

EATON COUNTY BOARD OF COMMISSIONERS



Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright

Trevor "TJ" Youngquist
Mark Mudry
Joseph C. Brehler
Brian Droscha
Jacob Toomey

Scott Hansen
Brian Lautzenheiser
Jim Mott - Chair
Frank Holmes
Barbara A. Rogers - Vice Chair

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, DECEMBER 7, 2023, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of November 2, 2023 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
7. Central Dispatch Update.
 - State and Local Cybersecurity Grant Program (SLCGP)
8. Emergency Management Update.
9. Miscellaneous.
 - Windsor Township Police Services Contract
10. Limited Public Comment.
11. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.



1045 Independence Blvd.
Charlotte, MI 48813



eatoncounty.org

PUBLIC SAFETY COMMITTEE

**THURSDAY, NOVEMBER 2, 2023
4:00 P.M.**

MINUTES

MEMBERS PRESENT: Commissioners Tim Barnes, Brian Droscha, Jacob Toomey, Scott Hansen, Brandon Haskell, Mark Mudry, and Frank Holmes

ALSO PRESENT: Connie Sobie, Ben Dawson, Logan Bailey, Sheriff Tom Reich, Undersheriff Jeff Cook, Chief Deputy El Sidel, Kelly Cunningham, Frances D'Huyvetter, Elizabeth Howland, Telecommunication Cassandra Yarger, Ella Gardner, Melanie Auchenbach, Amy Etsel, and Jerri Nesbitt

The November 2, 2023, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairperson Barnes.

The Pledge of Allegiance was given by all.

Commissioner Toomey moved to approve the agenda with one amendment, to add salary scale of past employee under Miscellaneous. Commissioner Mudry seconded. Motion carried unanimously.

Commissioner Holmes moved to approve the October 5, 2023 meeting minutes. Commissioner Droscha seconded. Motion carried unanimously.

Limited Public Comment. None.

Sheriff Reich reported the highlights for the month of October, 2023.

Renewal of the Canteen Services contract for the current fiscal year was presented to the Committee with a \$0.12 increase for a total of \$1.85 per meal for approval. Commissioner Haskell recommended approval as presented. Commissioner Droscha seconded. Motion carried unanimously.

Controller Sobie reported several Court officials recently attending Active Violence Incident training. At the outcome of this training, each attendee felt their respective departments would benefit from having Emergency Aid Tourniquet Kits. The total cost of 103 kits would be \$11,000. Discussion held. Commissioner Haskell moved to recommend approval, via a budget amendment, to the Ways and Means Committee. Commissioner Barnes seconded. Motion carried unanimously.

Central Dispatch Director, Kelley Cunningham presented the department's monthly report. She noted October was busy month with several Telecommunicators attending trainings. It was also noted one new Telecommunicator was hired. Director Cunningham and Supervisor Howland were guests on the ViewPoints by Equator Podcast, set to air in December. In recognition of Fire

Prevention Month, the Public Relations team attended several Fire Department Open Houses throughout the county and attended Halloween events. Elizabeth Howland and Cassandra Yarger were presented with the 2023 Michigan APCO Supervisor of the Year award and Trainer of the Year award, respectively, in Frankenmuth.

Director Cunningham explained Clinton and Eaton Counties currently share CAD to assist with the dispatch of a shared fire department. Due to issues with the current vendor it is being requested to change to Peninsula Fiber Network (PFN). Commissioner Barnes moved to recommend approval of the new Clinton-Eaton CAD provider agreement to the Board of Commissioners. Commissioner Haskell seconded. Motion carried unanimously.

Portable Communication Connectivity Solution was discussed. This type of system is used to provide high-speed internet and voice communications to any WiFi enabled device that can be used in almost any location and protects sensitive data. Commissioner Haskell moved to recommend approval to the Ways and Means Committee. Commissioner Holmes seconded. Motion carried unanimously.

Dispatch Director Cunningham presented the benefits of the RAVE Mobile Safety App. Discussion held. Commissioner Barnes moved to recommend approval to the Ways and Means Committee. Commissioner Droscha seconded. Motion carried with one member in opposition.

Emergency Management Specialist, Ella Gardner presented the department's monthly report. Specialist Gardner reported Eaton County was been selected to receive technical assistance from the Improving Community Preparedness Training and Technical Assistance (ICP TTA) Program for the development of a Criminal Mass Violence/Domestic Terrorism Annex to our Emergency Operations Plan with a focus on victim care.

Community Corrections Director, Melanie Auchenbach was present to request an increase to the total Trial Courts budget and to amend the position allocation list to include a Pre-Trial Services Specialist. A grant in the amount of \$197,000, would cover 70 percent of the cost, with the remaining 30 percent being requested from the General Fund. Commissioner Haskell moved to recommend approval of the remaining cost of 30 percent to the Ways and Means Committee. Commissioner Mudry seconded. Motion carried unanimously.

Due to a resignation on the Community Corrections Advisory Board (CCAB) it is being recommended Public Defender Attorney Timothy Havis fill this vacancy. Commissioner Haskell moved to recommend the appointment of Timothy Havis to the CCAB, to the Board of Commissioners. Commissioner Mudry seconded. Motion carried unanimously.

Controller Sobie explained the request for approval to hire Sheriff's Deputy at the 2-year pay level. The employee served 7 years as a Military Police Officer. Discussion held. Commissioner Haskell moved to recommend approval of the request to the Ways and Means Committee. Commissioner Mudry seconded the motion. Motion carried unanimously.

Limited Public Comment. None.

Commissioner Barnes adjourned the meeting at 4:44 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held December 7, 2023, at 4:00 p.m. in the Board of Commissioners Room of the Courthouse located at 1045 Independence Blvd, Charlotte MI 48813.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

DRAFT



Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: November 2023

Training & Exercise:

- Telecommunicator Kelley attended the *Opioid Crisis and Dispatch* training hosted by Eaton County Central Dispatch.
- Deputy Director D'Huyvetter attended the *RapidSOS Ready23 Conference* virtually.
- Supervisor Hunt, Supervisor Nunham, Telecommunicator Neirink, Telecommunicator Riley, and Telecommunicator Hennessy attended the *Psychology Behind School Shooters* training virtually.
- Supervisor Hunt and Telecommunicator Riley attended *Active Shooter Incidents for Dispatch* virtually.
- Director Cunningham, Deputy Director D'Huyvetter, Supervisor Howland, and Telecommunicator Erk attended the *Motorola Solutions Western Michigan Technology Showcase* at the Kent County Sheriff's Office.
- Telecommunicator March attended the *ProQA* training virtually.
- Telecommunicator Heuer and Telecommunicator Wonnacott attended *Basic 40-Hour Dispatch School* hosted by Eaton County Central Dispatch. This is a state-mandated training.
- Supervisor Howland attended a *Dispatcher Role in Active Shooter Incidents* in Oakland County.

Technology & Radios:

- Current Projects In-Progress:
 - Computer-Aided Dispatch Replacement
 - Deputy Director D'Huyvetter, Supervisor Howland, Technology Services Deputy Director Nighbert, and Eaton County Sheriff's Department Captain Block visited Fairfield County, Ohio, to learn about their Tyler Technologies Enterprise Computer Aided Dispatch (CAD) System, Records Management System (RMS), Jail Management System (JMS), and Mobile Computer Terminal (MCT) System.
 - Eaton County Alertus
 - Eaton County RAVE Panic Button
 - ASAP to PSAP
 - NICE Elite Upgrade
- Pending Radio Templates from MPSCS:
 - Calhoun County (New Implementation)
 - Maple Valley Schools (New Implementation)

Operations:

- On November 13th, we celebrated Telecommunicator Kassidy Kelley's five (5) years of service with Eaton County Central Dispatch.
- Supervisor Carranco has resigned, effective November 22nd. She has accepted the Staff Services Manager position at Ingham County Central Dispatch.
- There is currently an open promotional process for (1) Supervisory vacancy.
- We have two (2) applicants on the Public Safety Telecommunicator hiring list.

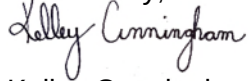
Operational Staffing Report:

- Public Safety Telecommunicators
 - o Fully Trained: 13
 - o In Training: 3
 - o Vacant: 0
 - o Hiring List: 2
- Supervisors
 - o Fully Trained: 5
 - o In Training: 0
 - o Vacant: 1

Outreach & Public Relations Events:

- Director Cunningham was a panelist for the *RAVE Mobile Safety Webinar*.
- Supervisor Howland attended the Eaton RESA Fall Advisory meeting at Lansing Community College West Campus.

Yours Truly,



Kelley Cunningham
Director

Years of Service Recognition



Fiscal Year 2022 State and Local Cybersecurity Grant Program
Local Consent Agreement

I, _____ (printed name), the duly-appointed authorized agent on behalf of Eaton County (the "Local Governmental Entity"), located at 1045 Independence Blvd., Charlotte, MI 48813 (address) hereby **expressly consent** to the State of Michigan's State Administrative Agency (SAA), the Michigan State Police / Emergency Management & Homeland Security Division, undertaking the following acts in accordance with the State and Local Cybersecurity Grant Program (SLCGP) for Fiscal Year (FY) 2022, Funding Opportunity Number DHS-22-137-000-01, as authorized by Section 2220A of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296) (6 U.S.C. § 665g):

1. Retain \$4,775,415.00 in SLCGP funds for FY 2022 at the State level; and
2. Utilize \$4,775,415.00 in SLCGP funds for FY 2022 as follows:
 - a. 2.1% | \$100,000 for Enhancing State of Michigan Cybersecurity Plan;
 - b. 5% | \$238,770.00 for management and administration costs for the SAA.

Select the options you are interested in receiving | *At least one option MUST be selected*

- ☒ c. 55.58% | \$2,640,000 for Endpoint Detection and Response Software licenses, to be provided to local and rural entities in Michigan at no cost to the local and rural entities;
- ☒ d. 28.82% | \$1,376,645 for Cybersecurity Assessments, for local and rural entities in Michigan at no cost to the local and rural entities;
- ☒ e. 8.80% | \$420,000 for Incident Response Planning and Training Activities, for local and rural entities in Michigan at no cost to the local and rural entities

This consent is given because it is in the best interest of the Local Governmental Entity and is provided without duress or fear of reprisal. This consent is only effective for the Fiscal Year (FY) 2022 SLCGP Funds.

Based off the needs of this program these funding amounts may change.



Fiscal Year 2022 State and Local Cybersecurity Grant Program
Local Consent Agreement

Official Certification

The individual or officer signing this grant agreement certifies by their signature that they are authorized to sign this grant agreement on behalf of the organization they represent.

Signed, on _____ day, _____ month, and _____ year, in
_____ SLTT entity in the State of Michigan.

(Signature)

(Printed Name)

(Title)

Contact DTMB-CIP-SLCGP@michigan.gov for questions or assistance completing this form.

Submit the completed form here:

<https://app.smartsheet.com/b/form/2803dca94b7b444a8f1813ba709bc38b>

Public Safety Committee Report

December 7, 2023



Planning

- Ella Gardner attended an Integrated Preparedness Planning Workshop (IPPW) with numerous region 1 partners. The IPPW seeks to:
 - Review jurisdiction preparedness priorities and link to fiscal years.
 - Coordinate training and exercise schedules with local, regional and state partners.
 - Prevent duplication of efforts.
 - Present opportunities to fulfill multiple grant requirements with a single exercise or training course.
 - Update agency Multi-year Training and Exercise Plan.
- Ryan Wilkinson and Ella Gardner continue to facilitate information gathering and information compilation from victim advocates, public safety partners, and other officials to develop a hazard specific annex for an Active Violence Incident with a focus on victim care. Expected completion of this project is March 2024 with a tabletop exercise tentatively scheduled for May 2024.
- Ryan Wilkinson was selected to be the local emergency management perspective to review the Michigan Department of Health and Human Services Family Assistance Center (FAC) DRAFT plan.
- Ryan Wilkinson collaborated with Bellevue Community Schools (BCS) administrative staff on the implementation of the BCS Emergency Operations Plan (EOP).
- Ryan Wilkinson and local Grand Ledge public safety officials held a meeting to collaborate on the buildout of the Relevant Academy EOP.

Organizing

- Ryan Wilkinson attended a meeting at Maple Valley Schools with administrative staff and numerous local and state officials to discuss improving internal and external communications following an incident on 9-20-2023 when a handgun was found in a backpack in a locker on school premises. We want to emphasize that the firearm in question was not loaded, and no ammunition was found on the school grounds.

Equipping

- Ryan Wilkinson and Ella Gardner are collaborating with school information technology officials to submit a project proposal for grant funding through region 1 for cybersecurity assessments for school networks.

Training

- Ryan Wilkinson completed the first week of the National Emergency Management Advanced Academy at the Emergency Management Institute.
- Ryan Wilkinson and Ella Gardner attended the International Association of Emergency Managers Conference from November 5-9.

Exercise

- Ryan Wilkinson facilitated the Wireless Emergency Alert (WEA) Development Drills exercise as a part of the Michigan Advanced Alert and Warning Workshop on November 14, 2023 in Gaylord with Ingham County and State of Michigan officials.

Miscellaneous

- Ryan Wilkinson participated in the University of Olivet Criminal Justice Program mock student interviews for the fall semester.
- There is no new information to share from the August 24th storms. A Presidential Declaration request was filed by the governor on October 18th and is in review at the Federal Emergency Management Agency (FEMA). We expect this will sit in review for a few months before receiving word on approval or denial. Should the request be denied, we would imagine that the state would opt to appeal, potentially extending the review process by several more months.

Sincerely,



Ryan Wilkinson

Emergency Manager

Eaton County Emergency Management

Message from North Pole Emergency Management

GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional): *Operation Gift Drop 2023*

2. To (Name and Position): *North Pole Emergency Management*

3. From (Name and Position): *Santa*

4. Subject: *Logistics Needs for Operation Gift Drop*

5. Date: *12/2/23*

6. Time: *1800*

7. Message:

Operation Gift Drop 2023 is a GO! Please provide my Sleigh Coordination Team with the following information before 12/22 1800:

- 1. Weather Forecast for 12/24 1800 - 0000*
- 2. Bedtime emergency alert script for approval*
- 3. Reindeer feeding and watering station locations*
- 4. Staging locations for gift reloading and spare sleigh parts*






INTER-LOCAL AGREEMENT FOR LOCAL POLICE SERVICES

This Agreement is entered into by and between the Township of Windsor, Michigan ("the Township"), and the Eaton County Sheriff's Office ("ECSO") and the Eaton County Board of Commissioners. The term of this Agreement shall begin on January 1, 2024 and shall continue through its termination date of December 31, 2024.

With approval of the Township and the Eaton County Board of Commissioners, the specific terms of this Agreement are as follows:

1. **Services to be Provided by ECSO.** ECSO shall provide the Township general law enforcement services by Sheriff's Deputies ("Deputies" or "Deputy") including, but not limited to, police patrol services, emergency and non-emergency response services to all dispatch calls, and additional police services, including without limitation the enforcement of applicable state statutes and regulations and Township ordinances (collectively "Law Enforcement Services"). The Law Enforcement Services shall be provided as follows:
 - a. ECSO shall provide the Township with eighty (80) hours of police patrol coverage within the Township per bi-weekly pay period. This patrol coverage shall be performed by a fully sworn, uniformed Deputy specifically assigned to the Township to provide enforcement of the state laws and Township ordinances. These eighty (80) hours shall include travel to and from the Township but not during on-duty court appearances resulting from enforcement actions, scheduled training, or authorized leave granted to any Deputy in accordance with applicable ECSO policies, procedures, and/or employment contracts.
 - b. Except as otherwise expressly provided for in this Agreement, the Deputies shall only perform Law Enforcement Services for the Township during those hours that the Township is being charged, which shall include time spent outside of the Township on follow up investigations related to crimes or other violations committed in the Township. The assigned Deputy, however, may be absent from the Township during assigned hours if the Deputy observes a violation of law, emergency, or situation needing his or her attention outside of the Township. The assigned Deputy may also be absent to provide Mutual Aid, which shall be defined as an instance in which the Deputy is temporarily called to the aid of another community due to an emergency or other exceptional circumstance, or because a the Deputy possesses a special skill or qualification temporarily needed in another community.
2. **Consideration.** In consideration of this Agreement, the Township agrees to pay the County of Eaton the sum of one hundred twenty-three thousand seven hundred thirty-five dollars (\$123,735.00) in accord with the calculation attached as Exhibit A in exchange for the services provided in this Agreement. The Township will pay this sum in quarterly installments.

3. **Cooperation and Enforcement of Township Ordinances.** The Deputy shall be made available to assist the Township in the prosecution of its Ordinances by serving as a witness or otherwise providing reasonable cooperation in connection with the Township's prosecutions. The Township will be responsible for the prosecution and legal costs required in Township ordinance matters, and shall provide the necessary prosecutorial support to adjudicate such cases. The ECSO shall serve as the Township's authorized LEIN agent with respect to judicial proceedings, including the entry of bench warrants into LEIN as ordered in any court proceeding.
4. **Reports.** ECSO will provide the Township a monthly summary report of enforcement action taken by the assigned Deputy in the Township. Individual incident reports shall be provided upon request.
5. **Employment Status of Deputies Assigned to the Township.** Deputies assigned to patrol the Township in accordance with this Agreement shall be considered employees of Eaton County. The Township shall not assign, delegate, subcontract, or otherwise transfer, promise, commit, or lend any of the ECSO's or Deputy's services, duties, or obligations under this Agreement to any other public or private person, corporation, entity, or organization of any kind. Eaton County shall retain responsibility and liability for the activities of Deputies assigned to patrol the Township under this Agreement.
6. **Equipment to be Provided by ECSO.** Except as expressly provided otherwise in this Agreement, ECSO is solely and exclusively responsible for providing Deputies with all tools, automobiles, radios, communications equipment, firearms, and any and all other equipment that the ECSO, in its sole judgment, deems required or beneficial for the completion of any ECSO's duty under the terms of this Agreement. The ECSO shall also be solely and exclusively responsible for any and all Deputies' professional expenses, licenses, uniform or equipment costs, insurance, supplies, etc.
7. **Termination.** Either party may terminate this Agreement by providing ninety (90) days written notice to the other party. In the event of early termination of this Agreement, any sums payable or paid under this Agreement shall be prorated to the date that services are discontinued.
8. **Assignment/Subcontracting.** The parties to this Agreement may not assign, subcontract, or otherwise transfer their duties and/or obligations under this Agreement without express mutual written consent.
9. **Applicable Law.** This Agreement shall be construed in accordance with the laws of the State of Michigan. Any dispute regarding this Agreement shall be brought the Eaton County Circuit Court.

10. **Modification.** This Agreement may not be modified in any manner unless in writing and signed by all Parties. .
11. **Entire Agreement.** This document and any attachments hereto- constitute the entire Agreement between the Parties. This Agreement shall be binding under the laws of the State of Michigan. .
12. **Certification of Authority.** Those signing this Agreement on behalf of the parties certify that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by the same.

For Windsor Township

For Eaton County Sheriff's Office

For the County of Eaton

Kern Slucter
Windsor Township
Supervisor, Chair

Thomas Reich
Eaton County Sheriff

Jim Mott
Board of Commissioners

Date: _____

Date: _____

Date: _____

8/11/2023

Windsor Patrol Section
2023/2024 Budget Computation

Wages	\$	62,693
Fringes	\$	47,922
Supplies	\$	350
Other Supplies & Charges	\$	4,766
Capital Outlay		
Vehicles - Lease	\$	-
Equipment	\$	-
Office Equipment	\$	-

Computation of Cost 2023/2024

Total Personnel	\$	110,615
Total Supplies	\$	350
Total Other Services & Charges	\$	4,766
Total Vehicle Lease	\$	-

Grand Total	\$	115,731
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Support Service Fee	\$	115,731
Computation x 15%	\$	17,360

Subtotal	\$	133,090
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Less SEV Credit @ 7.03%	\$	9,355
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Total Windsor Township Cost for FY 2023/24 Annualized	\$	123,735
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