

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC WORKS AND PLANNING COMMITTEE

WEDNESDAY, SEPTEMBER 8, 2021, 9:00 A.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of August 11, 2021 Minutes.
5. Limited Public Comment.
6. MSU Extension Semi-Annual Update.
7. Parks Report.
8. Construction Code Report.
9. DIA Update.
 - Department Update
 - Financial Report
10. Community Development Report.
11. Appointments.
12. Miscellaneous.
13. Limited Public Comment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, AUGUST 11, 2021

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers and Jane Whitacre

ALSO PRESENT: Commissioner Jeremy Whittum; Blair Ballou, Claudine Williams, Troy Stowell, Morgan Feldpausch, Gene Bryan and John Fuentes

The August 11, 2021 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Whitacre moved to approve the agenda, as presented. Commissioner Brehler seconded. Motion carried by unanimously.

Commissioner Rogers moved to approve the minutes of the July 14, 2021 meeting, as presented. Commissioner Mott seconded. Motion carried unanimously.

There was no limited public comment.

Blair Ballou, Engineer/Manager, Eaton County Road Commission, was present to provide the agency's semi-annual update. It was reported the 21 miles of the primary road system was scheduled for re-surfacing, in addition to 21 miles of the local system through the millage program. The millage program projects also include 48 miles of chip sealing and 25 miles of gravel restoration. Discussion held. It was also reported that the agency is experiencing increased lead times due to supply limitations and contract delays due to contractor availability. Further discussion held.

Troy Stowell, Park and Recreation Director, was present to provide the Department's monthly report. Clarification as to the grant match (\$50,000) currently included in the proposed budget was provided. Data on annual pass sales and gate revenue was provided and discussed. It was also reported that the regional trail grant pursued by the cities of Eaton Rapids and Charlotte was not awarded. Discussion held.

Gene Bryan, Construction Code Director, was present to provide the Department's monthly update. The monthly permit, inspection and housing start reports were presented and reviewed. It was also reported that additional steps were taken to promote the availability of the customer satisfaction survey. Discussion held.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly report for the Designated Implementing Agency. An update was provided on the current registrations for the August 14, 2021 collection event. The recommended local unit Solid Waste Alternative Grant (SWAG) awards were distributed and reviewed. The data analysis utilized in developing the recommendation was also reviewed and discussed. It was reported that in order not to reduce available funding for County-wide collection events and programs the cost of operating the Sunfield collection center was considered part of the total available funding for SWAG programs. Discussion held. There was discussion regarding the status of the Recycling Workgroup. Commissioner Augustine reported that the workgroup reviewed preliminary cost estimates for centralizing the recycling center operations however was not prepared to make a recommendation. A recommendation was intended, in part to be based on the data collected through the operation of the Sunfield center, which is still being collected. Further discussion held. There was also discussion regarding an update to the County Solid Waste Plan. The County has been delaying undertaking the process to update its plan in anticipation of legislative action to update the plan requirement. There was discussion regarding the consideration of updating the plan rather than continuing to wait for legislative changes.

Commissioner Augustine moved to recommend the Solid Waste Alternative Grant allocations identified as Option 2 (attached), Board of Commissioners. Commissioner Whitacre seconded. Motion carried unanimously.

Claudine Williams, Community Development Director, was present to provide the Department's monthly report. An update was provided on upcoming scheduled meetings of the zoning ordinance committee. Ms. Williams also provided information on the required public hearing for the CDBG Emergency Repair program scheduled for August 18, 2021.

Chairman Whittum also discussed a concern raised to him by a constituent regarding a zoning ordinance section related to recreational vehicles being used on a parcel as an additional living space. Ms. Williams indicated that this issue is one of the agenda items for the zoning ordinance committee.

A list of the expiring citizen appointments that will be advertised for availability to solicit interest, including the recently vacated Parks Commissioner appointment, was presented and reviewed. Information received from interested individuals will be provided to the Committee at their next regular meeting. Discussion held.

Chairperson Lautzenheiser adjourned the meeting at 10:34 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, September 8, 2021 at 9:00 a.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

Brian Lautzenheiser, Chairperson

Eaton County MSU Extension Update, April, 2021

MSU Extension continues to offer both in-person and online programming opportunities. For online resources the web page originally created during the pandemic is still active as many residents are still cautious about engaging fully in the community – see [Remote Learning & Resources for Those at Home During COVID-19 Pandemic](#). The number of MSU Extension website users continues to grow as well. During the last six months the staff working out of Eaton County hosted or conducted educational sessions in-person, on-line or in webinar format. The educators, made visits to farms, answered email and phone requests as well as responded to many email requests for expert information. Eaton County residents participated in over 160 different programs in the last six months.

Supporting our local community

From Sara Corr , office manager: Sara continues to serve residents over the counter with residential and field soil test kits, farm records books, MSU Extension Bulletins, and miscellaneous questions. The most frequent inquiries have been 4-H, fair, and general gardening topics. Sara has helped residents utilize the Ask Extension service and the Lawn & Garden Hot line. Most of the phone calls received over this past six months have been on similar topics. Email inquiries follow a similar tact but there are other question areas like pressure canner gauge testing, land lease contracts, custom farm rates and farmland cash rental information.

From Ali Rogers , our Community Nutrition Instructor continues to deliver programming to participants within the surrounding region in the critical areas of health and nutrition. Ali worked with Eaton County Great Start Parent Collaborative, Winans Elementary and Samaritas. Offering:

- Show Me Nutrition series
- Teen Cuisine series
- One-time presentations

From Kristy Oosterhouse : Transitioning an in-person activity to a virtual format can be challenging, especially with hands-on activities like junk drawer robotics. We successfully adapted the National 4-H Junk drawer Robotics activities into a virtual format. Kristy is now back to in-person program coordination and delivery. Kristy and colleagues registered 21 4-H Cloverbuds (ages 5-7) along with 7 teen counselors, 2 volunteers and 2 other staff to put on a very successful 4-H Cloverbud camp. Youth, volunteers, and adults all participated in 4-H and other Children and Youth Institute sponsored activities and programs over the last six months. Some examples are:

- 4-H Home Alone Safely Series
- What's all the buzz? 4-H Bee Programs
- Visualizing a Year Like No Other: A Michigan 4-H Photo Project

- SYLC Kickoff GooseChase
- 4-H Lego SPIN Club
- How Children Develop, Extension Extras – Professionals
- Passport Kitchen SPIN Club
- Cooking with Kristi
- Kami Ori Origami Series
- Understanding a Toddler's World
- 4-H Capitol Experience Youth Summit
- RELAX Parent and Caregivers
- The Roots and Branches of your Family Tree
- Guiding Principles for Highly Successful Parenting Webinar
- What We're Up Against: Mental Health and COVID-19
- Healthy Living-Daniel Gil Presentation
- Building Early Emotional Skills
- Trail Cameras 101 SPIN Club
- Laughing, Loving, and Leading Your Kids
- Positive Discipline, Extension Extras Parenting Hour
- Young at Art Extension Extras Parenting Hour
- Michigan 4H Month of the Military Child Goose Chase
- 4-H Dance Party SPIN Club
- 4-H Lego SPIN Club
- The Resilience Toolbox Extension Extras Parenting Hour
- Junior Livestock Association Buyers Workshop
- And much more...

From Roger Betz, AABI educator: Crop Farmers have high expectations for very good yields and relatively high prices. This is the best expected gross revenue for corn, soybeans, and wheat in many years. Forage yields are also very good. This comes after a scare for record drought ending in early June with good rains just in time to benefit spring planted crops. First cutting alfalfa was low but with beneficial rains, the second and third cuttings have been good. A relatively new corn disease called "Tar Spot" is very severe in some locations and some varieties cutting yields 30 to 40%. The severity has appeared in the last 30 days from warm humid days. Dairy producers continue to have marginal prices and the dairy industry continues its major structural changes of larger but fewer farm operations.

Roger continues to conduct farm stakeholder educational sessions and meets individually with local farmers to help develop business tax management strategy and assist in using the Tel-Farm system. In addition, Roger assists farmers in understanding the business succession and estate planning critical to pass on or dissolve a farm depending on the individual's needs.

From Heather Dyer : Community Nutrition Instructors from across the state have committed to making 20 new videos of favorite recipes which will be added to our [MI](#)

[Health Matters](#) YouTube page. As with our current videos, they will be available to the public as well as for instructors to reference during virtual programming. The new videos will roll out over the coming months.

Heather continues to produce videos and all things social media to help educate the general public about everything food and nutrition. Heather often teams up with colleagues from other disciplines like our agricultural educators to produce educational videos that connect the farm and nutrition.

Lori Eccles is a Health and Nutrition supervising educator. Lori coaches and supervises a team of community nutrition instructors, including Ali Rogers. Lori is an asset to the county in the role she plays and in keeping up with local needs.



4-H Cloverbuds had a lot of fun learning about nature and environmental science at Grand Woods Park early August.

Through successful partnership and collaboration with Eaton County, MSU Extension is able to continue its local presence and to provide vital educational resources and programming in such areas as community and economic development, agriculture, land use, health and nutrition, and youth development.

MISSION:

Michigan State University Extension helps people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities.

MSU is an affirmative-action, equal-opportunity employer, committed to achieving excellence through a diverse workforce and inclusive culture that encourages all people to reach their full potential. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status. Issued in furtherance of MSU Extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Jeffrey W. Dwyer, Director, MSU Extension, East Lansing, MI 48824. This information is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by MSU Extension or bias against those not mentioned. The 4-H Name and Emblem have special protections from Congress, protected by code 18 USC 707.



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Eaton County Parks Commission
Directors Report – August 2021

Monthly Briefing

Social Media Efforts (per Month):

Facebook

Total Reach: 9,092
Post Engagements (shares/likes): 942
New Page Likes: 34

Instagram

Followers 470
Following 192

Seasonal Employment Concerns

Total Seasonal Employment for summer 2021 was 13 individuals between Mowing, Operations, Gate and Recreation. These numbers are indicative of a larger employment concern affecting nearly all part time establishments. For reference, larger County Parks Systems (Oakland and Genesee) reduced offerings for the public, closed pools and parks due to staffing concerns. Our staff performed amazingly.

Full Time Staff, along with County have had several conversations regarding methods to improve numbers for 2022 including but not limited to the hiring of 16 years olds for Gate Attendants.

End of FY 2020/2021 Budget

Staff is finalizing all invoices and purchases for the end of the fiscal year under the direction of “meaningful” and “purposeful” purchases.

Restore our Parks Meeting

Now established as a standing agenda item with the Friends of Eaton County Parks Group, the meeting was held on August 11th at Fitzgerald Park. The group is highly energized and looking to redefine what a potential Parks Millage could look like for 2022. While that development takes place, the group (Friends) have allocated funds for the hiring of a PR Firm to begin developing branded messaging not geared at a millage (yet), but geared towards the benefit of parks to our community.

Partnerships & Collaborations

mParks Public Policy Committee - Committee met ahead of the upcoming Fall Session to advocate for the passage of Governor Whitmer’s proposed \$150 Million investment into local parks. The funds, available from the American Rescue Plan would potentially be available to “increase access and availability” to local parks. However, congressional approval is required and several State Legislators have publicly decried the use of these funds.

Parks and Recreation Regional Discussions

Resume in September

Future Outlook

Areas of Focus:

- County-Wide Non-Motorized Trail Planning
- Long Term Revenue Planning
- Capital Development Projects for FY 2022

Respectfully Submitted,

Troy Stowell, Director

REVENUE

Code	Revenue Source	Annual Budget	Current Month	YTD Collected	% Collected	Accounts Receivable
208.600.752.651	Fitzgerald Park Gate Receipts	\$ 44,000.00	\$ 10,257.60	\$ 54,654.01	124%	\$ 30.00
208.600.752.652	Fitzgerald Park Site Fees	\$ 10,000.00	\$ 1,400.00	\$ 12,863.00	129%	
208.600.752.653	Recreation Programs	\$ 20,000.00	\$ 530.00	\$ 22,249.46	111%	
208.600.752.654	Naturalist Programs	\$ 8,000.00	\$ 1,820.00	\$ 6,372.76	80%	
208.671.752.675	Donations	\$ 6,000.00	\$ 875.96	\$ 2,000.96	33%	
208.671.752.688	Fitzgerald Park Reimbursements	\$ -	\$ -	\$ -	N/A	
208.600.753.651	Fox Park Gate Receipts	\$ 15,500.00	\$ 2,270.00	\$ 14,653.10	95%	
208.600.753.652	Fox Park Site Fees	\$ 2,000.00	\$ 360.00	\$ 1,780.00	89%	
208.600.753.866	Fox Park Reimbursements	\$ -	\$ -	\$ 45.00	N/A	
General Revenue Total		\$ 105,500.00	\$ 17,513.56	\$ 114,618.29	109%	\$ 30.00
208.671.753.675.001	Donations - Private Grants	\$ -				
208.664.000.670.000	Rental Income	\$ 17,500.00				
208.580.000.580.000	Local Unit Contribution	\$ 38,000.00				
208.960.000.695.000	Fund Balance Carry Over	\$ 50,000.00				
208.960.000.699.101	Transfer In - County General Funds	\$ 571,451.00				
208.960.000.699.211	Transfer In - Special Projects	\$ -				
TOTAL REVENUE		\$ 782,451.00				

2019-2020			
Budget	Monthly	YTD	%YTD
\$ 46,000.00	\$ 8,091.63	\$ 34,177.85	74%
\$ 10,000.00	\$ (171.00)	\$ 3,191.00	32%
\$ 20,000.00	\$ 1,060.00	\$ 8,625.96	43%
\$ 8,500.00	\$ 318.00	\$ 5,764.00	68%
\$ 6,000.00	\$ -	\$ 450.00	8%
\$ -	\$ -	\$ -	N/A
\$ 16,000.00	\$ 3,078.51	\$ 15,084.63	94%
\$ 2,000.00	\$ 340.00	\$ 780.00	39%
\$ -	\$ -	\$ -	N/A
\$ 108,500.00	\$ 12,717.14	\$ 68,073.44	63%

EXPENDITURES

Code	Account	Adopted Budget	Budget Amended	Encumbrances (PO's)	Current Month Transactions	Y-T-D Expenditures	Amended Budget Less YTD Expenses	YTD % Spent	Last Years Y-T-D Expenditures
208.751	Administration	\$ 275,567.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ 19,276.98
208.752	Fitzgerald Park	\$ 276,310.00	\$ 278,310.00	\$ 2,750.00	\$ 23,657.78	\$ 230,987.90	\$ 47,322.10	83.00%	\$ 241,211.42
208.753	Fox Park	\$ 32,201.00	\$ 32,201.00	\$ 1,300.00	\$ 3,850.76	\$ 19,093.74	\$ 13,107.26	59.30%	\$ 4,651.90
208.754	Bellevue Area Parks	\$ 1,250.00	\$ 1,250.00	\$ -	\$ -	\$ 341.28	\$ 908.72	27.30%	\$ 16.00
208.755	Lincoln Brick Park	\$ 34,124.00	\$ 34,124.00	\$ -	\$ 1,034.31	\$ 15,165.54	\$ 18,958.46	44.44%	\$ 1,500.65
208.756	Crandell Park	\$ 9,390.00	\$ 9,390.00	\$ -	\$ -	\$ 2,165.46	\$ 7,224.54	23.06%	\$ 210.46
208.901	Capital Equipment	\$ 135,100.00	\$ 135,100.00	\$ 7,188.57	\$ 40,000.00	\$ 113,742.00	\$ 21,358.00	84.19%	\$ -
208.906	Debit Services	\$ 18,509.00	\$ 18,509.00	\$ -	\$ 1,542.10	\$ 16,963.10	\$ 1,545.90	91.65%	\$ 1,542.10
208.211	Transfer Out General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A
EXPENDITURES TOTAL		\$ 782,451.00	\$ 508,884.00	\$ 11,238.57	\$ 70,084.95	\$ 398,459.02	\$ 110,424.98	78.30%	\$ 268,409.51

LINCOLN BRICK

	Revenue Source		Current Month	YTD Collected		Accounts Receivable
	Gate Receipts		\$ 1,597.55	\$ 11,419.57		\$ 81.00
	Site Receipts		\$ 260.00	\$ 1,628.00		\$ 200.00
	Reimbursements/Donations		\$ -	\$ -		
	Residence		\$ 500.00	\$ 5,500.00		\$ 500.00
765.671.675.000	TOTAL REVENUE		\$ 2,357.55	\$ 18,547.57		\$ 781.00

2019/2020	
Monthly	Year to Date
\$ 3,142.60	\$ 13,914.93
\$ -	\$ 865.00
\$ -	\$ -
\$ 500.00	\$ 5,500.00
\$ 3,642.60	\$ 20,279.93

765.007.001	Lincoln Brick Fund Balance:	\$ 125,943.71
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765.007.000	Lincoln Brick Perpetual Fund Balance:	\$ 68,438.45
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August 2021 Report

Crystal Smith, CPRP
Recreation and Event Coordinator

Summer Adventure Program

- Hosted 9 weeks of camp June-August
- Hosting at Lincoln Brick Park Monday-Thursday from 9:00 am-5:00 pm
- Only 24 campers can attend each week ages 4-14
- Utilized our 2020 COVID-19 policies and procedures and updated areas needed to follow CDC Camp Guidelines 2021
- Zero known Covid-19 cases occurred during camp
- Cities Campers came from: Grand Ledge, Charlotte, Lansing, Potterville, Vermontville, Dimondale, DeWitt, Fowler, Eagle, Ovid, Okemos
- 185 total participants for 9 weeks of camp
- \$16,857.50 collected through registration with \$1,490.00 from Leader in Training program
- Passed LARA camp inspection with no issues again this Summer
- Campers enjoyed morning hikes and craft time the most from camper comments all summer

Winter and Spring Break Camps

- Parents and Campers would love to see a winter and spring break camps offered
- I will be contacting LARA to verify these are programs we can offer or not with our current license

Timber Trails 5K

- Planning in process
- Secured one sponsorship

Car & Craft Show, Waterfest 2022

- Planning for these events will begin in October



Eaton County
Department of Construction Codes
1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

MONTHLY ACTIVITY REPORT

For: Mr. John Fuentes, County Controller
From: Gene Bryan, Director

August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021
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1. Code Violations not related to inspections:

14	14	15	13	20	11	8	4	11	8	11	15	8
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2. Commercial projects submitted for Plan Review:

0	1	0	0	1	1	2	2	3	1	0	1	1
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3. Complaints about Contractors:

0	0	1	0	0	0	0	0	0	1	0	0	0
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4. Address requests not related to new housing starts:

0	0	3	0	0	0	0	0	1	2	0	0	0
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5. Court Cases:

0	0	0	0	0	0	0	0	0	0	0	0	0
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6. Magistrate Hearings:

0	0	0	0	0	0	0	0	0	0	0	0	0
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Charlotte mini storage on Lansing Rd.



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
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"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

Gene Bryan Director Building Official Building Inspector Electrical Inspector Mechanical Inspector Plan Reviewer	Bob Simons Building Inspector Plan Reviewer	Vernon Camp Jr. Plumbing Inspector Plan Reviewer
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SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2006	0	2	123	125
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021 Last Month	0	3	5	8
2021 YTD	3	7	51	61

Eaton County Department of Construction Codes

County Wide Housing Starts Total

		January	February	March	April	May	June	July	August	September	October	November	December	Y.T.D. TOTAL	2020 Totals	2019 Totals
Charlotte	Site Built	1	3	2	1	0	0	0	0	0	0	0	0	7	17	9
	Mobile Homes	0	0	0	1	0	0	0	0	0	0	0	0	1	4	4
	Totals	1	3	2	2	0	0	0	0	0	0	0	0	8	16	13
Delta Twp.	Site Built	1	3	3	5	2	9	2	5					30	36	28
	Mobile Homes	0	0	0	0	0	0	0	0					0	11	11
	Totals	1	3	3	5	2	9	2	5	0	0	0	0	30	35	39
Eaton County	Site Built	4	6	7	4	5	9	11	5					51	60	53
	Mobile Homes	0	1	0	2	1	2	1	3					10	4	13
	Totals	4	7	7	6	6	11	12	8	0	0	0	0	61	64	66
Eaton Rapids	Site Built	0	0	1	0	1	0	0	0					2	3	4
	Mobile Homes	0	0	0	0	0	0	0	0					0	0	0
	Totals	0	0	1	0	1	0	0	0	0	0	0	0	2	3	4
Grand Ledge	Site Built	2	3	2	2	1	0	7	2					19	14	14
	Mobile Homes	2	0	0	0	0	0	0	0					2	6	0
	Totals	4	3	2	2	1	0	7	2	0	0	0	0	21	20	14
Oneida	Site Built	1	0	0	0	0	0	1	0					2	5	4
	Mobile Homes	0	0	0	0	0	0	0	0					0	0	0
	Totals	1	0	0	0	0	0	1	0	0	0	0	0	2	5	4
County Wide Total		11	16	15	15	10	20	22	15	0	0	0	0	124	143	140

X = Not reported.

Eaton County Department of Construction Codes

PERMIT APPLICATIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	YEAR TOTAL
2012	Building	4	15	30	30	29	33	36	34	30	36	19	16	312
	Mechanical	51	36	38	31	34	43	48	52	44	71	62	48	558
	Electrical	26	25	38	37	37	49	55	56	45	56	28	32	484
	Plumbing	19	12	23	24	17	27	26	31	14	20	14	19	246
MONTHLY TOTAL		100	88	129	122	117	152	165	173	133	183	123	115	1600
2013	Building	13	16	20	23	34	35	51	54	47	37	24	11	365
	Mechanical	42	38	37	57	42	44	61	39	44	61	65	43	573
	Electrical	30	15	27	58	34	50	52	47	44	68	40	29	494
	Plumbing	19	18	16	16	19	27	28	27	25	28	12	11	246
MONTHLY TOTAL		104	87	100	154	129	156	192	167	160	194	141	94	1678
2014	Building	13	17	15	38	44	43	33	69	57	48	31	66	474
	Mechanical	46	35	39	40	30	58	53	53	71	78	55	100	658
	Electrical	44	30	35	36	43	59	55	36	55	85	43	50	571
	Plumbing	21	17	20	23	21	29	24	17	22	21	18	47	280
MONTHLY TOTAL		124	99	109	137	138	189	165	175	205	232	147	263	1983
2015	Building	39	20	34	43	61	54	36	51	42	49	29	19	477
	Mechanical	88	29	50	38	50	59	46	50	55	65	61	47	638
	Electrical	53	54	53	41	51	81	54	52	49	59	43	40	630
	Plumbing	45	10	22	24	40	24	25	28	24	26	22	13	303
MONTHLY TOTAL		225	113	159	146	202	218	161	181	170	199	155	119	2048
2016	Building	23	19	21	45	45	67	58	56	57	59	44	28	522
	Mechanical	44	37	48	45	63	78	48	57	56	84	88	64	712
	Electrical	29	37	39	48	70	78	53	58	65	80	71	39	667
	Plumbing	20	20	23	26	32	34	29	33	22	31	23	24	317
MONTHLY TOTAL		116	113	131	164	210	257	188	204	200	254	226	155	2218
2017	Building	24	29	31	36	61	58	45	53	52	42	24	24	479
	Mechanical	51	50	61	50	60	53	49	67	68	75	78	44	706
	Electrical	36	40	59	48	64	62	57	73	58	78	55	45	675
	Plumbing	25	39	24	30	31	26	22	39	27	28	24	15	330
MONTHLY TOTAL		136	158	175	164	216	199	173	232	205	223	181	128	2190
2018	Building	14	21	49	53	58	60	67	64	53	54	31	27	551
	Mechanical	63	47	47	46	52	71	63	88	52	106	64	67	766
	Electrical	32	38	41	49	67	78	70	71	80	76	54	54	710
	Plumbing	24	17	20	31	27	36	27	37	21	25	12	23	300
MONTHLY TOTAL		133	123	157	179	204	245	227	260	206	261	161	171	2327
2019	Building	24	25	28	54	64	50	46	59	48	58	37	28	521
	Electrical	38	40	55	78	79	53	84	70	69	71	68	62	767
	Mechanical	51	40	43	56	66	65	71	51	53	103	65	62	726
	Plumbing	15	16	17	39	24	26	36	32	29	40	25	35	334
MONTHLY TOTAL		128	121	143	227	233	194	237	212	199	272	195	187	2348
2020	Building	18	28	20	6	53	55	71	74	47	66	45	31	514
	Electrical	62	48	43	8	49	79	85	99	93	80	88	69	803
	Mechanical	74	47	39	12	44	75	85	73	70	106	88	79	792
	Plumbing	24	30	22	11	20	32	47	45	35	39	33	30	368
MONTHLY TOTAL		178	153	124	37	166	241	288	291	245	291	254	209	2477
2021	Building	29	40	52	108	58	86	69	65					507
	Electrical	68	42	81	95	75	94	84	97					636
	Mechanical	62	68	81	85	69	81	85	93					624
	Plumbing	24	27	29	56	31	28	50	36					281
MONTHLY TOTAL		183	177	243	344	233	289	288	291	0	0	0	0	2048

Eaton County Department of Construction Codes

INSPECTIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
2012	Building	40	49	75	131	156	94	163	160	106	120	84	67	1245
	Mechanical	47	64	50	47	59	45	150	60	83	79	88	86	858
	Electrical	65	71	88	76	91	79	149	127	63	112	67	86	1074
	Plumbing	19	24	34	36	56	38	66	53	46	36	42	26	476
MONTHLY TOTAL		171	208	247	290	362	256	528	400	298	347	281	265	3653
2013	Building	45	45	96	144	88	74	113	184	173	185	129	82	1358
	Mechanical	65	43	134	113	57	56	56	65	50	71	71	62	843
	Electrical	43	53	135	133	75	57	77	93	80	99	76	69	990
	Plumbing	25	35	46	45	34	41	50	52	41	60	39	24	492
MONTHLY TOTAL		178	176	411	435	254	228	296	394	344	415	315	237	3683
2014	Building	72	67	50	117	140	144	144	118	187	183	162	156	1540
	Mechanical	66	61	45	52	43	46	64	58	66	93	68	77	739
	Electrical	73	74	57	36	72	61	101	105	99	103	83	95	959
	Plumbing	34	39	25	23	45	48	54	42	49	59	31	31	480
MONTHLY TOTAL		245	241	177	228	300	299	363	323	401	438	344	359	3718
2015	Building	89	79	132	145	171	166	216	182	161	192	176	135	1844
	Mechanical	88	49	73	74	109	109	78	66	71	92	78	74	961
	Electrical	90	68	101	78	89	84	102	114	106	140	88	99	1159
	Plumbing	35	51	34	88	72	72	52	63	58	53	51	74	703
MONTHLY TOTAL		302	247	340	385	441	431	448	425	396	477	393	382	4667
2016	Building	97	77	109	126	199	199	191	216	189	227	187	168	1985
	Mechanical	73	61	50	48	63	90	57	68	82	105	81	98	876
	Electrical	67	63	62	67	98	134	94	118	101	105	143	110	1162
	Plumbing	45	38	41	59	57	58	47	65	57	44	49	44	604
MONTHLY TOTAL		282	239	262	300	417	481	389	467	429	481	460	420	4627
2017	Building	107	105	156	129	195	197	187	195	236	214	164	121	2006
	Mechanical	92	97	77	60	117	57	60	87	95	79	76	82	979
	Electrical	93	97	97	82	136	105	103	157	131	116	100	104	1321
	Plumbing	46	46	74	47	49	49	42	68	61	53	37	29	601
MONTHLY TOTAL		338	345	404	318	497	408	392	507	523	462	377	336	4907
2018	Building	114	98	157	182	222	225	273	310	241	283	202	159	2466
	Mechanical	79	72	75	59	71	76	83	73	90	120	110	85	993
	Electrical	35	89	105	88	109	140	133	106	123	152	156	134	1370
	Plumbing	40	39	39	30	47	50	53	60	46	49	42	39	534
MONTHLY TOTAL		268	298	376	359	449	491	542	549	500	604	510	417	5363
2019	Building	157	125	131	189	220	240	267	239	262	273	190	219	2512
	Electrical	93	83	103	122	124	122	123	132	115	150	119	110	1396
	Mechanical	87	75	91	96	82	91	87	100	67	113	84	67	1040
	Plumbing	34	35	37	52	49	35	45	45	43	57	47	48	527
MONTHLY TOTAL		371	318	362	459	475	488	522	516	487	593	440	444	5475
2020	Building	174	141	116	9	146	206	236	272	263	274	256	277	2370
	Electrical	108	106	74	8	102	112	137	144	148	154	146	146	1385
	Mechanical	89	77	46	4	63	118	79	104	118	149	141	200	1188
	Plumbing	59	48	35	1	44	53	65	57	77	104	81	50	674
MONTHLY TOTAL		430	372	271	22	355	489	517	577	606	681	624	673	5617
2021	Building	187	134	204	244	329	292	319	322					2031
	Electrical	146	94	147	130	128	130	136	132					1043
	Mechanical	151	145	184	169	116	115	125	140					1145
	Plumbing	68	57	71	59	46	59	65	48					473
MONTHLY TOTAL		552	430	606	602	619	596	645	642	0	0	0	0	4692

Resource Recovery Report for Public Works and Planning

September 2021

Solid Waste Alternative Grants:

Based on the approved 2021-2022 Solid Waste Alternative Grant project funding allocations, grant agreements were developed and sent to the entities with approved projects on 8/25/2021. At this time, the department has received one signed agreement.

The department was invited to the next regular Grand Ledge City Council meeting to answer questions and speak about the 2021-2022 Solid Waste Alternative Grant Program. The meeting is scheduled for 9/13/2021.

Solid Waste Ordinance Reports:

First period Solid Waste Ordinance reporting forms were due 7/15/2021. At this time, nine of the ten registered waste haulers operating in the county have submitted reports. Liberty Landfill is the one waste hauler who has an outstanding first period report. The department is still working to obtain updated insurance information from one registered waste hauler.

Sunfield Recycling Center Pilot Project:

The department opened the agricultural film plastic recycling program at the Sunfield Recycling Center on 7/14/2021. At this time, one individual has registered to participate in the program in September. The department has been preparing to attend the Eaton Conservation District field day event on 9/15/2021 to promote and educate local residents about the new program.

Collection Events:

The department's Recycle-Palooza event took place on 8/21/2021 in Charlotte.

- The event had approximately 361 individuals participate of the 454 who registered. The corresponding no-show rate (approximately 20%) is consistent with the other 2021 collection events held by the department. Prior to 2021, the participant no-show rate was an average of 10%-12%.
- 25,448 lbs of household hazardous waste was collected at this event. Similar to the other 2021 events, this total is consistent with previous years and indicates an increase in the average amount of HHW brought per person (70 lbs per person, 58 lbs per person last year).
- Pre-registration forms indicated registered individuals would bring a combined total of approximately 864 tires to the collection. The department estimates that approximately 540 tires were actually brought by participants. The additional empty trailer space was, again, able to be filled further by roadside clean up tires at the road commission. The corresponding participant no-show rate among tires (approximately 38%) is higher than that of the other 2021 tire collection event (approximately 32%).

The department's final paper shredding event is scheduled to take place on September 18, 2021 in Delta Township. The event currently has 81 individuals registered to participate.

Solid Waste Management Planning:

The department has reached out to and is in the process of scheduling a meeting with the Michigan Department of Environment Great Lakes and Energy Material Management Division to begin exploring the possibility of updating the county's solid waste management plan and assessing how the status of the current legislation associated with part 115 may impact this process.

Other surrounding local country representatives, including Clinton and Ingham Counties, were contacted to assess their status in the process and/or efforts in this area, neither of which have pursued amendments (or updates via an amendment process) in the last several years.

Sustainability Steering Committee Update September 2021

Meetings with employee stakeholders were held on 5/25/2021, 7/29/2021, and 8/11/2021. These meetings have been focused on developing and prioritizing employee ideas for exterior campus planning (native planting policies, shared community space, non-motorized pathways, etc.). Facilities, Steve Barnett, has attended several of these meetings as a technical stakeholder. The department met with an MSU extension representative, a local Horticultural Educator, to collect and evaluate some project related resources. The department has also reached out to Calhoun County regarding their campus design/layout - as they were a recipient of a grant to re-develop their main campus in a sustainability focused way. Currently, the department is working to evaluate and compile this data before scheduling an additional employee stakeholder meeting.

The department has been in contact with MSU's Sustainable Built Environment Initiative Director and is working to assess the organization's previous related projects and it's compatibility to Eaton County's county-wide planning efforts. The department is currently working to schedule a presentation regarding this organization for the core committee members.

Several regional sustainability planning meetings, hosted by the Capital Area Sustainability Partnership, have been held and attended by committee members. Two committee members, including the department coordinator, have been actively involved in specific working groups. The next full partnership meeting, non-individual working group related, has not yet been scheduled.

Eaton County Resource Recovery
Financial Report
Fiscal Year 2020/21
Through the end of August, 2021

	ORIGINAL BUDGET	ADJUSTED BUDGET	ACTUAL YEAR TO DATE	REMAINING BALANCE	% USED
Revenues					
Administration					
Private Grant	36,000	36,000	-	(36,000.00)	0%
Resource Recovery Services	4,000	4,000	-	(4,000.00)	0%
Donations	11,000	11,000	12,686.73	1,686.73	115%
Transfers-In	-	-	-	-	0%
Total Administration Revenues	51,000	51,000	12,686.73	(38,313.27)	
Operational Revenues					
Waste Hauler Licenses	2,010	2,010	1,785.00	(225.00)	89%
Solid Waste Surcharge	310,000	310,000	328,066.69	18,066.69	106%
Total Operational Revenues	312,010	312,010	329,851.69	17,841.69	
Total Revenues	363,010	363,010	342,538.42	(20,471.58)	94%
Expenditures					
Administration					
Personnel	126,195	140,071	104,396.14	35,674.86	75%
Supplies	1,850	1,850	1,270.55	579.45	69%
Other Services	7,183	7,183	4,206.83	2,976.17	59%
Debt Service - Vehicle Lease	8,295	8,295	7,602.98	692.02	92%
Transfer Out - General Fund	9,698	9,698	9,698.00	-	100%
Total Administration Expenditures	153,221	167,097	127,174.50	39,922.50	76%
Operational Expenditures					
County Projects	138,050	138,750	73,782.00	64,968.00	53%
Local Projects	133,296	149,876	114,776.46	35,099.54	77%
Total Operational Expenditures	271,346	288,626	188,558.46	100,067.54	65%
Total Expenditures	424,567	455,723	315,732.96	139,990.04	69%
Excess Revenues over Expenses (Net Carryover)	(61,557)	(92,713)	26,805.46	119,518.46	-29%
Administration					
Revenues	51,000	51,000	12,686.73	(38,313.27)	25%
Expenditures	153,221	167,097	127,174.50	39,922.50	76%
Available Resources from Administration	(102,221)	(116,097)	(114,487.77)	1,609.23	
Operations					
Revenues	312,010	312,010	329,851.69	17,841.69	106%
Expenditures	271,346	288,626	188,558.46	100,067.54	65%
Available Resources from Operations	40,664	23,384	141,293.23	117,909.23	
Projected Net Carryover	(61,557)	(92,713)	26,805.46	119,518.46	
9/30/2019 Fund Balance	90,395	90,395	90,395		
Projected 9/30/2020 Fund Balance	163,065	163,065	163,065		
Projected 9/30/2021 Fund Balance	101,508	70,352	189,870		

Eaton County Resource Recovery
Program Update
Fiscal Year 2020/21
Through the end of August, 2021

	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Amended Budget Less YTD Transactions	% Used
Summary of Programs						
529 - County Programs						
Roadside Cleanup	1,400.00	700.00	2,100.00	1,953.54	146.46	93.0%
Household Battery Collection	9,000.00	-	9,000.00	4,867.47	4,132.53	54.1%
Scrap Tire Collection	36,000.00	-	36,000.00	8,300.00	27,700.00	23.1%
Sharps Compliance Program	1,000.00	-	1,000.00	-	1,000.00	0.0%
Household Hazardous Waste Collection	52,500.00	-	52,500.00	44,620.85	7,879.15	85.0%
Education/Promotion Programs	13,050.00	-	13,050.00	335.99	12,714.01	2.6%
Electronic Recycling	21,900.00	-	21,900.00	10,948.95	10,951.05	50.0%
Book Recycling/Paper Shredding	3,200.00	-	3,200.00	2,755.20	444.80	86.1%
Total	138,050.00	700.00	138,750.00	73,782.00	64,968.00	53.2%
530 - SWAG Programs						
Bellevue/Olivet	18,296.00	-	18,296.00	12,554.15	5,741.85	68.6%
Charlotte Area Recycling (CARA)	29,500.00	-	29,500.00	28,629.99	870.01	97.1%
Delta Twp - Recycling Center	30,000.00	-	30,000.00	20,632.13	9,367.87	68.8%
City of Eaton Rapids	17,500.00	-	17,500.00	17,500.00	-	100.0%
City of Grand Ledge - Recycling	23,000.00	-	23,000.00	18,610.18	4,389.82	80.9%
Mulliken Recycling Center	4,500.00	-	4,500.00	3,712.00	788.00	82.5%
City of Pottersville - Recycling	10,500.00	(10,500.00)	-	-	-	0.0%
Sunfield Recycling Center (Pilot Project)	-	27,080.00	27,080.00	13,138.01	13,941.99	48.5%
Total	133,296.00	16,580.00	149,876.00	114,776.46	35,099.54	76.6%



**Community Development and Housing Department Report 8/31/2021
For Public Works & Planning Committee September 8, 2021**

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** met on August 3, 2021 and approved one Conditional Use Permit for a Construction Contractors Establishment in Roxand Township.
- The **Board of Appeals** met on August 3, 2021 and approved a request for an accessory building to be too close to property lines at the Eaton Rapids Township Hall.
- The **Site Plan Review Committee** met on August 18, and approved one Accessory Dwelling Unit in Hamlin Township.
- The **Zoning Ordinance Committee** met on August 25, and they have another meeting scheduled for September 30. They are working on several items including wind energy and recreational marihuana.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are thirty-seven (37) junk violations and twenty-three (23) zoning violations.

Housing Department Activities:

- One project was completed in August for a new roof on a home in Potterville.
- This year's available amount to spend was \$37,049 before August 30. Our total amount spent was \$13,570. The remaining balance of \$23,479 will be returned to MEDC as required.
- The current total Program Income revolving loan fund balance is \$115,611. Total amount to be spent before June 30, 2022 is \$104,100. Two (2) program payoffs have been received since July 1, 2021.

Economic Development Activities:

- Ms. Williams attended (via zoom) an Economic Resiliency Steering Committee meeting on August 26. Tri-County Regional Planning and several other partners participated.
- Ms. Williams received (and forwarded to all locals) seven site searches in the month of August.

Veteran Service Activities:

- Ninety-five (95) Veteran appointments were conducted in August.
- 2 (two) veterans were transported to the Ann Arbor hospital by a volunteer driver.
- The MVAA has verbally approved Eaton County for the 2022 County Veteran Service Fund (CVSF) Grant and will be sending the proper paperwork for signatures.

Other:

Tri-County Regional Planning has released a request for proposal for the development of a Comprehensive Housing Assessment for the Greater Lansing tri-county region, to include Clinton, Eaton and Ingham counties. Once completed, the plan will help the region to better understand the existing trends and barriers in today's housing market.

Tri-County Regional Planning has announced the development of the region's four-year Transportation Improvement Plan (TIP) for fiscal years 2023 through 2026. Please contact the appropriate local agency to discuss or recommend potential improvements/projects. This link can be used to view more information [Transportation Improvement Program \(TIP\)](#)

Ms. Williams attended (via zoom) the Healthy! Capital Counties 2021 Virtual Data Party on August 24.

Additionally, Ms. Williams attended the following meetings: Board of Commissioners, Continuum of Care, and Continuum of Care Strategies and Grants Committee.

CASES	Conditional Use Permits		Board of Appeals		Administrative Variances		District Change Amendments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
																					MONTH	
MO/YR	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"
JAN	2	1	0	0	0	0	0	0	0	0	8	18	0	0	1	3	2	5	2	4	15	31
FEB	0	1	0	1	0	0	0	0	3	0	14	8	0	0	1	1	2	2	4	1	24	14
MARCH	2	0	0	1	0	0	2	0	0	1	12	31	0	1	0	6	3	2	4	5	23	47
APRIL	3	1	1	0	0	0	0	2	0	0	2	38	0	0	1	8	1	3	1	4	9	56
MAY	0	0	1	0	1	0	0	0	0	2	32	39	0	0	2	4	4	2	2	4	42	51
JUNE	0	3	0	2	0	0	0	1	0	0	34	33	0	0	2	0	1	4	0	2	37	45
JULY	1	1	0	0	0	0	1	0	1	0	42	27	0	0	3	1	1	7	3	2	52	38
AUG	0	1	1	1	0	0	0	0	0	1	41	31	0	0	2	2	2	4	2	6	48	46
SEPT	0	4	3	0	0		0	0	1		26		0		2		5		3		40	4
OCT	1	2	0	0	0		0	0	1		36		1		2		7		1		49	2
NOV	0		0		0		0		0		20		0		1		5		4		30	0
DEC	1		1		0		0		0		17		0		1		5		2		27	0
TOTALS	10	14	7	5	1	0	3	3	6	4	284	225	1	1	18	25	38	29	28	28	396	334

CASES	JUNK	JUNK	JUNK	JUNK	ZONING	ZONING	ZONING	ZONING
	(NEW)	(NEW)	(CLOSED)	(PENDING)	(NEW)	(NEW)	(CLOSED)	(PENDING)
		2020 carryover: 33				2020 carryover: 11		
MO/YR	2020	2021	2021	2021(PENDING)	2020	2021	2021	2021(PENDING)
JAN	3	0	1	33	0	3	0	11
FEB	0	1	0	34	1	1	2	10
MARCH	3	0	0	34	5	1	1	10
APRIL	0	2	0	36	0	1	1	10
MAY	0	5	2	39	0	8	4	14
JUNE	3	2	1	40	0	0	1	13
JULY	8	2	6	36	7	7	1	19
AUG	2	1	0	37	1	4	0	23
SEPT	3				1			
OCT	1				5			
NOV	1				1			
DEC	2				2			
TOTALS	23	13	10	37	23	25	10	23
			TOTAL PENDING JUNK & ZONING VIOLATIONS					60

August 11, 2021

PUBLIC WORKS & PLANNING COMMITTEE

Zoning Board of Appeals - 3 year term

Jeremy Whittum	12/31/21	(Alternate)
April Stopczynski	12/31/21	
Donald Chase	12/31/21	

Construction Code Board of Appeals - 3 year term

Vacant	12/31/21	
Mechanical Code Representative		
Thomas Abdo	12/31/21	
Alternate - Mechanical Code Representative		
Gary Suits	12/31/21	
Citizen		
Larry Bond	12/31/21	
Plumbing Code Representative		
Anthony Eldridge	12/31/21	
Alternate - Plumbing Code Representative		
Jane Sprague	12/31/21	
Citizen		
Brian Ross	12/31/21	
Building Code Representative		
Robert Montgomery	12/31/21	
Alternate – Building Code Representative		

Planning Commission - 3 year term

Benjamin Tirrell	12/31/21
Jim Mott	12/31/21
Barbara Rogers	12/31/21

Parks & Recreation Commission - 3 year term

Richard Wagner -
Drain Commissioner (Designee)
Barbara Rogers -
Planning Commission (Designee)
Duane Eldred -
Road Commission (Designee)
Vacancy (Kathy Webber) 12/31/21
Alisa Gonzalez-Pennington 12/31/21

Eaton County Transportation Authority - 3 year term

Christine Barnes	12/31/21
(N.W. Quadrant)	



July 29, 2021

Mr. Robert Trezise
President & CEO
Lansing Economic Area Partnership
1000 South Washington Ave, Suite 201
Lansing, MI 48910

Mr. Trezise,

As you are aware our region is blessed to currently have leadership (CEOs and board chairs) administering our public transit agencies who are ready to work together to provide a seamless public transportation system for the region. Over the years, as I know you are aware, there has been some resistance from the leadership of these entities to cooperate with one another. This resulted in individual “fiefdoms” and three systems that should have been more efficient and often did not serve those who depended on public transit to get to jobs, medical appointments, and other essential trips in a manner they should have been. I am sure you felt this in your efforts to bring new businesses and developments to the region.

Quite frankly, the discussions we are having today are not like any that would have likely taken place at any time in the last 20 years!! The current level of cooperation and willingness to improve public transportation services in the region may be unmatched at any time in our region’s history.

In short, the three transit agencies now stand ready to assist you and the staff at LEAP in your efforts to secure exciting new economic development projects and bring jobs to the region that are sorely needed. With fresh new ideas, enhanced resources, and most importantly the willingness to work together, we are ready to get things done!!

Collectively, we see this as two distinct opportunities. First, you can move forward with your discussions with the large employer(s) that you discussed at our meeting on July 15th knowing that all three transit providers, and Tri-County will be standing with you, ready to provide the resources necessary to get employees from throughout the region to the site that is ultimately selected. While the specific details of how the services will be provided will need to be determined once we have more specific information, rest assured that service can and will be provided to this important development.

WWW.MITCRPC.ORG

3135 PINE TREE RD | SUITE 2C | LANSING, MI 48911

P: (517) 393-0342 | **F:** (517) 393-4424

Second, we would propose that this be the beginning of a long-standing working arrangement that brings transit and other transportation matters to the table early in your discussions with future potential developers and large employers. This will allow us to plan for enhanced services and improved infrastructure with the high intensity usage that often accompanies your successful endeavors.

This is an exciting time for all involved! We look forward to working with you on this fantastic opportunity for the region and those to come in the future!!



MaLissa Schutt, Clinton Area Transit System



Brad Funkhouser, CATA



Donna Webb, EATRAN



Jim Snell, Tri-County Regional Planning Commission



133 FITZGERALD PARK DR.
Grand Ledge, MI 48837
(517) 627-7351 office
(517) 627-4234 fax
www.eatoncountyparks.org

Eaton County Parks and Recreation Commission
September 1, 2021 6:00 p.m.
Lincoln Brick Park – 13991 Tallman Road Grand Ledge, MI 48837

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Introductions and Chairperson's Remarks
3. Approval of Consent Agenda
 - a. Approval of Agenda for September 1, 2021
 - b. Approval of Minutes for June 2, 2021 and August 2, 2021 (No Minutes)
4. Staff Reports
5. Public Comment – Limited to 3 minutes (name and address)
6. Financial Reports
 - a. Payment of Bills –June/July/August 2021
 - b. Finance Report – June/July/August 2021
7. Partner Organizations
 - a. Friends of Eaton County Parks
 - i. 2021 Annual Fundraiser
8. Old Business
 - a. "Restore our Parks" Long Term Revenue Subcommittee Ferguson
9. New Business
 - a. Vice Chair Election Ferguson
 - b. Discussion Regarding Goats at Fox Park Landfill Blanc
10. Public Comment – Limited to 3 minutes (name and address)
11. Other Business
12. Commissioner Comments
13. Adjournment

For the Commission,

Troy Stowell, Director
Eaton County Parks and Recreation



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EATON COUNTY PARKS AND RECREATION COMMISSION MINUTES

June 2, 2021

The Eaton County Parks and Recreation Commission met at Lincoln Brick Park.

PRESENT: Eric Deibel, Brian Droscha, Jack Duffy, Duane Eldred, Alisa Gonzales-Pennington, Sarah Ferguson, Jon Horford, Barbara Rogers, and Kathy Webber, Jane Whitacre

ABSENT:

GUESTS: Riley Spayde – FOECP and Gerry Goffin – FOECP

STAFF: Troy Stowell-Director, Jackie Blanc-Operations Manager/Naturalist, Crystal Smith – Recreation & Event Coordinator, Melody Smalley – Administrative Assistant

1. CALL TO ORDER

Chairman Ferguson called the Parks Commission meeting to order at 6:00 p.m. followed by the Pledge of Allegiance and roll call.

2. INTRODUCTIONS/CHAIRMAN'S REMARKS

Welcomed everyone back to in-person meetings. Special thank you to Kathy Webber for hosting the previous two meetings.

3. CONSENT AGENDA

Motion made by Rogers, second by Droscha to approve the consent agenda that included June's Agenda and May's minutes. **Motion carried.**

4. STAFF REPORTS

- Crystal Smith gave an update on her programs and activities.
- Jacki Blanc gave an update on her naturalist programs and operational projects in the parks.
- Director Stowell gave a brief overview of his report that was distributed by email.

5. PUBLIC COMMENT

None

6. FINANCIAL REPORTS

A. Master Voucher

May Master Voucher was received. Motion made by Droscha, second by Rogers, to receive the Master Vouchers. **Motion carried.**

B. Financial Report

May Financial Report was received. Motion made by Droscha, second by Rogers, to receive the Financial Reports. **Motion carried.**

7. PARTNER ORGANIZATIONS

A. Friends of Eaton County Parks – Riley gave a brief update of Board Members new roles

1. Kathy Webber is the new President
2. Sara Ferguson is the new Vice President
3. Riley Spayde is the Treasurer

8. OLD BUSINESS

A. “Restore Our Parks” Long Term Revenue Subcommittee Report

Director Stowell stated there was no meeting in May.

9. NEW BUSINESS

A. July Park Commission Meeting

Motion made by Whitacre, second by Droscha, to cancel the July meeting. **Motion carried.**

B. Construction/Project FY21 Capital Updates

Stowell discussed the Crandell Park fish habitat plan for the lake.

C. Parks Social Media

Brief discussion was held about our social media presence and how it is managed.

10. LIMITED PUBLIC COMMENT

None

11. OTHER BUSINESS

None

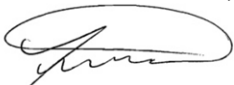
12. COMMISSIONER COMMENTS

None

13. ADJOURNMENT

The next meeting is scheduled for August 4, 2021 at 6:00 p.m. at Lincoln Brick Park, 13991 Tallman Road, Grand Ledge. There being no further business, a motion for adjournment was made. The regular meeting was adjourned by Chairman Webber at 7:06 p.m.

For the Commission,



Troy Stowell- Director of Eaton County Parks

MLS