

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Trevor TJ Youngquist
Mark Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Jacob Toomey
Scott Hansen
Brian Lautzenheiser
Jim Mott
Frank Holmes
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, SEPTEMBER 7, 2023, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of August 3, 2023 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
 - Resolution to Extend WRAP Agreement with MI Department of Corrections
 - Resolution to Approve Maple Valley School Resource Officer Agreement
 - Resolution to Approve Oneida Township Police Services Agreement
 - Resolution to Approve Vermontville Village Police Services Agreement
 - Sheriff Mobile Command Unit
7. Central Dispatch Update.
8. Emergency Services Update.
 - Resolution Amending Emergency Management Program Policy
 - Resolution to Authorize Work Agreement for FEMA EMP Grant
 - State of Emergency Updates
9. Miscellaneous.
10. Limited Public Comment.
11. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC SAFETY COMMITTEE

**THURSDAY, AUGUST 3, 2023
4:00 P.M.**

MINUTES

MEMBERS PRESENT: Commissioners Brian Droscha, Brandon Haskell, Scott Hansen, Mark Mudry, and Frank Holmes

ABSENT: Commissioners Tim Barnes and Jacob Toomey

ALSO PRESENT: Commissioner Jim Mott; Connie Sobie, Tom Reich, Jeff Cook, El Sidel, Scott Brooks, Kelly Cunningham, Ryan Wilkinson, Melanie Achenbach, Amy Etzel, and Kathy Brooks.

The August 3, 2023, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Vice-Chairman Droscha.

The Pledge of Allegiance was given by all.

AGENDA ADDITIONS AND CHANGES

Commissioner Mudry motioned to approve the Agenda as presented. Commissioner Holmes seconded the motion. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Commissioner Holmes moved to approve the Minutes of the July 6, 2023, Public Safety Meeting as presented. Commissioner Mudry seconded the motion. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None.

COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT

Community Corrections Director Melanie Achenbach presented a request from the Community Corrections Advisory Board to appoint Calley Green from Peckham Inc. as the Workforce Investment Representative. Commissioner Holmes moved to appoint Ms. Green as requested. Commissioner Hansen seconded the motion. Motion carried unanimously.

SHERIFF'S OFFICE UPDATE

Sheriff Tom Reich gave his report for the month of July, 2023. The Active Violence Incident (AVI) Team have been raising awareness about the need for trauma kits in Eaton County schools and the possibility of federal funding. Sheriff Reich met with Senator Sarah Anthony and Representative Angela Witwer, who are members of the Senate and House Appropriations Committees, respectively, requesting state funds for the purchase of a Mobile Command Vehicle by the Sheriff's Office. With Governor Whitmer recently signing the budget, the Eaton County Sheriff's Office was awarded \$900,000 toward this purchase.

RESOLUTION TO APPROVE APPLICATION FOR EDWARD BYRNE MEMORIAL JUSTICE GRANT PROGRAM

This is a no-match continuation of the grant that provides funding for Delta Township hotel enforcement. Commissioner Haskell moved to recommend approval by the Board of Commissioners. Vice-Chairman Commissioner Droscha seconded the motion. Motion carried unanimously.

JAIL TELEPHONE SYSTEM SERVICE CONTRACT

Undersheriff Cook, Captain Ross Tyrell, and Lieutenant Aaron Kayne recommended a new telephone system for the jail, Smart Communications. Commissioner Haskell moved to recommend approval of the communication upgrade to the Board of Commissioners. Commissioner Holmes seconded the motion. Motion carried unanimously.

WINDSOR TOWNSHIP POLICE SERVICES AGREEMENT

The 2022-2023 Windsor Township Police Services Agreement had not been previously presented to the committee for approval. Windsor Township has been paying according to the terms of the Agreement. Commissioner Holmes moved to support approval of the Agreement to the Board of Commissioners. Commissioner Haskell seconded the motion. Motion carried unanimously.

CENTRAL DISPATCH UPDATE

Central Dispatch Director Cunningham reported on the month of July, 2023. The report included an update of progress for the CAD replacement and the research toward a program in which reporting of alarms and panic buttons would come from a single source. ASAP to PSAP has passed the testing phase. Due to the Maple Valley School Safety grant, they are on the area radio group.

EMERGENCY SERVICES UPDATE

Emergency Services Manager Wilkinson reported that he is applying for a grant to pay for anyone interested in attending a 1-day Cyber Security Summit being held in Novi, Wednesday, October 18, 2023 and anyone interested can reach out to his office.

EMERGENCY OPERATIONS PLAN (EOP) RENEWAL

The current Emergency Operations Plan (EOP) is 4 years old and renewal and expansion of the EOP was discussed. Commissioner Haskell moved to recommend approval of the EOP to the Board. Commissioner Mudry seconded the motion. Motion carried unanimously.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Vice-Chairman Droscha adjourned the meeting at 4:45 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held September 7, 2023, at 4:00 p.m.

Commissioner Brian Droscha
Vice-Chairperson, Public Safety Committee

DRAFT

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO AMEND WESTSIDE RESIDENTIAL ALTERNATIVE TO
PRISON (WRAP) AGREEMENT WITH THE MICHIGAN DEPARTMENT OF
CORRECTIONS**

Introduced by the Public Safety Committee

WHEREAS, the Board of Commissioners approved the Westside Residential Alternative to Prison (WRAP) renewal agreement (22-9-95) with the Michigan Department of Corrections; and

WHEREAS, the Department of Corrections has proposed a first amendment to the renewal agreement to extend the terms through September 30, 2024 (attached).

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners approves the first amendment; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be authorized to sign any necessary documents.

FIRST AMENDMENT TO THE AGREEMENT BETWEEN
THE STATE OF MICHIGAN, DEPARTMENT OF CORRECTIONS
AND EATON COUNTY
AND EATON COUNTY SHERIFF'S OFFICE

This is the first amendment to the original agreement pursuant to the Urban Cooperation Act of 1967, MCL 124.501, *et seq.*, and entered effective October 1, 2022, by and between the State of Michigan, Michigan Department of Corrections, hereafter referred to as the STATE, and Eaton County and the Eaton County Sheriff's Office, 1025 Independence Blvd., Charlotte, MI 48813, hereafter referred to as the CONTRACTOR.

In consideration of the mutual promises, covenants and representations herein contained, the parties agree as follows:

Section 1 - STATEMENT OF PURPOSE

Whereas the STATE wants to house probation violators (Violators) for participation in Westside Residential Alternative to Prison (WRAP) program, the purpose of this Agreement is to reserve up to 60 jail beds at the Eaton County Jail for up to a 180-day period to house Violators. There is no guarantee that the CONTRACTOR's beds will be filled at 100% capacity. The STATE will determine which Violators, and the number of Violators, to be placed with the CONTRACTOR. This Agreement sets forth the terms and conditions of this undertaking.

Section 4 - PERIOD OF PERFORMANCE

The term of this Agreement is from October 1, 2023 to September 30, 2024. This Agreement may be renewed in writing by mutual agreement of the Parties not less than 30 days before its expiration.

All other terms, conditions, specifications and pricing remain the same.

SIGNATURE PAGE FOLLOWS

In Witness whereof, the STATE and the CONTRACTOR have caused this Agreement to be executed by their respective officers duly authorized to do so:

EATON COUNTY AND EATON COUNTY SHERIFF'S OFFICE	MICHIGAN DEPARTMENT OF CORRECTIONS
 Eaton County Board Chair Print Name:	 Heidi E. Washington, Director Michigan Department of Correction

A copy of the Eaton County Board of Commissioner's resolution authorizing this Agreement and the person authorized to execute this Agreement, is attached.

(Note: The only person authorized to execute an agreement on behalf of the Department of Corrections is the Director of the Department.)

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EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR POLICE
SERVICES – MAPLE VALLEY SCHOOL DISTRICT**

Introduced by the Ways and Means Committee

WHEREAS, Maple Valley School District is interested in entering into a contract with the County and Sheriff to assign a deputy as a School Resource Officer within the District; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide an assigned School Resource Officer within the District; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Maple Valley School District for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Maple Valley School District; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.



EATON COUNTY OFFICE OF THE SHERIFF

INTER- LOCAL AGREEMENT FOR LOCAL POLICE SERVICES

This Agreement is entered into by and between the Maple Valley School District (Hereafter referred to as Maple Valley Schools), and The Eaton County Sheriff's Office and The Eaton County Board of Commissioners (Hereafter referred to as The Sheriff's Office). The term of this Agreement shall begin on August 21st, 2023 and shall continue on a monthly basis through the last day of the 2023/2024 school year, June 5, 2024.

With approval of the Maple Valley School District Board and the Eaton County Board of Commissioners, the specific terms of this Agreement are as follows:

1. A fully sworn, uniformed member of the Sheriff's Office, and a patrol car will be specifically assigned to the Maple Valley High School and Maplewood Elementary School and act as a School Resource Officer (SRO) to work closely with school administrators, teachers and students to provide a safe and secure environment for Maple Valley Schools, based on available staffing levels for an average not to exceed (2) school days per week, except for Mondays, to include drive time to and from the schools during the Agreement period.
2. In consideration of this Agreement, Maple Valley Schools agrees that it shall pay the County of Eaton a rate of \$398 per actual day a fully sworn, uniformed officer acts as a SRO. The Eaton County Sheriff's Office shall provide Maple Valley Schools with a quarterly accounting and invoice for SRO police services.
3. It is agreed, that unless requested, the Deputy assigned to Maple Valley Schools will assume his/her normal patrol duties anytime school is not in session to include but not limited to Holiday breaks and school closings due to inclement weather or other situations not requiring SRO presence.
4. Deputies assigned as a SRO for Maple Valley Schools, in accordance with this Agreement, shall be considered employees of Eaton County for all purposes and not employees of Maple Valley Schools. Eaton County shall remain liable for the activities of officers assigned to Maple Valley Schools under this Agreement as if they were acting within their usual role as Eaton County Sheriff's Deputies.
5. Either party may terminate this Agreement by providing thirty (30) days written notice to the other party. In the event of early termination of this Agreement, any remaining sums payable under this agreement shall be prorated to the date that services are discontinued.
6. This Agreement shall be construed in accordance with the laws of the State of Michigan. Any dispute regarding this Agreement shall be brought in the Eaton County Circuit Court.

This Agreement may not be modified in any manner unless in writing and signed by both Parties. This document and any attachments hereto constitute the entire Agreement between the Parties. This Agreement shall be binding under the laws of the State of Michigan.

For Maple Valley Schools

For Eaton County Sheriff's Office

For the County of Eaton

Katherine Bertolini, Ph.D.
Superintendent

Thomas Reich
Eaton County Sheriff

Jim Mott
Board of Commissioners Chair

Date: _____

Date: _____

Date: _____

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR
POLICE SERVICES – ONEIDA TOWNSHIP**

Introduced by the Ways and Means Committee

WHEREAS, Oneida Township is interested in entering into a contract with the County and Sheriff to provide for police services within the Township; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Township; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached agreement between the County and Oneida Township for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Oneida Township; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.



EATON COUNTY OFFICE OF THE SHERIFF

INTER- LOCAL AGREEMENT FOR LOCAL POLICE SERVICES

This Contract is entered into by and between the Township of Oneida, Michigan (Hereafter referred to as the Township), and The Eaton County Sheriff's Office and The Eaton County Board of Commissioners (Hereafter referred to as The Sheriff's Office). The term of this Agreement shall begin on January 1, 2024 and shall continue through its termination date of December 31, 2024.

With approval of the Oneida Township Board of Trustees and the Eaton County Board of Commissioner, the specific terms of this Contract are as follows:

1. Full sworn, uniformed members of the Sheriff's Office, in a patrol car will be specifically assigned to Oneida Township and provide enforcement of the state laws and Oneida Township Ordinances as an overtime assignment within the Township an average of fifteen (15) hours per week during the contract period.
2. In consideration of this agreement, the Township agrees that it shall pay the County of Eaton the sum of sixty dollars (\$60.00) per hour to cover overtime wages, benefits and vehicle operation costs for all hours when a Deputy performing under this Contract is entitled to overtime benefits under Eaton County's personnel policies. The Township will allocate the sum of \$45,000.00 payable in monthly installments for Special Police Services within the boundaries of the Township during the contract period.
3. It is understood the Sheriff's Office may seek reimbursement from the Township for the actual cost of any hours a Deputy is subpoenaed to court for an enforcement action taken while on special assignment to the Township.
4. As necessary, violations of Oneida Ordinances will be prosecuted at Township expense by the Township Attorney. The Township may seek recovery of all costs of prosecution from violators of Township Ordinances under the Victims Rights Act, the Municipal Civil Infraction Act or other applicable laws.
5. The Sheriff's Office will provide the Township a report of enforcement actions taken in the Township.
6. Deputies assigned to patrol Oneida Township in accordance with this agreement shall be considered employees of Eaton County for all purposes and not employees of Oneida Township. Eaton County shall remain liable for the activities of officers assigned to patrol Oneida Township under this Contract as if they were acting within their usual role as Eaton County Sheriff's Deputies.
7. Either party may terminate this Contract by providing thirty (30) days written notice to the other party. In the event of early termination of this agreement, any remaining sums payable under this agreement shall be prorated to the date that services are discontinued.
8. This Contract shall be construed in accordance with the laws of the State of Michigan. Any dispute regarding this agreement shall be brought in the Eaton County Circuit Court.

This Contract may not be modified in any manner unless in writing and signed by all Parties. This document and any attachments hereto constitute the entire agreement between the Parties. This Contract shall be binding under the laws of the State of Michigan.

For Oneida Township

For Eaton County Sheriff's Office

For the County of Eaton

Donald F. Cooley
Oneida Township Supervisor

Thomas Reich
Eaton County Sheriff

Jim Mott
Board of Commissioners Chair

Date: _____

Date: _____

Date: _____

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO APPROVE INTER-LOCAL AGREEMENT FOR POLICE
SERVICES – VILLAGE OF VERMONTVILLE**

Introduced by the Ways and Means Committee

WHEREAS, the Village of Vermontville is interested in entering into a contract with the County and Sheriff to provide for police services within the Village; and

WHEREAS, the proposed inter-local agreement (attached) has been developed to provide assigned patrols within the Village; and

WHEREAS, the Public Safety Committee and Ways and Means Committee have reviewed the attached an agreement between the County and the Village of Vermontville for said purpose;

NOW, THEREFORE, BE IT RESOLVED, the Eaton County Board of Commissioners approves the proposed agreement with Village of Vermontville; and

BE IT FURTHER RESOLVED, the Chairman of the Board of Commissioners is authorized to execute said agreement for the County.



EATON COUNTY OFFICE OF THE SHERIFF

INTER-LOCAL AGREEMENT FOR LOCAL POLICE SERVICES

This Contract is entered into by and between the The Village of Vermontville, Michigan (Hereafter referred to as the Village), and The Eaton County Sheriff's Office and The Eaton County Board of Commissioners (Hereafter referred to as The Sheriff's Office). The term of this Agreement shall begin October 1, 2023 and shall continue through its termination date of September 30, 2024.

With approval of the Vermontville Village Council and the Eaton County Board of Commissioner, the specific terms of this Contract are as follows:

1. The Village will allocate the sum not to exceed \$10,000.00 (ten thousand dollars) for special police services and enforcement of Village Ordinances: #35 Trash, #36 Dilapidated Buildings, #37 Solicitors, #38 Noise, #39 Dogs, #40 Burning, #41 Curfew and #46 Parking, of the Vermontville local ordinances within the boundaries of the Village during the contract period.
2. Full sworn, uniformed members of the Sheriff's Office will be assigned by the Sheriff to provide ordinance and law enforcement services to the Village as an overtime assignment.
3. The Deputy assigned will provide the Village a summary report of enforcement action taken while on assignment in the Village along with copies of all citations or warnings issued for violation of the Village Ordinances above.

In consideration of the mutual promises set forth herein, the Village covenants and agrees that it shall; Reimburse the Sheriff's Office at the rate of \$60.00 (sixty dollars) an hour for time scheduled and worked on assignment to the Village, to include any hours subpoenaed to court on an enforcement action of the Village Ordinance. As necessary, violation of Vermontville Ordinance will be prosecuted at Village expense by the Village Attorney.

The Sheriff's Office covenants and agrees that it shall; provide special local ordinance enforcement and law enforcement services within the boundaries of the Village as scheduled during the contract period.

This Contract may not be modified in any manner unless in writing and signed by both Parties. This document and any attachments hereto constitute the entire agreement between the Parties. This Contract shall be binding upon the Parties, their successors, heirs and assignees and shall be enforced under the laws of the State of Michigan.

For Village of Vermontville

Gary Goris

President Village of Vermontville

Date: 8-14-23

For Eaton County Sheriff's Office

Thomas Reich

Eaton County Sheriff

Date: 8/15/2023

For the County of Eaton

Jim Mott

Board of Commissioners Chair

Date: _____





Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: August 2023

Training & Exercise:

- Deputy Director D'Huyvetter attended *Michigan Mutual Aid Box Alarm System Regional Response Coordinator* Training at the Michigan State Police Hazmat Training Center.
- Supervisor Howland, Supervisor Carranco, Deputy Director D'Huyvetter, and Director Cunningham attended the APCO International Conference in Nashville, Tennessee.
- Telecommunicator March attended *Michigan Mutual Aid Box Alarm System 101 Fire Dispatcher* training in Grand Rapids.
- Supervisor Carranco attended *Responding to and Investigating Bomb Threats and Swatting Hoaxes* training virtually.
- Director Cunningham attended *Apple iOS 17 Update for IPAWS* training virtually.

Technology & Radios:

- Current Projects In-Progress:
 - Computer Aided Dispatch Replacement
 - Eaton County Alertus
 - Eaton County RAVE Panic Button
 - ASAP to PSAP
 - Radio Updates: Clinton County: 19P911 Listen Only
- Pending Radio Templates from MPSCS:
 - Calhoun County (New Implementation)
 - Ionia County (New Implementation)
 - Maple Valley Schools (New Implementation)
- Supervisor Howland, Deputy Director D'Huyvetter, and Director Cunningham visited Jackson County Central Dispatch to learn more about Tyler Technologies Enterprise Computer Aided Dispatch (CAD) System.

Operations:

- There is currently an open promotional process for one (1) Supervisor vacancy. The promotional exam is scheduled for Thursday, September 7th.
- With the pending supervisor promotion, there is currently an open hiring process for one (1) Telecommunicator vacancy. Oral boards are scheduled for Friday, September 1st.
- Director Cunningham was presented with the 2023 APCO International Communications Center Director of the Year at the APCO International Conference in Nashville, Tennessee.
- 2023-08-24 Lower Peninsula-Severe Weather Timeline:
 - 08-24-2023 8:53 pm: Severe Thunderstorm Warning Issued for Eaton County
 - 08-24-2023 9:22 pm: Outdoor warning sirens activated manually, indicating 80+ mph winds reported in the Northeast, Southeast, and Southwest portions of Eaton County.
 - 08-24-2023 10:00 pm: EOC activated requesting representatives meet in person for collaboration and coordination of response.
 - 08-24-2023 10:15 pm: 911 reporting overwhelming call volume.
 - 08-24-2023 11:52 pm: Local State of Emergency Declared.
- Severe Weather Impact on 9-1-1 Operations (08-24-2023 8:30 p.m. to 4:30 p.m.)

- o 1,922 Total Calls Received
 - On average, Eaton County 9-1-1 receives about 350 calls in the same time frame.
 - 1,382 of 1,922 calls received were from 8:30 pm to 2:00 a.m.
- o 1,193 Incidents
 - Law Enforcement: 334
 - Fire: 516
 - EMS: 103
 - Other: 240
- o 17 Eaton County 9-1-1 Staffing
 - 14- Eaton County 9-1-1 Employees
 - 4- Employees Scheduled to Work
 - 10- Employees Responded to Work
 - 2- Additional Employees for Relief
 - 1- Mutual Aid from Calhoun County Consolidated Dispatch Authority

Operational Staffing Report:

- Public Safety Telecommunicators
 - o Fully Trained: 14
 - o In Training: 2
 - o Vacant: 0
- Supervisors
 - o Fully Trained: 5
 - o In Training: 0
 - o Vacant: 1

Outreach & Public Relations Events:

- Supervisor Nunham, Telecommunicator March, Clerk/Receptionist Niska, Executive Assistant Hart, Deputy Director D'Huyvetter, & Director Cunningham participated in the National Night Out hosted by the Pottsville Police Department.
- Deputy Director D'Huyvetter trained Eaton RESA administration staff on utilizing the RAVE Panic Button.
- Deputy Director D'Huyvetter, Director Cunningham, and other Eaton County First Responders attended the Bloomfield Township Active Violence Incident Full-Scale Exercise, focusing on setting up and running the Family Information Center.

Yours Truly,



Kelley Cunningham
Director



QUICK LOOK REPORT

Eaton County Executive Team and Public Safety Committee
MI CIMS Incident Name: 2023-08-24-Lower Peninsula-Severe
Weather



[@EatonCoEM](#)



[@EatonCoEM](#)

Timeline of Events

8-24-2023/11:36 AM	NWS Weather Message issued indicating severe storms possible late Thursday afternoon and Thursday evening.
8-24-2023/6:35 PM	Severe Thunderstorm Watch issued for Eaton County.
8-24-2023/8:53 PM	Severe Thunderstorm Warning Issued for Eaton County.
8-24-2023/9:22: PM	Outdoor warning sirens activated indicating 80+ mph winds reported.
8-24-2023/10:00 PM	EOC activated requesting representatives meet in person for collaboration and coordination of response.
8-24-2023/10:15 PM	911 Reporting overwhelming call volume.
8-24-2023/10:16 PM	Benton Twp. Fire Chief reporting City of Potterville has major damage. Many trees on houses. Numerous power lines down. Significant damage to downtown buildings.
8-24-2023/11:52 PM	Local State of Emergency Declared.
8-25-2023/3:50 AM	Power outages across the county is at 68.31% of total customers tracked (poweroutage.us).
8-25-2023/5:00 AM	Controller Sobie announces closure of county operations and buildings.
8-24-2023/8:30 AM	Damage assessment and recovery begins. Initial field assessments indicate significant vegetative debris and the need for debris management. Many structures with cosmetic damage, some structures needing minimal repairs to make habitable, and only a few with significant damage, requiring extensive repairs.
8-25-2023/3:30 PM	Consumers Energy Community Leaders Call.
8-26-2023 & 8-27-2023/All Day	Coordination continues from the EOC.
8-28-2023/9:00 AM	Community Leaders Briefing to determine on the submission of a request for a Governor's Declaration for a State of Emergency. Overwhelming response is in favor of submitting.

Timeline of Events (Continued)

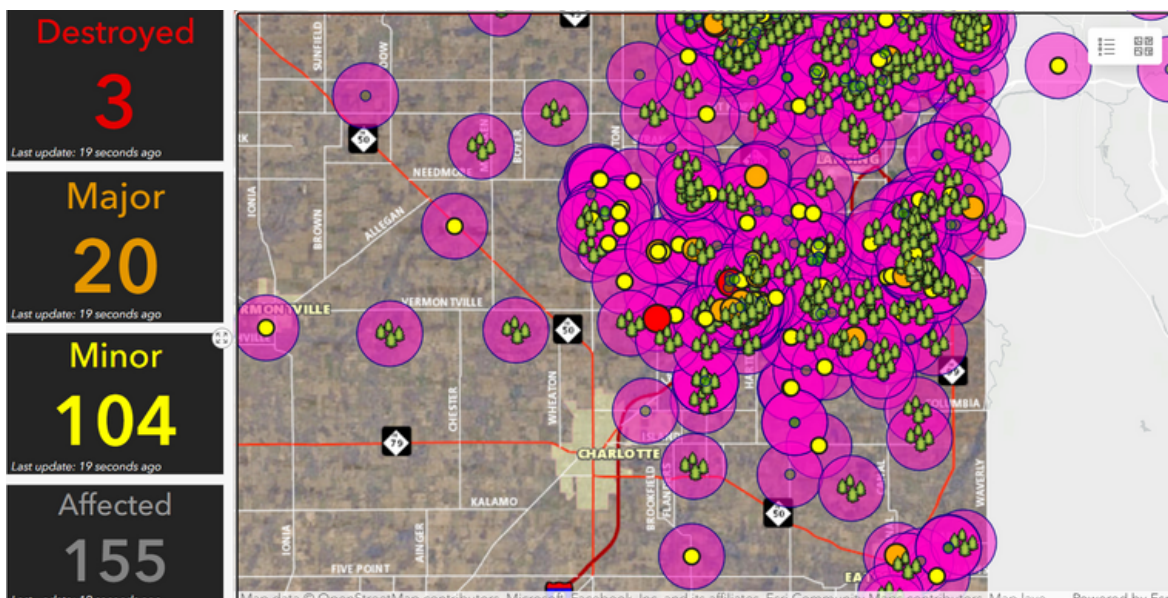
8-28-2023/9:45 AM	Governor's request submitted.
8-28-2023/3:50 PM	Request granted from the Governor, authorizing the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) to coordinate and maximize all state efforts and call upon state departments to utilize available resources to assist.
8-28-2023/9:00 AM	Public Assistance Initial Damage Assessment call with MSP/EMHSD. Given until September 6, 2023 at 5:00 pm to submit all initial damage assessment (IDA) information.
Ongoing thru September 6th	Gathering IDA information.



Team Rubicon's mission is providing relief to those affected by disaster or crises, no matter when or where they strike. By pairing the skills and experiences of military veterans with first responders, medical professionals, and technology solutions, Team Rubicon aims to provide the greatest service and impact possible.

Team members deployed to Eaton County are working directly with local officials in our most impacted areas from the storm on the night of August 24, 2023, to assist with residential clean-up efforts.

As of August 31, 2023, there have been 461 damage reports entered into Eaton County Emergency Management's Damage Assessment Dashboard.



Current Actions

Eaton County Emergency Management (ECEM) received approval for our Declaration of State of Emergency from Governor Whitmer on 8/28/23 at 3:50 pm. Since we have been granted approval ECEM has been working closely with other leaders around the county to gather Initial Damage Assessments and costs of operations for employee overtime, equipment, and apparatus usage all of which are eligible for reimbursement from the state.



EXECUTIVE ORDER

No. 2023-8

Declaration of State of Emergency

On August 25, 2023, I issued Executive Order 2023-7 declaring a state of emergency for the counties of Wayne and Monroe due to storms that brought heavy rain and spawned seven tornadoes in different parts of the state. These same storms also caused widespread damage in the counties of Eaton, Livingston, and Ingham, including in the city of Lansing; and in the city of South Lyon (in Oakland County). These jurisdictions have experienced road and bridge closures; downed trees and power lines; damage to building structures, embankments, and road surfaces; overwhelmed storm water and sewer systems; flooding of residential structures; and/or deposits of silt and debris.

Local officials in the impacted jurisdictions have taken several actions to respond to the situation, including but not limited to, activating the emergency response and recovery aspects of their emergency operations plans, issuing emergency public information, and otherwise utilizing local resources to address these conditions. Despite these measures, local resources are insufficient to respond to the storm damage. State assistance is necessary to effectively respond to, and recover from, the impacts of these storms.

Section 1 of article 5 of the Michigan Constitution of 1963 vests the executive power of the State of Michigan in the governor. Under the Emergency Management Act, 1976 PA 390, as amended, MCL 30.403(4), "[t]he governor shall, by executive order or proclamation, declare a state of emergency if he or she finds that an emergency has occurred or that the threat of an emergency exists."

Therefore, acting under the Michigan Constitution of 1963 and Michigan law, including the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 to 30.421, I order the following:

1. In addition to the counties of Wayne and Monroe, a state of emergency is also declared for the counties of Eaton, Livingston, and Ingham (which will include the city of Lansing) as well as for the city of South Lyon in Oakland County.
2. The Emergency Management and Homeland Security Division of the Department of State Police shall coordinate and maximize all state efforts and may call upon all state

departments to utilize available resources to assist in the designated areas pursuant to the Michigan Emergency Management Plan.

3. The state of emergency is terminated at such time as the threats to public health, safety, and property caused by the emergency no longer exist, and appropriate programs have been implemented to recover from the effects of this emergency, but in no case later than September 25th, unless extended as provided by the Emergency Management Act.



Date: August 28, 2023

GRETCHEN WHITMER
GOVERNOR

Time: 3:50 p.m.

By the Governor

SECRETARY OF STATE

Eaton County Board of Commissioners

September 20, 2023

Resolution Amending Emergency Management Program Policy for Eaton County

Introduced by the Public Safety Committee

A resolution to amend the county emergency management program policy and organization (#02-09-99); to define the organization of the emergency management department; to define the responsibilities of the Emergency Manager; to authorize the powers of the county, to describe how mutual aid or reciprocal aid agreements or compacts are formed, and assistance of the emergency manager in these processes; to define the process if a disaster or emergency occurs in the county; to define the process of the assessment of a disaster or emergency.

The County of Eaton Resolves:

Article 1. Purpose

Section 101. The purpose of this Resolution is to officially designate Eaton County Emergency Management as the designated department vested with the authority and responsibility to oversee and manage the county's emergency management program.

Section 102. Eaton County Emergency Management will provide the means through which the Chief Executive Official may exercise the authority and discharge the responsibilities vested in them by this Resolution, and the Emergency Management Act, Act 390 of 1976.

Section 103. This Resolution does not absolve elected officials of their regular responsibilities or the authority granted to them by prevailing general laws or local ordinances.

Article 2. Definitions

1. "Chief Executive Official" means the chairperson of the county board of commissioners.
2. "Director" means the director of the department of state police or his or her designee
3. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including, but not limited to, fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, blight, drought, infestation, explosion, or hostile military action or paramilitary action, or similar occurrences resulting from terrorist activities, riots, or civil disorders.
4. "District coordinator" means the state police emergency management division district coordinator.

5. "Emergency" means any occasion or instance in which the governor determines state assistance is needed to supplement local efforts and capabilities to save lives, protect property and the public health and safety, or to lessen or avert the threat of a catastrophe in any part of the state.
6. "Emergency Manager" means a person appointed to coordinate the emergency management program within Eaton County.
7. "Emergency management" means the managerial function charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters.
8. "Local state of emergency" means a proclamation or declaration that activates the response and recovery aspects of any and all applicable local or interjurisdictional emergency operations plans and authorizes the furnishing of aid, assistance, and directives under those plans
9. "State of disaster" means an executive order or proclamation that activates the disaster response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.
10. "State of emergency" means an executive order or proclamation that activates the emergency response and recovery aspects of the state, local, and interjurisdictional emergency operations plans applicable to the counties or municipalities affected.

Article 3. Organization for Emergency Management and the Responsibilities of the Emergency Manager

Section 301. Eaton County Emergency Management will be the coordinating department of the county emergency management program under the direction of the Controller/Administrator.

Section 302. The County Board of Commissioners shall appoint an Emergency Manager to carry out the obligations and responsibilities required of the emergency management program. In accordance with the Emergency Management Act, Act 390 of 1976, if there is not an appointed individual, the Emergency Manager shall be the Chairperson of the Board of Commissioners.

Section 303. The obligations and responsibilities of the Emergency Manager encompass the coordination and collaboration on all aspects related to county emergency management. This encompasses a range of activities such as disaster mitigation, preparedness, response, and recovery.

Section 304. In the event of a declared emergency or disaster, provide liaison duties and coordination with state and federal authorities for assistance related to the incident.

Article 4. Powers of the County; Mutual Aid or Reciprocal Aid Agreements or Compacts; Assistance of the Emergency Manager.

Section 401. As a county that has appointed an emergency manager in accordance with the Emergency Management Act, Act 390 of 1976, Eaton County may do 1 or more of the following:

- (a) Direct and coordinate the development of emergency operations plans and programs in accordance with the policies and plans established by the appropriate federal and state agencies. Each department or agency of a county or municipality specified in the emergency operations plan to provide an annex to the plan shall prepare and continuously update the annex providing for emergency management activities, including mitigation, preparedness, response, and recovery, by the department or agency and those other emergency activities the department or agency is specified to coordinate. Emergency operations plans and programs developed under this subsection shall include provisions for the dissemination of public information and local broadcasters shall be consulted in developing such provisions. Emergency operations plans and programs developed under this subdivision shall include local courts.
- (b) Declare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. This power shall be vested in the chief executive official of the county or municipality or the official designated by charter and shall not be continued or renewed for a period in excess of 7 days except with the consent of the governing body of the county or municipality. The declaration of a local state of emergency shall be promptly filed with the emergency management division of the department, unless circumstances attendant upon the disaster prevent or impede its prompt filing.
- (c) Appropriate and expend funds, make contracts, and obtain and distribute equipment, materials, and supplies for disaster purposes.
- (d) Provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.
- (e) Direct and coordinate local multi-agency response to emergencies within the county or municipality.
- (f) Appoint, employ, remove, or provide, with or without compensation, rescue teams, auxiliary fire and police personnel, and other disaster workers.
- (g) Appoint a local emergency management advisory council.
- (h) If a state of disaster or emergency is declared by the governor, assign and make available for duty the employees, property, or equipment of the county or municipality

relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the county or municipality as ordered by the governor or the director.

(i) In the event of a foreign attack upon this state, waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials, and facilities, and the appropriation and expenditure of public funds.

Section 402. For the purpose of providing assistance during a disaster or emergency, municipalities and counties may enter into mutual aid or reciprocal aid agreements or compacts with other counties, municipalities, public agencies, federally recognized tribal nations, or private sector agencies, or all of these entities. A compact entered into pursuant to this subsection is limited to the exchange of personnel, equipment, and other resources in times of emergency, disaster, or other serious threats to public health and safety. The arrangements shall be consistent with the Michigan emergency management plan.

Section 403. The emergency manager may assist in the development or negotiation, or both, of a mutual aid or reciprocal aid agreement or compact made pursuant to section 4(3) of the Emergency Management Act, Act 390 of 1976 and shall carry out the agreement or compact.

Article 5. Disaster or Emergency Occurring in County; procedure; ordinances or rules.

Section 501. If a disaster or an emergency occurs in a county or municipality and is beyond the control of local public or private agencies, the chief executive official of the county or municipality may request the governor to declare that a state of disaster or state of emergency exists in the county, utilizing the procedure set forth in section 6.

Section 502. A county or other agency designated or appointed by the governor may make, amend, and rescind ordinances or rules necessary for emergency management purposes and supplementary to a rule, order, or directive issued by the governor or a state agency exercising a power delegated to it by the governor. The ordinance or rule shall be temporary and, upon the governor's declaration that a state of disaster or state of emergency is terminated, shall no longer be in effect.

Section 6. Assessment of Disaster or Emergency; Findings and Recommendations; Notice; Temporary Assistance.

Section 601. In the event a disaster or emergency occurs that has not yet been declared to be a state of disaster or a state of emergency by the governor, and the disaster or emergency is considered by the chief executive official of the municipality or the governing body or the county in which it occurs to be beyond the control of the county, the emergency manager shall

immediately contact the district coordinator. The chief executive official of a county shall not request state assistance or a declaration of a state of disaster or a state of emergency for an emergency which has occurred or is occurring solely within the confines of a township, city, or village within the county unless requested to do so by the chief executive official of the affected township, city, or village. The district coordinator, in conjunction with the county or municipal coordinator, shall assess the nature and scope of the disaster or emergency, and they shall recommend the personnel, services, and equipment that will be required for its prevention, mitigation, or relief.

Section 602. Upon completing the assessment, the district coordinator shall forthwith notify the director of the findings and recommendations. The director shall immediately notify the governor. If the director determines that immediate action is essential to the preservation of life and property, the director may initiate temporary assistance to the affected area as necessary and compatible with the policies and procedures of the Michigan emergency management plan.

Section 603. The director shall advise the governor of the magnitude of the disaster or emergency. The governor may take the necessary action he or she considers appropriate to mitigate the disaster or emergency. This act shall not be construed to restrain the governor from exercising on his own initiative any of the powers set forth in this act.

EATON COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 20, 2023

**RESOLUTION TO AUTHORIZE
WORK AGREEMENT FOR FEDERAL EMERGENCY MANAGEMENT
AGENCY EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)**

Introduced by the Public Safety Committee

WHEREAS, the Michigan State Police, Emergency Management Division has grant funds available through the Federal Emergency Management Agency for the Emergency Management Performance Grant (EMPG) program; and

WHEREAS, the County has received funding through this program to fund a portion of the cost of the Emergency Management position; and

WHEREAS, an initial work agreement for this program for the period of October 1, 2023 through September 30, 2024, has been submitted to remain eligible to continue to receive funds through this program, estimated to provide up to 50% of the position salary based on completion of eligible activities contained in the initial work agreement.

NOW, THEREFORE BE IT RESOLVED, that the initial work agreement is authorized; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners or his designee is authorized to sign any necessary grant documents.

EMHSD-31 Michigan State Police Emergency Management and Homeland Security Division	Eaton County Emergency Management Fiscal Year 2024 Emergency Management Performance Grant (EMPG) Work Agreement/Quarterly Report		☒ Initial Work Agreement
☐ 1 st Quarter	☐ 2 nd Quarter	☐ 3 rd Quarter	☐ 4 th Quarter
SIGNATURE OF CHIEF ELECTED OFFICIAL	DATE	SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR	DATE
SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER	DATE	SIGNATURE OF DISTRICT COORDINATOR	DATE

Purpose

This survey functions as the 2024 EMPG work agreement/quarterly report. The objectives of this work agreement are based upon standards identified in the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) Publication 206 - Local Emergency Management Program Standards Workbook. Activities for each objective have been determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the state of Michigan. Survey responses will assist in the assessment of emergency management programs, determine how EMPG funds are utilized and help validate the importance of these emergency management activities to all levels of government.

(1) ADMINISTRATION AND FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies, and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. Emergency Management activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Submit documents for 2024 EMPG work agreement to EMHSD financial staff by 10/1/23. - Complete FY 24 Executive Compensation form and submit by 10/1/23.	Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No Executive Compensation form was submitted: Yes/No

	▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 1/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 1/20/24.	EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
2 nd	▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 4/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 4/20/24.	EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
3 rd	▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 7/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 7/20/24.	EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
4 th		Position Description Submitted: Yes/No

	▪ Submit documents for 2025 EMPG work agreement to EMHSD financial staff by 10/1/24. ▪ Complete FY 25 Executive Compensation form and submit by 10/1/2024. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 10/10/24. ▪ Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted 10/20/24.	EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No Executive Compensation form was submitted: Yes/No EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
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(2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws and regulations and have a local EM resolution.

	Planned Activities	Action Taken (Local EMC Status Report)
1 st	▪ Attend quarterly district EM meetings held between 10/1/23-12/31/23. ▪ Report attendance at other EM related meetings held between 10/1/23-12/31/23.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> Emergency Support Function (ESF) #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____

		ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____ ESF #12 - Energy #_____ ESF #13 - Public Safety and Security #_____ ESF #14 - Cross-Sector Business and Infrastructure #_____ ESF #15 - External Affairs #_____ Local #_____ District #_____ Regional #_____ State #_____ Federal #_____
2 nd	- Attend quarterly district EM meetings held between 1/1/24-3/31/24. - Report attendance at other EM related meetings held between 1/1/24-3/31/24.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____ ESF #11 - Agriculture and Natural Resources #_____

		ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____ Federal # _____
3 rd	- Attend quarterly district EM meetings held between 4/1/24-6/30/24. - Report attendance at other EM related meetings held between 4/1/24-6/30/24.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation # _____ ESF #2 - Communications # _____ ESF #3 - Public Works and Engineering # _____ ESF #4 - Firefighting # _____ ESF #5 - Information and Planning # _____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____ ESF #7 - Logistics # _____ ESF #8 - Public Health and Medical Services # _____ ESF #9 - Search and Rescue # _____ ESF #10 - Oil and Hazardous Materials # _____ ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____

		Federal # _____
4 th	- Attend quarterly district EM meetings held between 7/1/24-9/30/24. - Report attendance at other EM related meetings held between 7/1/24-9/30/24.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation # _____ ESF #2 - Communications # _____ ESF #3 - Public Works and Engineering # _____ ESF #4 - Firefighting # _____ ESF #5 - Information and Planning # _____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____ ESF #7 - Logistics # _____ ESF #8 - Public Health and Medical Services # _____ ESF #9 - Search and Rescue # _____ ESF #10 - Oil and Hazardous Materials # _____ ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____ Federal # _____

(3) HAZARD IDENTIFICATION, RISK ASSESSMENT, AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for significant hazards, to consider their impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction, and public confidence in the jurisdiction's governance.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 10/1/23-12/31/23. - Did you utilize the Cybersecurity and Infrastructure Security Agency's (CISA) Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 10/1/23-12/31/23.	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____ CISA Gateway tool utilized: Yes/No
2 nd	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 1/1/24-3/31/24. - Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 1/1/24-3/31/24?	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____ CISA Gateway tool utilized: Yes/No
3 rd	Document any hazard identification, risk assessment, or consequence analysis activities performed between 4/1/24-6/30/24.	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____

	Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 4/1/24-6/30/24.	Facilities: # _____ Special Events: # _____ CISA Gateway tool utilized: Yes/No
4 th	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 7/1/24-9/30/24. - Did you utilize the CISA Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 7/1/24-9/30/24.	<i>Type of Risk Assessment/Number Completed:</i> County: # _____ Municipal: # _____ Facilities: # _____ Special Events: # _____ CISA Gateway tool utilized: Yes/No

(4) HAZARD MITIGATION

The EMC should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Document whether your community has developed a HM plan. - Confirm the date of the jurisdiction's HM plan. - Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 10/1/23-12/31/23.	HM plan: Yes/No/Adopted County Plan Plan is expired: Yes/No Expiration Date: ____/____/____ Check appropriate steps.

	▪ Report how many action items listed in the HM plan have been completed between 10/1/23-12/31/23.	☐ Assemble a local planning team. ☐ Collect information about local hazard impacts. ☐ Identify vulnerabilities. ☐ Edit the document. ☐ Offer the document for stakeholder and public review. ☐ Meeting(s) to identify or select hazard mitigation actions. ☐ Describe the details of action item implementation. ☐ Official plan adoption by participating jurisdictions. Total action items: # _____ Action items completed: # _____
2 nd	▪ Report how many action items listed in the HM plan have been completed between 1/1/24-3/31/24. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 1/1/24-3/31/24.	Total action items: # _____ Action items completed: # _____ Check appropriate steps. ☐ Assemble a local planning team. ☐ Collect information about local hazard impacts. ☐ Identify vulnerabilities. ☐ Edit the document. ☐ Offer the document for stakeholder or public review. ☐ Meeting(s) to identify or select hazard mitigation actions. ☐ Describe the details of action item implementation. ☐ Official plan adoption by participating jurisdictions.
3 rd	▪ Report how many action items listed in the HM plan have been completed between 4/1/24-6/30/24.	Total action items: # _____ Action items completed: # _____ Check appropriate steps. ☐ Assemble a local planning team.

	Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 4/1/24-6/30/24.	☐ Collect information about local hazard impacts. ☐ Identify vulnerabilities. ☐ Edit the document. ☐ Offer the document for stakeholder and public review. ☐ Meeting(s) to identify or select hazard mitigation actions. ☐ Describe the details of action item implementation. ☐ Official plan adoption by participating jurisdictions.
4 th	- Report how many action items listed in the HM plan have been completed between 7/1/24-9/30/24. - Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 7/1/24-9/30/24. - Disseminate EMHSD HM information announcements and notices of funding availability for Hazard Mitigation Assistance to all local jurisdictions within your EMP.	Total action items: # _____ Action items completed: # _____ Check appropriate steps. ☐ Assemble a local planning team. ☐ Collect information about local hazard impacts. ☐ Identify vulnerabilities. ☐ Edit the document. ☐ Offer the document for stakeholder and public review. ☐ Meeting(s) to identify or select hazard mitigation actions. ☐ Describe the details of action item implementation. ☐ Official plan adoption by participating jurisdictions.
		Information Was Disseminated: Yes/No Does not apply: _____

(5) PREVENTION	
The EMP has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.	
Planned Activities	Action Taken (Local EM Status Report)

Identify prevention activities that the jurisdiction participated in between 10/1/23-9/30/24.	<i>Check all that apply.</i> ☐ Assigning prevention activities to each agency identified in the jurisdiction's basic plan portion of the emergency plan. ☐ Establishing a jurisdiction-wide prevention activities coordinator to coordinate with all agencies in prevention activities. ☐ Participating in the Homeland Security Information Network (HSIN). ☐ Developing a Critical Infrastructure Protection Plan and identifying roles and responsibilities. ☐ Utilizing the Michigan Critical Incident Management System (MI CIMS) or another monitoring system to identify and coordinate prevention activities within the EOC. ☐ Establishing procedures that coordinate reporting with the Regional Michigan Intelligence Operations Center (MIOC) liaison and State MIOC. ☐ Conducting information sharing procedures. ☐ Other: _____
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(6) OPERATIONAL PLANNING

The EMC shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Report the number of Local Planning Team (LPT) meetings that occurred between 10/1/23-12/31/23. - Host four Local Emergency Planning Committee (LEPC) meetings by 9/30/2024. - Confirm the date of the jurisdiction's EOP/EAG and verify if the plan will expire between 10/1/23 - 9/30/24. - Identify EOP/EAG annexes that were reviewed and/or updated between 10/1/23 - 12/31/23. Ensure that any section/annex updates are still in compliance with Pub 201a. - Report participation in EM activities with school officials that took place between 10/1/23-12/31/23. - Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, identified by MSP/EMHSD between 10/1/23-12/31/23. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the District Coordinator (DC).	Attended/Hosted #_____ LPT meetings. Hosted #_____ LEPC meetings. EOP/EAG is current: Yes/No Expiration Date: ____/____/____ Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: #_____ <i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____ Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____
2 nd	- Report the number of LPT meetings that occurred between 1/1/24-3/31/24. - Host four LEPC meetings by 9/30/2024. - Verify that the CEO original signature is current in the EOP/EAG, if new CEO, forward contact information to the DC.	Attended/Hosted #_____ LPT meetings. Hosted #_____ LEPC meetings. EOP/EAG CEO signature is current: Yes/No Current CEO contact information was sent to DC: Yes/No Does not apply _____

▪ Identify EOP/EAG annexes that were reviewed and/or updated between 1/1/24 - 3/31/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 1/1/24-3/31/24. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 1/1/24-3/31/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC.	Reviewed Annexes: # _____ Total Annexes: # _____ Annexes Updated: # _____ <i>School Activities/Number of Activities:</i> Planning: # _____ Seminars: # _____ Outreach: # _____ Special Events: # _____ Total Support Plans: # _____ Current plans: # _____ Does Not Apply: _____
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3rd	▪ Report the number of LPT meetings that occurred between 4/1/24-6/30/24. ▪ Host four LEPC meetings by 9/30/2024. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 4/1/24 - 6/30/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 4/1/24-6/30/24. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 4/1/24-6/30/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report the status of SARA Title III plans and report any problem areas.	Attended/Hosted #_____ LPT meetings. Hosted #_____ LEPC meetings. Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: # _____ <i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____ Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____ Total Sites: #_____ Total Plans: #_____ Problem Areas: _____ Does not apply: _____
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4th	▪ Report the number of LPT meetings that occurred between 7/1/24-9/30/24. ▪ Host four LEPC meetings by 9/30/24. ▪ Identify EOP/EAG annexes that were that were reviewed and/or updated between 7/1/24 - 9/30/24. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 7/1/24-9/30/24. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report participation in EM activities with school officials that took place between 7/1/24-9/30/24 and supply any planning guidance/templates that are available. ▪ Verify receipt by 9/15/24 and distribution of scheduled drill days for school buildings operated by the school, school district, intermediate school district, or public academy, for the 2023-2024 school year.	Attended/Hosted # ____ LPT meetings. Hosted # ____ LEPC meetings. Reviewed Annexes: # ____ Total Annexes: # ____ Annexes Updated: # ____ Total Support Plans: # ____ Current plans: # ____ Does Not Apply: ____ <i>School Activities/Number of Activities:</i> Planning: # ____ Seminars: # ____ Outreach: # ____ Special Events: # ____ Drill distribution was received: Yes/No Drill distribution was distributed: Yes/No
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(7) INCIDENT MANAGEMENT

The EMP shall comply with Homeland Security Presidential Directive/HS GP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Update EOC call list, including the CEO, and submit a copy to the DC by 12/31/23.	EOC call list is updated: Yes/No EOC call list has been sent to the DC: Yes/No
2 nd	Update EOC call list and submit a copy to the DC by 3/31/24, only if changes have been made.	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
3 rd	Update EOC call list and submit a copy to the DC by 6/30/24, only if changes have been made.	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
4 th	- Perform an EOC call-out for a drill or an actual event between 10/1/23 and 9/30/24. - Update EOC call list and submit a copy to the DC by 9/30/24, only if changes have been made. - Conduct EOC orientation session between 10/1/23 and 9/30/24. - Submit the EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/24.	EOC call-out drill has been performed: Yes/No EOC call-out for an actual event has been performed: Yes/No Changes have been made: Yes/No Changes have been sent to the DC: Yes/No EOC orientation was conducted: Yes/No EMHSD-71 NIMS Implementation, Training Progress and Resource Inventory Certification submitted by 9/30/24: Yes/No

(8) RESOURCE MANAGEMENT, LOGISTICS, AND MUTUAL AID

The EMC shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the MI CIMS to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Train and track EMPG-funded personnel in accordance with the National Qualification System (NQS).	EMPG-funded personnel are trained and tracked in accordance with the NQS? Yes/No
2 nd		
3 rd		
4 th	- Report new, updated, or current MAA/MOUs within the emergency management program. - Report any MEMAC membership additions that occurred between 10/1/23 and 9/30/24. - Verify that the jurisdiction's NIMS-typed resources are current in the MI CIMS Resource Inventory Board and complete the resource portion of form EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/24. - Train and track EMPG-funded personnel in accordance with the Nations Qualification System (NQS).	New MAA/MOUs: # _____ Updated MAA/MOUs: # _____ Current MAA/MOUs: # _____ MEMAC Member Name: EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification Report submitted: Yes/No EMPG-funded personnel are trained and tracked in accordance with the NQS? Yes/No

(9) COMMUNICATIONS AND WARNING

The EMC shall ensure that the jurisdiction communicates both internally and externally with all EMP stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Identify the primary and backup public alerting system used in the jurisdiction. (i.e., Emergency Alert System (EAS) & Wireless Emergency Alerts (WEA), sirens, weather radio, etc.). - Identify the primary and backup public opt-in mass notification systems used in the jurisdiction. - Verify if the jurisdiction is an Integrated Public Alert & Warning System (IPAWS) alerting authority. - If jurisdiction is not IPAWS compliant, document if your jurisdiction is in the process of becoming an IPAWS alerting authority. - If jurisdiction is not working towards becoming an IPAWS alerting authority; indicate reason. - Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 10/1/23-12/31/23. - Participated in district and/or statewide radio testing between 10/1/23-12/31/23. - Participated in district and/or statewide MI CIMS drills/exercises between 10/1/23-12/31/23.	Primary Public Alerting System: _____ Backup Public Alerting System: _____ Primary Mass Notification System: _____ Backup Mass Notification System: _____ Jurisdiction is an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County Level. Jurisdiction is in the process of becoming an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County level. Reason why jurisdiction is not working towards becoming an IPAWs alerting authority: _____ IPAWS Proficiency Demonstrations Completed: # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____

	Document the jurisdiction's participation in any additional communication tests between 10/1/23-12/31/23.	<i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
2 nd	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 1/1/24-3/31/24. - Participated in district and/or statewide radio testing between 1/1/24-3/31/24. - Participated in district and/or statewide MI CIMS drills/exercises between 1/1/24-3/31/24. - Document the jurisdiction's participation in any additional communication tests between 1/1/24-3/31/24.	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
3 rd	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 4/1/24-6/30/24. - Participated in district and/or statewide radio testing between 4/1/24-6/30/24. - Participated in district and/or statewide MI CIMS drills/exercises between 4/1/24-6/30/24. - Document the jurisdiction's participation in any additional communication tests between 4/1/24-6/30/24.	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____

4 th	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 7/1/24-9/30/24. - Participated in district and/or statewide radio testing between 7/1/24-9/30/24. - Participated in district and/or statewide MI CIMS drills/exercises between 7/1/24-9/30/24. - Document the jurisdiction's participation in any additional communication tests between 7/1/24-9/30/24. - Meet with Local Emergency Communications Committee (LECC)/Michigan Association of Broadcasters (MAB) area representatives between 10/1/23-9/30/24. - Review and compare your jurisdiction's alert and warning plan for compliancy with regional EAS plan by 9/30/24.	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number of Radio Tests:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____ LECC/MAB regional meetings were held – Yes/No Attended: # _____ Regional LECC/MAB Meeting. Jurisdiction has an alert and warning plan: Yes/No Jurisdiction's plan was compared with regional EAS Plan: Yes/No
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(10) OPERATIONS, PROCEDURES, AND FACILITIES

The EMC shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The EMP shall have a primary facility EOC capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Verify that the procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance	Procedures are up to date in plans or procedures: Yes/No

	are up to date in the jurisdiction's plans or procedures by 12/31/23. ▪ Report updates to EOC activation procedures for the jurisdiction's EOC, provide a copy to the DC by 12/31/23. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	EOC activation, operation, and deactivation procedures are current: Yes/No Procedures have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
2 nd	▪ Ensure that procedures for declaring a local "State of Emergency" and requesting a Governor's Emergency or disaster declaration, and state assistance are reviewed with the jurisdiction's public officials by 3/31/24. ▪ Report any major updates to EOC activation, operation, and deactivation procedures between 1/1/24 and 3/31/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	Procedures have been reviewed with public officials: Yes/No Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
3 rd	▪ Report any major updates to EOC activation, operation, and deactivation procedures between 4/1/24 and 6/30/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
4 th		Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No

	▪ Report any major updates to EOC activation, operation, and deactivation procedures between 7/1/24 and 9/30/24. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
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(11) TRAINING

The EMC shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes: Professional Development Series (PDS), MI CIMS, DA, and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available EM training for all personnel, including EOC staff, specific to their responsibilities.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	▪ Promote emergency management courses between 10/1/23-12/31/23.	Emergency management course schedule has been promoted: Yes/No
2 nd	▪ Promote emergency management courses between 1/1/24-3/31/24.	Emergency management course schedule has been promoted: Yes/No
3 rd	▪ Promote emergency management courses between 4/1/24-6/30/24.	Emergency management course schedule has been promoted: Yes/No
4 th	▪ Promote emergency management courses between 7/1/24-9/30/24.	Emergency management course schedule has been promoted: Yes/No

(12) EXERCISES, EVALUATIONS, AND CORRECTIVE ACTIONS

The EMP shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program EOP. By authority conferred on the director of the department of state police by section 19 of 1976 PA 390, as amended, MCL 30.419). Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

	Planned Activities	Action Taken (Local EM Status Report)
1st	Submit EMD-065 – Quarter Training and Exercise Report by 1/10/24.	EMD-065 has been submitted: Yes/No
2nd	Submit EMD-065 – Quarter Training and Exercise Report by 4/10/24.	EMD-065 has been submitted: Yes/No
3rd	Submit EMD-065 – Quarter Training and Exercise Report by 7/10/24.	EMD-065 has been submitted: Yes/No

4 th	▪ Submit EMD-065 – Quarter Training and Exercise Report by 10/10/24. ▪ Develop and submit the EMD-006 – Annual Training and Exercise Plan Worksheet for FY2024– FY2026 by 9/30/24.	EMD-065 has been submitted: Yes/No EMD-006 has been submitted: Yes/No
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(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION, AND INFORMATION

The EMP provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and MIREADY campaigns.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	▪ Document the number of each activity performed to educate the public about preparedness activities occurring between 10/1/23-12/31/23. Report the data presented and the media by which this was accomplished. ▪ Document any Citizen Corps activity that occurred between 10/1/23-12/31/23.	<i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No: Media: _____ Signs of terrorism: Yes/No: Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Media: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
2 nd	▪ Document efforts to educate the public about preparedness activities occurring between 1/1/24-3/31/24. Report the data presented and the media by which this was accomplished. ▪ Document any Citizen Corps activity that occurred between 1/1/24-3/31/24.	<i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____

		Deployment/Activation: # _____
3 rd	- Document efforts to educate the public about preparedness activities occurring between 4/1/24-6/30/24. Report the data presented and the media by which this was accomplished. - Document any Citizen Corps activity that occurred between 4/1/24-6/30/24.	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
4 th	- Document efforts to educate the public about preparedness activities occurring between 7/1/24-9/30/24. Report the data presented and the media by which this was accomplished. - Document any Citizen Corps activity that occurred between 7/1/24-9/30/24.	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Social Media Campaigns: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____

(14) OTHER - Unscheduled EMERGENCY MANAGEMENT ACTIVITIES

List other emergency management work items not included in the preceding 13 EM Objectives.

	Activities	Action Taken
1 st		
2 nd		
3 rd		
4 th		

CONTACTS FOR ASSISTANCE

The following is a list Subject Matter Experts (SME) to assist with the information required on this report.			
	Name of SME	Contact Information	Specialty
	Lt. Jeff Yonker	yonkerj@michigan.gov 517-719-9767	District 1 Coordinator
	Lt. Timothy Ketvirtis	KetvirtisT@michigan.gov 517-202-5597	District 2N Coordinator
	Lt. Lamarr Johnson	JohnsonL30@michigan.gov 248-508-9171	District 2S Coordinator
	Lt. Charles Barker	BarkerC@michigan.gov 810-233-8466	District 3 Coordinator
	Lt. Josh Collins	CollinsJ1@michigan.gov 517-202-5545	District 5 Coordinator
	Lt. Orville Theaker	TheakerO@michigan.gov 269-953-6099	District 6 Coordinator
	Lt. Michael DeCastro	DecastroM@michigan.gov 231-499-8266	District 7 Coordinator
	Lt. Steven Derusha	DerushaS1@michigan.gov 517-898-5055	District 8 Coordinator
	F/Lt. Gabe Covey	CoveyG@michigan.gov 517-927-5362	State and Local Support Section Manager
	Penny Burger	BurgerP@michigan.gov 517-898-0551	Risk Reduction and Recovery Section Manager
	Lynn Wisley	WisleyL@Michigan.gov 517-216-0646	Financial Management and Audit Section Manager
	Amanda Lung	LungA@michigan.gov 517-388-8569	Financial Analyst
	Kim Richmond	RichmondK@michigan.gov 517-204-0221	Preparedness Grants Unit Manager
	Marie Douville	DouvilleM@michigan.gov 517-230-0011	Emergency Management Performance Grant Coordinator
	Matt Schnepf	SchnepfM1@michigan.gov 517-256-1512	Mitigation Unit Manager
	Tiffany Vedder	VedderT@michigan.gov 517-284-3944	Recovery Unit Manager
	Mike Sobocinski	SobocinskiM@michigan.gov 517-881-2512	Local Mitigation Planner

	Henrik Hollaender	HollaenderH@michigan.gov 517-898-4235	Local Planner/NIMS
	Vacant		HMEP/LEPC/ SARA Title III
	Brianna Briggs	BriggsB3@michigan.gov 517-230-2949	Operations Management Section Manager
	Larry St. George	StGeorgeL@michigan.gov 517-449-0470	Emergency Operations Unit Manager
	Matt Cook	CookM1@michigan.gov 517-730-1689	MI CIMS Coordinator
	Jaclyn Barcroft	BarcroftJ@michigan.gov 517-230-2379	Emergency Communications Specialist
	Brenna Roos	RoosB@michigan.gov 517-582-2846	Training and Exercise Section Manager
	Danica Frederick	FrederickD3@michigan.gov 517-285-9714	Training, Exercise, and Radiological Unit Manager
	Jack Calhoun III	CalhounJ1@michigan.gov 517-897-6120	Training Officer
	Deanna Johnston	JohnstonD3@michigan.gov 517-648-8689	Exercise Officer
	Deborah Bracy	BracyD@michigan.gov 517-388-1244	Auditor
	Insp. Michele Sosinski	SosinskiM1@michigan.gov 517-388-6726	MSP/EMHSD Assistant Commander
	Capt. Kevin Sweeney	SweeneyK@michigan.gov 517-719-1195	MSP/EMHSD Commander