

PUBLIC WORKS & PLANNING COMMITTEE

**WEDNESDAY, FEBRUARY 10, 2021
9:00 A.M.**

MINUTES

MEMBERS PRESENT: Commissioners Brian Lautzenheiser, Jim Mott, Terrance Augustine, Joseph Brehler, Blake Mulder, Barbara Rogers and Jane Whitacre

ALSO PRESENT: Commissioner Jeremy Whittum, Donna Webb, Sue Spagnuolo, Troy Stowell, Gene Bryan, Morgan Feldpausch, Claudine Williams and John Fuentes

The Public Works and Planning Committee met in virtual session on February 10, 2021 as permitted by PA 228 of 2020, as amended. The members made an announcement of the location from which they are attending remotely as follows:

Commissioner Lautzenheiser, their residence in the City of Charlotte, Eaton County, MI
Commissioner Mott, their residence in Walton Township, Olivet, Eaton County, MI
Commissioner Rogers, their residence in Hamlin Township, Eaton County, MI
Commissioner Mulder, their second residence in Clare, Clare County, MI
Commissioner Brehler, their residence in the City of Lansing, Eaton County, MI
Commissioner Augustine, their residence in the City of Grand Ledge, Eaton County, MI
Commissioner Whitacre, their residence in Delta Township, Eaton County, MI

Chairperson Lautzenheiser called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was given by all.

Commissioner Augustine moved to approve the agenda, as presented. Commissioner Rogers seconded. Motion carried by unanimous roll call vote.

Commissioner Mulder moved to approve the minutes of the January 13, 2021 meeting, as presented. Commissioner Mott seconded. Motion carried by unanimous roll call vote.

Donna Webb, EATRAN General Manager, was present to provide the agency's semi-annual update. It was reported that demand-response service is operating with vehicles at 50 percent seating capacity. Ridership has been increasing monthly since October 2020, however remains at approximately 52 percent of prior year levels. School routes remain limited with many schools still operating in a virtual environment. The Delta Township connector route remains suspended. Discussion held.

It was reported that the tri-county transit agencies have been discussing collaborative efforts related to COVID-19 vaccination transportation services. It was also reported that the agency is currently receiving federal CARES ACT funding to replace lost operating revenues. A portion of

this federal funding will be utilized to convert the remainder of the bus fleet to utilize propane fuel. Discussion held.

There was also discussion regarding the status of regional coordination of public transportation services, beyond the current efforts discussed previously surrounding vaccination transportation services.

Sue Spagnuolo, Eaton Conservation District, was present to discuss the District's upcoming Resource Assessment Survey. The District is required to conduct a community survey every five years. There was discussion regarding the survey development and content, related to service needs and potential funding sources. Further discussion held.

Troy Stowell, Parks Director, was present to provide the Department's monthly update. It was reported that the Department of Natural Resources has approved the Parks Master Plan. An update was also provided on the scheduled improvements at the Parks. There was also discussion regarding the County's involvement in the USDA Non-Motorized Trail Technical Assistance grant.

The Parks Commission is planning a dedication ceremony in the spring for the memorial bench for former Commissioner Roger Harris at Crandell Park.

Gene Bryan, Construction Code Enforcement Director, was present to provide the Department's monthly update. The monthly permit inspection and housing start data was distributed and discussed. It was also reported that the City of Charlotte is considering turning its building code enforcement jurisdiction over to the County due to the upcoming retirement of its Building Official. Discussion held. An update will be provided at the Committee's next regular meeting.

A preliminary draft of a customer satisfaction survey for use in the Construction Code Enforcement Department was distributed. The online survey instrument, based on the draft questions, is in development for use in the near future.

Morgan Feldpausch, Resource Recovery Coordinator, was present to provide the monthly update on behalf of the Designated Implementing Agency. An update was provided on the waste hauler license renewal applications and Solid Waste Alternative Grant Reporting. The dates for 2021 collection events were provided.

There was discussion regarding the 2021-2022 Battery Collection program vendor contracts. An update on the resolution of an identified billing error will be provided at the Committee's next regular meeting with a recommendation for the contract award based on the submitted proposals. Discussion held.

Mr. Fuentes provided an update on the activity of the Sustainability Steering Committee.

Claudine Williams, Community Development Director, was present to provide the Department's monthly update.

It was reported that the Board's appointment of Rob Piercefield to the Zoning Board of Appeals needed to be re-addressed, as Mr. Piercefield is not eligible for appointment because he resides in the Village of Mulliken which is not subject to county zoning. As a result of this, Chairman

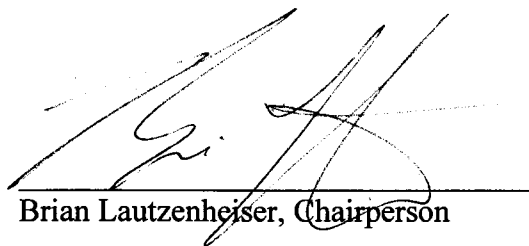
Whittum contacted Charamy Cleary to discuss her interest in filling the vacancy. Ms. Cleary previously served on the Zoning Board of Appeals. Chairman Whittum indicated Ms. Cleary remained interested in being appointed. Discussion held.

Commissioner Augustine moved to recommend the appointment of Charamy Cleary to the Zoning Board of Appeals for the remainder of a three-year term, expiring December 31, 2023. Commissioner Brehler seconded. Motion carried by unanimous roll call vote.

There was no limited public comment.

Chairperson Lautzenheiser adjourned the meeting at 10:53 a.m.

The next regular meeting of the Public Works and Planning Committee will be held on Wednesday, March 10, 2021 at 9:00 a.m.



Brian Lautzenheiser, Chairperson

RIDERSHIP FY 2020-2021 PASSENGER REPORT BY COMPARISON													
December		YOUTH		YOUTH		ADULTS		ADULTS		SENIOR		TOTAL	
YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	YOUTH	ADULTS	ADULTS HANDICAP	ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	
Oct-20	6	934	10	1622	1345	937	586	5440					
Nov-20	43	623	0	1320	1062	899	500	4447					
Dec-20	22	473	0	1527	1241	900	519	4682					
Jan-21	14	809	0	1439	1217	790	441	4710					
Feb-21													
Mar-21													
Apr-21													
May-21													
Jun-21													
Jul-21													
Aug-21													
Sep-21													
difference	-9	-981	-630	-1552	-1586	-579	-440	-5777					

RIDERSHIP FY 2019-2020													
December		YOUTH		YOUTH		REGULAR		ADULTS		SENIOR		TOTAL	
YOUTH UNDER 5	YOUTH	YOUTH HANDICAP	YOUTH	ADULTS	ADULTS HANDICAP	ADULTS	ADULTS HANDICAP	SENIOR	SENIOR HANDICAP	SENIOR	SENIOR HANDICAP	TOTAL	
Oct-19	82	1913	836	2989	3276	1556	982	11634					
Nov-19	22	1511	633	2582	2719	1281	867	9615					
Dec-19	32	1338	582	2612	2508	1270	891	9233					
Jan-20	23	1790	630	2991	2803	1369	881	10487					
Feb-20	37	1554	441	2895	2590	1268	881	9666					
Mar-20	24	818	303	2007	1625	822	577	6176					
Apr-20	0	1	0	436	261	159	178	1035					
May-20	0	3	2	294	315	288	211	1113					
Jun-20	0	27	0	1073	1009	780	399	3288					
Jul-20	6	83	0	1340	1265	874	499	4067					
Aug-20	12	108	5	1397	1253	871	491	4137					
Sep-20	10	780	2	1599	1247	920	509	5067					

Eaton County Transportation Authority

**916 East Packard
Charlotte, MI 48813**

(517) 541-9308

Nonurban County

Regular Service

Annual Budgeted

2021

Operating Revenue: \$173,800

Total Eligible Expenses: \$2,677,535

Local Share: \$1,210,471

Comments: -

Eaton County Transportation Authority
Nonurban County
Regular Service
Annual Budgeted
2021

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$165,000
40102	Deviated (Flex) Route Pass Fares (-)	\$3,600
40400	Package Delivery/Meal Delivery Programs (-)	\$5,200
406 :	Auxiliary Trans Revenues	
40615	Advertising (-)	\$6,500
408 :	Local Revenue	
40800	Taxes Levied Directly for/by Transit Agency (-)	\$1,028,671
411 :	State Formula and Contracts	
41101	State Operating Assistance (-\$2,677,535 X 36.7916%)	\$985,108
413 :	Federal Contracts	
41301	Section 5311 Operating (-\$2,677,535 X 18%)	\$481,956
414 :	Other Revenue	
41400	Interest Income (-)	\$1,500

Total Revenues: \$2,677,535

Eaton County Transportation Authority
Nonurban County
Regular Service
Annual Budgeted
2021

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$844,384
50102	Other Salaries & Wages (-)	\$263,767
50103	Dispatchers' Salaries & Wages (-)	\$194,384
502 :	Fringe Benefits	
50200	Fringe Benefits (-)	\$556,500
50210	DC Pensions (-)	\$2,800
503 :	Services	
50302	Advertising Fees (-)	\$8,000
50305	Audit Costs (-)	\$11,000
50399	Other Services (-)	\$207,000
504 :	Materials and Supplies	
50401	Fuel & Lubricants (-)	\$225,000
50402	Tires & Tubes (-)	\$25,000
50499	Other Materials & Supplies (-)	\$136,700
505 :	Utilities	
50500	Utilities (-)	\$45,000
506 :	Insurance	
50603	Liability Insurance (-)	\$90,000
50699	Other Insurance (-)	\$15,000

**Eaton County Transportation Authority
Nonurban County
Regular Service
Annual Budgeted
2021**

Expense Schedule Report

Code	Description	Amount
509 :	Misc Expenses	
50902	Travel, Meetings & Training (-)	\$5,000
50903	Association Dues & Subscriptions (-)	\$25,000
50999	Other Misc Expenses (Explain in comment field) (-Bus Conversion to propane)	\$25,000
512 :	Operating Leases & Rentals	
51200	Operating Leases & Rentals (-)	\$3,000
513 :	Depreciation	
51300	Depreciation (-)	\$350,000
550 :	Ineligible Expenses	
55007	Ineligible Depreciation (-)	\$300,000
55008	Other Ineligible Expenses (Explain in comment field) (-Incidental Services and bus conversion)	\$55,000

Total Expenses: \$3,032,535

Total Ineligible Expenses: \$355,000

Total Eligible Expenses: \$2,677,535

Eaton County Transportation Authority
Nonurban County
Regular Service
Annual Budgeted
2021

Non Financial Schedule Report

Public Service

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	39,077	0	0	39,077
611	Vehicle Miles	723,885	0	0	723,885
615	Unlinked Passenger Trips - Regular	52,764	0	0	52,764
616	Unlinked Passenger Trips - Elderly	16,427	0	0	16,427
617	Unlinked Passenger Trips - Persons w/Disabilities	46,708	0	0	46,708
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	10,656	0	0	10,656
622	Total Demand-Response Unlinked Passenger Trips	123,236	0	0	123,236
624	Total Deviated Route Unlinked Passenger Trips	3,319	0	0	3,319
625	Days Operated	256	0	0	256

Total Passengers: 126,555

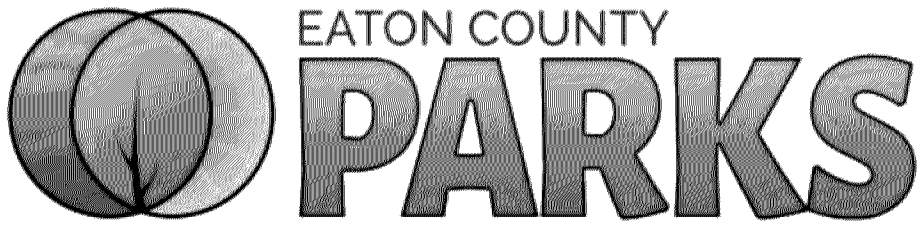
Vehicle Information

Code	Description	Quantity
651	Total Deviated Route Vehicles	2
652	Deviated Route Vehicles w/ Lifts	2
655	Total Demand-Response Vehicles	23
656	Demand-Response Vehicle w/ Lifts	23
658	Total Transit Vehicles	25

Total Vehicles: 23

Miscellaneous Information

Code	Description	Quantity DR
634	Deviated Route Hours	3,319
635	Deviated Route Miles	98,301
659	LPG (propane) or CNG (compressed natural gas) Gallons Equivalent Consumed	39,567
660	Diesel/Gasoline Gallons Consumed	97,063
661	Total Transit Agency Employees (Full-Time Equivalents)	35
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	25



133 FITZGERALD PARK DR.
Grand Ledge, MI 48837
(517) 627-7351 office
(517) 627-4234 fax
www.eatoncountyparks.org

Eaton County Parks Commission
Directors Report – January 2021

Monthly Briefing

Social Media Efforts (per Month):

Facebook

Total Reach:	3,309
Post Engagements (shares/likes):	33
New Page Likes:	50

Instagram

Followers	392
Following	186

Non-Motorized Trail Study Grant

Series of meetings were held with the City of Charlotte, City of Eaton Rapids, Eaton Township and Eaton Rapids Township to gain initial support for the USDA Recreation Economy for Rural Communities technical assistance grant regarding the development of a non-motorized trail connecting Charlotte and Eaton Rapids with Crandell Park serving as an additional trail head location.

The grant application has been finalized and will be submitted in early February.

mParks Green Gift Grant Application

The annual Green Gift award through mParks is doled out at the mParks Conference and Trade Show (Feb 2-4). This year's Green Gift theme is Environmental Sustainability. Eaton County submitted a grant proposal for the development of fish habitat and spawning bed locations at Crandell Park. Utilizing aggregate materials, constructed "cribs" and other habitats and the potential purchase of spawning/cover features. Regardless of the success of this application, the Department has an allocated line item for this fiscal year to complete this project.

Spring Development Updates/Plans

Crandell Parking Lot – Parking lot expansion continues to be the primary construction development project for the Department this spring. Talks and communication with both Crandell Trucking and Anderson Fisher on on-going concerning construction quotes and timeline.

Crandell Trail Development – Crandell Trucking has expressed interest in interior trail development. These talks are on-going.

Crandell Tree Planting – Staff is looking to spring grant opportunities for tree planting at Crandell Park.

Lincoln Brick Restroom Installation – New in ground vault style restroom is slated for a post May 1 delivery and installation at Lincoln Brick.

Parks and Recreation Regional Discussions

January meetings of both the Southern Michigan Recreation and Parks Association (SMRPA), The Regional Director's Summit, and the Michigan Association of County Parks and Recreation Officials (MACPRO) were held.

Business Plan Development

Based on the 2021-2025 Master Plan Objectives, initial research has begun in developing a Department Business Plan.

Future Outlook

Areas of Focus:

- Re-visit County-Wide Non-Motorized Trail Development
- Programming Schedule w/ Crystal & Jackie
- Long Term Revenue Planning
- Capital Development Projects for FY 20/21
- 2021/2022 Budget Development

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Troy Stowell', with a stylized flourish at the end.

Troy Stowell, Director
Eaton County Parks and Recreation

REVENUE

Code	Revenue Source	Annual Budget	Current Month	YTD Collected	% Collected	Accounts Receivable
208.600.752.651	Fitzgerald Park Gate Receipts	\$ 44,000.00	\$ 1,126.00	\$ 11,157.66	25%	
208.600.752.652	Fitzgerald Park Site Fees	\$ 10,000.00	\$ 240.00	\$ 620.00	6%	\$ 340.00
208.600.752.653	Recreation Programs	\$ 20,000.00	\$ -	\$ 2,650.96	13%	
208.600.752.654	Naturalist Programs	\$ 8,000.00	\$ 1,059.00	\$ 1,377.00	17%	
208.671.752.675	Donations	\$ 6,000.00	\$ -	\$ 75.00	1%	
208.600.753.651	Fox Park Gate Receipts	\$ 15,500.00	\$ 29.00	\$ 304.89	2%	
208.600.753.652	Fox Park Site Fees	\$ 2,000.00	\$ -	\$ -	0%	
	General Revenue Total	\$ 105,500.00	\$ 2,454.00	\$ 16,185.51	15%	\$ 340.00
208.671.753.675.001	Donations - Private Grants	\$ -				
208.664.000.670.000	Rental Income	\$ 17,500.00				
208.580.000.580.000	Local Unit Contribution	\$ 38,000.00				
208.960.000.695.000	Fund Balance Carry Over	\$ 50,000.00				
208.960.000.699.101	Transfer In - County General Funds	\$ 571,451.00				
208.960.000.699.211	Transfer In - Special Projects	\$ -				
	TOTAL REVENUE	\$ 782,451.00				

2019-2020					
Budget	Monthly	YTD	%YTD		
\$ 46,000.00	\$ 526.00	\$ 4,856.75	11%		
\$ 10,000.00	\$ 340.00	\$ 1,161.00	12%		
\$ 20,000.00	\$ -	\$ 2,019.96	10%		
\$ 8,500.00	\$ 49.00	\$ 4,356.00	51%		
\$ 6,000.00	\$ -	\$ -	0%		
\$ 16,000.00	\$ -	\$ -	0%		
\$ 2,000.00	\$ 80.00	\$ 80.00	4%		
\$ 108,500.00	\$ 995.00	\$ 12,473.71	11%		

EXPENDITURES

Code	Account	Adopted Budget	Budget Amended	Encumbrances (PO's)	Current Month Transactions	Y-T-D Expenditures	Amended Budget Less YTD Expenses	YTD % Spent	Last Years Y-T-D Expenditures
208.751	Administration	\$ 275,567.00	\$ 275,567.00	\$ 319.30	\$ 21,816.69	\$ 94,957.20	\$ 180,609.80	34.46%	\$ 18,222.96
208.752	Fitzgerald Park	\$ 276,310.00	\$ 276,310.00	\$ -	\$ 18,081.14	\$ 74,031.09	\$ 202,278.91	26.79%	\$ 18,934.12
208.753	Fox Park	\$ 32,201.00	\$ 32,201.00	\$ -	\$ 228.61	\$ 3,611.72	\$ 28,589.28	11.22%	\$ 544.88
208.754	Bellevue Area Parks	\$ 1,250.00	\$ 1,250.00	\$ -	\$ -	\$ 281.30	\$ 968.70	22.50%	\$ -
208.755	Lincoln Brick Park	\$ 34,124.00	\$ 34,124.00	\$ -	\$ 446.84	\$ 7,190.29	\$ 26,933.71	21.07%	\$ 583.90
208.756	Crandell Park	\$ 9,390.00	\$ 9,390.00	\$ -	\$ -	\$ 196.43	\$ 9,193.57	2.09%	\$ 175.00
208.901	Capital Equipment	\$ 135,100.00	\$ 135,100.00	\$ 59,700.00	\$ -	\$ 59,700.00	\$ 75,400.00	44.19%	\$ -
208.906	Debit Services	\$ 18,509.00	\$ 18,509.00	\$ -	\$ 1,542.10	\$ 6,168.40	\$ 12,340.60	33.33%	\$ 1,542.10
208.211	Transfer Out General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	N/A
	EXPENDITURES TOTAL	\$ 782,451.00	\$ 782,451.00	\$ 60,019.30	\$ 42,115.38	\$ 246,136.43	\$ 536,314.57	31.46%	\$ 40,002.96

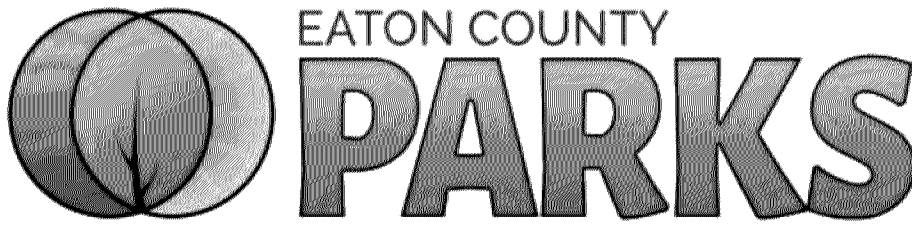
LINCOLN BRICK

Revenue Source	Current Month	YTD Collected	Accounts Receivable
Gate Receipts	\$ 99.80	\$ 1,349.85	\$ 12.00
Site Receipts	\$ 108.00	\$ 208.00	\$ 100.00
Reimbursements/Donations	\$ -	\$ -	
Residence	\$ 500.00	\$ 2,000.00	\$ 4,000.00
765.671.675.000	\$ 707.80	\$ 3,557.85	\$ 4,112.00

2019/2020		
Monthly	Year to Date	
\$ -	\$ 508.06	
\$ 200.00	\$ 705.00	
\$ -	\$ -	
\$ 500.00	\$ 2,000.00	
\$ 700.00	\$ 3,213.06	

765.007.001 Lincoln Brick Fund Balance: \$ 108,953.66

765.007.000 Lincoln Brick Perpetual Fund Balance: \$ 67,284.77



133 FITZGERALD PARK DR.
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Eaton County Parks and Recreation Commission
Wednesday February 3, 2021 6:00 p.m.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83510047728?pwd=OUpUYlVNWjdNUXVFZzhJUjZlQlNPUT09>
Passcode: 549233

1. Call to Order
 - a. Pledge of Allegiance
 - b. Roll Call
2. Introductions and Chairman's Remarks
3. Approval of Consent Agenda
 - a. Approval of Agenda for February 3, 2021
 - b. Approval of Minutes for January 6, 2021
4. Staff Reports
5. Public Comment – Limited to 3 minutes (name and address)
6. Financial Reports
 - a. Payment of Bills – January 2021
 - b. Finance Report – January 2021
7. Partner Organizations
 - a. Friends of Eaton County Parks
8. Old Business
 - a. Recreation for Rural Communities USDA Technical Assistance Grant Update
 - b. Fitzgerald Park Annual Fee & Encumbrance Updates
9. New Business
 - a. Crandell Farming Lease Extension Approval
 - b. Safety Concerns Discussion
 - c. Long Term Revenue Subcommittee
10. Public Comment – Limited to 3 minutes (name and address)
11. Other Business
12. Commissioner Comments
13. Adjournment

For the Commission,

Troy Stowell, Director
Eaton County Parks and Recreation

Mission Statement: The Eaton County Parks and Recreation Department exists to provide quality outdoor recreational opportunities and facilities through the protection of natural, cultural, and historical resources, environmental education and interpretive programming, and preservation of green space.



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EATON COUNTY PARKS AND RECREATION COMMISSION MINUTES

January 6, 2021

The Eaton County Parks and Recreation Commission met virtually.

PRESENT: Eric Deibel, Brian Droscha, Jack Duffy, Sarah Ferguson, Alisa Gonzales-Pennington, Jon Horford, Barbara Rogers, Kathy Webber, and Jane Whitacre

ABSENT: Duane Eldred

GUESTS: Riley Spayde – FOECP, Gerry Goffin – FOECP, and Bob McConnell

STAFF: Troy Stowell-Director, Jackie Blanc-Operations Manager/Naturalist, Crystal Smith – Recreation & Event Coordinator, Melody Smalley – Administrative Assistant

1. CALL TO ORDER

Vice Chairman Webber called the Parks Commission meeting to order at 6:01 p.m. followed by the Pledge of Allegiance and roll call.

2. INTRODUCTIONS/CHAIRMAN'S REMARKS

None

3. ELECTION OF 2021 PARKS COMMISSION OFFICERS

Commissioner Droscha opened the floor for nominations for 2021 officers.

Commissioner Droscha opened the floor for nominations for the office of Chairman. Motion made by Commissioner Whitacre, second by Commissioner Webber to nominate Commissioner Ferguson as Chairman. There being no other nominations Commissioner Droscha closed the nominations. Roll call vote 9-0 in favor of Commissioner Ferguson to be elected as Chairman. **Motion carried.**

Commissioner Droscha opened the floor for nominations for the office of Vice Chairman. Motion made by Chairman Ferguson, second by Commissioner Duffy to retain Kathy Webber as Vice Chairman. There being no other nominations Commissioner Droscha closed the nominations. Roll call vote 9-0 in favor of Commissioner Webber to be retained as Vice Chairman. **Motion carried.**

Commissioner Droscha opened the floor for nominations for the office of Secretary. Motion made by Commissioner Rogers, second by Commissioner Whitacre to nominate Commissioner Duffy as Secretary. There being no other nominations Commissioner Droscha closed the nominations. Roll call vote 9-0 in favor of Commissioner Duffy to be elected as Secretary. **Motion carried.**

4. CONSENT AGENDA

Motion made by Droscha, second by Deibel to approve the consent agenda that included January Agenda and November minutes. **Motion carried.**

5. STAFF REPORTS

- Jackie Blanc gave a brief overview of her report that was distributed by email.
- Crystal Smith gave a brief overview of her report that included December's Ornament Hunt and projected programs for the future that included 9 weeks of summer camp at Lincoln Brick Park, The Ledges Auto Show at Fitzgerald Park, and Waterfest at Crandell Park.
- Director Stowell gave a brief overview of his report that was distributed by email.

6. PUBLIC COMMENT

None

7. FINANCIAL REPORTS

A. Master Voucher

November and December Master Vouchers were received. Motion made by Droscha, second by Deibel to receive the Master Vouchers. **Motion carried.**

B. Financial Report

November and December Financial Reports were received. Motion made by Droscha, second by Rogers to receive the Financial Reports. **Motion carried.**

8. PARTNER ORGANIZATIONS

- ##### A. Friends of Eaton County Parks
- Riley Spayde said the Friends are still accepting 2021 budget suggestions, welcomed the new commissioners, and stated the former Chairman McConnell will be missed.

9. OLD BUSINESS

None

10. NEW BUSINESS

A. Resolution of Appreciation for Dr. L. Robert McConnell

Director Stowell presented and read Resolution #2021-01 and inquired if a Lifetime Annual Pass was something the board would like to give to former Chairman McConnell

RESOLUTION IN APPRECIATION OF DR. L ROBERT McConnell

January 6, 2021

Resolution #01-2021

WHEREAS, Dr. L. Robert McConnell of 4707 Thornapple Lane Lansing, MI 48917, has served with distinction as an Eaton County Parks Commissioner from 2008-2020, and served multiple terms as Chairman of the Parks Commission beginning in 2012 and;

WHEREAS, Dr. McConnell is an advocate for Eaton County Parks and its effort to advance the quality of life for area residents through parks and programs that provide a memorable outdoor experience for all and;

WHEREAS, as a Parks Commissioner, Dr. McConnell worked diligently and tirelessly in support of the acquisition and conceptualization of Crandell Park; and

WHEREAS, further in this role he advocated for the pursuit of a smoke-free park environment, resulting in the establishment of a model that has been emulated in other areas, led the establishment of new park policies and procedures including leading the Parks Commission to establish revised roles and responsibilities, and continues to advocate for long term financial sustainability for the parks system; and

WHEREAS, Dr. McConnell will always be known as a true voice for accessibility, a loyal volunteer and contributor for parks throughout Eaton County, and his passion and generosity will continue to be a beacon for those to follow for years to come

Now, therefore be it resolved, that the Eaton County Parks Commission would like to recognize Dr. L. Robert McConnell with this tribute for his years of service and dedication to the parks system and will always be grateful for his gifts of time, commitment and willingness to advocate at all levels for the advancement of Eaton County Parks.

Motion made by Droscha, Second by Whitacre to adopt the resolution as written and to present the lifetime pass to former Chairman McConnell. **Motion carried.**

B. Resolution of Support for Recreation for Rural Communities USDA Technical Assistance Grant
Director Stowell presented and read Resolution #2021-02.

**RESOLUTION IN SUPPORT OF THE APPLICATION FOR
REGIONAL TRAIL TECHNICAL ASSISTANCE**

January 6, 2021
Resolution #02-2021

WHEREAS, Eaton County residents have demonstrated through public input opportunities that regional non-motorized trails are a priority for future development including 76% of respondents in the 2021-2025 Master Plan Public Survey in favor of a regional trail connecting the communities of Charlotte and Eaton Rapids.

WHEREAS, The 2021-2025 Eaton County Parks Master Plan establishes Goal 5: Connectivity to establish a trail system that connects recreational facilities and amenities throughout the County by land and water. To develop a regional trail plan with surrounding municipalities that would link community facilities, schools and parks.

WHEREAS, A group representing Eaton County, the cities of Charlotte and Eaton Rapids and the Townships of Eaton and Eaton Rapids has convened to explore the feasibility of a non-motorized trail connecting the Downtown Districts of Charlotte and Eaton Rapids.

WHEREAS, The Recreation Economy for Rural Communities Grant through the USDA helps communities develop strategies and an action plan to revitalize their Main Street(s) through outdoor recreation opportunities and connectivity.

WHEREAS, The scope of the Recreation Economy for Rural Communities grant application will be for technical assistance in developing a Regional Trail Study identifying potential trail route(s) design, implementation and funding mechanisms.

Now, therefore be it resolved, that the Eaton County Parks Commission is in support of the application for the Recreation Economy for Rural Communities Technical Assistance Grant.

Motion made by Whitacre, Second by Droscha to adopt the resolution as written. **Motion carried.**

C. Fitzgerald Park Annual Fee Discussion

Director Stowell stated the City of Grand Ledge has developed their pass for Fitzgerald Park per the most recent lease agreement. The pass will be sold for \$10 and only available to those that live in the city of Grand Ledge, passes will be available only at the City of Grand Ledge City Hall, and only valid for Fitzgerald Park.

D. Fitzgerald LWCF Encumbrance Discussion

Director Stowell informed the commissioners of alternatives that are being looked at for the 1980 Land and Water Conservation Fund Grant Encumbrance that was obtained for the nature center area that will be effected; if the City of Grand Ledge goes forward with their plans to expand the waste water treatment plant.

11. OTHER BUSINESS

None

12. LIMITED PUBLIC COMMENT

Riley Spayde, The Friends of Eaton County Parks Chairman, read and presented their recognition letter to former Chairman McConnell.

*Friends of Eaton County Parks
Box 522
Grand Ledge, Michigan 48837*

23 December 2020

Dear Dr. L Robert McConnell:

As your tenure on the Eaton County Parks and Recreation Commission draws to an end, we wish to recognize, thank, and honor you for your service to the commission and to our Eaton County park system.

First, we thank you for being a good friend to our volunteer organization. You have supported us with our annual membership dues and consistently participated actively in our fundraising activities including generously sponsoring "the table of eight" at our Dinner Cruises. You have also encouraged our participation at the Park Commission meetings and shown respect by inviting us to be a part of the organizational life of the park commission.

Second, we wish to express our appreciation for your leadership on the park commission. By year's end, it will be twelve years since your initial appointment. Your fellow commissioners expressed their own confidence in you by electing you their chair for the past nine years. You served well, guiding the park commission through the lengthy and arduous process of successfully finalizing the DNR grant to create the 432 acre Crandell Park. Your continual advocacy for a countywide park millage to address serious funding shortages has often been "a voice crying in the wilderness." We have added our voice to yours and hopefully someday soon this will be achieved. You have done your best to strengthen the commission and have always chaired with a manner expressive of your personality: i.e. civil, thoughtful, poised, forward looking, and always with a sense of humor and a hearty laugh. And finally you have been true to your professional experience and commitments by effectively advocating for those who are experiencing disability.

Finally, it is also appropriate to place your service to the park commission in its greater context. It is in actuality the tip of the proverbial iceberg. For that reason we are including your resume as an attachment. It, in summary, reveals 32 years of excellent public service within Michigan government, educational attainments ending with a doctorate in Public Administration, and post retirement employment which includes teaching and consulting with MSU, Wayne State, and Western Michigan, and certainly pertinent to this conversation, since retirement you

have participated as a volunteer with over 15 different community and professional organizations. Added to the list are extensive honors from a wide variety of organizations who have appreciated and valued your service and leadership

So once again, thank you. We wish you all the best as you continue your journey and continue to serve the community.

With Respect, Appreciation, and Admiration,

Riley Spayde, President

*On Behalf of the Friends of Eaton County Parks Board of Directors**

**Pete Bennick, Sarah Ferguson, Karl Glarner Jr., Gerry Goffin, Meggin Heeney, Riley Spayde, Kathy Webber*

Motion made by Webber, second by Droscha to include the letter of recognition in Park Board's minutes. **Motion carried.**

Bob McConnell thanked the commission for the resolution, thanked the Friends of Eaton County for their letter of support, and congratulated the new officers and new appointees. McConnell also acknowledged Stowell for his contributions to the parks.

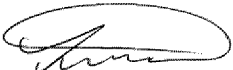
13. COMMISSIONER COMMENTS

Commissioner Droscha said that for the second year in a row there were kayakers out on the lake at Crandell Park on Christmas Day.

14. ADJOURNMENT

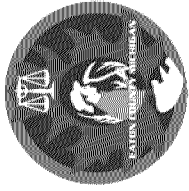
The next meeting is scheduled for February 3, 2021 at 6:00 p.m. at either Lincoln Brick Park, Grand Ledge OR virtual based on Executive Order. There being no further business, a motion for adjournment was made. The regular meeting was adjourned by Chairman Ferguson at 7:28 p.m.

For the Commission,



Troy Stowell- Director of Eaton County Parks

MLS



Eaton County
Department of Construction Codes
1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

MONTHLY ACTIVITY REPORT

For: Mr. John Fuentes, County Controller
From: Gene Bryan, Director

January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021
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1. Code Violations not related to inspections:

2	0	3	2	8	9	12	14	14	15	13	20	11
---	---	---	---	---	---	----	----	----	----	----	----	----

2. Commercial projects submitted for Plan Review:

1	1	1	1	1	2	2	0	1	0	0	1	1
---	---	---	---	---	---	---	---	---	---	---	---	---

3. Complaints about Contractors:

0	0	0	1	0	0	0	0	0	1	0	0	0
---	---	---	---	---	---	---	---	---	---	---	---	---

4. Address requests not related to new housing starts:

1	0	1	0	0	1	0	0	3	0	0	0	0
---	---	---	---	---	---	---	---	---	---	---	---	---

5. Court Cases:

0	0	0	0	0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---	---	---	---	---

6. Magistrate Hearings:

0	0	0	0	0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---	---	---	---	---

Trades only Nail Salon in Charlotte



Eaton County Department of Construction Codes

1045 Independence Boulevard, Charlotte, Michigan 48813
Telephone: (517) 543-3004 Fax: (517) 543-9924

"OUR GOAL IS TO PROVIDE A SAFER PLACE TO LIVE, WORK AND PLAY"

Gene Bryan Director Building Official Building Inspector Electrical Inspector Mechanical Inspector Plan Reviewer	Bob Simons Building Inspector Plan Reviewer	Vernon Camp Jr. Plumbing Inspector Plan Reviewer
---	--	---

SINGLE FAMILY HOUSING UNITS

Respective Calendar Years

YEAR	SINGLE WIDE (MH)	DOUBLE WIDE (MFG) (DW)	SITE BUILT (N)	YEARLY TOTAL
2006	0	2	123	125
2007	0	0	86	86
2008	0	1	39	40
2009	2	3	12	17
2010	7	19	22	48
2011	3	7	28	38
2012	7	14	35	56
2013	10	37	40	87
2014	7	48	40	95
2015	20	39	43	102
2016	8	27	57	92
2017	8	12	59	79
2018	3	6	66	75
2019	8	5	53	66
2020	2	2	62	66
2021 Last Month	0	0	4	4
2021 YTD	0	0	4	4

Eaton County Department of Construction Codes

County Wide Housing Starts Total

		January	February	March	April	May	June	July	August	September	October	November	December	Y.T.D. TOTAL	2020 Totals	2019 Totals
Charlotte	Site Built	1												1	17	9
	Mobile Homes	0												0	4	4
	Totals	1	0	0	0	0	0	0	0	0	0	0	0	1	16	13
Delta Twp.	Site Built	1												1	36	28
	Mobile Homes	0												0	11	11
	Totals	1	0	0	0	0	0	0	0	0	0	0	0	1	35	39
Eaton County	Site Built	4												4	60	53
	Mobile Homes	0												0	4	13
	Totals	4	0	0	0	0	0	0	0	0	0	0	0	4	64	66
Eaton Rapids	Site Built	0												0	3	4
	Mobile Homes	0												0	0	0
	Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	3	4
Grand Ledge	Site Built	2												2	14	14
	Mobile Homes	2												2	6	0
	Totals	4	0	0	0	0	0	0	0	0	0	0	0	4	20	14
Oneida	Site Built	1												1	5	0
	Mobile Homes	0												0	0	4
	Totals	1	0	0	0	0	0	0	0	0	0	0	0	1	5	4
County Wide Total		11	0	0	0	0	0	0	0	0	0	0	0	11	143	140

X = Not reported.

PERMIT APPLICATIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	YEAR TOTAL
2012	Building	4	15	30	30	29	33	36	34	30	36	19	16	312
	Mechanical	51	36	38	31	34	43	48	52	44	71	62	48	558
	Electrical	26	25	38	37	37	49	55	56	45	56	28	32	484
	Plumbing	19	12	23	24	17	27	26	31	14	20	14	19	246
MONTHLY TOTAL		100	88	129	122	117	152	165	173	133	183	123	115	1600
2013	Building	13	16	20	23	34	35	51	54	47	37	24	11	365
	Mechanical	42	38	37	57	42	44	61	39	44	61	65	43	573
	Electrical	30	15	27	58	34	50	52	47	44	68	40	29	494
	Plumbing	19	18	16	16	19	27	28	27	25	28	12	11	246
MONTHLY TOTAL		104	87	100	154	129	156	192	167	160	194	141	94	1678
2014	Building	13	17	15	38	44	43	33	69	57	48	31	66	474
	Mechanical	46	35	39	40	30	58	53	53	71	78	55	100	658
	Electrical	44	30	35	36	43	59	55	36	55	85	43	50	571
	Plumbing	21	17	20	23	21	29	24	17	22	21	18	47	280
MONTHLY TOTAL		124	99	109	137	138	189	165	175	205	232	147	263	1983
2015	Building	39	20	34	43	61	54	36	51	42	49	29	19	477
	Mechanical	88	29	50	38	50	59	46	50	55	65	61	47	638
	Electrical	53	54	53	41	51	81	54	52	49	59	43	40	630
	Plumbing	45	10	22	24	40	24	25	28	24	26	22	13	303
MONTHLY TOTAL		225	113	159	146	202	218	161	181	170	199	155	119	2048
2016	Building	23	19	21	45	45	67	58	56	57	59	44	28	522
	Mechanical	44	37	48	45	63	78	48	57	56	84	88	64	712
	Electrical	29	37	39	48	70	78	53	58	65	80	71	39	667
	Plumbing	20	20	23	26	32	34	29	33	22	31	23	24	317
MONTHLY TOTAL		116	113	131	164	210	257	188	204	200	254	226	155	2218
2017	Building	24	29	31	36	61	58	45	53	52	42	24	24	479
	Mechanical	51	50	61	50	60	53	49	67	68	75	78	44	706
	Electrical	36	40	59	48	64	62	57	73	58	78	55	45	675
	Plumbing	25	39	24	30	31	26	22	39	27	28	24	15	330
MONTHLY TOTAL		136	158	175	164	216	199	173	232	205	223	181	128	2190
2018	Building	14	21	49	53	58	60	67	64	53	54	31	27	551
	Mechanical	63	47	47	46	52	71	63	88	52	106	64	67	766
	Electrical	32	38	41	49	67	78	70	71	80	76	54	54	710
	Plumbing	24	17	20	31	27	36	27	37	21	25	12	23	300
MONTHLY TOTAL		133	123	157	179	204	245	227	260	206	261	161	171	2327
2019	Building	24	25	28	54	64	50	46	59	48	58	37	28	521
	Electrical	38	40	55	78	79	53	84	70	69	71	68	62	767
	Mechanical	51	40	43	56	66	65	71	51	53	103	65	62	726
	Plumbing	15	16	17	39	24	26	36	32	29	40	25	35	334
MONTHLY TOTAL		128	121	143	227	233	194	237	212	199	272	195	187	2348
2020	Building	18	28	20	6	53	55	71	74	47	66	45	31	514
	Electrical	62	48	43	8	49	79	85	99	93	80	88	69	803
	Mechanical	74	47	39	12	44	75	85	73	70	106	88	79	792
	Plumbing	24	30	22	11	20	32	47	45	35	39	33	30	368
MONTHLY TOTAL		178	153	124	37	166	241	288	291	245	291	254	209	2477
2021	Building	29												29
	Electrical	68												68
	Mechanical	62												62
	Plumbing	24												24
MONTHLY TOTAL		183	0	0	0	0	0	0	0	0	0	0	0	183

INSPECTIONS: MONTH BY MONTH 2011-2020

Year	Trade	January	February	March	April	May	June	July	August	September	October	November	December	Year Total
2012	Building	40	49	75	131	156	94	163	160	106	120	84	67	1245
	Mechanical	47	64	50	47	59	45	150	60	83	79	88	86	858
	Electrical	65	71	88	76	91	79	149	127	63	112	67	86	1074
	Plumbing	19	24	34	36	56	38	66	53	46	36	42	26	476
MONTHLY TOTAL		171	208	247	290	362	256	528	400	298	347	281	265	3653
2013	Building	45	45	96	144	88	74	113	184	173	185	129	82	1358
	Mechanical	65	43	134	113	57	56	56	65	50	71	71	62	843
	Electrical	43	53	135	133	75	57	77	93	80	99	76	69	990
	Plumbing	25	35	46	45	34	41	50	52	41	60	39	24	492
MONTHLY TOTAL		178	176	411	435	254	228	296	394	344	415	315	237	3683
2014	Building	72	67	50	117	140	144	144	118	187	183	162	156	1540
	Mechanical	66	61	45	52	43	46	64	58	66	93	68	77	739
	Electrical	73	74	57	36	72	61	101	105	99	103	83	95	959
	Plumbing	34	39	25	23	45	48	54	42	49	59	31	31	480
MONTHLY TOTAL		245	241	177	228	300	299	363	323	401	438	344	359	3718
2015	Building	89	79	132	145	171	166	216	182	161	192	176	135	1844
	Mechanical	88	49	73	74	109	109	78	66	71	92	78	74	961
	Electrical	90	68	101	78	89	84	102	114	106	140	88	99	1159
	Plumbing	35	51	34	88	72	72	52	63	58	53	51	74	703
MONTHLY TOTAL		302	247	340	385	441	431	448	425	396	477	393	382	4667
2016	Building	97	77	109	126	199	199	191	216	189	227	187	168	1985
	Mechanical	73	61	50	48	63	90	57	68	82	105	81	98	876
	Electrical	67	63	62	67	98	134	94	118	101	105	143	110	1162
	Plumbing	45	38	41	59	57	58	47	65	57	44	49	44	604
MONTHLY TOTAL		282	239	262	300	417	481	389	467	429	481	460	420	4627
2017	Building	107	105	156	129	195	197	187	195	236	214	164	121	2006
	Mechanical	92	97	77	60	117	57	60	87	95	79	76	82	979
	Electrical	93	97	97	82	136	105	103	157	131	116	100	104	1321
	Plumbing	46	46	74	47	49	49	42	68	61	53	37	29	601
MONTHLY TOTAL		338	345	404	318	497	408	392	507	523	462	377	336	4907
2018	Building	114	98	157	182	222	225	273	310	241	283	202	159	2466
	Mechanical	79	72	75	59	71	76	83	73	90	120	110	85	993
	Electrical	35	89	105	88	109	140	133	106	123	152	156	134	1370
	Plumbing	40	39	39	30	47	50	53	60	46	49	42	39	534
MONTHLY TOTAL		268	298	376	359	449	491	542	549	500	604	510	417	5363
2019	Building	157	125	131	189	220	240	267	239	262	273	190	219	2512
	Electrical	93	83	103	122	124	122	123	132	115	150	119	110	1396
	Mechanical	87	75	91	96	82	91	87	100	67	113	84	67	1040
	Plumbing	34	35	37	52	49	35	45	45	43	57	47	48	527
MONTHLY TOTAL		371	318	362	459	475	488	522	516	487	593	440	444	5475
2020	Building	174	141	116	9	146	206	236	272	263	274	256	277	2370
	Electrical	108	106	74	8	102	112	137	144	148	154	146	146	1385
	Mechanical	89	77	46	4	63	118	79	104	118	149	141	200	1188
	Plumbing	59	48	35	1	44	53	65	57	77	104	81	50	674
MONTHLY TOTAL		430	372	271	22	355	489	517	577	606	681	624	673	5617
2021	Building	187												187
	Electrical	146												146
	Mechanical	151												151
	Plumbing	68												68
MONTHLY TOTAL		552	0	0	0	0	0	0	0	0	0	0	0	552

Public Satisfaction Survey
Eaton County Construction Code

Are you a

Property Owner

Licensed Contractor

What service brought you to the Construction Code Department today?

To apply for a Permit

New Construction

Renovation/Remodel

Trade: _____ (specify)

To schedule an Inspection

New Home

Site

Foundation

Backfill

Framing

Insulation

Final

Trade

Rough

Final

Other

Please indicate your response to the following questions using the following scale: 1 = strongly disagree to 7 = strongly agree:

1. I was able to get my business done in a reasonable amount of time today?
2. Staff was friendly and courteous?
3. My questions were adequately answered?

If you were here to obtain a permit, please answer the following questions.

4. The permit application was understandable and easy to complete?
5. Required information/documentation to obtain permit was clear within the instructions?
6. Questions regarding the permit application were answered completely and clearly?

If you were here to schedule an inspection, please answer the following questions.

7. Scheduling an inspection was easy?
8. Inspection was scheduled in a timely manner?
9. Inspection result was promptly communicated?
10. Items noted during inspection requiring follow-up/correction were clearly documented?

11. Inspector completing inspection was responsive to inquiries related to inspection?

Overall I was satisfied with the service I received from the Construction Code Department

Additional comments or suggestions you have:

DRAFT

Resource Recovery Report for Public Works and Planning

January 2021

General Department Updates:

2021 Waste Hauler License Applications were due 12/31/2020. The department is following up with two outstanding applications at this time. Final 2020 Solid Waste Ordinance Reports were due on 1/15/2021. Nine of ten reports have been received by the department so far. The department is following up with the outstanding reports.

First quarter SWAG reporting forms were due on 1/31/2021. The City of Eaton Rapids requested and was granted a two week extension for this report, their report has not been received at this time.

The department received notification of approval from the Eaton County Road Commission in regards to usage of their sites for the 2021 department collection events. The event dates and associated accepted materials are listed below:

- Saturday, May 1st 9 AM – 2 PM: Medications/sharps, household hazardous waste, electronics, yard waste, and scrap metal.
- Saturday, June 19th 9 AM – 2 PM: Medications/sharps, household hazardous waste, electronics, and tires* (*utilizing extended state grant funds).
- Saturday, August 21st 9 AM – 1 PM: Medications/sharps, household hazardous waste, and electronics.

On 2/2/2021 the department's electronics vendor, Valley City, picked up the string lights collected at the CARA facility from 12/12/2020 - 1/23/2021. The pilot collection program successfully diverted 1 gaylord box full of electronic material. The department expects to receive specific weight totals of collected material within the next several weeks. A general analysis of the program and its required resources will then take place to determine the continuation and/or expansion of the program.

The Sunfield Recycling Center Pilot Project:

The department has conducted twelve visitor survey sessions at the site so far. Fourteen additional visitor survey sessions have been scheduled based on a randomized schedule and will proceed through 4/18/2021. Letters were sent to surrounding local municipalities (in Barry, Ionia, and Eaton County) on 1/20/2021 to notify them of the center opening, the project status, and to ask for assistance with site promotion.

The department has coordinated with the site contractor, the Michigan Recycling Coalition, and the Michigan Farm Bureau to begin developing an agricultural plastics collection program. A project budget and calculated recovery fee are being developed by the department, it will be reviewed by all the involved parties. Currently, the MRC is working to get more material for baler testing at the site, as the past test formed only 20% of a total bale, which posed problems in the budget/tipping fee calculation process and vendor requirements.

2021-2022 Battery Collection Program:

Upon inspection of past invoices from the department's current battery collection program vendor, Battery Solutions, inconsistencies between period contract prices and prices charged since 2017 were discovered. The department contacted the vendor about this issue who expressed that it was a result of an electronic filing mistake, they have agreed to correct the issue and credit the county with the overcharged amount. The overcharge amount for the 2019-2020 program year was \$463.38.

Requests for Proposals for the department's 2021-2022 Battery Collection Program were due on 12/15/2020. The department received two bids from those that have bid in the past: Battery Solutions (the program's current vendor) and Environmental Recycling Group (ERG). The bids were compared by assessing battery program weights/totals from the 2018-2020 program years to the proposed prices in each company's bid. As a result, the department recommends Battery Solutions be awarded the 2020-2021 Battery Collection Program contract. Analysis results are summarized below.

	2018-2020 Average Costs (1 year)	2020-2022 Battery Solutions Proposed and Projected Prices (1 year)	2020-2021 Environmental Recycling Group (ERG) Proposed and Projected Prices (1 year)
Collected Material Management	\$6,664.03 (24,798.5 lbs, \$0.27 per lb average)	\$7,456.06 (24,798.5 lbs, \$0.30 per lb average)	\$11,180.63 (24,798.5 lbs, \$0.45 per lb average)
Transportation	\$835.00	\$1,500.00	\$2,700.00 (Total does not included the 5 drum minimum requirement)
Other fees	\$77.40	\$77.40	-
Total	\$7,576.43	\$9,033.46	\$13,880.63

Eaton County Resource Recovery
Financial Report
Fiscal Year 2020/21
Through the end of January, 2021

	ORIGINAL BUDGET	ADJUSTED BUDGET	ACTUAL YEAR TO DATE	REMAINING BALANCE	% USED
Revenues					
Administration					
Private Grant	36,000	36,000	-	(36,000.00)	0%
Resource Recovery Services	4,000	4,000	-	(4,000.00)	0%
Donations	11,000	11,000	-	(11,000.00)	0%
Transfers-In	-	-	-	-	0%
Total Administration Revenues	51,000	51,000	-	(51,000.00)	
Operational Revenues					
Waste Hauler Licenses	2,010	2,010	1,455.00	(555.00)	72%
Solid Waste Surcharge	310,000	310,000	143,036.10	(166,963.90)	46%
Total Operational Revenues	312,010	312,010	144,491.10	(167,518.90)	
Total Revenues	363,010	363,010	144,491.10	(218,518.90)	40%
Expenditures					
Administration					
Personnel	126,195	126,195	35,815.24	90,379.76	28%
Supplies	1,850	1,850	193.07	1,656.93	10%
Other Services	7,183	7,183	2,360.57	4,822.43	33%
Debt Service - Vehicle Lease	8,295	8,295	2,764.72	5,530.28	33%
Transfer Out - General Fund	9,698	9,698	4,849.00	4,849.00	50%
Total Administration Expenditures	153,221	153,221	45,982.60	107,238.40	30%
Operational Expenditures					
County Projects	138,050	138,050	2,349.71	135,700.29	2%
Local Projects	133,296	149,876	3,147.86	146,728.14	2%
Total Operational Expenditures	271,346	287,926	5,497.57	282,428.43	2%
Total Expenditures	424,567	441,147	51,480.17	389,666.83	12%
Excess Revenues over Expenses (Net Carryover)	(61,557)	(78,137)	93,010.93	171,147.93	-119%
Administration					
Revenues	51,000	51,000	-	(51,000.00)	0%
Expenditures	153,221	153,221	45,982.60	107,238.40	30%
Available Resources from Administration	(102,221)	(102,221)	(45,982.60)	56,238.40	
Operations					
Revenues	312,010	312,010	144,491.10	(167,518.90)	46%
Expenditures	271,346	287,926	5,497.57	282,428.43	2%
Available Resources from Operations	40,664	24,084	138,993.53	114,909.53	
Projected Net Carryover	(61,557)	(78,137)	93,010.93	171,147.93	
9/30/2019 Fund Balance	90,395	90,395	90,395		
Projected 9/30/2020 Fund Balance	163,065	163,065	163,065		
Projected 9/30/2021 Fund Balance	101,508	84,928	256,076		

Eaton County Resource Recovery

Program Update

Fiscal Year 2020/21

Through the end of January, 2021

Summary of Programs	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Amended Budget Less YTD Transactions	% Used
529 - County Programs						
Roadside Cleanup	1,400.00	-	1,400.00	682.05	717.95	48.7%
Household Battery Collection	9,000.00	-	9,000.00	1,637.66	7,362.34	18.2%
Scrap Tire Collection	36,000.00	-	36,000.00	-	36,000.00	0.0%
Sharps Compliance Program	1,000.00	-	1,000.00	-	1,000.00	0.0%
Household Hazardous Waste Collection	52,500.00	-	52,500.00	-	52,500.00	0.0%
Education/Promotion Programs	13,050.00	-	13,050.00	30.00	13,020.00	0.2%
Electronic Recycling	21,900.00	-	21,900.00	-	21,900.00	0.0%
Book Recycling/Paper Shredding	3,200.00	-	3,200.00	-	3,200.00	0.0%
Total	138,050.00	-	138,050.00	2,349.71	135,700.29	1.7%
530 - SWAG Programs						
Bellevue/Olivet	18,296.00	-	18,296.00	-	18,296.00	0.0%
Charlotte Area Recycling (CARA)	29,500.00	-	29,500.00	-	29,500.00	0.0%
Delta Twp - Recycling Center	30,000.00	-	30,000.00	-	30,000.00	0.0%
City of Eaton Rapids	17,500.00	-	17,500.00	-	17,500.00	0.0%
City of Grand Ledge - Recycling	23,000.00	-	23,000.00	-	23,000.00	0.0%
Mulliken Recycling Center	4,500.00	-	4,500.00	-	4,500.00	0.0%
City of Pottsville - Recycling	10,500.00	(10,500.00)	-	-	-	0.0%
Sunfield Recycling Center (Pilot Project)	-	27,080.00	27,080.00	3,147.86	23,932.14	11.6%
Total	133,296.00	16,580.00	149,876.00	3,147.86	146,728.14	2.1%



**Community Development and Housing Department Report 1/31/2021
For Public Works & Planning Committee February 10, 2021**

Case Status: (Permits and Applications Activity summarized on attached table):

- The **Planning Commission** met January 5, 2021 and approved one change of conditions to an existing Conditional Use Permit for a Construction Contractor Establishment and Storage of Heavy Equipment in Roxand Township. Elections were also conducted: Brian Ross – Chairperson; Ben Tirrell – Vice Chairperson and Mike Hosey – Secretary.
- The **Board of Appeals** did not meet in January due to a lack of business.

Zoning and Junk Code Enforcement (Activity is summarized on attached table):

- Currently there are thirty-two (32) junk violations and fourteen (14) zoning violations.

Housing Department Activities:

- There currently are no active housing files.
- Available amount to spend is \$37,049. Three project payoffs have been received since July 1, 2020. The total Program Income revolving loan fund balance is \$81,090.

Economic Development Activities:

- CDBG CARES Act MEDC funding update.
- Delta Township has a new Community and Economic Development Coordinator, Collin Mays. Ms. Williams met with Mr. Mays via zoom on January 20.
- Ms. Williams attended (via zoom) a LEAP meeting in reference to the new Survival and Employee Grants.
- Ms. Williams received (and forwarded to all locals) two site searches in the month of January, and information on Public Art grant opportunities. Ms. Williams also assisted a local company in contacting Michigan Works for possible grants for employee training.

Veteran Service Activities:

- Ninety-eight (98) Veteran appointments were conducted in January. Most appointments are being conducted over the phone, however, some appointments being held in person with proper protections in place two days per week.
- One (1) veteran was transported to the Ann Arbor hospital by a volunteer driver.

Other:

Ms. Williams participated in a Steering Committee kickoff meeting (via zoom) with Tri-County Regional Planning and Fourth Economy to discuss the overall plans and scope of work for the Economic Impact Analysis being completed for the Region.

Ms. Williams attended two zoom meetings in reference to the USDA Planning Grant being discussed for a trail system from Charlotte to Eaton Rapids.

Ms. Williams attended (via zoom) an Eaton County and MDOT Traffic Summit. Road projects within the County were discussed.

Additionally, Ms. Williams attended the following meetings: Health and Human Services, Continuum of Care, Continuum of Care Strategies and Grants Committee, and several other zoom meetings.

CASES	Conditional Use Permits		Board of Appeals		Administrative Variances		District Change Amendments		Site Plan Reviews		Zoning Referrals		Private Roads		Agricultural Buildings		Lot Line Adjustments		Land Divisions Reviewed		TOTAL	
	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"	"20"	"21"		
MO/YR	2	1	0	0	0	0	0	0	0	0	8	18	0	0	1	3	2	5	2	4	15	31
JAN	0	1	0	1	0	0	0	0	3		14		0		1		2		4		24	2
FEB	2	0	0	1	0	0	2		0		12		0		0		3		4		23	1
MARCH	3		1		0	0	0		0		2		0		1		1		1		9	0
APRIL	0		1		1		0		0		32		0		2		4		2		42	0
MAY	0		0		0		0		0		34		0		2		1		0		37	0
JUNE	0		0		0		0		0		42		0		3		1		3		52	0
JULY	1		0		0		1		1		41		0		2		2		2		48	0
AUG	0		1		0		0		1		26		0		2		5		3		40	0
SEPT	0		3		0		0		1		36		1		2		7		1		49	0
OCT	1		0		0		0		1		20		0		1		5		4		30	0
NOV	0		0		0		0		0		17		0		1		5		2		27	0
DEC	1		1		0		0		0				0									
TOTALS	10	2	7	2	1	0	3	0	6	0	284	18	1	0	18	3	38	5	28	4	396	34

CASES	JUNK (NEW)		JUNK (NEW)		JUNK (CLOSED)		JUNK (PENDING)		ZONING (NEW)		ZONING (CLOSED)		ZONING (PENDING)	
MO/YR	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021	2020	2021
JAN	3	0	0	1	33		0	3	0	0	11			
FEB	0						1							
MARCH	3						5							
APRIL	0						0							
MAY	0						0							
JUNE	3						0							
JULY	8						7							
AUG	2						1							
SEPT	3						1							
OCT	1						5							
NOV	1						1							
DEC	2						2							
TOTALS	23	0	0	1	32		23	3	0				14	46
	TOTAL PENDING JUNK & ZONING VIOLATIONS													