

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC WORKS AND PLANNING COMMITTEE

WEDNESDAY, AUGUST 11, 2021, 9:00 A.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of July 14, 2021 Minutes.
5. Limited Public Comment.
6. Road Commission Semi-Annual Update.
7. Parks Report.
8. Construction Code Report.
9. DIA Update.
 - Department Update
 - Solid Waste Alternative Grant Recommendations
 - Financial Report
10. Community Development Report.
11. Veterans Services Annual Report.
12. Appointments.
13. Miscellaneous.
14. Limited Public Comment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC WORKS & PLANNING COMMITTEE

WEDNESDAY, JULY 14, 2021

9:00 A.M.

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder and Barbara Rogers

MEMBERS ABSENT: Commissioner Jane Whitacre

ALSO PRESENT: Commissioner Jeremy Whittum; Donna Webb, Claudine Williams, Troy Stowell, Morgan Feldpausch, Gene Bryan and John Fuentes

The July 14, 2021 regular meeting of the Public Works and Planning Committee was called to order at 9:00 a.m. by Chairperson Lautzenheiser.

The Pledge of Allegiance was given by all.

Commissioner Rogers moved to approve the agenda, as presented. Commissioner Augustine seconded. Motion carried by unanimously.

Commissioner Rogers moved to approve the minutes of the June 9, 2021 meeting, as presented. Commissioner Mott seconded. Motion carried unanimously.

There was no limited public comment.

Donna Webb, EATRAN General Manager, was present to provide the agency's semi-annual update. It was reported that ridership is slowly increasing however still remains at lower levels than prior to the start of the pandemic. Currently demand is being met without part-time routes and without the connector route service. It was reported that the agency will be returning to full service levels on October 1, 2021. It was also reported that the agency is operating under the federal face covering requirement, as a public transit agency, currently in effect through September 13, 2021. Discussion held.

There was also discussion regarding the ongoing discussions related to regional collaboration and cross boundary services. It was reported that the three county agencies working with Tri-County Regional Planning Commission are seeking to retain a consultant to develop recommendations for regional collaboration. It was also reported that the agencies are working collectively to create a mobility manager position. Discussion held.

Troy Stowell, Parks and Recreation Director, was present to provide the Department's monthly report. An update on current scheduled events was provided. There was discussion about consideration to establish or contract for a kayak rental program at Crandall Park. There was also

discussion regarding a DNR Trust grant application being developed for development at Crandall Park.

Gene Bryan, Construction Code Enforcement Director, was present to provide the Department's monthly update. The monthly permit, inspection and housing start reports were presented and reviewed. There was also discussion regarding increasing the visibility of the satisfaction survey to increase utilization. It was also reported that it is becoming difficult to secure inspectors to provide contractual short-term coverage. These inspectors are only utilized to maintain continuity of service during vacation coverage or in the event of an unexpected extended leave or vacancy. Mr. Bryan is requesting that the contractual hourly rate be increased to \$35/hour. The current rate of \$25/hour has not been adjusted in several years. Discussion held.

Commissioner Augustine moved to increase the contractual inspector rate to \$35/hour. Commissioner Brehler seconded. Motion carried unanimously.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly report for the Designated Implementing Agency. An update on recent and upcoming collection events was provided. It was also reported that the final application for funding through the Rural Electronics Collection grant was completed. As a result of the final application total amount the previous approval by the Eaton County Board of Commissioners is requested to be amended to increase the maximum grant. Discussion held.

Commissioner Mulder moved to recommend approval of a resolution to approve an amendment to the Rural Recycling Collection Agency grant application to the Eaton County Board of Commissioners, as presented. Commissioner Augustine seconded. Motion carried unanimously.

Claudine Williams, Community Development Director, was present to provide the Department's monthly report. It was reported that the County is eligible to receive up to \$109,886 in grant funding from the Michigan Veterans Affairs Agency to enhance county veteran services operations. The funding will be requested to continue funding the part-time veteran services assistant position and enhance services to veterans. Discussion held.

Commissioner Brehler moved to recommend approval of a resolution to approve the application for the Michigan Veterans Services grant to the Eaton County Board of Commissioners. Commissioner Augustine seconded. Motion carried unanimously.

It was reported that the Parks Commission had received the written resignation of one of its members, Kathy Webber, who is re-locating out of the county and is therefore no longer eligible to serve. A public service announcement for the availability to fill this vacancy has been posted to the County website. Information received from interested individuals will be provided to the Committee for consideration at its next regular meeting.

Chairperson Lautzenheiser adjourned the meeting at 10:10 a.m.

The next regularly scheduled meeting of the Public Works and Planning Committee will be held on Wednesday, August 11, 2021 at 9:00 a.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte, MI 48813.

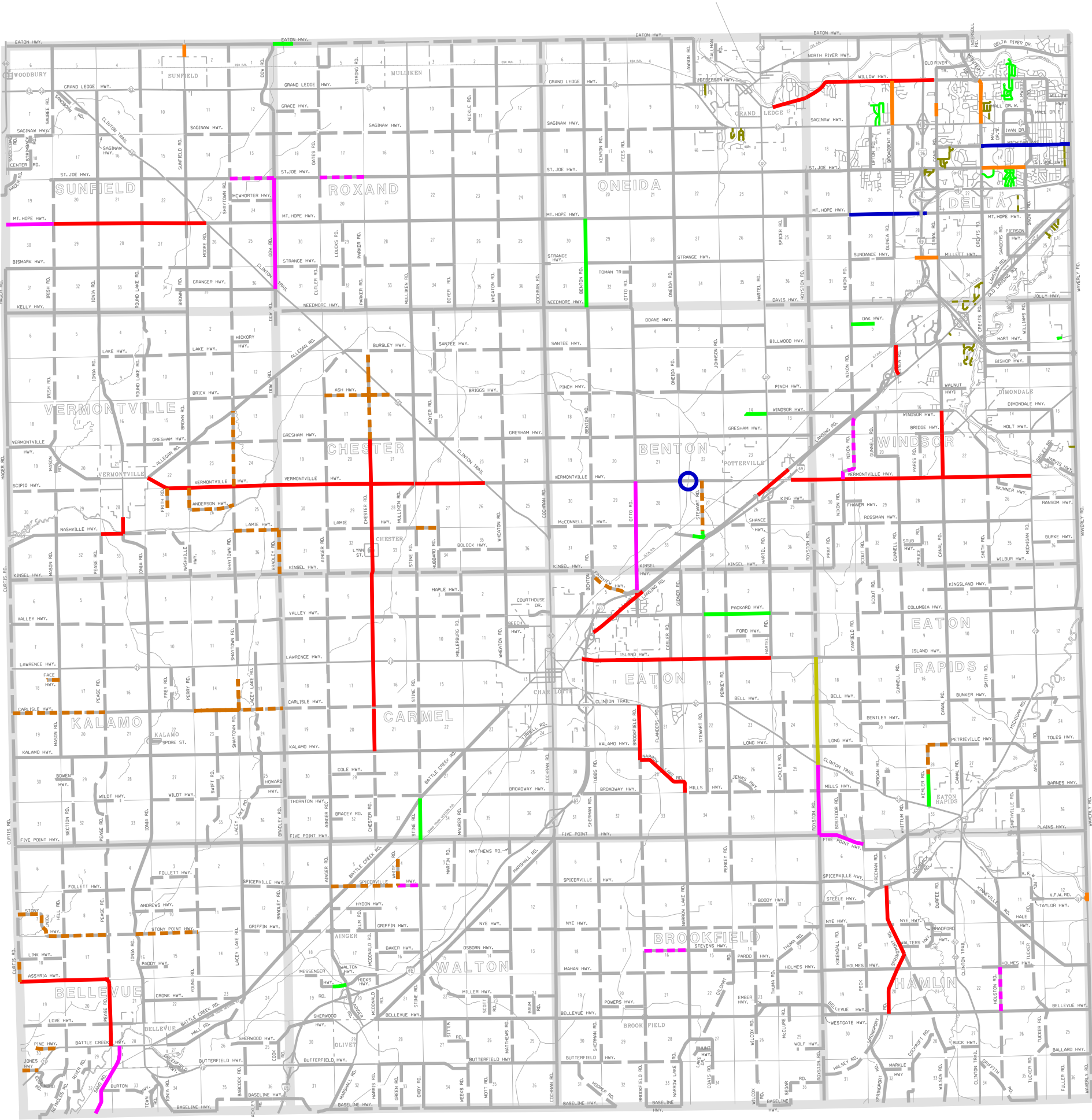
Brian Lautzenheiser, Chairperson

EATON COUNTY ROAD COMMISSION

2021 PROJECTS

REV: 08/05/21
MMH

- | | | | |
|---|--|---|---|
|  | ASPHALT OVERLAY - PRIMARY (4.3 miles) |  | FEDERAL AID (3.7 miles) |
|  | ASPHALT OVERLAY - MILLAGE / LOCAL (15.2 miles) |  | REGRAVEL - MILLAGE / LOCAL (25.2 miles) |
|  | SAMI + ASPHALT OVERLAY (2.4 miles) |  | PRIMARY OVERBAND CRACK FILL (0 miles) |
|  | ASPHALT OVERLAY - CRUSH AND SHAPE - PRIMARY (10.3 miles) |  | LOCAL OVERBAND CRACK FILL (10.1 miles) |
|  | ASPHALT OVERLAY - CRUSH AND SHAPE - LOCAL (6.1 miles) | | |
|  | SINGLE SEAL AND FOG (48.1 miles) |  | BRIDGE PROJECT |



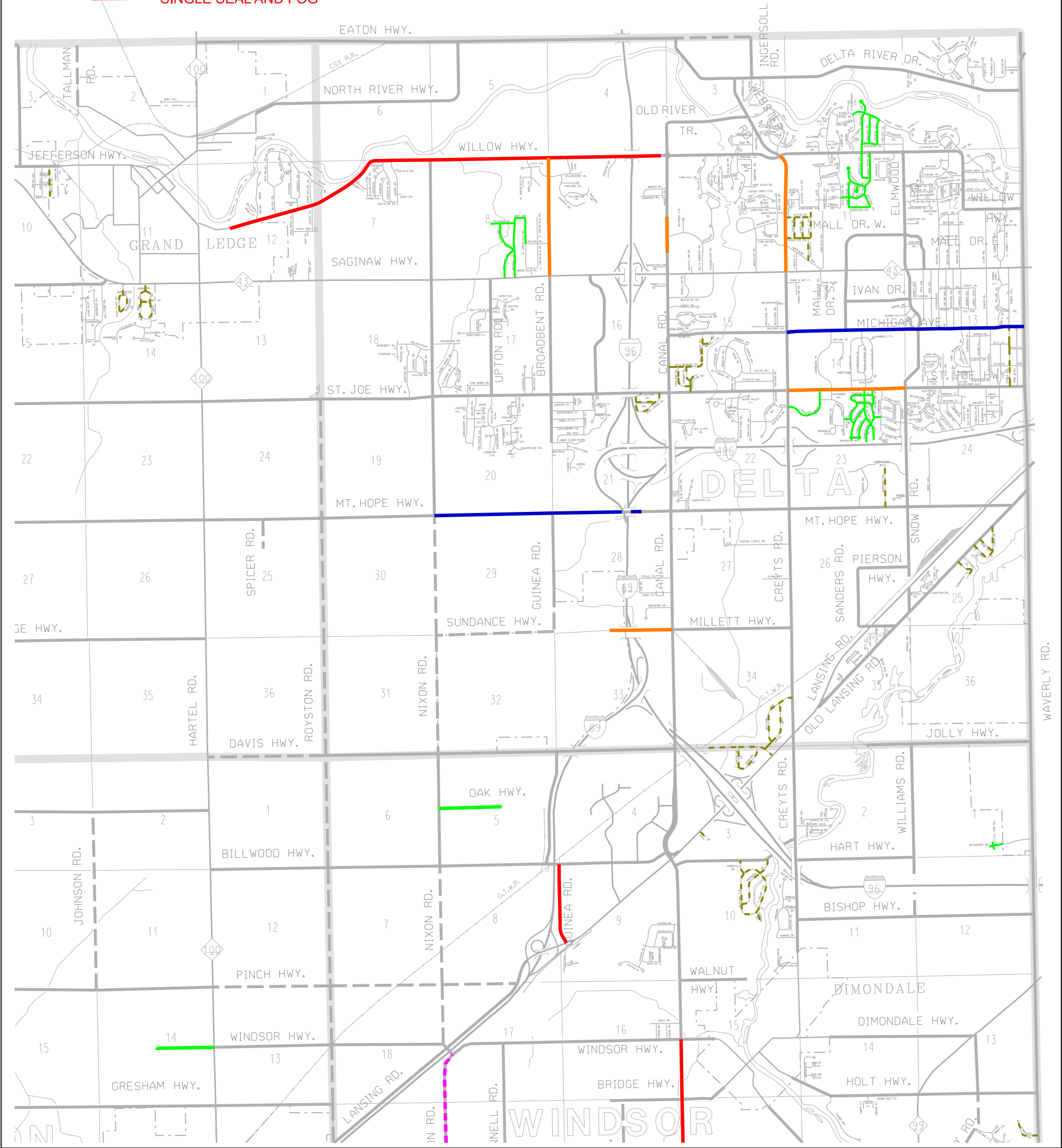
EATON COUNTY ROAD COMMISSION

URBAN AREA

2021 PROJECTS

REV: 08/05/21 MMH

- ASPHALT OVERLAY - PRIMARY
- ASPHALT OVERLAY - MILLAGE / LOCAL
- ASPHALT OVERLAY - CRUSH AND SHAPE - LOCAL
- SINGLE SEAL AND FOG
- FEDERAL AID
- PRIMARY OVERBAND CRACK FILL
- LOCAL OVERBAND CRACK FILL





133 FITZGERALD PARK DR.
Grand Ledge, MI 48837
(517) 627-7351 office
(517) 627-4234 fax
www.eatoncountyparks.org

Eaton County Parks Commission
Directors Report – July 2021

Monthly Briefing

Social Media Efforts (per Month):

Facebook

Total Reach: 6,397
Post Engagements (shares/likes): 591
New Page Likes: 20

Instagram

Followers 454
Following 192

Recreational Programs Update

Summer Adventure Program – Summer Camp continues through the week of August 23. Every remaining week is at capacity.

32nd Annual Car and Craft Show – The show was an astounding success with many post-Covid variables unknown leading into the weekend. 162 registered cars and 19 craft booths were on site. 486 daily passes and 11 annual passes were sold for an estimated attendance of 1,400. Overall, the event netted the Department just over \$4,000. Special thank you to the Grand Ledge Lions Club for providing concession sales once again.

2022 MDNR Trust Fund Grant Proposal – Clarification

Staff is currently developing scope options for FY 2022 MDNR Trust Fund Grant for Crandell Park. Best case scenario based on grant guidelines would be a \$150k match, leading to a \$450k project. However attaining that number would be difficult. Currently a request for \$50k has been made through the budget process which would allow for a \$150k project.

Tentative scope includes: West/Southwest Entrance and parking, Gate House, Beach, Dredging, Fishing Pier, Additional Kayak Launch, Pavilion, and Restroom & Shower Facilities.

Beckett & Reader who completed the 2021-2025 Parks Master Plan is currently developing a phased and costs estimate development plan for Crandell Park which will be used as a guidance for the grant proposal.

Annual Pass Sales & Gate Revenue

Staff has compiled annual pass sales for the previous 5 years with 2021 through the end of July. This information shows the impact of public perception on the value of outdoor access.

2017 – 734 (57 NR) - \$124,681

2020 – 780 (74 NR) - \$101,618

2018 – 697 (57 NR) - \$113,667

2021 - 926 (130 NR) - \$112,444

2019 – 690 (52 NR) - \$125,508

* With 2021 being the first year utilizing our recreation software at gate houses, we have collected \$8,674 in credit card sales.

Restore our Parks Meeting

No summer meetings have been held.. The group is intending to combine meeting date(s) with the Friends of Eaton County Parks

Partnerships & Collaborations

Tri-County Regional Planning/mParks Trails Committee – Eaton County, along with the City of Lansing, Ingham County and Clinton County have been asked to partner with Tri-County and a firm) to develop framework for a regional non-motorized trail plan. Prospective planning firm interviews were held on June 10. Project was awarded to OHM Advisors.

Three major connector trails will be identified within each county as a focus of the planning firm. These areas have not yet been identified. Update – **Kick off meetings with the planners are scheduled for the second week of August**

mParks Public Policy Committee - No July meeting held

Connecting Communities Collaborative –The group continues to meet regularly on the development and grant updates for a feasibility study into a potential non-motorized connection trail between Charlotte and Eaton Rapids which would also include trail heads at Crandell Park.

Development Updates/Plans – Ongoing

Crandell Parking Lot – **Expansion completed. Barricades/Bumpers and signage yet to be installed.**

Crandell Trail Development – Crandell Trucking and the Rotary Club of Charlotte have expressed interest in interior trail development. **Currently scheduled with Crandell Bros. Trucking**

Crandell Habitat – Staff will be investigating the construction of artificial habitat cribs as well as the purchase of pre-fabricated artificial spawning beds for installation later this year.

Parks and Recreation Regional Discussions

Virtual meetings of the Southern Michigan Recreation and Parks Association (SMRPA), The Regional Director's Summit, and the Michigan Association of County Parks and Recreation Officials (MACPRO) were held. I will be the incoming SMRPA President (effective September 2021), a position I have previously held.

Future Outlook

Areas of Focus:

- Recreational Programming Planning and Development
- County-Wide Non-Motorized Trail Planning
- Long Term Revenue Planning
- Capital Development Projects for FY 20/21

Respectfully Submitted,



Troy Stowell, Director
Eaton County Parks and Recreation

REVENUE

Code	Revenue Source	Annual Budget	Current Month	YTD Collected	% Collected	Accounts Receivable	2019-2020			
							Budget	Monthly	YTD	%YTD
208.600.752.651	Fitzgerald Park Gate Receipts	\$ 44,000.00	\$ 9,852.53	\$ 32,488.01	74%	\$ 150.00	\$ 46,000.00	\$ 8,617.21	\$ 17,010.50	37%
208.600.752.652	Fitzgerald Park Site Fees	\$ 10,000.00	\$ 1,741.00	\$ 10,323.00	103%	\$ 750.00	\$ 10,000.00	\$ 409.00	\$ 3,403.00	34%
208.600.752.653	Recreation Programs	\$ 20,000.00	\$ 5,442.50	\$ 18,043.46	90%	\$ 990.00	\$ 20,000.00	\$ 4,260.00	\$ 6,339.96	32%
208.600.752.654	Naturalist Programs	\$ 8,000.00	\$ 506.76	\$ 4,552.76	57%		\$ 8,500.00	\$ -	\$ 5,446.00	64%
208.671.752.675	Donations	\$ 6,000.00	\$ 100.00	\$ 875.00	15%		\$ 6,000.00	\$ -	\$ 450.00	8%
208.671.752.688	Fitzgerald Park Reimbursements	\$ -	\$ -	\$ -	N/A		\$ -	\$ -	\$ -	N/A
208.600.753.651	Fox Park Gate Receipts	\$ 15,500.00	\$ 6,406.06	\$ 7,541.14	49%		\$ 16,000.00	\$ 5,573.00	\$ 5,800.51	36%
208.600.753.652	Fox Park Site Fees	\$ 2,000.00	\$ 480.00	\$ 1,060.00	53%		\$ 2,000.00	\$ 260.00	\$ 520.00	26%
208.600.753.688	Fox Park Reimbursements	\$ -	\$ 45.00	\$ 45.00	N/A		\$ -	\$ -	\$ -	N/A
General Revenue Total		\$ 105,500.00	\$ 24,573.85	\$ 74,928.37	71%	\$ 1,890.00	\$ 108,500.00	\$ 19,119.21	\$ 38,969.97	36%
208.671.753.675.001	Donations - Private Grants	\$ -								
208.664.000.670.000	Rental Income	\$ 17,500.00								
208.580.000.580.000	Local Unit Contribution	\$ 38,000.00								
208.960.000.695.000	Fund Balance Carry Over	\$ 50,000.00								
208.960.000.699.101	Transfer In - County General Funds	\$ 571,451.00								
208.960.000.699.211	Transfer In - Special Projects	\$ -								
TOTAL REVENUE		\$ 782,451.00								

EXPENDITURES

Code	Account	Adopted Budget	Budget Amended	Encumbrances (PO's)	Current Month Transactions	Y-T-D Expenditures	Amended Budget Less YTD Expenses	YTD % Spent	Last Years Y-T-D Expenditures
208.751	Administration	\$ 275,567.00	\$ 275,567.00	\$ 0.00	\$ 24,249.10	\$ 204,193.04	\$ 71,373.96	74.10%	\$ 20,228.30
208.752	Fitzgerald Park	\$ 276,310.00	\$ 276,310.00	\$ -	\$ 21,610.45	\$ 177,152.18	\$ 99,157.82	64.11%	\$ 23,897.90
208.753	Fox Park	\$ 32,201.00	\$ 32,201.00	\$ 900.00	\$ 3,671.82	\$ 11,588.32	\$ 20,612.68	35.99%	\$ 553.75
208.754	Bellevue Area Parks	\$ 1,250.00	\$ 1,250.00	\$ -	\$ -	\$ 325.28	\$ 924.72	26.02%	\$ -
208.755	Lincoln Brick Park	\$ 34,124.00	\$ 34,124.00	\$ -	\$ 1,134.56	\$ 10,212.49	\$ 23,911.51	29.93%	\$ 1,945.10
208.756	Crandell Park	\$ 9,390.00	\$ 9,390.00	\$ -	\$ 368.69	\$ 2,025.46	\$ 7,364.54	21.57%	\$ 185.00
208.901	Capital Equipment	\$ 135,100.00	\$ 135,100.00	\$ 42,388.57	\$ 2,198.00	\$ 108,942.00	\$ 26,158.00	80.64%	\$ -
208.906	Debit Services	\$ 18,509.00	\$ 18,509.00	\$ -	\$ 1,542.10	\$ 13,878.90	\$ 4,630.10	74.98%	\$ 1,542.10
208.211	Transfer Out General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A
EXPENDITURES TOTAL		\$ 782,451.00	\$ 782,451.00	\$ 43,288.57	\$ 54,774.72	\$ 528,317.67	\$ 254,133.33	67.52%	\$ 48,352.15

LINCOLN BRICK

	Revenue Source		Current Month	YTD Collected		Accounts Receivable	2019/2020	
							Monthly	Year to Date
	Gate Receipts		\$ 2,148.00	\$ 7,202.02			\$ 5,022.66	\$ 6,641.62
	Site Receipts		\$ 260.00	\$ 1,068.00		\$ 100.00	\$ (100.00)	\$ 625.00
	Reimbursements/Donations		\$ -	\$ -			\$ -	\$ -
	Residence		\$ 500.00	\$ 4,500.00		\$ 1,500.00	\$ 500.00	\$ 4,500.00
765.671.675.000	TOTAL REVENUE		\$ 2,908.00	\$ 12,770.02		\$ 1,600.00	\$ 5,422.66	\$ 11,766.62

765.007.001 Lincoln Brick Fund Balance: \$ 117,471.54

765.007.000 Lincoln Brick Perpetual Fund Balance: \$ 67,991.94

REVENUE

Code	Revenue Source	Annual Budget	Current Month	YTD Collected	% Collected	Accounts Receivable	2019-2020			
							Budget	Monthly	YTD	%YTD
208.600.752.651	Fitzgerald Park Gate Receipts	\$ 44,000.00	\$ 11,623.40	\$ 44,111.41	100%	\$ 192.00	\$ 46,000.00	\$ 9,075.72	\$ 26,086.22	57%
208.600.752.652	Fitzgerald Park Site Fees	\$ 10,000.00	\$ 1,440.00	\$ 11,763.00	118%	\$ 540.00	\$ 10,000.00	\$ (41.00)	\$ 3,362.00	34%
208.600.752.653	Recreation Programs	\$ 20,000.00	\$ 3,676.00	\$ 21,719.46	109%		\$ 20,000.00	\$ 1,226.00	\$ 7,565.96	38%
208.600.752.654	Naturalist Programs	\$ 8,000.00	\$ -	\$ 4,552.76	57%		\$ 8,500.00	\$ -	\$ 5,446.00	64%
208.671.752.675	Donations	\$ 6,000.00	\$ 250.00	\$ 1,125.00	19%		\$ 6,000.00	\$ -	\$ 450.00	8%
208.671.752.688	Fitzgerald Park Reimbursements	\$ -	\$ -	\$ -	N/A		\$ -	\$ -	\$ -	N/A
208.600.753.651	Fox Park Gate Receipts	\$ 15,500.00	\$ 4,841.96	\$ 12,383.10	80%		\$ 16,000.00	\$ 6,205.61	\$ 12,006.12	75%
208.600.753.652	Fox Park Site Fees	\$ 2,000.00	\$ 360.00	\$ 1,420.00	71%		\$ 2,000.00	\$ (80.00)	\$ 440.00	22%
208.600.753.866	Fox Park Reimbursements	\$ -	\$ -	\$ 45.00	N/A		\$ -	\$ -	\$ -	N/A
General Revenue Total		\$ 105,500.00	\$ 22,191.36	\$ 97,119.73	92%	\$ 732.00	\$ 108,500.00	\$ 16,386.33	\$ 55,356.30	51%
208.671.753.675.001	Donations - Private Grants	\$ -								
208.664.000.670.000	Rental Income	\$ 17,500.00								
208.580.000.580.000	Local Unit Contribution	\$ 38,000.00								
208.960.000.695.000	Fund Balance Carry Over	\$ 50,000.00								
208.960.000.699.101	Transfer In - County General Funds	\$ 571,451.00								
208.960.000.699.211	Transfer In - Special Projects	\$ -								
TOTAL REVENUE		\$ 782,451.00								

EXPENDITURES

Code	Account	Adopted Budget	Budget Amended	Encumbrances (PO's)	Current Month Transactions	Y-T-D Expenditures	Amended Budget Less YTD Expenses	YTD % Spent	Last Years Y-T-D Expenditures
208.751	Administration	\$ 275,567.00	\$ -	\$ -	\$ -	\$ 2,071.44	\$ (2,071.44)	#DIV/0!	\$ 19,923.88
208.752	Fitzgerald Park	\$ 276,310.00	\$ 278,310.00	\$ 2,500.00	\$ 25,179.93	\$ 206,779.74	\$ 71,530.26	74.30%	\$ 25,326.30
208.753	Fox Park	\$ 32,201.00	\$ 32,201.00	\$ 900.00	\$ 3,254.66	\$ 14,842.98	\$ 17,358.02	46.09%	\$ 3,210.64
208.754	Bellevue Area Parks	\$ 1,250.00	\$ 1,250.00	\$ -	\$ 16.00	\$ 341.28	\$ 908.72	27.30%	\$ 16.00
208.755	Lincoln Brick Park	\$ 34,124.00	\$ 34,124.00	\$ -	\$ 1,842.31	\$ 14,131.23	\$ 19,992.77	41.41%	\$ 2,079.42
208.756	Crandell Park	\$ 9,390.00	\$ 9,390.00	\$ -	\$ 140.00	\$ 2,165.46	\$ 7,224.54	23.06%	\$ 185.00
208.901	Capital Equipment	\$ 135,100.00	\$ 135,100.00	\$ 47,188.57	\$ -	\$ 113,742.00	\$ 21,358.00	84.19%	\$ -
208.906	Debit Services	\$ 18,509.00	\$ 18,509.00	\$ -	\$ 1,542.10	\$ 15,421.00	\$ 3,088.00	83.32%	\$ 1,542.10
208.211	Transfer Out General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A
EXPENDITURES TOTAL		\$ 782,451.00	\$ 508,884.00	\$ 50,588.57	\$ 31,975.00	\$ 369,495.13	\$ 139,388.87	72.61%	\$ 52,283.34

LINCOLN BRICK

	Revenue Source		Current Month	YTD Collected		Accounts Receivable	2019/2020	
							Monthly	Year to Date
	Gate Receipts		\$ 2,605.00	\$ 9,807.02			\$ 4,130.71	\$ 10,772.33
	Site Receipts		\$ 300.00	\$ 1,368.00			\$ 240.00	\$ 865.00
	Reimbursements/Donations		\$ -	\$ -			\$ -	\$ -
	Residence		\$ 500.00	\$ 5,000.00		\$ 1,000.00	\$ 500.00	\$ 5,000.00
765.671.675.000	TOTAL REVENUE		\$ 3,405.00	\$ 16,175.02		\$ 1,000.00	\$ 4,870.71	\$ 16,637.33

765.007.001 Lincoln Brick Fund Balance: \$ 123,749.21

765.007.000 Lincoln Brick Perpetual Fund Balance: \$ 68,322.95



Eaton County
Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

MONTHLY ACTIVITY REPORT

For: Mr. John Fuentes, County Controller
From: Gene Bryan, Director

July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021
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1. Code Violations not related to inspections:

12	14	14	15	13	20	11	8	4	11	8	11	15
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2. Commercial projects submitted for Plan Review:

2	0	1	0	0	1	1	2	2	3	1	0	1
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3. Complaints about Contractors:

0	0	0	1	0	0	0	0	0	0	1	0	0
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4. Address requests not related to new housing starts:

1	0	0	3	0	0	0	0	0	1	2	0	0
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5. Court Cases:

0	0	0	0	0	0	0	0	0	0	0	0	0
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6. Magistrate Hearings:

0	0	0	0	0	0	0	0	0	0	0	0	0
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Suite buildout in Harvest Park.



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

Gene Bryan Director Building Official Building Inspector Electrical Inspector Mechanical Inspector Plan Reviewer	Bob Simons Building Inspector Plan Reviewer	Vernon Camp Jr. Plumbing Inspector Plan Reviewer
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SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2006	0	2	123	125
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021 Last Month	0	1	11	12
2021 YTD	3	4	46	53

Eaton County Department of Construction Codes

PERMIT APPLICATIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	YEAR TOTAL
2012	Building	4	15	30	30	29	33	36	34	30	36	19	16	312
	Mechanical	51	36	38	31	34	43	48	52	44	71	62	48	558
	Electrical	26	25	38	37	37	49	55	56	45	56	28	32	484
	Plumbing	19	12	23	24	17	27	26	31	14	20	14	19	246
MONTHLY TOTAL		100	88	129	122	117	152	165	173	133	183	123	115	1600
2013	Building	13	16	20	23	34	35	51	54	47	37	24	11	365
	Mechanical	42	38	37	57	42	44	61	39	44	61	65	43	573
	Electrical	30	15	27	58	34	50	52	47	44	68	40	29	494
	Plumbing	19	18	16	16	19	27	28	27	25	28	12	11	246
MONTHLY TOTAL		104	87	100	154	129	156	192	167	160	194	141	94	1678
2014	Building	13	17	15	38	44	43	33	69	57	48	31	66	474
	Mechanical	46	35	39	40	30	58	53	53	71	78	55	100	658
	Electrical	44	30	35	36	43	59	55	36	55	85	43	50	571
	Plumbing	21	17	20	23	21	29	24	17	22	21	18	47	280
MONTHLY TOTAL		124	99	109	137	138	189	165	175	205	232	147	263	1983
2015	Building	39	20	34	43	61	54	36	51	42	49	29	19	477
	Mechanical	88	29	50	38	50	59	46	50	55	65	61	47	638
	Electrical	53	54	53	41	51	81	54	52	49	59	43	40	630
	Plumbing	45	10	22	24	40	24	25	28	24	26	22	13	303
MONTHLY TOTAL		225	113	159	146	202	218	161	181	170	199	155	119	2048
2016	Building	23	19	21	45	45	67	58	56	57	59	44	28	522
	Mechanical	44	37	48	45	63	78	48	57	56	84	88	64	712
	Electrical	29	37	39	48	70	78	53	58	65	80	71	39	667
	Plumbing	20	20	23	26	32	34	29	33	22	31	23	24	317
MONTHLY TOTAL		116	113	131	164	210	257	188	204	200	254	226	155	2218
2017	Building	24	29	31	36	61	58	45	53	52	42	24	24	479
	Mechanical	51	50	61	50	60	53	49	67	68	75	78	44	706
	Electrical	36	40	59	48	64	62	57	73	58	78	55	45	675
	Plumbing	25	39	24	30	31	26	22	39	27	28	24	15	330
MONTHLY TOTAL		136	158	175	164	216	199	173	232	205	223	181	128	2190
2018	Building	14	21	49	53	58	60	67	64	53	54	31	27	551
	Mechanical	63	47	47	46	52	71	63	88	52	106	64	67	766
	Electrical	32	38	41	49	67	78	70	71	80	76	54	54	710
	Plumbing	24	17	20	31	27	36	27	37	21	25	12	23	300
MONTHLY TOTAL		133	123	157	179	204	245	227	260	206	261	161	171	2327
2019	Building	24	25	28	54	64	50	46	59	48	58	37	28	521
	Electrical	38	40	55	78	79	53	84	70	69	71	68	62	767
	Mechanical	51	40	43	56	66	65	71	51	53	103	65	62	726
	Plumbing	15	16	17	39	24	26	36	32	29	40	25	35	334
MONTHLY TOTAL		128	121	143	227	233	194	237	212	199	272	195	187	2348
2020	Building	18	28	20	6	53	55	71	74	47	66	45	31	514
	Electrical	62	48	43	8	49	79	85	99	93	80	88	69	803
	Mechanical	74	47	39	12	44	75	85	73	70	106	88	79	792
	Plumbing	24	30	22	11	20	32	47	45	35	39	33	30	368
MONTHLY TOTAL		178	153	124	37	166	241	288	291	245	291	254	209	2477
2021	Building	29	40	52	108	58	86	69						442
	Electrical	68	42	81	95	75	94	84						539
	Mechanical	62	68	81	85	69	81	85						531
	Plumbing	24	27	29	56	31	28	50						245
MONTHLY TOTAL		183	177	243	344	233	289	288	0	0	0	0	0	1757

Eaton County Department of Construction Codes

INSPECTIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
2012	Building	40	49	75	131	156	94	163	160	106	120	84	67	1245
	Mechanical	47	64	50	47	59	45	150	60	83	79	88	86	858
	Electrical	65	71	88	76	91	79	149	127	63	112	67	86	1074
	Plumbing	19	24	34	36	56	38	66	53	46	36	42	26	476
MONTHLY TOTAL		171	208	247	290	362	256	528	400	298	347	281	265	3653
2013	Building	45	45	96	144	88	74	113	184	173	185	129	82	1358
	Mechanical	65	43	134	113	57	56	56	65	50	71	71	62	843
	Electrical	43	53	135	133	75	57	77	93	80	99	76	69	990
	Plumbing	25	35	46	45	34	41	50	52	41	60	39	24	492
MONTHLY TOTAL		178	176	411	435	254	228	296	394	344	415	315	237	3683
2014	Building	72	67	50	117	140	144	144	118	187	183	162	156	1540
	Mechanical	66	61	45	52	43	46	64	58	66	93	68	77	739
	Electrical	73	74	57	36	72	61	101	105	99	103	83	95	959
	Plumbing	34	39	25	23	45	48	54	42	49	59	31	31	480
MONTHLY TOTAL		245	241	177	228	300	299	363	323	401	438	344	359	3718
2015	Building	89	79	132	145	171	166	216	182	161	192	176	135	1844
	Mechanical	88	49	73	74	109	109	78	66	71	92	78	74	961
	Electrical	90	68	101	78	89	84	102	114	106	140	88	99	1159
	Plumbing	35	51	34	88	72	72	52	63	58	53	51	74	703
MONTHLY TOTAL		302	247	340	385	441	431	448	425	396	477	393	382	4667
2016	Building	97	77	109	126	199	199	191	216	189	227	187	168	1985
	Mechanical	73	61	50	48	63	90	57	68	82	105	81	98	876
	Electrical	67	63	62	67	98	134	94	118	101	105	143	110	1162
	Plumbing	45	38	41	59	57	58	47	65	57	44	49	44	604
MONTHLY TOTAL		282	239	262	300	417	481	389	467	429	481	460	420	4627
2017	Building	107	105	156	129	195	197	187	195	236	214	164	121	2006
	Mechanical	92	97	77	60	117	57	60	87	95	79	76	82	979
	Electrical	93	97	97	82	136	105	103	157	131	116	100	104	1321
	Plumbing	46	46	74	47	49	49	42	68	61	53	37	29	601
MONTHLY TOTAL		338	345	404	318	497	408	392	507	523	462	377	336	4907
2018	Building	114	98	157	182	222	225	273	310	241	283	202	159	2466
	Mechanical	79	72	75	59	71	76	83	73	90	120	110	85	993
	Electrical	35	89	105	88	109	140	133	106	123	152	156	134	1370
	Plumbing	40	39	39	30	47	50	53	60	46	49	42	39	534
MONTHLY TOTAL		268	298	376	359	449	491	542	549	500	604	510	417	5363
2019	Building	157	125	131	189	220	240	267	239	262	273	190	219	2512
	Electrical	93	83	103	122	124	122	123	132	115	150	119	110	1396
	Mechanical	87	75	91	96	82	91	87	100	67	113	84	67	1040
	Plumbing	34	35	37	52	49	35	45	45	43	57	47	48	527
MONTHLY TOTAL		371	318	362	459	475	488	522	516	487	593	440	444	5475
2020	Building	174	141	116	9	146	206	236	272	263	274	256	277	2370
	Electrical	108	106	74	8	102	112	137	144	148	154	146	146	1385
	Mechanical	89	77	46	4	63	118	79	104	118	149	141	200	1188
	Plumbing	59	48	35	1	44	53	65	57	77	104	81	50	674
MONTHLY TOTAL		430	372	271	22	355	489	517	577	606	681	624	673	5617
2021	Building	187	134	204	244	329	292	319						1709
	Electrical	146	94	147	130	128	130	136						911
	Mechanical	151	145	184	169	116	115	125						1005
	Plumbing	68	57	71	59	46	59	65						425
MONTHLY TOTAL		552	430	606	602	619	596	645	0	0	0	0	0	4050

Resource Recovery Report for Public Works and Planning

August 2021

Solid Waste Alternative Grants:

2021-2022 SWAG Applications:

2021-2022 Solid Waste Alternative Grant forms were sent to current program participants on 5/26/2021. The department received six completed applications, all from 2020-2021 SWAG participants. Despite fewer total applicants compared to the previous year and the total budget associated with the program remaining unchanged, the funds available to all program applicants is less than that of the 2020-2021 program year. This is due to the county's operation of the Sunfield Recycling Facility which has an associated budget of \$22,000.00. This left approximately \$111,000.00 to distribute among the applicants.

To develop recommendations, the department utilized and made minor adjustments to the evaluation criteria that was developed in 2020. The evaluation criteria was made available and provided to applicants when the 2021-2022 program forms were distributed in May. The majority of applicants scored within the same point scale bracket as the current program year.

2020-2021 SWAG Reports:

Third quarter reports were sent to current program participants on 7/2/2021 and were due by 7/31/2021. The department received and has processed all six completed reports.

Solid Waste Ordinance Reports:

Second period Solid Waste Ordinance reporting forms were due 7/15/2021. At this time, eight of the ten registered waste haulers operating in the county have submitted reports. The department is working to obtain the final two reports and updated insurance information from two registered haulers.

Sunfield Recycling Center Pilot Project

The department opened the agricultural film plastic recycling program at the Sunfield Recycling Center on 7/14/2021. No individuals have participated or signed up to participate in the program at this time. The department is working with the project partners, the Michigan Recycling Coalition (MRC) and Michigan Farm Bureau (MFB), and other related organizations on promotional, educational and outreach efforts. The department will be attending the Eaton Conservation District field day event in September to promote and educate local residents about the new program.

Collection Events

The department's third paper shredding event took place on July 17, 2021 at the Charlotte Area Recycling Authority facility. The event had 40 registered and approximately 38 showed up to participate. The low rate of registration and overall participation is comparable to the last two paper shredding events in Delta Township and Charlotte. Currently, there are 31 individuals registered for the last shredding event scheduled for September 18, 2021 in Delta Township.

Registration for the department's Recycle-Palooza event (scheduled for August 21, 2021) in Charlotte is open. The event currently has 262 registered to participate and has approximately 519 total tires associated with registrations.

2021-2022 Solid Waste Alternative Grant Allocation Recommendation Summary

Available Program Funding

Local Unit Projects Budget	\$133,295.45
Sunfield Recycling Center Budget	(\$22,000.00)
Remaining Available Local Unit Projects Budget	\$111,295.45

Applicant Evaluation Criteria

Consideration Sections and Current Year Consideration Sections

2021-2022 Category Title	2021-2022 Associated Value	2020-2021 Category Title	2020-2021 Associated Value
Overall Existing Infrastructure & Site Quality	15	Overall Existing Infrastructure & Site Quality	15
Community and/or Operating Municipality Participation	20	Community and/or Operating Municipality Participation	20
Population Served	25	Population Served	25
Accepted Materials and Historical Material Volume Record	30	Historical Material Volume Record	30
Additional Funding Consideration: Funding Request Nature	+10	Additional Funding Consideration and Adjustment Factor: Historical Funding	+10

Scoring and Current Year Scoring

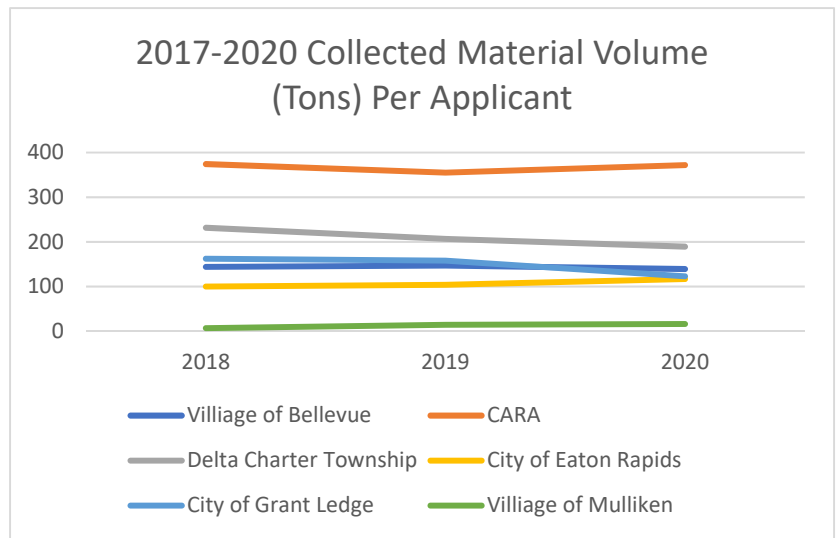
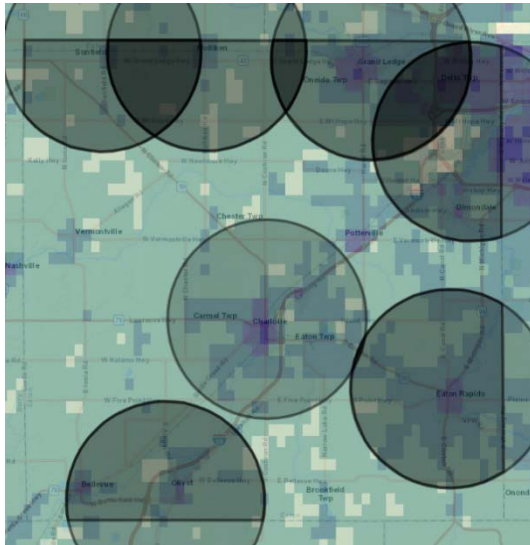
Applicant Name	Staff 1 Scoring	Staff 2 Scoring	2021-2022 Final Score (Average)	2020-2021 Final Score
Village of Bellevue	60	63	61.5	69.5
CARA	81.5	79.5	80.5	75.5
Delta Charter Township	77	79.5	78.25	75
City of Eaton Rapids	54.5	58	56.25	51.5
City of Grand Ledge	69.5	70	69.75	71
Village of Mulliken	38.5	40	39.25	38.25

Population Considerations

Applicant Name	Eaton County Population	Operation Population Overlap	Remaining Non-Overlapping Population
Village of Bellevue	5,846	N/a	5,846
CARA	16,807	N/a	16,807
Delta Charter Township	36,999	59% (Grand Ledge)	21,675
City of Eaton Rapids	12,255	N/a	12,255
City of Grand Ledge	27,494	43% (Delta Township)	11,876
Village of Mulliken	2,845	55% (Grand Ledge and Sunfield)	1,576

Material Volume Considerations

Applicant Name	2017-2018 Material Volume	2018-2019 Material Volume	2019-2020 Material Volume	Average Allocation Cost (Per Ton)
Village of Bellevue	144.092	146.934	139.23	\$113.00
CARA	374.21	355.12	371.92	\$66.36
Delta Charter Township	231.643	206.875	189.35	\$131.07
City of Eaton Rapids	100.07	103.92	116.81	\$161.98
City of Grand Ledge	162.44	158.265	123.0115	\$150.86
Village of Mulliken	6.938	14.6095	16.222	\$508.42



2021-2022 Scoring Associations

Point Scale	Funding Calculation Equation Associations		Acceptable Funding Range	
	Base Value	Adjustment	Minimum Value	Maximum Value
Above 90	\$18,500.00	\$20,000.00	\$33,500.00	\$38,500.00
80-90	\$18,500.00	\$15,000.00	\$28,500.00	\$33,500.00
70-80	\$18,500.00	\$10,000.00	\$19,500.00	\$28,500.00
60-70	\$18,500.00	\$1,000.00	\$17,500.00	\$19,500.00
50-60	\$18,500.00	(\$1,000.00)	\$8,500.00	\$17,500.00
40-50	\$18,500.00	(\$10,000.00)	\$3,500.00	\$8,500.00
30-40	\$18,500.00	(\$15,000.00)	\$0	\$3,500.00
Under 30	\$18,500.00	(\$18,500.00)	No Funding	

Allocation Recommendations and Current Year Allocation

Option 1: Evaluation criteria without historical funding consideration factor added and applied to City of Grand Ledge.

Applicant Name	2020-2021 Grant Request	2020-2021 Grant Allocation	2021-2022 Grant Request	2021-2022 Recommended Grant Funds
Village of Bellevue	\$21,399.08	\$18,295.45	\$24,147.40	\$17,795.45
CARA	\$48,000.00	\$29,500.00	\$45,000.00	\$28,500.00
Delta Charter Township	\$35,658.00	\$30,000.00	\$38,401.00	\$28,500.00
City of Eaton Rapids	\$25,500.00	\$17,500.00	\$32,500.00	\$17,000.00
City of Grand Ledge	\$37,312.00	\$23,000.00	\$39,146.00	\$19,500.00
Sunfield Recycling Center	N/a	N/a	N/a	\$22,000.00
Village of Mulliken	\$13,800.00	\$4,500.00	\$7,100.00	\$0.00
Total	\$181,669.08	\$122,795.45	\$186,294.40	\$133,295.45
Total Available	-	\$133,295.00	-	\$133,295.45

Option 2: Evaluation criteria with historical funding consideration factor added and applied to City of Grand Ledge.

Applicant Name	2020-2021 Grant Request	2020-2021 Grant Allocation	2021-2022 Grant Request	2021-2022 Recommended Grant Funds
Village of Bellevue	\$21,399.08	\$18,295.45	\$24,147.40	\$17,500.45
CARA	\$48,000.00	\$29,500.00	\$45,000.00	\$28,500.00
Delta Charter Township	\$35,658.00	\$30,000.00	\$38,401.00	\$27,600.00
City of Eaton Rapids	\$25,500.00	\$17,500.00	\$32,500.00	\$16,195.00
City of Grand Ledge	\$37,312.00	\$23,000.00	\$39,146.00	\$21,500.00
Sunfield Recycling Center	N/a	N/a	N/a	\$22,000.00
Village of Mulliken	\$13,800.00	\$4,500.00	\$7,100.00	\$0.00
Total	\$181,669.08	\$122,795.45	\$186,294.40	\$133,295.45
Total Available	-	\$133,295.00	-	\$133,295.45

Funding Percent Decrease (Based on current year allocation)

Applicant Name	Option 1	Option 2
Village of Bellevue	3%	4%
CARA	3%	3%
Delta Charter Township	5%	8%
City of Eaton Rapids	3%	7%
City of Grand Ledge	15%	7%
Sunfield Recycling Center	-	-
Village of Mulliken	100%	100%

EATON COUNTY BOARD OF COMMISSIONERS
JULY 18, 2021
RESOLUTION TO APPROVE
2021-2022 SOLID WASTE ALTERNATIVES GRANT PROGRAM RECOMMENDATIONS
Introduced by the Public Works and Planning Committee

WHEREAS, the Eaton County Department of Resource Recovery has implemented a Solid Waste Alternatives Grant Program for the municipal and non-profit recycling programs throughout Eaton County; and

WHEREAS, a number of grant applications were submitted to Eaton County Department of Resource Recovery for review and recommendation; and

WHEREAS, Eaton County Department of Resource Recovery prepared recommendations for the allocation of available grant funds; and

WHEREAS, the Public Works and Planning Committee reviewed the recommended grant funds, at its regular meeting held on July 11, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Public Works and Planning Committee is recommending that the following grant funds be approved for the period of October 1, 2021 through September 30, 2022.

Grant Applicant	2020-2021 Grant Allocation	2021-2022 Grant Request	Recommended Grant Funds
<i>Village of Bellevue, Bellevue Township, & the City of Olivet</i> <i>*Walton Township was included in 2020-2021</i>	\$18,295.45	\$24,147.40	\$17,795.45
<i>Charlotte Area Recycling Authority</i>	\$29,500.00	\$45,000.00	\$28,500.00
<i>Delta Township Recycling Center</i>	\$30,000.00	\$38,401.00	\$28,500.00
<i>City of Eaton Rapids Recycling</i>	\$17,500.00	\$32,500.00	\$17,000.00
<i>City of Grand Ledge Recycling</i>	\$23,000.00	\$39,146.00	\$19,500.00
<i>Sunfield Recycling Center</i> <i>*County Operation</i>	\$0.00	\$0.00	\$22,000.00
<i>Village of Mulliken</i>	\$4,500.00	\$7,100.00	\$0.00
TOTAL	\$122,795.45	\$186,294.40	\$133,295.45

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners be authorized to sign the necessary grant agreements; and

BE IT FURTHER RESOLVED, that the Controller's Office is authorized to reimburse the grantees based upon submission of documented expenses that are consistent with the approved grant budget; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any line item transfer within a grant program budget and also be authorized to transfer funds between grants received by a single grant applicant up to a maximum amount of \$2,500.00. All other budget amendments must be approved by the Public Works and Planning Committee for final approval.

Eaton County Resource Recovery
Financial Report
Fiscal Year 2020/21
Through the end of July, 2021

	ORIGINAL BUDGET	ADJUSTED BUDGET	ACTUAL YEAR TO DATE	REMAINING BALANCE	% USED
Revenues					
Administration					
Private Grant	36,000	36,000	-	(36,000.00)	0%
Resource Recovery Services	4,000	4,000	-	(4,000.00)	0%
Donations	11,000	11,000	8,582.73	(2,417.27)	78%
Transfers-In	-	-	-	-	0%
Total Administration Revenues	51,000	51,000	8,582.73	(42,417.27)	
Operational Revenues					
Waste Hauler Licenses	2,010	2,010	1,785.00	(225.00)	89%
Solid Waste Surcharge	310,000	310,000	325,931.69	15,931.69	105%
Total Operational Revenues	312,010	312,010	327,716.69	15,706.69	
Total Revenues	363,010	363,010	336,299.42	(26,710.58)	93%
Expenditures					
Administration					
Personnel	126,195	140,071	94,323.96	45,747.04	67%
Supplies	1,850	1,850	1,201.01	648.99	65%
Other Services	7,183	7,183	3,959.77	3,223.23	55%
Debt Service - Vehicle Lease	8,295	8,295	6,911.80	1,383.20	83%
Transfer Out - General Fund	9,698	9,698	9,698.00	-	100%
Total Administration Expenditures	153,221	167,097	116,094.54	51,002.46	69%
Operational Expenditures					
County Projects	138,050	138,750	57,259.33	81,490.67	41%
Local Projects	133,296	149,876	76,186.05	73,689.95	51%
Total Operational Expenditures	271,346	288,626	133,445.38	155,180.62	46%
Total Expenditures	424,567	455,723	249,539.92	206,183.08	55%
Excess Revenues over Expenses (Net Carryover)	(61,557)	(92,713)	86,759.50	179,472.50	-94%
Administration					
Revenues	51,000	51,000	8,582.73	(42,417.27)	17%
Expenditures	153,221	167,097	116,094.54	51,002.46	69%
Available Resources from Administration	(102,221)	(116,097)	(107,511.81)	8,585.19	
Operations					
Revenues	312,010	312,010	327,716.69	15,706.69	105%
Expenditures	271,346	288,626	133,445.38	155,180.62	46%
Available Resources from Operations	40,664	23,384	194,271.31	170,887.31	
Projected Net Carryover	(61,557)	(92,713)	86,759.50	179,472.50	
9/30/2019 Fund Balance	90,395	90,395	90,395		
Projected 9/30/2020 Fund Balance	163,065	163,065	163,065		
Projected 9/30/2021 Fund Balance	101,508	70,352	249,824		

Eaton County Resource Recovery
Program Update
Fiscal Year 2020/21
Through the end of July, 2021

	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Amended Budget Less YTD Transactions	% Used
Summary of Programs						
529 - County Programs						
Roadside Cleanup	1,400.00	700.00	2,100.00	1,818.26	281.74	86.6%
Household Battery Collection	9,000.00	-	9,000.00	2,476.17	6,523.83	27.5%
Scrap Tire Collection	36,000.00	-	36,000.00	300.00	35,700.00	0.8%
Sharps Compliance Program	1,000.00	-	1,000.00	-	1,000.00	0.0%
Household Hazardous Waste Collection	52,500.00	-	52,500.00	44,620.85	7,879.15	85.0%
Education/Promotion Programs	13,050.00	-	13,050.00	30.00	13,020.00	0.2%
Electronic Recycling	21,900.00	-	21,900.00	5,258.85	16,641.15	24.0%
Book Recycling/Paper Shredding	3,200.00	-	3,200.00	2,755.20	444.80	86.1%
Total	138,050.00	700.00	138,750.00	57,259.33	81,490.67	41.3%
530 - SWAG Programs						
Bellevue/Olivet	18,296.00	-	18,296.00	8,184.15	10,111.85	44.7%
Charlotte Area Recycling (CARA)	29,500.00	-	29,500.00	20,337.33	9,162.67	68.9%
Delta Twp - Recycling Center	30,000.00	-	30,000.00	12,089.06	17,910.94	40.3%
City of Eaton Rapids	17,500.00	-	17,500.00	11,852.21	5,647.79	67.7%
City of Grand Ledge - Recycling	23,000.00	-	23,000.00	12,252.68	10,747.32	53.3%
Mulliken Recycling Center	4,500.00	-	4,500.00	1,952.00	2,548.00	43.4%
City of Pottersville - Recycling	10,500.00	(10,500.00)	-	-	-	0.0%
Sunfield Recycling Center (Pilot Project)	-	27,080.00	27,080.00	9,518.62	17,561.38	35.2%
Total	133,296.00	16,580.00	149,876.00	76,186.05	73,689.95	50.8%



Community Development and Housing Department Report 7/31/2021
For Public Works & Planning Committee August 11, 2021

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** met on July 6, 2021 and approved a Change of Conditionals to an existing Conditional Use Permit for a Home Business in Chester Township, to add an agriculture business on the property as well.
- The **Board of Appeals** did not meet in July due to a lack of business.
- The **Zoning Ordinance Committee** has two meetings scheduled, August 25th and September 30th.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are thirty-six (36) junk violations and nineteen (19) zoning violations.

Housing Department Activities:

- Per the MEDC the County is required to conduct a public a hearing to receive comments on the expenditure of current year funding and to report and receive comments on closing out the previous year's funding.
- One closing was done in July for a new roof in Potterville. The project should be complete by mid August.
- Available amount to spend is \$37,049 before August 30. Five project payoffs have been received since July 1, 2020 (two very large payoffs were received in April). The total Program Income revolving loan fund balance is \$141,149 (\$37,049 to spend now and \$104,100 to spend starting July 1).

Economic Development Activities:

- Ms. Williams met (via zoom) with representatives from LEAP, EATRAN, CATA, MiWorks! Delta Township and others on July 15th, in reference to workforce transportation. A presentation was heard from a provider in the Grand Rapids area. The goal of the meeting was to discuss possible strategies and partnerships, and to try to develop creative solutions in reference to workforce transportation.
- Ms. Williams attended (via zoom) project kickoff meeting hosted by Tri-County Regional Planning for the Comprehensive Economic Resiliency Strategy on July 27th. This plan when completed will include goals, strategies, and actions to mitigate the effects of future economic disruptions, identify and address current vulnerabilities, and support short and long-term recovery efforts for our region.
- Ms. Williams received (and forwarded to all locals) five site searches in the month of July.

Veteran Service Activities:

- Sixty-eight (68) Veteran appointments were conducted in June.
- Zero (0) veterans were transported to the Ann Arbor hospital by a volunteer driver.
- The MVAA 2022 County Veteran Service Fund (CVSF) Grant was submitted for \$44,721.61. The request includes funds for the continuation of a part-time administrative assistant, veteran eviction and foreclosure assistance, emergent need grocery store vouchers, funds for marketing brochures, computer equipment, and technical reference materials.

Other:

The VA has released/posted 2020 statistical data and the Veterans Services annual report is now available.

Additionally, Ms. Williams attended the following meetings: (2) Collaborative Council, CARTS, Information and Technology Committee, Continuum of Care, and Continuum of Care Strategies and Grants Committee.

CASES	Conditional Use Permits		Board of Appeals		Adminis- trative Variances		District Change Amend- ments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
																					MONTH	
MO/YR	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"
JAN	2	1	0	0	0	0	0	0	0	0	8	18	0	0	1	3	2	5	2	4	15	31
FEB	0	1	0	1	0	0	0	0	3	0	14	8	0	0	1	1	2	2	4	1	24	14
MARCH	2	0	0	1	0	0	2	0	0	1	12	31	0	1	0	6	3	2	4	5	23	47
APRIL	3	1	1	0	0	0	0	2	0	0	2	38	0	0	1	8	1	3	1	4	9	56
MAY	0	0	1	0	1	0	0	0	0	2	32	39	0	0	2	4	4	2	2	4	42	51
JUNE	0	3	0	2	0	0	0	1	0	0	34	33	0	0	2	0	1	4	0	2	37	45
JULY	1	1	0	0	0	0	1	0	1	0	42	27	0	0	3	1	1	7	3	2	52	38
AUG	0	1	1	1	0		0	0	0	1	41		0		2		2		2		48	2
SEPT	0	4	3	0	0		0	0	1		26		0		2		5		3		40	0
OCT	1		0		0		0		1		36		1		2		7		1		49	0
NOV	0		0		0		0		0		20		0		1		5		4		30	0
DEC	1		1		0		0		0		17		0		1		5		2		27	0
TOTALS	10	12	7	5	1	0	3	3	6	4	284	194	1	1	18	23	38	25	28	22	396	289

CASES	JUNK	JUNK	JUNK	JUNK	ZONING	ZONING	ZONING	ZONING
	(NEW)	(NEW)	(CLOSED)	(PENDING)	(NEW)	(NEW)	(CLOSED)	(PENDING)
		2020 carryover: 33				2020 carryover: 11		
MO/YR	2020	2021	2021	2021(PENDING)	2020	2021	2021	2021(PENDING)
JAN	3	0	1	33	0	3	0	11
FEB	0	1	0	34	1	1	2	10
MARCH	3	0	0	34	5	1	1	10
APRIL	0	2	0	36	0	1	1	10
MAY	0	5	2	39	0	8	4	14
JUNE	3	2	1	40	0	0	1	13
JULY	8	2	6	36	7	7	1	19
AUG	2				1			
SEPT	3				1			
OCT	1				5			
NOV	1				1			
DEC	2				2			
TOTALS	23	12	10	36	23	21	10	19
			TOTAL PENDING JUNK & ZONING VIOLATIONS					55

EATON COUNTY NOTICE OF PUBLIC HEARING

The Eaton County Board of Commissioners will conduct a public hearing on **Wednesday, August 18, 2021 at 7:00 pm** at the Eaton County Courthouse, 1045 Independence Blvd, Charlotte, MI for the purpose of affording citizens an opportunity to comment on the expenditure of this year's CDBG Emergency Repair Program housing funds. Additionally, a close out public hearing will be conducted for the purpose of affording citizens an opportunity to submit comments and receive a final report on the completion of the previous year's CDBG Emergency Repair Program housing funds.

All CDBG Emergency Repair Program housing funds assist low to very low-income households in Eaton County to correct urgent problems within their home that may pose an imminent health and/or safety hazard to the occupants. Assistance may be provided in the form of an interest free loan from the County to be repaid on the sale or title transfer of the property. All CDBG projects benefit at least 51% low to moderate income persons; no persons will be or were displaced as a result of the project.

Eaton County proposes to use up to \$37,049 in CDBG program funds to administer the current years Emergency Repair Program.

Last program year assistance was provided to four homes in the amount of \$75,708.80.

Interested citizens are invited to comment on this program in person or may send comments before the hearing to the Eaton County Community Development & Housing Dept. 1045 Independence Blvd, Charlotte MI. For more information, please call the Department Director, Claudine Williams at 517-543-3689.





EATON COUNTY VETERANS SERVICE OFFICE

ANNUAL REPORT 2020

The Eaton County Veterans Service Office is committed to providing services and assistance to those distinguished men and women who have honorably served and protected our country. It is our privilege to ensure veterans are informed of, and receive, all the benefits to which they and their dependents are entitled.

INTRODUCTION

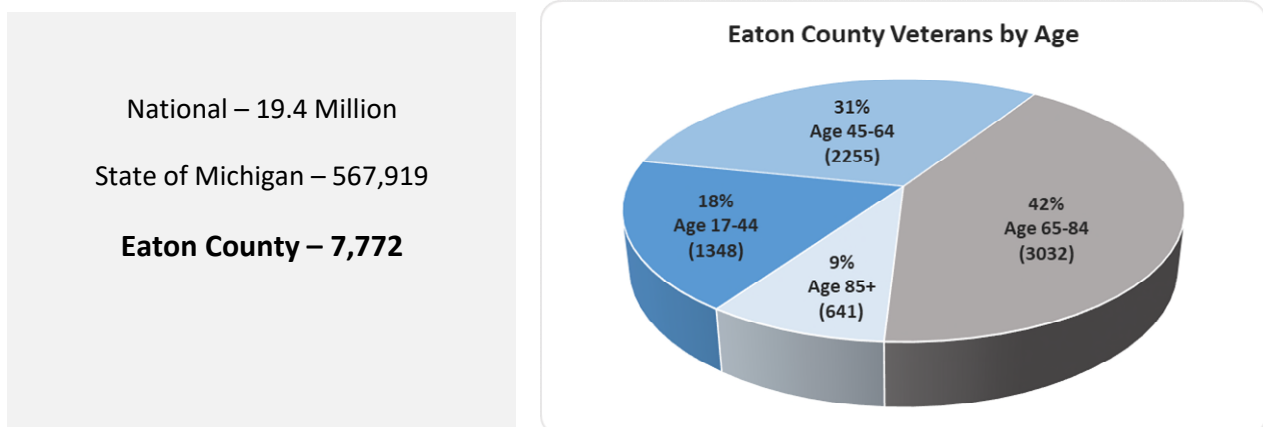
Veterans of the U.S. Armed forces are entitled to certain benefits that reflect the pride and gratitude our country has for its veterans. The Eaton County Veterans Service Officer is an advocate for the veterans and their dependents who reside in Eaton County. Staff provides assistance to veterans and their dependents regarding compensation, pension, medical, educational, insurance and death benefits. Veterans and their dependents are also assisted in obtaining important documentation they need to apply for benefits.

On October 1, 2008 Eaton County began employing a Veterans Service Officer to assist veterans in obtaining benefits they may be eligible for from the Veterans Administration. Prior to this time, Ingham County provided these services through a contract agreement. From October of 2008 through September 30, 2013 part-time staff fulfilled these duties. The position was made full time by the Board of Commissioners effective October 1, 2013.

Department Staff: Mr. Thomas Lewis has served as the County Veterans Service Officer since March of 2012. Ms. Claudine Williams is the Director of Community Development and Housing which oversees the Veterans Service Office.

VETERAN POPULATION

Veteran population estimates are produced by the United States Department of Veterans Affairs (VA) Predictive Analytics and Actuary Service.



GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

Federal Benefits information is obtained from the GDX, which is provided annually by the VA. The GDX report provides the estimated dollar expenditure for major VA programs at the state, county and Congressional District Levels. Among the 83 counties in Michigan, Eaton County ranks 59th in per capita expenditures in the state for the calendar year 2020 at \$7,772 per veteran. The highest per capita average is Dickinson County at \$24,322 and the lowest is in Leelanau County at \$5,697. Other counties with similar population sizes range from 39th to 69th.

	EATON COUNTY									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Veteran Population	8,340	8,577	8,388	8,545	8,357	7,226	7,041	6,857	6,676	7,276
VA Expenditures	\$27,651,000	\$30,202,000	\$36,818,000	\$41,799,000	\$43,747,000	\$48,179,000	\$47,571,000	\$48,461,000	\$56,047,000	\$56,555,000
State Ranking Per Capita	66	62	61	63	62	43	51	48	43	59
Per Capita Expenditure	\$3,315.47	\$3,521.28	\$4,389.37	\$4,891.63	\$5,234.77	\$6,667.45	\$6,756.28	\$7,067.38	\$8,395.14	\$7,772.00

EATON COUNTY DETAILED EXPENDITURES

The Eaton County Veterans Service Officer is responsible for assisting service members, dependents and survivors, in exploring and receiving VA benefits in which they are entitled. This includes, but is not limited to VA disability compensation, non-service connected/survivor's pension and burial assistance. The information below was obtained from the VA, National Center for Veterans Analysis and Statistics.

2020 VA Expenditures in Eaton County

The total amount of money the VA disbursed to or spent on Veterans and their dependents in Eaton County in 2020 was **\$56,555,000**.

Compensation and pension \$33,706,000

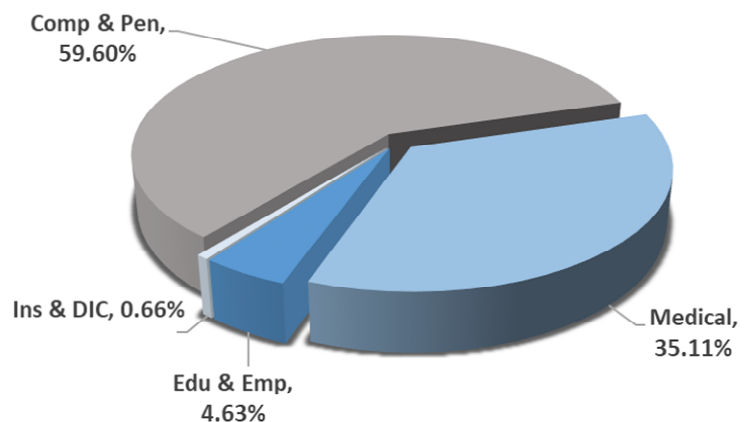
Medical \$19,859,000

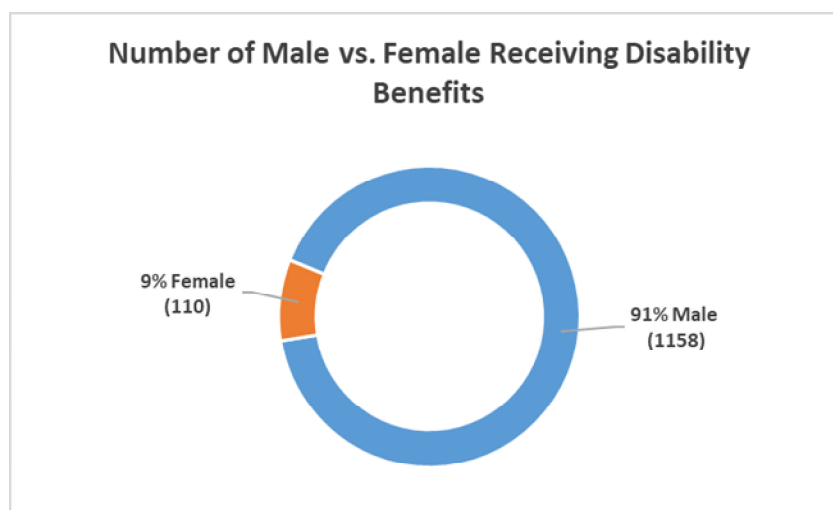
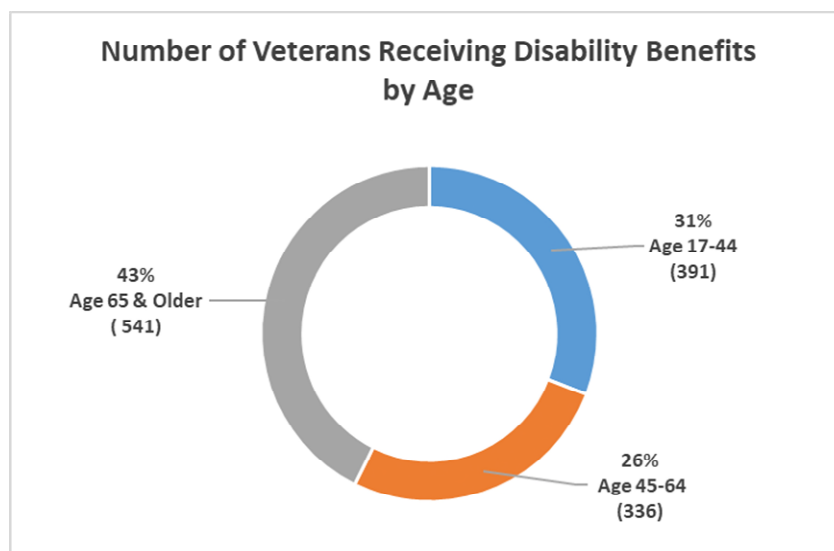
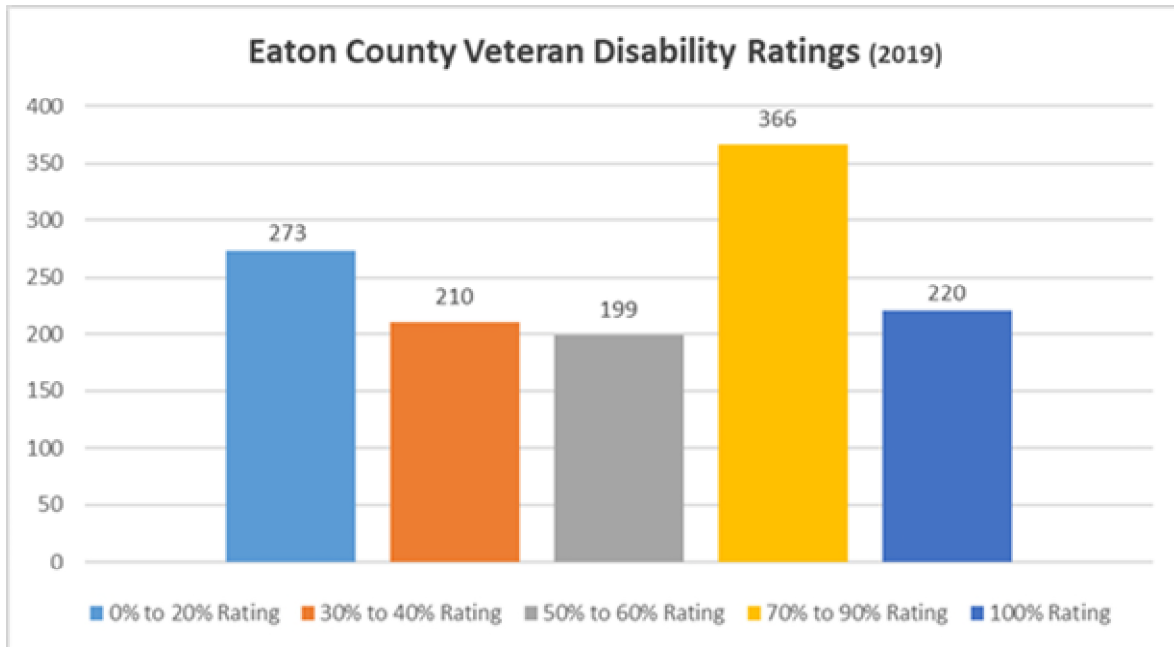
Education, vocational rehab & employment
\$2,617,000

Insurance & DIC \$373,000

This creates an annual average of **\$7,772** per veteran.

2020 VA Expenditures in Eaton County





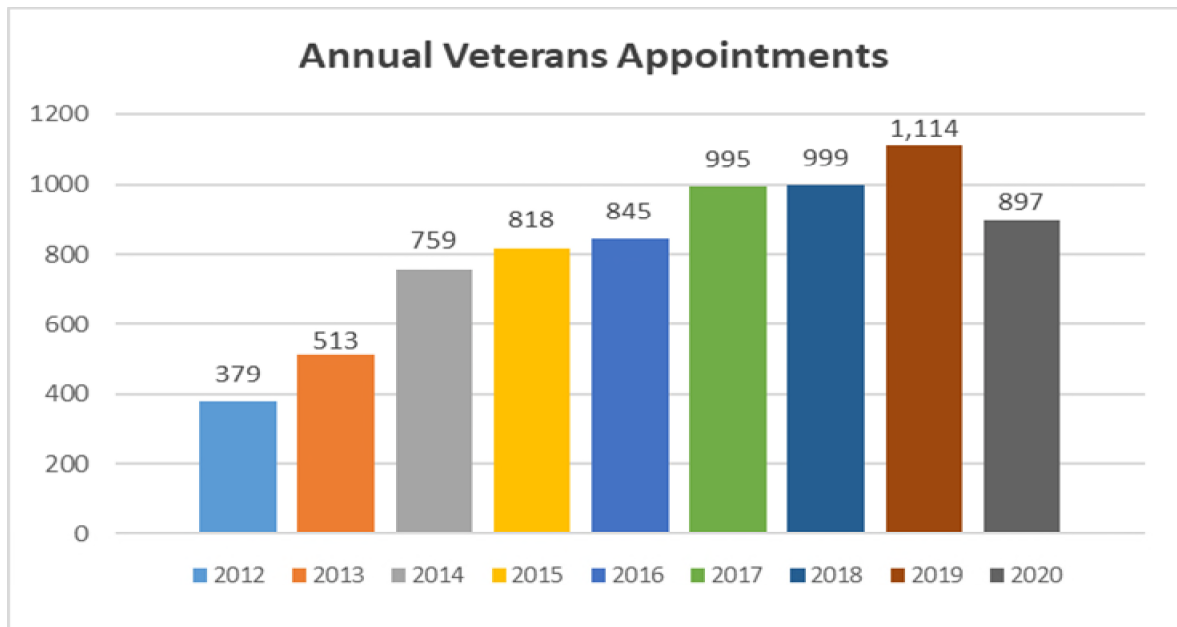
For the year 2020 the VA estimates in Eaton County there were:

639 Females

6,638 Males

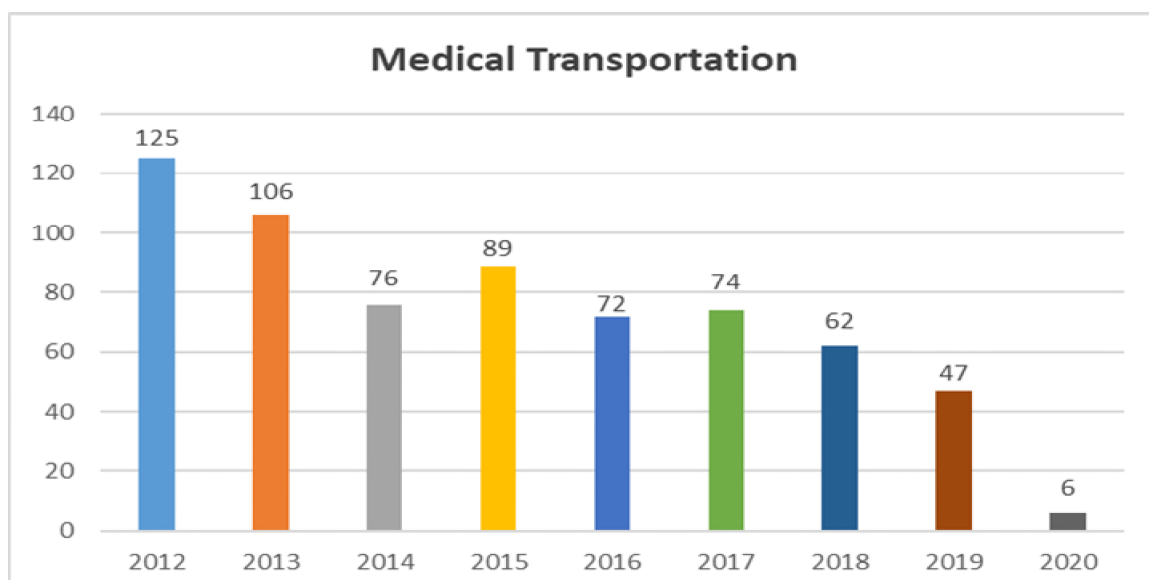
VETERANS SERVICE OFFICER APPOINTMENTS

The Veterans Service Officer met with 897 veterans in the year 2020. On average, this is 75 persons per month that were either met with in person or electronically via the phone or computer. The Department did see a drop in the number of appointments in 2020, most likely due to the coronavirus pandemic.



MEDICAL TRANSPORTATION

Transportation to and from the VA Hospital in Ann Arbor is provided to Eaton County Veterans. This is possible due to a very dedicated group of volunteers who transport the veterans in a county owned vehicle. Below are the last few year's statistics on this provided service. Staff assumes the decline in ridership is most likely due to the coronavirus pandemic.



COUNTY VETERAN SERVICE FUND (CVSF) GRANT

Eaton County received a CVFS grant from the Michigan Veterans Affairs Agency for up to \$75,465.91, which was awarded in March of 2020 with an end date of September 30, 2020. Due to delays at the State of Michigan, funding was not awarded in October 2019 as planned. This reduced the expenditure period of the grant from 12 months to 6 months. This combined with the coronavirus pandemic reduced the expenditures the Department had planned for. The total amount spent was \$8,432.25. Office equipment was purchased for \$3,708.31, two veterans were assisted with eviction prevention for \$3,000 and eleven families received grocery store vouchers for a total amount of \$1,723.94.

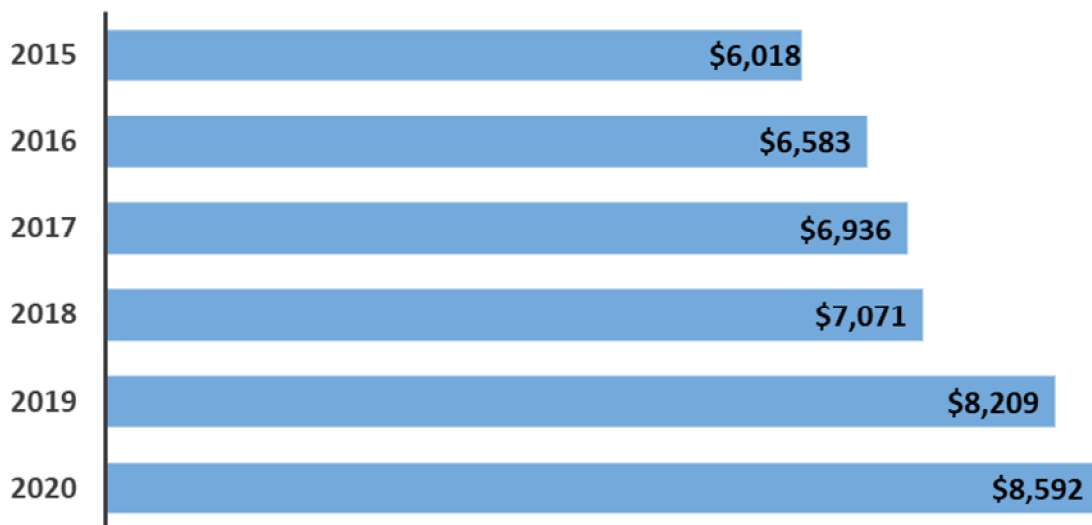
The State of Michigan's fiscal year 2021 CVSF grant was awarded for up to \$59,634.90 and is effective from October 1, 2020 through September 30, 2021. The grant application was approved for the addition of a Veterans Service part-time administrative assistance, eviction and foreclosure prevention, and emergency grocery store vouchers. The hiring of new staff was delayed until 2021 due to the coronavirus pandemic and the work from home orders in place.

MICHIGAN VETERANS DATA

Michigan's Veteran Population (from GDX 2020) 567,919 veterans

- Ranked **11** of 53 in veteran population among states and territories
- Ranked **49** of 53 in veteran expenditures per veteran among states and territories

VA Average Federal Expenditure Per Veteran in Michigan



PUBLIC WORKS & PLANNING COMMITTEE

Zoning Board of Appeals - 3 year term

Jeremy Whittum	12/31/21	(Alternate)
April Stopczynski	12/31/21	\$35.00 per diem plus mileage
Donald Chase	12/31/21	\$35.00 per diem plus mileage

Construction Code Board of Appeals - 3 year term

	12/31/21	\$35.00 per diem plus mileage
Mechanical Code Representative		
Thomas Abdo	12/31/21	\$35.00 per diem plus mileage
Alternate - Mechanical Code Representative		
Gary Suits	12/31/21	\$35.00 per diem plus mileage
Citizen		
Larry Bond	12/31/21	\$35.00 per diem plus mileage
Plumbing Code Representative		
Anthony Eldridge	12/31/21	\$35.00 per diem plus mileage
Alternate - Plumbing Code Representative		
Jane Sprague	12/31/21	\$35.00 per diem plus mileage
Citizen		
Brian Ross	12/31/21	\$35.00 per diem plus mileage
Building Code Representative		
Robert Montgomery	12/31/21	\$35.00 per diem plus mileage
Alternate – Building Code Representative		

Planning Commission - 3 year term

Benjamin Tirrell	12/31/21	\$35.00 per diem plus mileage
Jim Mott	12/31/21	\$35.00 per diem plus mileage
Barbara Rogers	12/31/21	\$35.00 per diem plus mileage

Parks & Recreation Commission - 3 year term

Richard Wagner -		\$35.00 per diem plus mileage
Drain Commissioner (Designee)		
Barbara Rogers -		\$35.00 per diem plus mileage
Planning Commission (Designee) – need to fix – 08/2019		
Duane Eldred -		\$35.00 per diem plus mileage
Road Commission (Designee)		
Vacancy (Kathy Webber)	12/31/21	\$35.00 per diem plus mileage
Alisa Gonzalez-Pennington	12/31/21	\$35.00 per diem plus mileage

Eaton County Transportation Authority - 3 year term

Christine Barnes	12/31/21	\$35.00 per diem plus mileage (paid by Eatran)
(N.W. Quadrant)		

Board of Public Works - 1 year term

County PWPC members	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
Richard Wagner	12/31/21	No Reimbursement

Capitol Area Regional Transportation Study Committee - 1 year term

Terrance Augustine	12/31/21	
Claudine Hannold	12/31/21	Mileage Reimbursement

Designated Implementing Agency

County PWPC members	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement
	12/31/21	No Reimbursement

Solid Waste Review Committee - 2 year term

Brian Droscha	12/31/22	No Reimbursement
Brian Lautzenheiser	12/31/22	No Reimbursement
Regina Young	12/31/22	No Reimbursement
Quinn Underwood	12/31/22	\$35.00 per diem plus mileage
David Smith	12/31/22	\$35.00 per diem plus mileage
Tonia Olson	12/31/22	No Reimbursement
Brian Ross	12/31/22	\$35.00 per diem plus mileage
Travis Brininstool	12/31/22	No Reimbursement
Local unit rep	12/31/22	No Reimbursement

Purchase of Development Rights Selection Committee – 2 Year Term

Ellen Lambright	12/31/21	\$35.00 per diem plus mileage
James Garvey	12/31/21	\$35.00 per diem plus mileage

Brownfield Redevelopment Authority Board – 3 Year Term

Travis Brininstool	12/31/21	No Reimbursement
Dave Starr	12/31/21	\$35.00 per diem plus mileage
Robert Sepeter	12/31/21	\$35.00 per diem plus mileage



133 FITZGERALD PARK DR.
Grand Ledge, MI 48837
(517) 627-7351 office
(517) 627-4234 fax
www.eatoncountyparks.org

Eaton County Parks and Recreation Commission
August 4, 2021 6:00 p.m.
Lincoln Brick Park – 13991 Tallman Road Grand Ledge, MI 48837

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Introductions and Chairperson's Remarks
3. Approval of Consent Agenda
 - a. Approval of Agenda for August 2, 2021
 - b. Approval of Minutes for June 2, 2021
4. Staff Reports
5. Public Comment – Limited to 3 minutes (name and address)
6. Financial Reports
 - a. Payment of Bills –June/July 2021
 - b. Finance Report – June/July 2021
7. Partner Organizations
 - a. Friends of Eaton County Parks
 - i. 2021 Annual Fundraiser
 - ii. Golf Outing – August 31, 2021 Centennial Acres
8. Old Business
 - a. "Restore our Parks" Long Term Revenue Subcommittee Ferguson
9. New Business
 - a. Vice Chair Election Ferguson
 - b. Crandell Phased Development Stowell
10. Public Comment – Limited to 3 minutes (name and address)
11. Other Business
12. Commissioner Comments
13. Adjournment

For the Commission,

Troy Stowell, Director
Eaton County Parks and Recreation



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EATON COUNTY PARKS AND RECREATION COMMISSION MINUTES

June 2, 2021

The Eaton County Parks and Recreation Commission met at Lincoln Brick Park.

PRESENT: Eric Deibel, Brian Droscha, Jack Duffy, Duane Eldred, Alisa Gonzales-Pennington, Sarah Ferguson, Jon Horford, Barbara Rogers, and Kathy Webber, Jane Whitacre

ABSENT:

GUESTS: Riley Spayde – FOECP and Gerry Goffin – FOECP

STAFF: Troy Stowell-Director, Jackie Blanc-Operations Manager/Naturalist, Crystal Smith – Recreation & Event Coordinator, Melody Smalley – Administrative Assistant

1. CALL TO ORDER

Chairman Ferguson called the Parks Commission meeting to order at 6:00 p.m. followed by the Pledge of Allegiance and roll call.

2. INTRODUCTIONS/CHAIRMAN'S REMARKS

Welcomed everyone back to in-person meetings. Special thank you to Kathy Webber for hosting the previous two meetings.

3. CONSENT AGENDA

Motion made by Rogers, second by Droscha to approve the consent agenda that included June's Agenda and May's minutes. **Motion carried.**

4. STAFF REPORTS

- Crystal Smith gave an update on her programs and activities.
- Jacki Blanc gave an update on her naturalist programs and operational projects in the parks.
- Director Stowell gave a brief overview of his report that was distributed by email.

5. PUBLIC COMMENT

None

6. FINANCIAL REPORTS

A. Master Voucher

May Master Voucher was received. Motion made by Droscha, second by Rogers, to receive the Master Vouchers. **Motion carried.**

B. Financial Report

May Financial Report was received. Motion made by Droscha, second by Rogers, to receive the Financial Reports. **Motion carried.**

7. PARTNER ORGANIZATIONS

A. Friends of Eaton County Parks – Riley gave a brief update of Board Members new roles

1. Kathy Webber is the new President
2. Sara Ferguson is the new Vice President
3. Riley Spayde is the Treasurer

8. OLD BUSINESS

A. "Restore Our Parks" Long Term Revenue Subcommittee Report

Director Stowell stated there was no meeting in May.

9. NEW BUSINESS

A. July Park Commission Meeting

Motion made by Whitacre, second by Droscha, to cancel the July meeting. **Motion carried.**

B. Construction/Project FY21 Capital Updates

Stowell discussed the Crandell Park fish habitat plan for the lake.

C. Parks Social Media

Brief discussion was held about our social media presence and how it is managed.

10. LIMITED PUBLIC COMMENT

None

11. OTHER BUSINESS

None

12. COMMISSIONER COMMENTS

None

13. ADJOURNMENT

The next meeting is scheduled for August 4, 2021 at 6:00 p.m. at Lincoln Brick Park, 13991 Tallman Road, Grand Ledge. There being no further business, a motion for adjournment was made. The regular meeting was adjourned by Chairman Webber at 7:06 p.m.

For the Commission,



Troy Stowell- Director of Eaton County Parks

MLS