

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Trevor TJ Youngquist
Mark Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Jacob Toomey
Scott Hansen
Brian Lautzenheiser
Jim Mott
Frank Holmes
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, JUNE 1, 2023, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of May 4, 2023 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
7. Deputy/Paramedic Program Update.
8. Resolution to Authorize Application for Byrne Residential Substance Abuse Treatment (RSAT) Grant.
9. Specialty Court Grant Resolutions.
 - Office of Highway Safety Planning (OHSP) – District Hybrid Court Application
 - Office of Highway Safety Planning (OHSP) – Felony Sobriety Court Application
10. Central Dispatch Update.
11. Emergency Services Update.
12. Miscellaneous.
13. Limited Public Comment.
14. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC SAFETY COMMITTEE

**THURSDAY, MAY 4, 2023
4:00 P.M.**

MINUTES

MEMBERS PRESENT: Chairman Commissioner Tim Barnes; Vice-Chairman Commissioner Brian Droscha; Commissioners Scott Hansen, Mark Mudry, Frank Holmes and Jacob Toomey

MEMBERS ABSENT: Commissioner Brandon Haskell

ALSO PRESENT: Chairman Jim Mott, Controller Connie Sobie, Sheriff Tom Reich, PST Supervisor Elizabeth Howland, Dispatch Director Kelley Cunningham, Emergency Services Manager Ryan Wilkinson, Intern Megan Blair.

The May 4, 2023, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairman Commissioner Barnes.

The Pledge of Allegiance was given by all, led by Commissioner Mudry.

AGENDA ADDITIONS AND CHANGES

Commissioner Droscha moved to approve the Agenda as presented. Commissioner Mudry seconded. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Commissioner Droscha moved to approve the April 6, 2023 minutes, Public Safety Meeting. Commissioner Hansen seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None.

SHERIFF'S OFFICE UPDATE

Sheriff Reich reported the highlights of major incidents during the month of April.

QUARTERLY REPORTS

Controller Sobie provided information regarding the Sheriff's Office financial, jail and security census information.

CENTRAL DISPATCH UPDATE

Director Kelley Cunningham provided a brief explanation of the Central Dispatch monthly report. Ms. Cunningham discussed the National Public Safety Telecommunicator and the annual 911 award ceremony celebrating achievements and provided the list of awards, which were included in the report. Ms. Cunningham detailed a new award that was created to honor former employee, Stacy Lynn Sprouse, who passed away unexpectedly in 2005 while on her way to work. The award was created with the assistance of her family and encompasses customer service above and beyond and distinguished character. Ms. Cunningham gave information about

Stacy's story as provided by family and friends. The award was given to Supervisor Elizabeth (Libby) Howland and Director Cunningham provided details on the exceptional service provided by Libby.

EMERGENCY SERVICES UPDATE

Emergency Manager Ryan Wilkinson introduced the new Emergency Services intern, Megan Blair, who will be working through the end of July. Ms. Blair provided background of her education and how this opportunity will have an impact on her future endeavors.

Mr. Wilkson provided an update on project management including assisting Bellevue and Grand Ledge Community schools with revamping their emergency operations plans for each of the buildings within their districts through a comprehensive planning process.

Mr. Wilkinson presented a request for an Emergency Management Specialist and provided background information related to the current part-time Regional Planner, Rod Sadler, who is planning to retire in September. The Regional Planner is restricted to projects that have a nexus to terrorism, so the scope of assistance that position is able to provide to the County or the Region is narrow under the current Homeland Security Grant funding source. Mr. Wilkinson presented detailed information related to the request for the addition of a full-time Emergency Management Specialist and the responsibilities to be assigned to the position as well as the importance to emergency management operations throughout Eaton County. Statements of support for the position were provided by school superintendents, American Red Cross, regional emergency managers, Michigan State University, Chiefs of Police, and local school resource officers and the Drain Commissioner's Office. Discussion held.

Chairman Barnes moved to recommend the addition of an Emergency Management Specialist to the Ways and Means Committee for consideration. Commissioner Toomey seconded. Motion carried unanimously.

MISCELLANEOUS

A resolution to approve Homeland Security Region 1 Grant was presented. Commissioner Droscha moved to approve the Minutes of the April 6, 2023, Public Safety Meeting. Commissioner Mudry seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Commissioner Barnes adjourned the meeting at 4:37 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held June 1, 2023, at 4:00 p.m.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 21, 2023

**RESOLUTION TO AUTHORIZE APPLICATION FOR BYRNE RESIDENTIAL
SUBSTANCE ABUSE TREATMENT (RSAT) GRANT**

Introduced by the Public Safety Committee

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available;
and

WHEREAS, the Sheriff's Office is desirous of submitting a grant application; and

WHEREAS, the grant will provide funding for jail-based residential substance abuse
treatment program; and

WHEREAS, the grant application will seek up to \$200,000, and requires a 25% match for
this purpose; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize
the Sheriff's Office to submit a grant application in an amount not to exceed \$200,000 for
the period of October 1, 2023 to September 30, 2024; and

BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent
upon the identification and appropriation of the required matching funds; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is
discontinued or requires a County General Fund contribution, the continuation of the grant
funded positions will be reviewed by the appropriate committees to determine the necessity
of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any
necessary budget amendments to increase expenditures and increase grant revenue if the
grant is approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be
authorized to sign any necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 21, 2023

**RESOLUTION TO AUTHORIZE APPLICATION FOR AN OFFICE OF HIGHWAY
SAFETY PLANNING (OHSP)
DISTRICT HYBRID COURT**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Trial Courts, through the Eaton County Community Corrections Department and the District Court Probation Department, has operated a District Court Sobriety drug court grant for approximately twenty years; and

WHEREAS, the United States Office of Highway Safety Planning through the State of Michigan is making grant funds available for the period of October 1, 2023 to September 30, 2024; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$100,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary contracts or documents.

EATON COUNTY BOARD OF COMMISSIONERS

JUNE 21, 2023

**RESOLUTION TO AUTHORIZE APPLICATION FOR AN OFFICE OF HIGHWAY
SAFETY PLANNING (OHSP)
FELONY SOBRIETY COURT**

Introduced by the Public Safety Committee

WHEREAS, the Eaton County Trial Courts, through the Eaton County Community Corrections Department, has operated an Adult OUIL III Drug Court for approximately twenty years; and

WHEREAS, the United States Office of Highway Safety Planning through the State of Michigan is making grant funds available for the period of October 1, 2023 to September 30, 2024; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize the Community Corrections Department to submit a grant application in an amount not to exceed \$150,000; and

BE IT FURTHER RESOLVED, that if the grant is not continued or requires a County appropriation, the continuation of the grant funded positions will be reviewed by the appropriate committees to determine the necessity of the General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the State of Michigan; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or their designee be authorized to sign any necessary contracts or documents.



Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: May 2023

Training & Exercises:

- Telecommunicator Smith & Telecommunicator Hennessy attended *Basic 40-Hour Dispatch School & Advanced 40-Hour Dispatch School* hosted by Eaton County Central Dispatch. These are state-mandated training.
- Supervisor Lundquist, Deputy Director D'Huyvetter, & Director Cunningham attended the *Great Lakes Homeland Security Training Conference and Expo* in Grand Rapids.
- The supervisory team attended a team-building exercise at TreeRunner Adventure Park in Grand Rapids.
- Deputy Director D'Huyvetter & Director Cunningham attended *NEOGOV* training with the Controller's Office.
- Deputy Director D'Huyvetter, Supervisor Carranco, Supervisor Howland, & Telecommunicator Yarger participated in the Lansing Mall Active Violence Incident (AVI) training exercise.
- Telecommunicator Brown, Telecommunicator Kelley, & Telecommunicator Bennett attended *Michigan Mutual Aid Box Alarm System 101* for Fire Dispatchers in Gaylord.
- All supervisors and telecommunicators completed Emergency Medical Dispatch training virtually on *Protocol 25: Psychiatric/Mental Health Conditions/Suicide Attempt/Abnormal Behavior & Protocol 17: Falls*.

Technology & Radios:

- With collaboration with Technology Services, we are working on getting Alertus implemented for the Eaton County Government Complex.
- Eaton County Central Dispatch staff attended the Central Square Computer Aided Dispatch (CAD) demonstration.
- Ionia County & Calhoun County are in the process of implementing Michigan's Public Safety Communications System (MPSCS). The request for their talkgroups has been submitted.
- Clinton County has granted access to 19P911 as a listen-only talkgroup. The request for this talkgroup has been submitted.

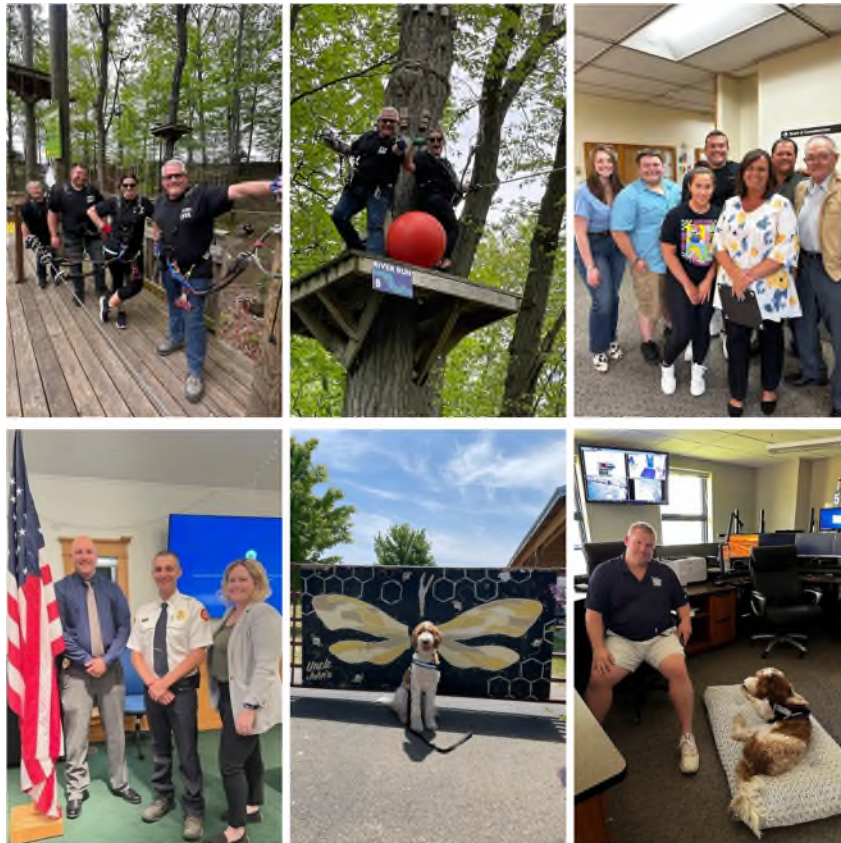
Operations:

- There are two (2) applicants in the background phase of the hiring process.
- Clerk/Receptionist Teresa Tucker will be retiring on June 30th after 20 years of service. There is an open hiring process for the Clerk/Receptionist position.
- Executive Assistant Jackie Ewing is retiring & her last day is Wednesday, May 31st. We are thankful for her 34 years of service and wish her the best!
- Theresa Hart will be the new Executive Assistant. She has over 30 years of experience with the Michigan State Police and is retiring from her current position as the Training Analyst in the State 911 Office.
- K9 Hutch is now with Supervisor Nunham full-time. Hutch will be graduating from his training program at the beginning of August. In the meantime, we are slowly transitioning him into the dispatch center. We are also getting him exposure to different events and large crowds as a part of his training.
- Telecommunicator Cavender has joined the Communications Training (CTO) Cadre.
- Telecommunicator Bialkowski has joined the Tactical Dispatch Team.

- Supervisor Howland is in the process of creating a 9-1-1 Public Education Manual. This will contain lesson plans and materials for different age groups ranging from preschool to senior citizens.
- Director Cunningham has been named the 2023 Association of Public-Safety Communications Officials (APCO) International Communications Center Director of the Year. She will receive her award in August at the APCO International Conference in Nashville, Tennessee.

Outreach:

- Director Cunningham & Deputy Director Lansing Mall AVI training exercise planning meetings.
- Director Cunningham presented Emergency Response in Eaton County for the Rotary Club of Charlotte with the Charlotte Chief of Police, Paul Brentar & Charlotte Fire Assistant Fire Chief & Captain, Tyger Fullerton.
- Supervisor Howland & Director Cunningham presented at Career Day at Elmwood Elementary.



Yours Truly,

Kelley Cunningham

Kelley Cunningham
Director

PUBLIC SAFETY COMMITTEE REPORT

Thursday, June 1, 2023



Public Safety Committee

Planning

Finalizing comprehensive and individual building specific Emergency Operations Plans for Grand Ledge Public Schools and Bellevue Community Schools. We are close to the implementation phase!



Organizing

Megan Blair, ECEM Intern participated at the Lansing Area Safety Council's Safety Patrol Picnic.



Training

Sent ten (10) stakeholders from around the county to the Great Lakes Homeland Security Training Conference & Expo in Grand Rapids, Michigan using the Homeland Security Grant Program (HSGP).



Exercise

Ryan Wilkinson, Eaton County Emergency Manager participated in the Michigan Task Force 1 (MI-TF1) Operational Readiness Exercise as a Planning Team Manager at Camp Grayling. MI-TF1 is the Urban Search And Rescue (USAR) response system in Michigan. MI-TF1 is designed to provide supervision and control of essential functions at incidents where technical rescue expertise and equipment are required for safe and effective rescue operations.



Exercise Part 2

Ryan Wilkinson is serving as an advisor for the Lansing Fire Department Confined Space Rescue Functional Exercise being held in October 2023. The Initial Planning Meeting with the Exercise Planning Team was held on Wednesday, May 24, 2023.

ECEM has been designing and developing two exercises to be held in June.

- Wireless Emergency Alert (WEA) Development Drill for the Michigan Advanced Alert & Warning Workshop
- Eaton Rapids July 4th Community Readiness Tabletop Exercise (TTX)