

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, NOVEMBER 9, 2022

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers, and Jane Whitacre

ALSO PRESENT: Ruthann Clark, Claudine Williams, Chris Garrison, Morgan Feldpausch, Travis Keeton, Tim Lamoreaux, Keith Barber, Eric Hafner, and John Fuentes

The November 9, 2022 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Whitacre moved to approve the agenda, as presented. Commissioner Augustine seconded. Motion carried unanimously.

Commissioner Rogers moved to approve the minutes of the October 12, 2022 meeting, as presented. Commissioner Brehler seconded. Motion carried unanimously.

An update was provided on the remaining appointments. Two appointments to the Road Commission expire December 31. Four citizen involvement applications were received. Tim Lamoreaux, Keith Barber and Eric Hafner were present and each discussed their interest in serving on the Board of Road Commissioners.

Commissioner Mulder moved to recommend the re-appointment Tim Lamoreaux and appointment of Keith Barber to six-year terms on the Board of Road Commissioners expiring December 31, 2028, to the Board of Commissioners. Commissioner Mott seconded. Motion carried unanimously.

Commissioner Brehler moved to recommend the re-appointment of Zachary Dillinger, Brian Ross and Timothy Cattron to three year terms on the Planning Commission; Nicole Chmielewski and Timothy Cattron to three year terms on the Zoning Board of Appeals; David Roberts and Duane Ross to two year terms on the Purchase of Development Rights Selection Committee and Claudine Williams to the Capital Area Regional Transportation Study Committee, to the Board of Commissioners. Commissioner Augustine seconded. Motion carried unanimously.

Deputy Drain Commissioner, Ruthann Clark, was present to provide the semi-annual update of the Drain Commissioner. Reports of the petition and construction activities and maintenance and repair activities were provided.

A resolution to require a cash deposit to cover preliminary costs associated with a petition to designate a drainage district was presented for consideration. Discussion held regarding the circumstance requiring a deposit and the amount of deposit that may be required. The committee requested further research for possible revisions to be incorporated into the proposed resolution for future consideration.

Claudine Williams, Community Development Director, was present to provide the Department's monthly update. It was reported that two public hearings have been scheduled for November 16. One to complete revised closeout requirements for the 2017 CDBG Grant program and a second to receive comment for the current year the expenditure of emergency repair program housing funds.

It was also reported that the State Preservation Board is making grant funds available for purchase of development rights (PDR) applications. The application process has been announced, the PDR Board will meet to review applications received and also use the opportunity to review the current PDR Ordinance. Recommended applications and revisions to the ordinance will be presented to the Committee at its December meeting.

Chris Garrison, Construction Code Enforcement Director, was present to provide the Department's monthly update. Permit, Inspections, Enforcements and Housing Start reports were provided.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly update for the Designated Implementing Agency.

A resolution recommending vendor contract awards for the Household Hazardous Waste, Electronics and Battery recycling programs based on the bid analysis distributed and discussed was presented for consideration.

Commissioner Augustine moved to recommend the recycling program vendor contract resolution to the Board of Commissioners, as presented. Commissioner Mott seconded. Motion carried unanimously.

Commissioner Brehler moved to recommend approval of the MI Scrap Tire Regional Recycling grant application to the Board of Commissioners, as presented. Commissioner Augustine second. Motion carried unanimously.

The committee agreed to designate Commissioner Brehler as the elected official liaison for the Resource Recovery Department's membership application to local governments for sustainability (ICLEI).

Travis Keeton, Park Director, was present to provide the Department's monthly update.

Commissioner Mulder moved to recommend approval of a right-of-way easement, for a crossing on the Thornapple Trail, to Mr. John Vincent. Commissioner Mott seconded. Motion carried unanimously.

Director Keeton requested approval to pursue a state DNR SPARK grant for the construction of road infrastructure including an entrance road within Crandell Park. The request is to submit a grant application for the \$1 million maximum allowable.

Commissioner Whitacre moved to recommend approval of a resolution authorizing the SPARK grant application to the Board of Commissioners. Commissioner Mott seconded. Motion carried.

There was also discussion regarding the creation of the Parks Capital Projects Committee, to determine priorities for funding and local grant projects based on the unofficial election results of November 8, indicating voter approval of the Park and Open Space Millage proposal.

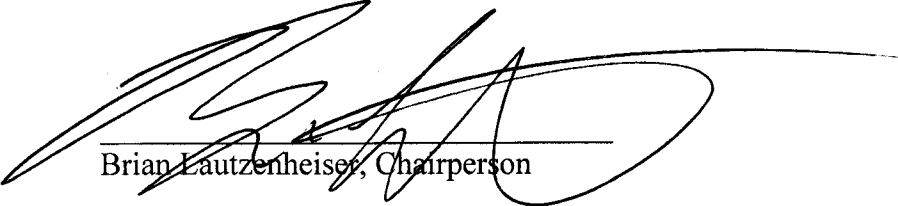
Executive summaries of the semi-annual groundwater monitoring and PFAS monitoring events were presented. The results have been submitted to EGLE for their review. It was reported that during the sampling events the testing agent recommended the replace of some of the monitoring wells to ensure accurate samples can continue to be taken.

A proposal for the replacement of the monitoring wells was presented and discussed.

Commissioner Brehler moved to recommend the proposal to the Ways and Means Committee for the consideration of a budget amendment to complete the necessary work. Commissioner Mulder seconded. Motion carried unanimously.

Chairperson Lautzenheiser adjourned the meeting at 10:21 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held at 9:00am on Wednesday, December 14, 2022 in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.



Brian Lautzenheiser, Chairperson