconded. Motion carried unanimously.

Commissioner Lautzenheiser moved to approve the May 10, 2023 meeting minutes. Commissioner Augustine seconded. Motion carried unanimously.

Public Comment: Eaton Conservation District Executive Director, Rachel Cushieri-Murray, announced they are working on a five (5) year plan. Director Cushieri-Murray gave a brief District update and informed the committee of upcoming events.

Resource Recovery Program Assistant, Debbie Penfield, presented the department's monthly report. Discussion was held in reference to the Agricultural Film Plastic Program (AG Plastic) and program participant EJ USA. Ms. Penfield requested to modify the AG Plastic Program to exclude AG Plastic materials dropped off from EJ USA due to a change in the marketability of the materials from this participant. Materials from EJ USA would instead be considered marketable commodities much like cardboard and other forms of plastics.

Commissioner Augustine moved to waive the Agricultural Film Plastic Program Fee for EJ USA and move forward with the program. Commissioner Lautzenheiser seconded. Discussion held. Motion carried unanimously.

Ms. Penfield noted she is working on updating the SWAG grant applications and will have recommendations for awards next month.

The Construction Code reports were presented. Discussion held.

Community Development Director, Claudine Williams, was present to provide the Department's monthly report.

The Construction Code/Community Development Restructure request was presented by Ms. Williams and Mr. Garrison. Ms. Sobie added Mr. Garrison is working on classes/training for builders and homeowners to explain processes, building codes, etc. Discussion held. Commissioner Brehler moved to recommend the Restructure request to the Ways and Means Committee for budgetary considerations. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Parks Director Travis Keeton presented the department's monthly report. Discussion was held in reference to the new Eaton County Parks Community Grant Program. Commissioner Augustine moved to approve the grant application and process. Commissioner Lautzenheiser seconded. Motion carried unanimously.

Mr. Keeton indicated that there has been difficulties hiring and keeping Parks Department Seasonal Staff. Commissioner Augustine moved to raise the Parks Department Seasonal Staff wages from \$12-\$14 per hour to \$15-\$18 per hour. Commissioner Youngquist seconded. Discussion held. Motion carried unanimously.

Ms. Williams presented the Public Art Policy. Commissioner Mulder moved to recommend the Policy to the Board of Commissioners for approval. Commissioner Augustine seconded. Discussion held. Motion carried.

Public Comment: Mr. Keeton gave an update on the issue of goats and a separate vandalism issue at Crandell Park occurring last week.

Chairperson Rogers adjourned the meeting at 10:45 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held at 9:00 a.m. on Wednesday, July 12, 2023 in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Barbara Rogers, Chairperson

Resource Recovery Department Report

For Public Works & Planning Committee

June 2023

General Updates:

Solid Waste Ordinance reporting forms were sent certified mail to all licensed waste haulers on 06/15/2023. The completed forms and associated remittance are due July 14, 2023.

Department attended Resource Recovery Educators Meeting June 13th at Goodwill Greenworks in Detroit.

Olivia Beauchamp began a part-time summer internship on June 14, 2023. This is Olivia's second summer interning with us. Olivia is a senior at Michigan State University majoring in Political Science.

Michigan Department of Environment, Great Lakes, and Energy has announced the initiation of the Michigan Material Management Planning process. An informational letter posted by EGLE is attached within your agenda information which outlines September 2023 as the beginning of the formal MMP process.

The department received a request from Calhoun County to temporarily accept their #5 plastics at the Sunfield Recycling Center as they continue to plan and implement significant program changes.

Local Projects:

Solid Waste Alternatives Grant Applications for the 2023-2024 fiscal year were sent on June 15th and 16th to Village of Bellevue/Bellevue Township/City of Olivet, Charlotte Area Recycling Authority, Delta Charter Township, City of Grand Ledge and Village of Mulliken. These forms are also available to all Eaton County residents on our department webpage. The department requests further discussion regarding the direction of the SWAG grant program at this time.

Solid Waste Alternatives Grant 3rd Quarter reporting forms were sent to all current grant recipients on 06/30/2023. These forms are due 07/31/2023

County Programs:

Recycling Fever was held June 10th in Charlotte with 259 of 340 registered participants attending. This represents a 24% no show rate which is consistent with averages. In total 22,844 pounds of electronics (which included Eaton County campus-generated electronics) were accepted. Household hazardous waste collection totals have not yet been received.

Registration for Recycle-Palooza August 12, 2023 is at 200 participants with almost 1000 tires registered.

Education Programs:

The department participated in Science Adventure Camp in Charlotte on June 20th. This was the first year back for this annual program since the pandemic and 50 students attended.

The department attended the Eaton Conservation District annual meeting, open house and ice cream social on June 27, 2023, providing an agricultural film plastic display board and handouts.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



AARON B. KEATLEY
ACTING DIRECTOR

VIA EMAIL

TO: County Board of Commissioners or County Executive

FROM: Elizabeth M. Browne, Director, Materials Management Division *EMB*

DATE: June 23, 2023

SUBJECT: New Materials Management Plans

Michigan's Solid Waste Program has recently been updated with the passage of significant amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection, 1994 PA 451, as amended ([Part 115](#)). These changes were signed into law in December 2022 and became effective on March 29, 2023. This is exciting news for the state of Michigan, as this new framework focuses on sustainable materials management approaches, such as recycling and composting, instead of just landfilling waste.

The shift to sustainable materials management will require commitment and collaboration across state, county, and local government. Every county will be required to have a Materials Management Plan (MMP), either individually or in collaboration with neighboring counties, to map out a strategy for increasing recycling and diversion of materials from landfills. The MMPs will replace existing solid waste management plans. As with solid waste management plans, the Department of Environment, Great Lakes, and Energy (EGLE) must call for the development of MMPs, then review and approve them.

The EGLE Director will initiate the MMP development process in September 2023, as required by Part 115. Once the process is initiated, the law establishes deadlines for plan development and local approvals. Counties will have 180 days to submit a notice of intent to prepare an MMP and determine and document if plans will be developed individually or with a multicounty planning area. After submitting the notice of intent, materials management planning committees must be appointed, and a work plan will need to be developed and approved by all appropriate parties within another 180 days. Grant funding will be available to counties for the development and implementation of MMPs, with additional funds available for counties that collaborate in multicounty planning.

EGLE encourages all counties to prepare for MMP development by becoming familiar with the planning requirements and engaging with neighboring counties regarding potential multicounty planning efforts. Planning agencies should also begin to consider possible members of the planning committee. The new MMP requirements are found in [Subpart 11 of Part 115](#). Please visit www.Michigan.gov/EGLEMMP for additional

resources. This webpage is being updated frequently with additional guidance and information.

EGLE has already begun outreach to counties to prepare for MMP development. If your county is not already involved, a representative of your county is invited to participate in our MMP Workgroup. This workgroup meets monthly to provide guidance and opportunities to connect with other counties for future collaboration. To join the workgroup, please email: EGLE-MMP@michigan.gov.

EGLE is excited about Michigan's materials management future and looks forward to working with every county to achieve statewide recycling and materials management goals. If you have any questions about the new Part 115 planning changes, please email: EGLE-MMP@michigan.gov.

cc: County Designated Planning Agency
Michigan Association of Regions Directors
County Planning File

MMP Action Timeline Graphic

September 2023

Written correspondence from EGLE to county board of commissioners requesting submission of notice of intent (NOI) to prepare a material management plan (MMP)

Within 180 days from receipt of written request, county to submit notice of intent to include:

- * Affirm that the county board of commissioners (OR all municipalities within the county acting jointly OR the Regional Planning Agency) will prepare an MMP and will function as the county approval agency (CAA).
- * Documentation that the CAA consulted each adjacent county regarding potential multicounty cooperation including documentation on the outcome

Submission of NOI begins the 3-year deadline for municipal approval of the MMP and submission of the MMP to EGLE

(Approximately March 2027)

Within 120 days from submission of NOI

- * Appoint designated planning agency (DPA)
- * Designate an individual within the DPA to serve as contact person
- * Oversee creation of and implementation of DPA's work program
- * Submit progress reports as requested by EGLE

Not more than 30 days after submission of NOI

- * Submit copy of NOI to the legislative body of each municipality
- * Publish NOI in a newspaper or electronic media having major circulation with the planning area
- * Request publication of NOI on websites of local units of government in planning area and other appropriate multimedia outlets

Within 180 days of submission of NOI

Appoint a planning committee whose members will consist of a representative providing services within the planning area from each of the following:

- * A solid waste disposal facility operator
- * A hauler
- * A material recovery facility operator
- * A composting facility or anaerobic digester operator
- * A waste diversion, reuse or reduction facility
- * A representative of an environmental interest group (with members residing in planning area)
- * An elected official of the county

Eaton County Department of Construction Codes

County Wide Housing Starts Total

		January	February	March	April	May	June	July	August	September	October	November	December	Y.T.D. TOTAL	2022 Totals	2021 Totals	2020 Totals
Charlotte	Site Built	x	x	x	x	x	x	x	x	x	x	x	x	0	0	7	17
	Mobile Homes	x	x	x	x	x	x	x	x	x	x	x	x	0	0	1	4
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	16
Delta Twp.	Site Built	1	0	0	1	1	4	0	0	0	0	0	0	7	23	37	36
	Mobile Homes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	11
	Totals	1	0	0	1	1	4	0	0	0	0	0	0	7	23	38	35
Eaton County	Site Built	2	4	1	4	6	3	0	0	0	0	0	0	20	78	61	60
	Mobile Homes	1	0	0	0	0	0	0	0	0	0	0	0	1	9	23	4
	Totals	3	4	1	4	6	3	0	0	0	0	0	0	21	87	84	64
Eaton Rapids	Site Built	1	0	0	0	0	0	0	0	0	0	0	0	1	0	2	3
	Mobile Homes	0	0	0	4	0	0	0	0	0	0	0	0	4	10	12	0
	Totals	1	0	0	4	0	0	0	0	0	0	0	0	5	10	14	3
Grand Ledge	Site Built	0	0	4	1	1	0	0	0	0	0	0	0	6	14	23	14
	Mobile Homes	9	0	0	0	0	0	0	0	0	0	0	0	9	5	3	6
	Totals	9	0	4	1	1	0	0	0	0	0	0	0	15	19	26	20
Oneida	Site Built	0	0	0	0	0	1	0	0	0	0	0	0	1	2	2	5
	Mobile Homes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Totals	0	0	0	0	0	1	0	0	0	0	0	0	1	2	11	5
County Wide Total		14	4	5	10	8	8	0	0	0	0	0	0	49	141	181	143

X = Not reported.



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021	4	18	61	80
2022	3	6	78	87
2023 by month	0	0	3	20
2023	0	1	20	20

Eaton County Department of Construction Codes

Month by Month 2014-2023

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	YEAR TOTAL
2014	Building	13	17	15	38	44	43	33	69	57	48	31	66	474
	Mechanical	46	35	39	40	30	58	53	53	71	78	55	100	658
	Electrical	44	30	35	36	43	59	55	36	55	85	43	50	571
	Plumbing	21	17	20	23	21	29	24	17	22	21	18	47	280
MONTHLY TOTAL		124	99	109	137	138	189	165	175	205	232	147	263	1983
2015	Building	39	20	34	43	61	54	36	51	42	49	29	19	477
	Mechanical	88	29	50	38	50	59	46	50	55	65	61	47	638
	Electrical	53	54	53	41	51	81	54	52	49	59	43	40	630
	Plumbing	45	10	22	24	40	24	25	28	24	26	22	13	303
MONTHLY TOTAL		225	113	159	146	202	218	161	181	170	199	155	119	2048
2016	Building	23	19	21	45	45	67	58	56	57	59	44	28	522
	Mechanical	44	37	48	45	63	78	48	57	56	84	88	64	712
	Electrical	29	37	39	48	70	78	53	58	65	80	71	39	667
	Plumbing	20	20	23	26	32	34	29	33	22	31	23	24	317
MONTHLY TOTAL		116	113	131	164	210	257	188	204	200	254	226	155	2218
2017	Building	24	29	31	36	61	58	45	53	52	42	24	24	479
	Mechanical	51	50	61	50	60	53	49	67	68	75	78	44	706
	Electrical	36	40	59	48	64	62	57	73	58	78	55	45	675
	Plumbing	25	39	24	30	31	26	22	39	27	28	24	15	330
MONTHLY TOTAL		136	158	175	164	216	199	173	232	205	223	181	128	2190
2018	Building	14	21	49	53	58	60	67	64	53	54	31	27	551
	Mechanical	63	47	47	46	52	71	63	88	52	106	64	67	766
	Electrical	32	38	41	49	67	78	70	71	80	76	54	54	710
	Plumbing	24	17	20	31	27	36	27	37	21	25	12	23	300
MONTHLY TOTAL		133	123	157	179	204	245	227	260	206	261	161	171	2327
2019	Building	24	25	28	54	64	50	46	59	48	58	37	28	521
	Electrical	38	40	55	78	79	53	84	70	69	71	68	62	767
	Mechanical	51	40	43	56	66	65	71	51	53	103	65	62	726
	Plumbing	15	16	17	39	24	26	36	32	29	40	25	35	334
MONTHLY TOTAL		128	121	143	227	233	194	237	212	199	272	195	187	2348
2020	Building	18	28	20	6	53	55	71	74	47	66	45	31	514
	Electrical	62	48	43	8	49	79	85	99	93	80	88	69	803
	Mechanical	74	47	39	12	44	75	85	73	70	106	88	79	792
	Plumbing	24	30	22	11	20	32	47	45	35	39	33	30	368
MONTHLY TOTAL		178	153	124	37	166	241	288	291	245	291	254	209	2477
2021	Building	29	40	52	108	154	86	69	65	71	56	44	51	825
	Electrical	68	42	81	95	75	94	84	97	76	93	60	72	937
	Mechanical	62	68	81	85	69	81	85	93	68	93	73	71	929
	Plumbing	24	27	29	56	31	28	50	36	43	34	29	31	418
MONTHLY TOTAL		183	177	243	344	329	289	288	291	258	276	206	225	3109
2022	Building	53	35	67	92	74	82	83	82	62	71	43	28	772
	Electrical	83	71	73	80	95	90	74	116	80	82	63	52	959
	Mechanical	71	84	71	67	86	102	73	153	69	95	82	78	1031
	Plumbing	30	42	46	59	53	42	33	32	45	38	28	39	487
MONTHLY TOTAL		237	232	257	298	308	316	263	383	256	286	216	197	3249
2023	Building	50	64	47	78	83	68							390
	Electrical	69	46	57	82	64	80							398
	Mechanical	85	69	69	71	64	75							433
	Plumbing	44	259	78	46	35	34							496
MONTHLY TOTAL		248	438	251	277	246	257	0	0	0	0	0	0	1717

Eaton County Department of Construction Codes

inspections by the month 2016-2023

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
2016	Building	97	77	109	126	199	199	191	216	189	227	187	168	1985
	Mechanical	73	61	50	48	63	90	57	68	82	105	81	98	876
	Electrical	67	63	62	67	98	134	94	118	101	105	143	110	1162
	Plumbing	45	38	41	59	57	58	47	65	57	44	49	44	604
MONTHLY TOTAL		282	239	262	300	417	481	389	467	429	481	460	420	4627
2017	Building	107	105	156	129	195	197	187	195	236	214	164	121	2006
	Mechanical	92	97	77	60	117	57	60	87	95	79	76	82	979
	Electrical	93	97	97	82	136	105	103	157	131	116	100	104	1321
	Plumbing	46	46	74	47	49	49	42	68	61	53	37	29	601
MONTHLY TOTAL		338	345	404	318	497	408	392	507	523	462	377	336	4907
2018	Building	114	98	157	182	222	225	273	310	241	283	202	159	2466
	Mechanical	79	72	75	59	71	76	83	73	90	120	110	85	993
	Electrical	35	89	105	88	109	140	133	106	123	152	156	134	1370
	Plumbing	40	39	39	30	47	50	53	60	46	49	42	39	534
MONTHLY TOTAL		268	298	376	359	449	491	542	549	500	604	510	417	5363
2019	Building	157	125	131	189	220	240	267	239	262	273	190	219	2512
	Electrical	93	83	103	122	124	122	123	132	115	150	119	110	1396
	Mechanical	87	75	91	96	82	91	87	100	67	113	84	67	1040
	Plumbing	34	35	37	52	49	35	45	45	43	57	47	48	527
MONTHLY TOTAL		371	318	362	459	475	488	522	516	487	593	440	444	5475
2020	Building	174	141	116	9	146	206	236	272	263	274	256	277	2370
	Electrical	108	106	74	8	102	112	137	144	148	154	146	146	1385
	Mechanical	89	77	46	4	63	118	79	104	118	149	141	200	1188
	Plumbing	59	48	35	1	44	53	65	57	77	104	81	50	674
MONTHLY TOTAL		430	372	271	22	355	489	517	577	606	681	624	673	5617
2021	Building	187	134	204	244	329	292	319	322	300	305	280	268	3184
	Electrical	146	94	147	130	128	130	136	132	137	175	132	129	1616
	Mechanical	151	145	184	169	116	115	125	140	112	127	181	113	1678
	Plumbing	68	57	71	59	46	59	65	48	69	83	70	59	754
MONTHLY TOTAL		552	430	606	602	619	596	645	642	618	690	663	569	7232
2022	Building	231	164	198	271	300	305	338	390	345	359	336	209	3446
	Electrical	108	108	117	121	101	137	117	144	111	130	150	73	1417
	Mechanical	101	77	121	88	112	108	83	116	100	116	89	58	1169
	Plumbing	64	35	70	99	60	92	72	81	79	56	69	58	835
MONTHLY TOTAL		504	384	506	579	573	642	610	731	635	661	644	398	6867
2023	Building	244	240	255	237	326	297							1599
	Electrical	132	109	89	98	104	120							652
	Mechanical	211	106	87	89	86	86							665
	Plumbing	78	96	156	182	177	62							751
MONTHLY TOTAL		665	551	587	606	693	565	0	0	0	0	0	0	3667



Eaton County
Department of Construction Codes
1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

MONTHLY ACTIVITY REPORT

For: Connie Sobie, County Controller
From: Chris Garrison, Director

June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023
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1. Code Violations not related to inspections:

2	0	3	4	3	1	0	0	0	9	0	6	0
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2. Commercial projects submitted for Plan Review:

0	4	2	3	0	2	1	2	4	0	4	5	5
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3. Complaints about Contractors:

0	0	0	0	0	0	0	0	0	0	0	0	1
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4. Construction Code Surveys:

3	4	2	2	6	1	1	4	0	3	2	2	8
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5. Court Cases:

0	0	0	0	1	0	1	0	0	0	0	0	0
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6. Magistrate Hearings:

0	0	2	0	0	0	0	1	0	0	0	0	0
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Spartan Motors
1111 Mikesell ST.
1549 Mikesell ST.

Plan review
Xact Excavating LLC

Olivet College



Eaton County Construction Codes, Planning and Zoning Department

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

Public Works & Planning Committee July 12, 2023 Department Report 6/30/2023

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** did not meet in June due to a lack of business.
- The **Board of Appeals** did not meet in June due to a lack of business.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are forty-two (42) junk violations and thirty-one (31) zoning violations.

Other:

Master Plan Update. The Planning Commission continues to work on the Master Plan update with Rowe Professional Services.

CASES	Conditional Use Permits		Board of Appeals		Adminis- trative Variances		District Change Amend- ments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
																					MONTH	
MO/YR	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"	"22"	"23"
JAN	0	0	0	0	0	0	0	0	0	0	18	19	0	0	5	0	8	1	6	2	37	22
FEB	4	0	1	0	0	0	0	0	0	0	16	16	0	0	0	2	0	5	3	1	24	24
MARCH	0	0	0	0	0	0	0	0	0	0	20	19	0	0	1	2	3	1	4	3	28	25
APRIL	0	4	1	1	0	0	0	1	0	0	38	22	0	0	3	3	3	0	6	1	51	32
MAY	2	3	0	2	0	0	1	0	0	0	36	22	0	0	3	3	2	2	2	2	46	34
JUNE	1	0	0	0	0	0	0	0	0	0	38	22	0	0	0	1	4	2	4	1	47	26
JULY	2	0	1	0	0	0	1	0	0		31		0		2		2		4		43	
AUG	1	1	0		0		0	1	0		37		0		3		2		2		45	1
SEPT	1		1		0		0		0		29		0		2		2		4		39	
OCT	1		1		0		0		0		26		0		1		1		4		34	
NOV	0		0		0		0		0		14		0		0		2		3		19	
DEC	0		1		0		0		0		12		0		5		6		0		24	
TOTALS	12	8	6	3	0	0	2	2	0		315	120	1	0	25	11	35	11	42	10	437	164

CASES	JUNK	JUNK	JUNK	JUNK	ZONING	ZONING	ZONING	ZONING
	(NEW)	(NEW)	(CLOSED)	(PENDING)	(NEW)	(NEW)	(CLOSED)	(PENDING)
		2022 carryover: 31				2022 carryover: 26		
MO/YR	2022	2023	2023	2023(PENDING)	2022	2023	2023	2023(PENDING)
JAN	1	3	0	34	7	2	1	27
FEB	1	2	0	36	0	1	0	28
MARCH	1	7	4	39	2	3	1	30
APRIL	6	2	1	40	3	1	0	31
MAY	6	2	1	41	2	3	3	31
JUNE	0	1	0	42	1	2	2	31
JULY	1				10			
AUG	1				5			
SEPT	2				1			
OCT	1				1			
NOV	2				4			
DEC	1				0			
TOTALS	23	17	6	42	36	12	7	31
			TOTAL PENDING JUNK & ZONING VIOLATIONS					73



133 FITZGERALD PARK DR.
Grand Ledge, MI 48837
(517) 627-7351 office
(517) 627-4234 fax
www.eatoncountyparks.org

Directors Report-July 2023

Monthly Briefing:

Cub Scout Pack 645: The Grand Ledge Cub Scout Pack #645 held an event at Lincoln Brick Park on 5/20/2023. During their event they noticed logs used for sitting around a camp fire were in very poor shape. The Scouts loaded 15 stumps from a recent project, replaced the old ones and chopped those into fire wood. We appreciate the effort and initiative Troop 645 demonstrated in helping Eaton County Parks and Recreation. I have attached pictures at the end of my report.

Spark Grant: This was submitted on June 23rd 2023 with the State of Michigan. If awarded the funds will be used for the construction of an interior road, boat launch, and 2 parking lots located at Crandell Park.

Summer Camp: The Youth Summer Camp Program is continuing to run very smoothly. The programming for the camps is a great way to introduce campers to outdoor education and helps to promote stewardship for our outdoors.

Fitzgerald Park Lease: We are waiting on the City of Grand Ledge to provide feedback on a proposal that was submitted by Eaton County for the continued use of Fitzgerald Park.

Lincoln Brick Residence: The tenant at the Lincoln Brick house has found other living arrangements and will be officially out on July 14th 2023. Moving forward we will have to decide on what will be done with the house, as this cannot be used unless it is open to the public. All permits for removal or demolition of the house will go through Oneida Township.

MMRMA: On July 14th I met with a Rep from MMRMA about an injury that occurred at the Lincoln Brick quarry that involved a local teenager. After reviewing the site, it has been suggested that signage should be clearly visible indicating the hazard for jumping off ledges into the quarry. The signs are in the process of being made with the appropriate verbiage and color. Additional signs will also be placed on sections where the trails have been neglected and could potentially be hazardous for users.

Dyer Kiln Sign: The new sign for the Dyer Kiln has been installed, I have attached a picture of this at the end of this report. The Eaton County Historical Society did a great job researching the information and history of the Dyer Kiln. This is a great educational piece for this historic structure, providing an insight into the importance that the Bellevue area played in contributing to the State of Michigan and its infrastructure.

Grand Ledge Cub Scout Pack #645



The New Dyer Kiln Sign





EATON COUNTY CONTROLLER/PERSONNEL

1045 Independence Blvd.
Charlotte, MI 48813
(517) 543-2122
(517) 543-3331 Fax

Connie L. Sobie
Controller/Administrator

Melissa L. Ballard
Finance Director

Ben Dawson
Human Resources Director

To: Public Works and Planning Committee
From: Claudine Williams, Intergovernmental Affairs and Development Director
Subject: Paul Henry Trail Easement Request
Date: July 12, 2023

In total, the Board of Commissioners have approved three (3) easements for the Paul Henry Trail. The first easement was in 2013 when the Trail was created for the property labeled Hopkins on the attached Trail map. This portion of the trail is not owned by Eaton County, therefore this easement is from Hopkins to Eaton County for the use of the trail.

The second easement was in April of 2021, from Eaton County to the owners of Parcel 4 (see trail map). The property owners requested a 30' wide easement to ensure they had access to their property on the north side of the trail.

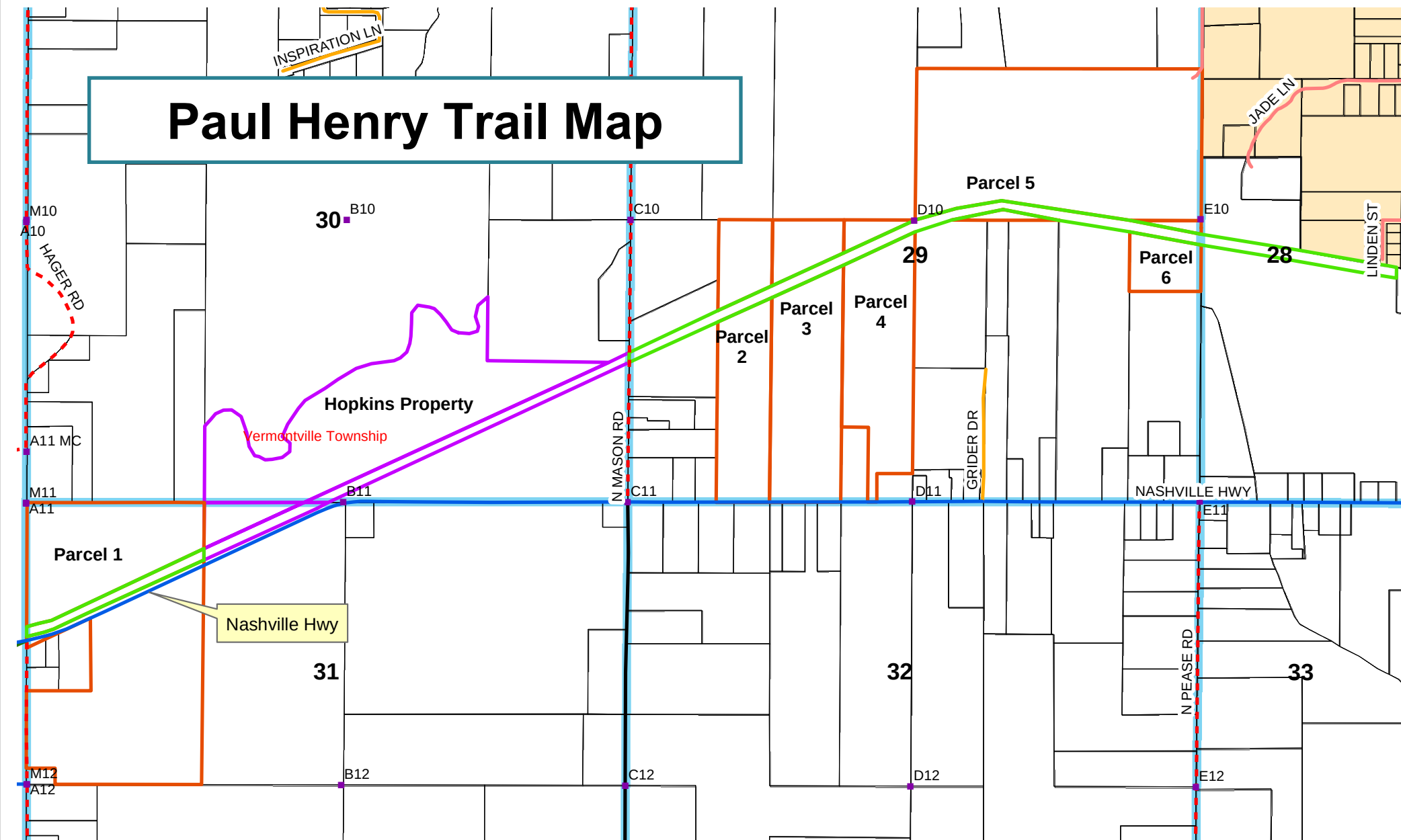
The third easement was in November of 2022, from Eaton County to the owners of Parcel 1 (see Trail map). The request was for a 30' wide easement to provide legal access across an already existing driveway to an existing home on the north side of the trail. The property owners requested the easement so the acreage north of the trail could be divided off from the 85.54 acre parent parcel. Land Division paperwork has not yet been received.

The same property owner(s) are now requesting another easement. Instead of dividing off the entire area north of the trail as one parcel (as described above), they would like to create two parcels. The total acreage of the northern area of the trail is 31.39 acres. They would like to create one parcel with the current approved easement over an existing driveway and additionally create another property (see property owner easement request Exhibit B Parcel 2).

This particular area of the Trail is unique due to its close proximity to road frontage (Nashville Hwy). All of the other properties, Parcels 2 thru 6, are 1,600 feet or more from Nashville Hwy to the Paul Henry Trail. The Floodplain weaves in and out around all of the properties on the trail. With the exception of a small area in the southwest corner, the 31.39 acres in this request is completely in within the FEMA Floodplain. EGLE has given their permission for the existing home and driveway to remain. Staff is unaware of any EGLE review on the remaining parcel identified in the easement request as Parcel 2 in Exhibit B.

The Public Works and Planning Committee may wish to consider the future use of this easement, as its use will be shared with pedestrians using the trail.

Paul Henry Trail Map



Eaton County Owned Property = Green
Hopkins Owned Property = Purple
Other Affected Property = Orange



RIGHT OF WAY EASEMENT AGREEMENT

This Right of Way Easement Agreement is made on _____, by and between **EATON COUNTY**, a Michigan political subdivision, whose address is 1045 Independence Boulevard, Charlotte, Michigan 48813 ("County") and **ARLINE C. VINCENT, deceased, BY JOHN C. VINCENT, PERSONAL REPRESENTATIVE OF THE ESTATE OF ARLINE VINCENT** ("Grantee") whose address is 3575 Curtis Road, Nashville, Michigan 49073 (collectively, the "Parties").

WHEREAS, Grantee owns a parcel of real property in the Township of Vermontville, Eaton County, Michigan, as more fully described in the survey attached as Exhibit A ("the Property");

WHEREAS, Grantee intends to divide the Property into four (4) separate parcels, including a division of the real property owned by Grantee that lies north of Nashville Highway, as shown on the map attached as Exhibit B.

WHEREAS, the County owns the Thornapple Trail within the Eaton County Parks system that bisects the Property, as more fully shown in Exhibit C.

WHEREAS, Grantee desires to obtain a 30' wide right of way easement from the County for purposes of ingress and egress to cross over the Thornapple Trail so as to have unobstructed access to the proposed new parcel (as identified as "Parcel 2" in Exhibit B) on both sides of the Thornapple Trail which belongs to Grantee, and to ensure that no portion of the Property (as identified as "Parcel 2" in Exhibit B) is land locked: and

WHEREAS the Parties desire to enter into an agreement for the County's grant of a right of way easement to Grantee.

NOW, THEREFORE, the Parties agree:

1. For and in consideration of One and NO/100 Dollars (\$1.00), the County grants Grantee a thirty foot (30') wide right of way easement to cross the Thornapple Trail, including by the use of motor vehicles, for ingress and egress to access the Property that lies on both sides of the Thornapple Trail. A graphic depiction and legal description of the location of the right of way easement is set forth in Exhibit D.

2. County reserves the right to concurrent use of the land subject to this right of way easement, limited only by Grantee's right to unobstructed ingress and egress over the right of way easement area.

3. Grantee agrees that they will not block or obstruct in any way the Thornapple Trail which runs through the Property.

4. The right of way easement shall be maintained at the cost of the Grantee.

5. Grantee shall indemnify and hold the County harmless for any and all claims made as a result of Grantee's use of the right of way easement.

6. This right of way easement is permanent, shall run with the land, and be binding upon and inure to the benefit of the Parties as well as their successors and assigns.

7. The persons signing this Agreement on behalf of the Parties certify by their signatures that they are duly authorized to sign this Agreement on behalf of the Parties, and that this Agreement has been authorized by the Parties.

8. This Right of Way Easement Agreement is exempt from real estate transfer taxes pursuant to MCL 207.505(h) and MCL 207.526(h).

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have fully signed and entered into this Agreement on the day and year first above written

EATON COUNTY - GRANTOR

By: _____
Jeremy Whittum, Chairperson
Eaton County Board of Commissioners

STATE OF MICHIGAN)
)
COUNTY OF _____)

This Right of Way Easement Agreement was acknowledged before me, a Notary Public, on this _____ day of _____, 2023, by Jeremy Whittum, Chairperson, Eaton County Board of Commissioners, as Grantor.

_____, Notary Public
My Commission Expires: _____

**ARLINE C. VINCENT, deceased, by JOHN C. VINCENT, PERSONAL
REPRESENTATIVE OF THE ESTATE OF ARLINE VINCENT - GRANTEE**

By: _____
John C. Vincent, Personal Representative
of the Estate of Arline Vincent

STATE OF MICHIGAN)
)
COUNTY OF _____)

This Right of Way Easement Agreement was acknowledged before me, a Notary Public, on this _____ day of _____, 2023, by John C. Vincent, on behalf of Arline C. Vincent, deceased, as Personal Representative of the Estate of Arline Vincent, as Grantee.

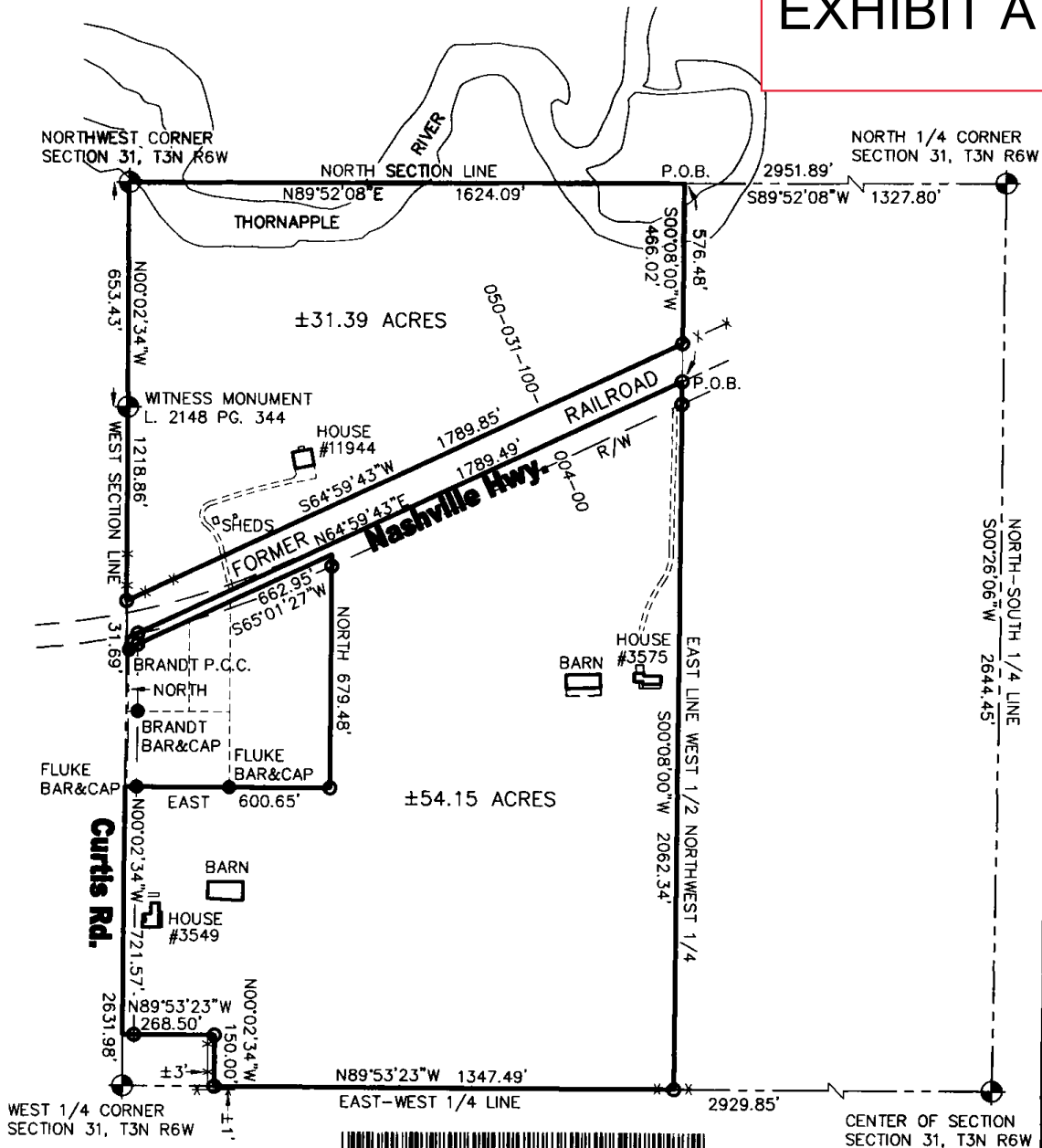
_____, Notary Public
My Commission Expires: _____

When recorded, please return to:
John C. Vincent
3575 Curtis Road
Nashville, Michigan 49073

*This instrument prepared by:
Michael E. Licari, Attorney #P81772
Bonahoom & Bobilya, LLC
927 S. Harrison St., Ste. 200, Fort Wayne, IN 46802*

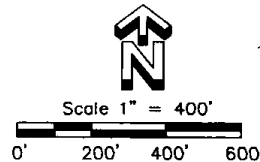
Certificate of Survey

EXHIBIT A



LIBER 2994 PAGE 0885 1 of 2
 STATE OF MICHIGAN - EATON COUNTY
 RECEIVED: 03/30/2022 01:52:10 PM Receipt #22005691
 RECORDED: 03/30/2022 01:53:19 PM X.SRVY
 DIANA BOSWORTH, CLERK/REGISTER OF DEEDS

All bearings are derived from the West Section line which is recorded to bear North as defined by a Property Controlling Corner at the intersection with the tangent line of Nashville Hwy. as recorded by Brandt in Liber 9 of Surveys, Page 181, Eaton County Records.



I hereby certify to the parties named hereon that the attached survey has been completed in accordance with Public Act 132 of 1970, as amended, and that the ratio of closure of unadjusted field observations does not exceed 1 in 5000.

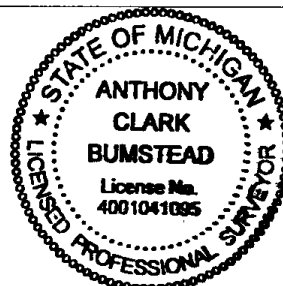
Anthony Bumstead 3/10/22
 Date: 3/10/22
 Anthony Bumstead
 Professional Surveyor No. 41095

- Legend:
- = Set Bar & Cap #41095
 - = Found Monument
 - = Survey Boundary Line
 - = Distance Not To Scale
 - ⊕ = Section Corner
 - x-x = Fence Line
 - M = Measured Value
 - R = Recorded Value

Bumstead Land Surveys

518 W. Lovett No. 3
 Charlotte, Michigan 48813
 Phone (517)543-0194 Fax (517)543-0258

Client: John Vincent	Scale: 1" = 400'
Revised: N/A	Sheet 1 of 2
Job No.: 22008	



Anthony Bumstead

26

Certificate of Survey

LIBER 2994 PAGE 0886 2 of 2

Legal Description as Surveyed:

A parcel of land in the Northwest fractional 1/4 of Section 31, T3N, R6W, Vermontville Township, Eaton County, Michigan, described as: Commencing at the North 1/4 Corner of said Section 31; thence S89°52'08"W along the North Section line 1327.80 feet to the East line of the West 1/2 of said Northwest fractional 1/4, said point being the point of beginning; thence S00°08'00"W along said East line 466.02 feet to the North line of the former railroad; thence S64°59'43"W along said North line 1789.85 feet to the West Section line; thence N00°02'34"W along said West line 1218.86 feet to the Northwest Corner of said Section 31; thence N89°52'08"E along said North line 1624.09 feet to the point of beginning. ALSO: A parcel of land in the Northwest fractional 1/4 of Section 31, T3N, R6W, Vermontville Township, Eaton County, Michigan, described as: Commencing at the North 1/4 Corner of said Section 31; thence S89°52'08"W along the North Section line 1327.80 feet to the East line of the West 1/2 of said Northwest fractional 1/4; thence S00°08'00"W along said East line 576.48 feet to the point of beginning on the South line of the former railroad; thence S00°08'00"W continuing along said East line 2062.34 feet to the East-West 1/4 line; thence N89°53'23"W along said 1/4 line 1347.49 feet; thence N00°02'34"W parallel with the West Section line 150.00 feet; thence N89°53'23"W parallel with said 1/4 line 268.50 feet to said West line; thence N00°02'34"W along said West line 721.57 feet; thence East 600.65 feet; thence North 679.48 feet to the centerline of Nashville Highway; thence S65°01'27"W along the projected centerline tangent of a curve to the right 662.95 feet to said West line; thence N00°02'34"W along said West line 31.69 feet to the South line of the former railroad; thence N64°59'43"E along said South line 1789.49 feet to the point of beginning; said parcel together containing 85.54 acres more or less; said parcel subject to a right of way for road purposes along Curtis Road and Nashville Highway; said parcel subject to the riparian rights of others along the Thornapple River; said parcel subject to all easements and restrictions if any.

Northwest Corner Section 11, T3N R6W

Remon bar & cap

Eaton County nail & tag Northwest side 10" stump S40°W 16.19'

Railroad spike East side railroad tie post South 7.27'

North face 14" Maple West 18.7'

West 1/4 Corner Section 11, T3N R6W

Remon bar & cap in mon. box

Reynolds nail & tag North side fence post S45°W 60.59'

Nail & tag Northeast side power pole N70°W 69.60'

Nail & tag South side power pole East 28.44'

Bar & cap (M-12) South 2.50'

Center of Section 11, T3N R6W

Remon bar & cap

MAG nail Southeast side 24" Maple N50°E 23.65'

Eaton County nail & tag Southeast side 32" Maple N21°E 17.90'

Eaton County nail & tag North side fence post S60°E 3.45'

Eaton County nail & tag Southeast side 22" Maple S66°W 19.05'

North 1/4 Corner Section 11, T3N R6W

Remon bar & cap North shoulder of road

Centerline of road S25°E 17.5'

Eaton County nail & tag Northwest side 22" Oak N44°E 37.30'

Eaton County nail & tag West side 24" Hackberry S20°E 65.63'

North face Northeast corner of riser box South 57.67'

I hereby certify to the parties named hereon that the attached survey has been completed in accordance with Public Act 132 of 1970, as amended, and that the ratio of closure of unadjusted field observations does not exceed 1 in 5000.

Anthony Bumstead Date: 3/10/22
Professional Surveyor No. 41095

Legend:

- = Set Bar & Cap #41095
- = Found Monument
- = Survey Boundary Line
- = Distance Not To Scale
- ⊕ = Section Corner
- *—* = Fence Line
- M = Measured Value
- R = Recorded Value

Bumstead Land Surveys

518 W. Lovett No. 3
Charlotte, Michigan 48813
Phone (517)543-0194 Fax (517)543-0258

Client: John Vincent

Revised: N/A

Sheet 1 of 2

Scale: 1" = 400'

Job No.: 22008

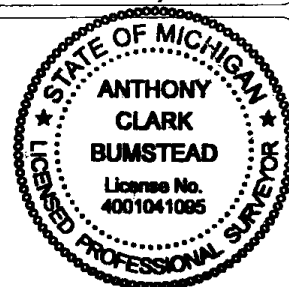
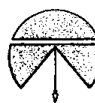
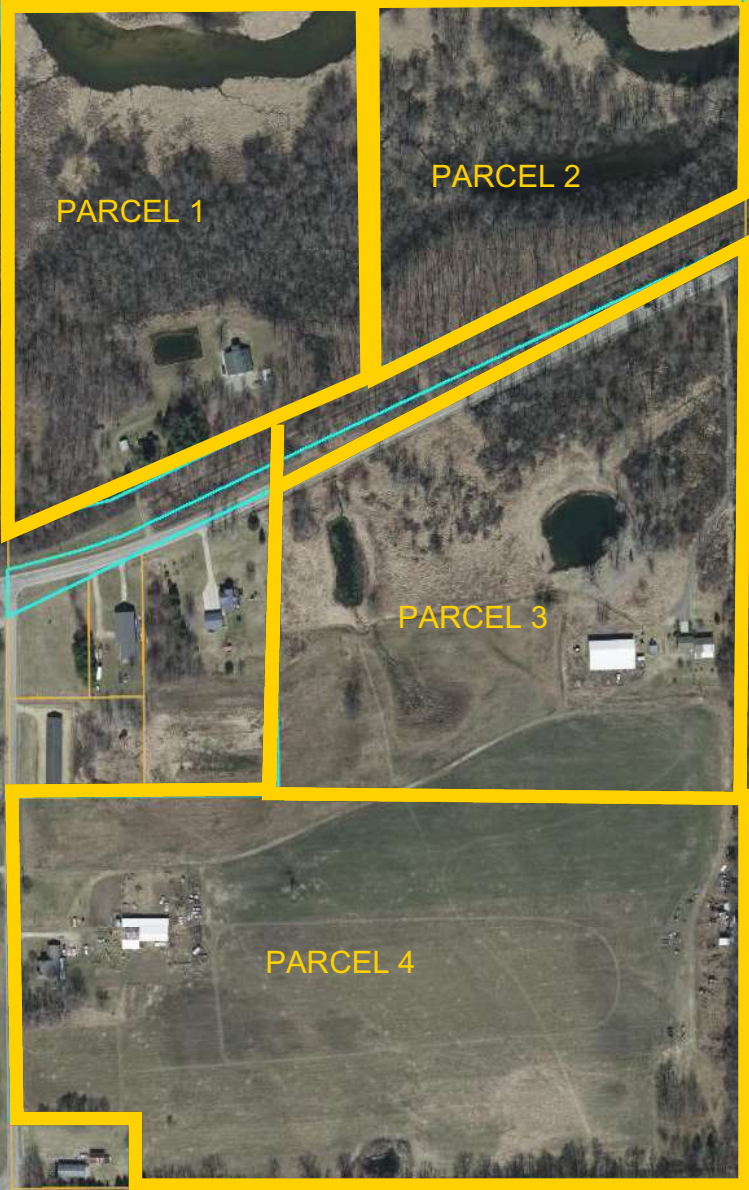




EXHIBIT B



Eaton County GIS
911 Courthouse Dr
Charlotte, Michigan 48813
517-543-4734

Eaton County Parcels

0.001250.25 0.05 0.075 0.1
mi

Date: 5/10/2023

Legend

Parcel Boundaries (click for info)

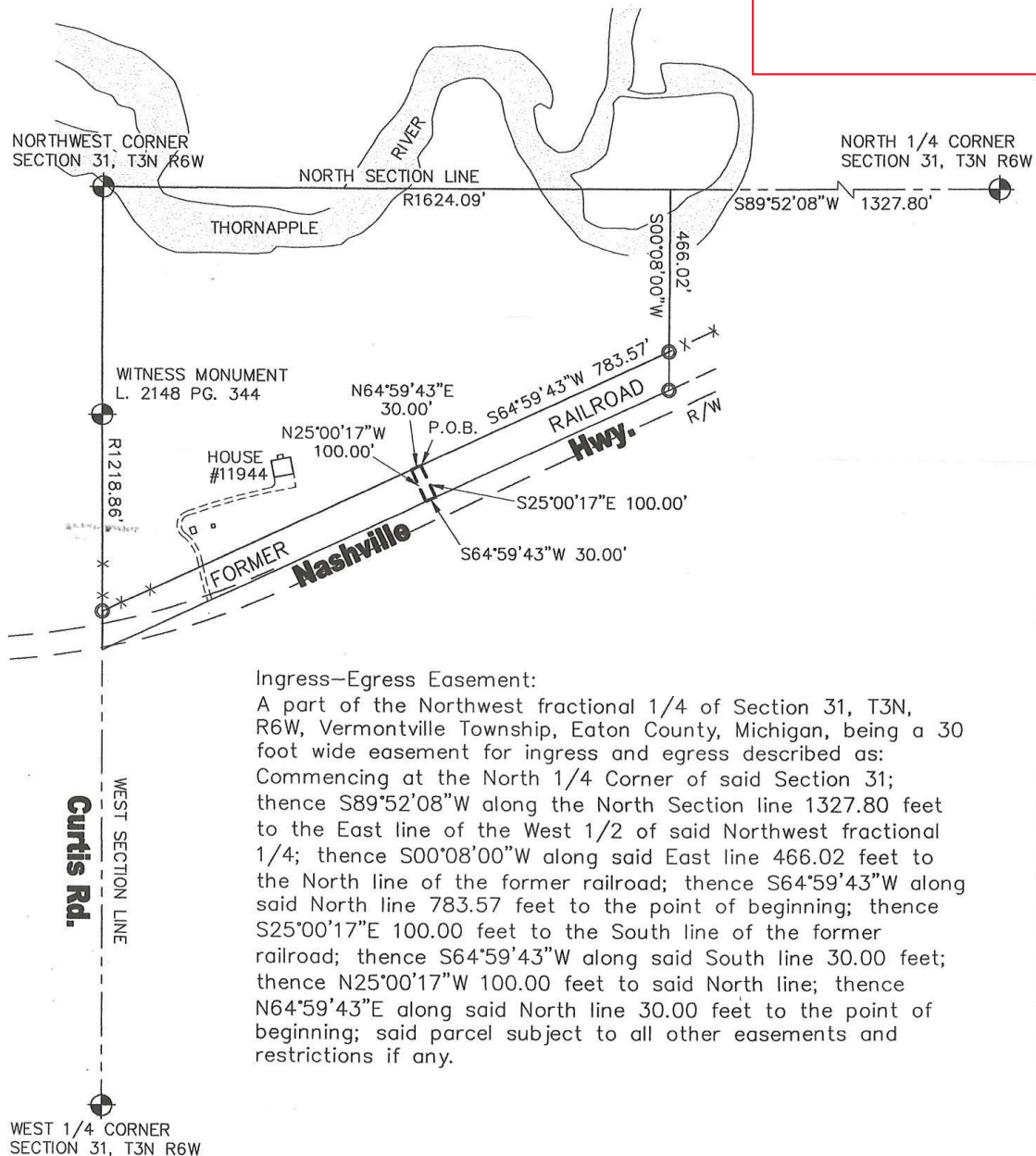


EXHIBIT C



Certificate of Survey

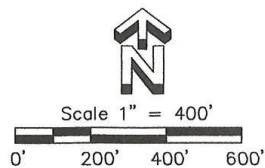
EXHIBIT D



Ingress-Egress Easement:

A part of the Northwest fractional 1/4 of Section 31, T3N, R6W, Vermontville Township, Eaton County, Michigan, being a 30 foot wide easement for ingress and egress described as: Commencing at the North 1/4 Corner of said Section 31; thence S89°52'08"W along the North Section line 1327.80 feet to the East line of the West 1/2 of said Northwest fractional 1/4; thence S00°08'00"W along said East line 466.02 feet to the North line of the former railroad; thence S64°59'43"W along said North line 783.57 feet to the point of beginning; thence S25°00'17"E 100.00 feet to the South line of the former railroad; thence S64°59'43"W along said South line 30.00 feet; thence N25°00'17"W 100.00 feet to said North line; thence N64°59'43"E along said North line 30.00 feet to the point of beginning; said parcel subject to all other easements and restrictions if any.

All bearings are derived from the West Section line which is recorded to bear North as defined by a Property Controlling Corner at the intersection with the tangent line of Nashville Hwy. as recorded by Brandt in Liber 9 of Surveys, Page 181, Eaton County Records.



I hereby certify to the parties named hereon that the attached survey has been completed in accordance with Public Act 132 of 1970, as amended, and that the ratio of closure of unadjusted field observations does not exceed 1 in 5000.

Anthony Bumstead 1/03/23
Anthony Bumstead Date:
Professional Surveyor No. 41095

Legend:

- = Set Bar & Cap #41095
- = Found Monument
- = Survey Boundary Line
- - - = Distance Not To Scale
- ⊕ = Section Corner
- *-*- = Fence Line
- M = Measured Value
- R = Recorded Value

Bumstead Land Surveys

518 W. Lovett No. 3
Charlotte, Michigan 48813
Phone (517)543-0194 Fax (517)543-0258

Client: John Vincent

Revised: N/A

Scale: 1" = 400'

Sheet 1 of 1

Job No.: 22008-A

