

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Trevor TJ Youngquist
Mark Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Jacob Toomey
Scott Hansen
Brian Lautzenheiser
Jim Mott
Frank Holmes
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, MAY 4, 2023, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of April 6, 2023 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
 - Quarterly Reimbursement and Census Reports
7. Central Dispatch Update.
8. Emergency Services Update.
 - Position Request
9. Miscellaneous.
10. Limited Public Comment.
11. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC SAFETY COMMITTEE

THURSDAY, APRIL 6, 2023

4:00 P.M.

MINUTES

MEMBERS PRESENT: Chairman Commissioner Tim Barnes, Vice-Chairman Commissioner Brian Droscha, Commissioner Brandon Haskell, Commissioner Scott Hansen, Commissioner Mark Mudry, Commissioner Frank Holmes, and Commissioner Jacob Toomey

ALSO PRESENT: Chairman Jim Mott, Controller Connie Sobie, Chief Deputy Adam Morris, Dispatch Director Kelly Cunningham, Samantha Neirink, Emergency Services Manager Ryan Wilkinson, Specialty Court Coordinator Melanie Achenbach, and Jerri Nesbitt

The April 6, 2023, regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Chairman Commissioner Barnes.

The Pledge of Allegiance was given by all, led by Commissioner Mudry.

AGENDA ADDITIONS AND CHANGES

Controller Sobie requested the additional item of Sheriff's Office Salary Scale Placement under the Sheriff's Office Update. Commissioner Haskell made a motion to approve the Agenda with the addition. Commissioner Mudry seconded the motion. Motion carried unanimously.

APPROVAL OF MEETING MINUTES

Commissioner Droscha made a motion to approve the Minutes of the March 2, 2023, Public Safety Meeting. Commissioner Mudry seconded the motion. Motion carried unanimously.

LIMITED PUBLIC COMMENT

None.

SHERIFF'S OFFICE UPDATE

Chief Deputy Morris reported the highlights for the month of March, 2023. Chairman Commissioner Barnes asked for an update on the status of patrol vehicles that were recently damaged. Chief Deputy Morris reported that two of the County Patrol vehicles involved are totaled but two replacements have been received and are being outfitted for patrol duty.

SALARY SCALE PLACEMENT –

Deputy Joe Brown (originally hired in 1982) was recently rehired by the Sheriff's Office. Controller Sobie requested approval by the Committee to start Deputy Brown at the top of the Deputy salary scale based on years of service. Discussion Held. Commissioner Haskell made a motion recommending approval of the request. Commissioner Mudry seconded the motion. Motion carried unanimously.

OFFICE OF HIGHWAY SAFETY PLANNING STRATEGIC TRAFFIC ENFORCEMENT PROGRAM (OHSP)

Controller Sobie requested approval of the County's continued participation in the Office of Highway Safety Planning Strategic Traffic Enforcement Program. This program provides funding for special traffic enforcement periods throughout the year. Commissioner Mudry made a motion to approved continued participation. Commissioner Toomey seconded the motion. Motion carried unanimously.

SPECIALTY COURT GRANT RESOLUTIONS

The following grant renewal applications were presented for consideration:

- Community Corrections Act 1988, P.A. 511 Grant Application
- Michigan Drug Court Grant Program (MDCGP) – Adult Circuit Drug Court Application
- Byrne Memorial Justice Assistance Grand (JAG) – Adult Circuit Drug Court Application
- Michigan Drug Court Grant Program (MDCGP) – District Hybrid Court Application
- Swift and Sure Sanctions Probation Program – (SSSPP) Application
- Michigan Drug Court Grant Program (MDCGP) – Felony Sobriety Court Application
- Byrne Memorial Justice Assistance Grant (JAG) – Felony Sobriety Court Application
- Michigan Veterans Treatment Court – Grant Program (MVTCGP) Application

Specialty Court Coordinator Melanie Achenbach provided a brief overview of each of the grant-funded programs, noting that the applications represent requests for continuation funding for existing programs.

Commissioner Droscha made a motion to recommend approval of the grant application renewal resolutions, as presented, to the Board of Commissioners. Commissioner Haskell seconded the motion. Motion carried unanimously.

CENTRAL DISPATCH UPDATE

Central Dispatch Director Cunningham reported on the recent Statewide Tornado Drill. Technology Services is continuing iPad replacement with Fire Departments and EMS Units. In conjunction with Michigan State Post 11, Central Dispatch will be participating in a Power Engagement Pilot Program. This is in the building phase and there is no cost involved. Telecommunicators Smith and Hennessey completed training. A new Telecommunicator has begun the orientation process and there is currently one vacancy. Telecommunicator Supervisor Nunham is beginning the training process with the new Facility Canine, 8-month-old Labradoodle named Hutch. Hutch will be used for peer support, therapy and at public relations events. Telecommunicator Samantha Neirink was introduced. National Telecommunicator Week is April 9-15 and will include events and awards throughout the week.

POTTERVILLE PUBLIC SCHOOLS BI-DIRECTIONAL AMPLIFIER (BDS)

Communication signal was recently tested in the Potterville Public School buildings. Radio related signal strength issues were found. Director Cunningham is recommending the purchase of the BDS for the Potterville Schools. Discussion held. Commissioner Haskell made a motion to recommend approval of the request to the Ways and Means Committee. Commissioner Mudry seconded the motion. Motion carried unanimously.

EMERGENCY SERVICES UPDATE

Emergency Services Manager Ryan Wilkinson reported continuation of Plan analysis. Training has been completed for the quarter and will reconvene in the third quarter. As part of the Statewide Tornado Drill an interview was conducted by WILX focusing on where individuals are to go when there is a tornado event. Summer Intern Megan Blair, Central Michigan University, was hired to fill the position and will start in May.

CRITICAL INCIDENT RESPONSE MAPPING PROPOSAL

An updated quote was received from CRG mapping of structures throughout the complex. A representative from CRG reported that the project would take 100 days from purchase to complete the mapping project. Commissioner Haskell made a motion to recommend approval of the request to the Ways and Means Committee. Commissioner Mudry seconded the motion. Motion carried unanimously.

MISCELLANEOUS

None.

LIMITED PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Commissioner Barnes adjourned the meeting at 4:45 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held May 4, 2023, at 4:00 p.m.

Commissioner Timothy Barnes
Chairperson, Public Safety Committee

JAIL BOARDING					
Fiscal Year 2022-2023		APRIL 2023			
PAYEE	REVENUE ACCOUNT	ANNUAL BUDGET	MONTHLY BILLED	YTD BILLED	YTD COLLECTED
PAROLE VIOLATORS	MDOC HOUSING	\$75,000.00	\$2,345.00	\$12,950.00	\$11,326.06
DIVERTED FELONS	MDOC HOUSING	\$300,000.00	\$29,340.00	\$183,615.00	\$125,507.50
WRAP PROGAM	MDOC HOUSING	\$400,000.00	\$31,320.00	\$185,510.00	\$96,972.89
TOTAL BOARDING		\$775,000.00	\$63,005.00	\$382,075.00	\$233,806.45
GENERAL FUND					
INDIVIDUALS	SENTENCED INMATES	CURRENT BUDGET	MONTHLY BILLED	YTD BILLED	YTD COLLECTED
	HOUSING	\$20,000.00	\$48,912.00	\$349,019.00	\$11,346.88
	OUIL IMPAIRED	\$15,000.00	\$1,390.00	\$13,214.00	\$9,319.61
	FALSE ALARMS	\$10,000.00	\$290.00	\$3,580.00	\$4,531.85
	ABAN. VEHICLES	\$4,500.00	\$5,200.00	\$20,170.00	\$3,609.50
	INMATE MEDICAL	\$1,500.00	\$1,940.52	\$11,420.08	\$333.77
TOTALS		\$51,000.00	\$57,732.52	\$397,403.08	\$29,141.61

Court Security Screening Monthly Report 2022

	Courthouse	County Offices	Guns Confiscated/ Returned	Knives Confiscated/ Returned	Chemical Agents	Other
January	4,320	1,550	0	46	14	48
February	3,668	1,523	0	31	8	43
March	5,375	1,928	1	48	10	50
April	5,661	1,580	1	104	12	45
May			0	0	0	0
June			0	0	0	0
July			0	0	0	0
August			0	0	0	0
September			0	0	0	0
October			0	0	0	0
November			0	0	0	0
December			0	0	0	0
Totals	19,024	6,581	2	229	44	186

Started screening everyone coming into the Complex
3/27/2023.

Juvenile Court Security Screening Monthly Report 2023

	People Screened	People Not Screened	Guns Confiscated/ Returned	Knives Confiscated/ Returned	Chemical Agents	Other
January	1,890	0	0	1	0	1
February	1,983	0	0	0	0	1
March	2,563	0	0	1	0	1
April	2,275	0	0	0	0	2
May		0	0	0	0	0
June		0	0	0	0	0
July		0	0	0	0	0
August		0	0	0	0	0
September		0	0	0	0	0
October		0	0	0	0	0
November		0	0	0	0	0
December		0	0	0	0	0
Totals	8,711	0	0	2	0	4

JAIL COUNT SUMMARY

Jan-23

Day	Building Total	Eaton County Pop.	Female Inmates	MDOC	WRAP	% of Capacity	% of Eaton County Pop
1	161	140	27	4	17	43%	87%
2	163	142	26	4	17	44%	87%
3	165	144	25	4	17	44%	87%
4	160	138	26	5	17	43%	86%
5	165	143	28	5	17	44%	86%
6	163	139	27	7	17	44%	85%
7	170	145	28	8	17	45%	85%
8	172	147	27	8	17	46%	85%
9	171	146	25	8	17	46%	85%
10	168	143	27	8	17	45%	85%
11	173	148	24	8	17	46%	85%
12	166	145	26	5	16	44%	87%
13	167	145	27	6	16	45%	87%
14	171	146	30	9	16	46%	85%
15	170	145	30	9	16	45%	85%
16	167	142	27	9	16	45%	85%
17	169	144	26	9	16	45%	85%
18	162	138	27	9	15	43%	85%
19	162	138	28	9	15	43%	85%
20	165	139	27	10	16	44%	84%
21	160	133	24	11	16	43%	83%
22	166	139	24	11	16	44%	83%
23	177	150	23	11	16	47%	84%
24	163	138	23	10	15	44%	84%
25	161	138	25	9	14	43%	85%
26	156	137	26	4	15	42%	88%
27	157	136	25	6	15	42%	86%
28	155	137	26	3	15	41%	88%
29	158	140	26	3	15	42%	88%
30	163	145	25	3	15	44%	89%
31	157	138	27	4	15	42%	88%

TOTAL		812	219	496	44%	37%
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Bldg Total	5103
Avg/Day	165

Eaton Cty. Total	4237
Avg/Day	137

Housing Total	219
Avg/Day	7

Female Total	812
Avg/Day	26

JAIL COUNT SUMMARY

Feb-23

Day	Building Total	Eaton County Pop.	Female Inmates	MDOC	WRAP	% of Capacity	% of Eaton County Pop
1	160	142	29	4	14	43%	88%
2	167	147	29	4	16	45%	88%
3	165	144	28	4	17	44%	87%
4	164	142	28	4	18	44%	86%
5	171	149	28	4	18	46%	87%
6	169	147	27	4	18	45%	87%
7	168	145	30	4	19	45%	86%
8	167	144	29	4	19	45%	86%
9	170	147	29	4	19	45%	86%
10	165	142	26	4	19	44%	86%
11	168	144	26	5	19	45%	85%
12	179	155	25	5	19	48%	86%
13	175	151	24	5	19	47%	86%
14	169	146	25	4	19	45%	86%
15	164	141	25	4	19	44%	86%
16	166	143	24	4	19	44%	86%
17	169	143	24	7	19	45%	84%
18	174	149	25	7	18	47%	85%
19	182	159	24	4	19	49%	87%
20	178	153	24	7	18	48%	86%
21	179	154	22	7	18	48%	86%
22	178	153	24	7	18	48%	86%
23	173	148	26	7	18	46%	85%
24	176	150	27	7	19	47%	85%
25	179	153	27	7	19	48%	85%
26	186	160	27	7	19	50%	86%
27	184	158	26	7	19	49%	86%
28	173	147	26	7	19	46%	85%
29		0				0%	#DIV/0!
30		0				0%	#DIV/0!
31		0				0%	#DIV/0!

TOTAL

734

148

514

46%

40%

Bldg Total

4818

Avg/Day

172

Eaton Cty. Total

4143

Avg/Day

148

Housing Total

148

Avg/Day

5

Female Total

734

Avg/Day

26

JAIL COUNT SUMMARY

Mar-23

Day	Building Total	Eaton County Pop.	Female Inmates	MDOC	WRAP	% of Capacity	% of Eaton County Pop
1	176	150	27	7	19	47%	85%
2	181	155	27	7	19	48%	85%
3	180	151	28	8	21	48%	84%
4	178	150	29	7	21	48%	84%
5	184	156	29	7	21	49%	85%
6	184	156	30	7	21	49%	85%
7	183	153	27	9	21	49%	83%
8	176	149	29	9	18	47%	84%
9	174	148	30	8	18	47%	85%
10	168	142	27	8	18	45%	84%
11	176	148	27	8	20	47%	84%
12	179	151	28	8	20	48%	84%
13	183	155	27	8	20	49%	84%
14	173	145	28	8	20	46%	84%
15	175	154	27	2	19	47%	88%
16	177	156	28	2	19	47%	88%
17	176	154	30	4	18	47%	87%
18	175	153	29	4	18	47%	87%
19	177	155	29	4	18	47%	87%
20	177	155	30	4	18	47%	87%
21	172	149	30	5	18	46%	86%
22	163	140	31	5	18	44%	86%
23	170	146	30	6	18	45%	86%
24	173	150	30	5	18	46%	86%
25	174	149	30	7	18	47%	85%
26	179	154	30	7	18	48%	86%
27	182	157	31	7	18	49%	86%
28	172	147	29	7	18	46%	85%
29	167	145	28	4	18	45%	87%
30	165	142	26	4	19	44%	86%
31	169	146	26	5	18	45%	86%

TOTAL			887	191	586	47%	39%
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Bldg Total	5438
Avg/Day	175

Eaton Cty. Total	4501
Avg/Day	145

Housing Total	191
Avg/Day	6

Female Total	887
Avg/Day	29

JAIL COUNT SUMMARY

Apr-23

Day	Building Total	Eaton County Pop.	Female Inmates	MDOC	WRAP	% of Capacity	% of Eaton County Pop
1	168	147	27	3	18	45%	87%
2	170	149	25	3	18	45%	87%
3	171	150	25	3	18	46%	87%
4	166	145	26	3	18	44%	87%
5	161	140	26	3	18	43%	87%
6	161	139	24	3	19	43%	86%
7	172	148	24	4	20	46%	86%
8	172	148	25	4	20	46%	86%
9	172	148	26	4	20	46%	86%
10	172	147	25	5	20	46%	85%
11	167	142	25	5	20	45%	85%
12	170	146	26	4	20	45%	86%
13	179	154	26	4	21	48%	86%
14	179	153	28	5	21	48%	85%
15	188	160	29	6	21	50%	85%
16	189	161	30	6	21	51%	85%
17	188	160	30	6	21	50%	85%
18	179	152	29	6	21	48%	85%
19	181	149	29	7	25	48%	82%
20	181	150	28	7	24	48%	83%
21	177	145	27	5	27	47%	82%
22	185	151	28	6	28	49%	81%
23	189	154	27	6	28	51%	82%
24	184	150	26	6	28	49%	81%
25	180	146	27	6	28	48%	81%
26	178	144	27	6	28	48%	81%
27	178	146	27	5	27	48%	82%
28	182	150	28	5	27	49%	82%
29	186	153	29	6	27	50%	82%
30	188	153	27	6	28	50%	82%
31		0				0%	#DIV/0!

TOTAL

806

148

680

47%

40%

Bldg Total

5313

Avg/Day

177

Eaton Cty. Total

4471

Avg/Day

149

Housing Total

148

Avg/Day

5

Female Total

806

Avg/Day

27



Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Kelley Cunningham, *Director*
Francis D'Huyvetter, *Deputy Director*

Monthly Report: April 2023

Monthly Statistics:

- 11,190 Total Telephone Calls
 - 4,381 on Emergency Lines
 - 6,809 on Non-Emergency Lines
- 20 Text-to-911 Sessions
- 7,410 Incidents
 - 5,281 Law Enforcement
 - 1,403 EMS
 - 726 Fire
- 2 Addresses Issued
- 14 Radio Support Tickets

Training & Exercises:

- Telecommunicator Brown attended *Michigan's Public Safety Communications System - Train the Trainer* course at the Michigan State Police Headquarters.
- Supervisor Hunt, Supervisor Thacker, Telecommunicator Yarger, and Telecommunicator Cavender attended *Michigan Mutual Aid Box Alarm System 101 for Fire Dispatchers* course in Midland.
- Supervisor Carranco completed the *LEAD* training put on by Charlotte Rising. This four-month leadership training program is designed for Eaton County residents or employees interested in developing or strengthening their leadership skills.
- Executive Assistant Ewing attended the Motorola & RAVE Conference in Orlando, Florida.
- Director Cunningham, Deputy Director D'Huyvetter, Supervisor Thacker, Supervisor Howland, Telecommunicator Bialkowski, Telecommunicator Yarger, Telecommunicator Thorne, and Clerk/Receptionist Tucker attended the Michigan Public Safety Telecommunications Conference in Kalamazoo.
- Director Cunningham, Deputy Director D'Huyvetter, Supervisor Hunt, Supervisor Thacker, Supervisor Carranco, Supervisor Howland, Telecommunicator Kelley, Telecommunicator Bennett, and Telecommunicator Hennessy toured Skymint in Windsor Township and discussed emergency response plans.
- K9 Hutch, Supervisor Nunham, and Director Cunningham attended *Facility Dog* training with Canines for Change.

Technology & Radios:

- Technology Services completed the iPad replacement project for Fire & EMS agencies. These iPads are used for mobile connection to our Computer Aided Dispatch (CAD) system.
- Eaton County Central Dispatch staff and other Eaton County Responders attended the Hexagon Computer Aided Dispatch (CAD), Mobile, Records Management System (RMS), and Jail Management System (JMS) demonstration.
- Director Cunningham, Deputy Director D'Huyvetter, and Supervisor Howland visited Lake County 9-1-1 in Indiana to learn more about Motorola Flex - Computer Aided Dispatch (CAD) System.

Operations:

- During National Public Safety Telecommunicator Week, we held the Eaton County 9-1-1 Annual Awards Ceremony, honoring and celebrating our achievements from 2022.
 - Stacy Lynn Sprouse Award: Supervisor Libby Howland
 - Distinguished Character Award: Telecommunicator Samantha Neirink

- Above & Beyond Award: Richard Thacker
- Customer Service Award: Jessica Nunham
- Team Award: The Chase of Many Counties – Telecommunicator Kelley, Telecommunicator Thorne, Telecommunicator Riley, Telecommunicator March, and Supervisor Carranco
- Years of Service: Telecommunicator Nolan Brown, 20 years & Clerk/Receptionist Teresa Tucker, 20 years
- CPR Save Award: 2-Telecommunicator Neirink, Telecommunicator Jones, Supervisor Thacker, Telecommunicator Bialkowski & Telecommunicator Hennessy
- Life-Saving Award: Telecommunicator Yarger
- Stork Award: Telecommunicator Neirink
- There is one (1) telecommunicator in the training program in the basic call intake step.
- There is one (1) applicant in the background phase of the hiring process.
- K9 Hutch will be with Supervisor Nunham full-time starting May 16th and will slowly transition into our center.

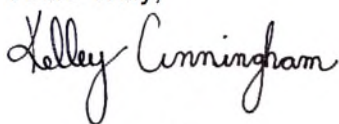
Outreach:

- Director Cunningham was the Michigan Public Safety Telecommunications Conference Co-Chair.
- Deputy Director D'Huyvetter and Director Cunningham trained Waverly administration staff on utilizing the RAVE Panic Button.

Rave Report:

Usage & Outreach (04/01/2023 - 04/30/2023)	
Inbound 911 Calls	4,281
User-Initiated Tickets	81
Safety Profile Pops	120
Guardian Profile Pops	4
Tickets with Chat	246
Tickets with Chat Response	27
Tickets with Video Sharing	0
Notes Added	0
Tickets with Notes Available	4
Tickets with RapidSOS Location	3,192
Tickets with RapidSOS Data	1,636
Facility Profile Pops	179
Panic Button Activity	12
Safety Profiles Created	49
Facility Profiles Created and Approved	1
Pending Approvals	2
Total Safety Profiles Created	11,363
Total Facility Profiles Created and Approved	79

Yours Truly,



Kelley Cunningham
Director

Eaton County Central Dispatch

Total Calls For Service

April 2023				
Type Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
EMS	1,403	18.9%	5,550	19.4%
Fire	726	9.8%	2,874	10.1%
Police	5,281	71.3%	20,168	70.5%
Total Calls	7,410	100.0%	28,592	100.0%

Eaton County Central Dispatch

EMS Calls For Service

April 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Benton Twp. EMS	63	4.5%	278	5.0%
Delta Twp. EMS	475	33.9%	1,895	34.1%
Eaton Area EMS	534	38.1%	2,046	36.9%
Grand Ledge EMS	163	11.6%	677	12.2%
Vermontville EMS	25	1.8%	77	1.4%
Windsor Twp. EMS	100	7.1%	415	7.5%
Outside Agencies* LIFE, LTEM, MARE, NEMS	43	3.1%	162	2.9%
Total EMS Calls	1,403	100.0%	5,550	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Fire Calls For Service

April 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Fire	30	4.1%	104	3.6%
Benton Twp. Fire	11	1.5%	81	2.8%
Charlotte Fire	61	8.4%	304	10.6%
Delta Fire	289	39.8%	1,053	36.6%
Eaton Rapids City	68	9.4%	233	8.1%
Eaton Rapids Twp.	65	9.0%	226	7.9%
Grand Ledge Fire	63	8.7%	259	9.0%
Hamlin Twp Fire	12	1.7%	72	2.5%
Olivet Fire	30	4.1%	91	3.2%
Roxand Twp. Fire	12	1.7%	43	1.5%
Sunfield Fire	27	3.7%	93	3.2%
Vermontville Fire	14	1.9%	51	1.8%
Windsor Fire	37	5.1%	210	7.3%
Outside Agencies*	7	1.0%	54	1.9%
<i>LTFD</i>				
Total Fire Calls	726	100.0%	2,874	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Police Calls For Service

April 2023				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Police	18	0.3%	89	0.4%
Charlotte Police	671	12.7%	2,482	12.3%
Eaton County Sheriff	2,603	49.3%	10,360	51.4%
<i>Delta</i>	1,451	27.5%	6,018	29.8%
<i>Out County</i>	990	18.7%	3,842	19.0%
<i>Animal Control</i>	162	3.1%	646	3.2%
Eaton Rapids Police	321	6.1%	1,139	5.6%
Grand Ledge Police	376	7.1%	1,512	7.5%
Michigan State Police	1,040	19.7%	3,584	17.8%
Olivet Police	38	0.7%	137	0.7%
Pottersville Police	204	3.9%	820	4.1%
Outside Agencies*	10	0.2%	45	0.2%
ME				
Total Police Calls	5,281	100.0%	20,168	100.0%

Eaton County 911 Phone Calls Received in 2023			
Month	911	Non-emergency	Total Calls
January	3,720	6,494	10,214
February	3,804	6,084	9,888
March	4,190	7,185	11,375
April	4,381	6,809	11,190
May			-
June			-
July			-
August			-
September			-
October			-
November			-
December			-
TOTAL	16,095	26,572	42,667

Eaton County New Builds

County of Eaton - Action Request



Date of Request: 05/04/2023

Committee: Public Safety Committee

Requesting Department: Emergency Management

Submitted By: Ryan Wilkinson

Agenda Item: Position Request

Proposed Date Going to
Board of Commissioners: 05/17/2023

Action Requested:

Recommend to the Ways and Means Committee the position request and associated budget adjustment.

Summary of Request:

Eaton County Emergency Management is requesting to fund the current Regional Planner position using general fund dollars. It is currently funded utilizing regional Homeland Security Grant Program (HSGP) funding. All projects, to include personnel, must have a "nexus to terrorism preparedness". This siloes the position to very specific activities related to terrorism preparedness that have a low risk profile to Eaton County. This will allow our office the greatest amount of flexibility and capability to better prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk to our communities.

If Resolution requested, is a draft included? ☐ Yes ☐ No

Fiscal Impact

Total Cost: _____ Included in current budget: ☐ Yes ☐ No ☐ N/A

If not included in current budget, provide funding source

General Fund: _____

Special Revenue Fund: _____

New Activity: _____

Grant: _____

Other Funding Source: _____

Supporting Documentation Attached: ☐ Yes ☐ No

Administrative Review

☐ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee Action

Approved and referred to: _____

Denied ☐

No Action ☐

Other: _____

The "Why"

- Most disasters happen in small-town America:
 - **Examples:** Rolling Fork, MS Tornado (2023), East Palestine, OH train derailment (2023), EF3 Tornado, Gaylord, MI (2022), Oxford School Shooting, Oxford, MI (2021) Midland, MI Dam Failure (2020), COVID-19 nationwide/globally, Flint, MI Water Crisis (2014), Kalamazoo River Oil Spill, Marshall, MI (2010), State of Michigan, Hurricane Katrina Evacuation (2005), Potterville Train Derailment, Potterville, MI (2003)
- Emergency management has an extremely diverse mission that requires constant care and feeding.
- More and more, emergency managers and crisis leaders are being asked to solve non-traditional problems. These problems range from complicated and complex to wicked, and our ability to solve them is dependent on resources and innovative ideas.

The Problem

- Since 2003, the Homeland Security Grant Program (HSGP) was designated to incorporate all projects that provide funding to local, state, and federal government agencies by the Department of Homeland Security.
- All projects, to include personnel, must have a "nexus to terrorism preparedness". This requirement has not changed since the introduction of this grant 20 years ago.
- Rod Sadler, current Eaton County Emergency Management Regional Planner, is 100% funded through the HSGP.
- This cripples our office and his position, siloing the job to very specific activities related to terrorism preparedness that have an extremely low risk profile to Eaton County.
- Grant funds continue to be reduced locally. In 2018, Region One (9 counties and the City of Lansing) was allocated \$1,419,671.39 through the HSGP. In 2022, our allocation was \$979,749.02, a difference of \$440,192.37. Projections indicate continued reduction in allocated HSGP funding.

Proposed Solution

- Once Rod Sadler retires, fund this position using general fund dollars, allowing our office the greatest amount of flexibility and capability to better prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk to our communities.

EATON COUNTY EMERGENCY MANAGEMENT IS A VALUABLE COMMUNITY SAFETY ASSET TO NOT ONLY EATON COUNTY COMMUNITIES, BUT ALSO THE GREATER MID-MICHIGAN AREA. AS A DIRECT NEIGHBOR TO INGHAM COUNTY, WE OFTEN COLLABORATE TOGETHER ON PLANNING, PROJECTS, AND RESPONSES. OUR SUPPORT OF EACH OTHER SERVES TO BE A FORCE MULTIPLIER THAT LEVERAGES OUR STAFFING FOR MORE EFFECTIVE PREPAREDNESS, PLANNING, AND RESPONSE.

WITH THE DIMINISHING GRANT FUNDS AND THE TERRORISM SCOPE OF WORK RESTRICTIONS IMPOSED BY THE GRANT REQUIREMENTS, A CHANGE IN THIS PLANNER POSITION TO A FULL TIME, GENERAL FUNDED POSITION WOULD BE AN INCREDIBLE POSITIVE STEP FORWARD IN THE UTILIZATION OF THIS POSITION. THIS CHANGE INITIATIVE PROJECT SERVES TO GREATLY ENHANCE THE EFFORTS EATON COUNTY EMERGENCY MANAGEMENT WOULD BE ABLE TO OFFER THE EATON COUNTY COMMUNITIES. **SGT. ROBERT BOERKOEL, INGHAM COUNTY SHERIFF'S OFFICE**

AS A DISASTER PROGRAM MANAGER WITH THE MID-MICHIGAN CHAPTER OF THE AMERICAN RED CROSS, I KNOW FROM EXPERIENCE THAT WORKING COLLABORATIVELY IS KEY TO PROVIDING COMPREHENSIVE, COMMUNITY-WIDE RESPONSES WHEN DISASTER STRIKES. I FULLY SUPPORT TRANSITIONING THE PART-TIME, GRANT-FUNDED EMERGENCY MANAGEMENT POSITION AT EATON COUNTY TO A FULL-TIME, GENERAL POSITION. BY PROVIDING EATON COUNTY WITH FULL-TIME STAFF POSITIONS THAT ARE NOT CONTINGENT ON GRANT FUNDING, EMERGENCY MANAGERS WILL HAVE THE HOURS NECESSARY TO BUILD CAPACITY FOR ALL CYCLES OF DISASTER, FROM PREPAREDNESS TO RESPONSE TO RECOVERY. GREATER CAPACITY AT THE COUNTY LEVEL LEADS TO GREATER ABILITY TO MEET THE NEEDS OF OUR COMMUNITIES AND WORK TOGETHER THROUGH PARTNERSHIP. **MARIA PATON, DISASTER PROGRAM MANAGER, AMERICAN RED CROSS MID-MICHIGAN CHAPTER**

THE EMERGENCY MANAGEMENT OFFICE IS VITAL IN ASSISTING OUR LOCAL SCHOOLS WITH VARIOUS ESSENTIAL NEEDS. THE EMERGENCY MANAGEMENT OFFICE IS CRUCIAL IN SETTING UP, AND MAINTAINING, SCHOOL SAFETY DRILLS THROUGHOUT EATON COUNTY EVERY SCHOOL YEAR. EMERGENCY MANAGEMENT OFFICIALS ATTEND LOCKDOWN DRILLS AT LOCAL SCHOOLS TO OFFER SUPPORT, AND ADVICE, IN REGARD TO ACTIVE VIOLENCE RESPONSE. THE EMERGENCY MANAGEMENT TEAM ALSO ASSISTS IN LARGE SCALE ACTIVE VIOLENCE DRILLS PUT ON BY THE EATON COUNTY ACTIVE VIOLENCE INCIDENT COMMITTEE EVERY YEAR. THE EMERGENCY MANAGEMENT OFFICE ALSO WORKS WITH LOCAL SCHOOLS TO HELP IMPROVE, AND DEVELOP, EMERGENCY OPERATIONS PLANS. LASTLY, THE EMERGENCY MANAGEMENT OFFICE INFORMS LOCAL SCHOOLS OF GRANT AND TRAINING OPPORTUNITIES AVAILABLE TO THEM. **CHRIS CHESTER, GRAND LEDGE PUBLIC SCHOOLS SCHOOL RESOURCE OFFICER**

THE CREATION OF A GENERAL FUNDED DEPUTY EMERGENCY MANAGER WOULD BE OF GREAT BENEFIT. IN THE PAST, EATON COUNTY HAS ASSISTED WITH INCIDENTS, AAF CREATION/FOLLOW-UP, AND THE SUPPORT THAT WOULD BE NEEDED IN THE FUTURE OF ANY LARGE SCALE INCIDENTS IN THE REGION. A LARGE SCALE INCIDENT, SUCH AS A TRAIN DERAILMENT WITH HAZMAT, WOULD REQUIRE MULTIPLE STAFF FOR MULTIPLE DAYS OF ACTIVATION. **JEFF WEISS, SHIAWASSEE COUNTY EMERGENCY MANAGER**

I FULLY SUPPORT ANOTHER FULL-TIME EMERGENCY MANAGEMENT POSITION WITHIN EATON COUNTY. THE CURRENT LEVEL EMERGENCY MANAGEMENT OF STAFFING HAS PROVIDED THE CHARLOTTE POLICE DEPARTMENT WITH EQUIPMENT SUCH AS BALLISTIC SHIELDS, HAND-HELD METAL DETECTORS, BREACHING EQUIPMENT AND HAS ALSO PROVIDED MUCH NEEDED AND GREATLY APPRECIATED FUNDING FOR TRAINING. WITH INCREASING COSTS FOR POLICE DEPARTMENTS, THE FUNDING THAT THEY HAVE PROVIDED FOR EQUIPMENT AND TRAINING IS IMMEASURABLE. MY COMMUNITY, ALONG WITH ALL OF THOSE IN EATON COUNTY, WOULD GREATLY BENEFIT FROM ANOTHER FULL-TIME POSITION WITHIN THE EMERGENCY MANAGEMENT DIVISION. **CHIEF PAUL BRENTAR, CHARLOTTE POLICE DEPARTMENT**

"THE SCHOOL DISTRICTS OF EATON COUNTY HAVE BENEFITED GREATLY FROM THE SUPPORT PROVIDED BY EATON COUNTY EMERGENCY MANAGEMENT. FROM SCHOOL SAFETY PREPAREDNESS SUPPORT, TO TIMELY NOTIFICATIONS FOCUSED ON INCLEMENT WEATHER, EMERGENCY MANAGEMENT IS CRITICAL FOR OUR DISTRICTS TO OPERATE SAFELY. WITH MOUNTING CHALLENGES TO SCHOOL SAFETY, ADDITIONAL RESOURCES DEVOTED TO EMERGENCY MANAGEMENT IS WARRANTED." **SEAN WILLIAMS, EATON RESA SUPERINTENDENT**

ECEMD IS A VALUED REGIONAL PARTNER IN THE EMERGENCY MANAGEMENT (EM) DISCIPLINE. THEIR INCLUSIVE AND CONTINUOUS WORK TO SUPPORT STATE REQUIREMENTS, PLANNING EFFORTS, TRAINING, AND EXERCISES ARE A BENEFIT TO EATON COUNTY AND SURROUNDING JURISDICTIONS WITH EM PROGRAMS. LIVINGSTON COUNTY CREATED A FULLTIME, NON-GRANT FUNDED POSITION STARTING IN JANUARY 2023 FOR THEIR EMD. THE NEW POSITION IS THE "ASSISTANT EMERGENCY MANAGER". IT HAS BEEN BENEFICIAL FOR LIVINGSTON COUNTY AND A MUCH-NEEDED RELIEF FROM THE NARROW GUIDELINES OF THE HSGP. **THERESE CREMONTE, LIVINGSTON COUNTY EMERGENCY MANAGER**

OVER THE YEARS, MSU HAS BENEFITED FROM OUR PARTNERSHIP THROUGH EXERCISE OPPORTUNITIES, TRAINING, AND EQUIPMENT EVALUATION. ONE OF THE BIG EVENTS I CLEARLY REMEMBER WAS A RADIO TESTING DAY WHERE EACH AGENCY BROUGHT ITS RADIO EQUIPMENT, AND WE WORKED ON INTEROPERABILITY. IT WAS CLEAR THAT HAVING ADDITIONAL STAFF AVAILABLE TO FOCUS ON SPECIFIC AREAS OF EXPERTISE IS A TRUE BENEFIT. LOOKING AT YOUR PROPOSAL, I SEE WHERE THE ADDED FLEXIBILITY OF AN INTERNALLY FUNDED POSITION WILL ALLOW YOU TO BUILD ON THE LEVEL OF EXPERTISE OF EACH UNIT MEMBER. **CAPT. DAVE OSLUND, MICHIGAN STATE UNIVERSITY DPPS**

IN WORKING WITH OUR EMERGENCY MANAGEMENT PARTNERS THROUGH EATON COUNTY, WE HAVE FOUND TO HAVE SOME SOLID SUPPORT. MOST IMPORTANTLY, THE TEAM HAS HELPED US TO ENSURE THAT WE STAY ORGANIZED WITH OUR OPERATIONS AND OUR EMERGENCY DRILL SCHEDULES. WE HAVE ALSO APPRECIATED THE SUPPORT WITH CONNECTING THE RAVE APP WITH OUR DISTRICT. **POTTERVILLE PUBLIC SCHOOLS ADMINISTRATION TEAM**

BELLEVUE COMMUNITY SCHOOLS FULLY SUPPORTS ADDITIONAL STAFFING FOR EATON COUNTY EMERGENCY MANAGEMENT. EATON COUNTY EMERGENCY MANAGEMENT HAS PLAYED A CRUCIAL ROLE IN HELPING BELLEVUE COMMUNITY SCHOOLS PLAN ITS EMERGENCY OPERATIONS PLAN. THEIR EXPERTISE AND GUIDANCE HAVE BEEN INVALUABLE IN ENSURING THAT THE PLAN IS COMPREHENSIVE AND EFFECTIVE IN KEEPING THE STUDENTS, STAFF, AND COMMUNITY SAFE DURING EMERGENCIES. **DR. MARK MCGARRY, SUPERINTENDENT BELLEVUE COMMUNITY SCHOOLS**

AS A SCHOOL DISTRICT STAKEHOLDER IN COMMUNITY SECURITY AND EMERGENCY RESPONSE PREPAREDNESS, I SUPPORT CHANGING A POSITION FROM BEING PART-TIME/GRANT FUNDED TO FULL-TIME/GENERAL FUNDED IN THE NEXT BUDGET. WE WORK VERY CLOSELY TOGETHER TO PLAN, TRAIN AND CONTINUALLY REFINE OUR EMERGENCY OPERATIONS PLANNING. THIS IS A FULL TIME JOB AND WE NEED A WELL SOURCED DEPARTMENT FOR EMERGENCY RESPONSE IF WE ARE TO BE PROACTIVE AND PREVENT TRAGEDY AND LOSS. THE TIME TO PLAN FOR EMERGENCIES IS IN ADVANCE. WE NEED THIS RESOURCE IN OUR COUNTY. **DR. KATHERINE BERTOLINI, SUPERINTENDENT MAPLE VALLEY SCHOOLS**

AFTER RETIRING FROM A 30-YEAR CAREER IN LAW ENFORCEMENT, I AM NOW IN MY FIRST YEAR WITH THE NEWLY CREATED SRO POSITION. IN JUST THIS FIRST YEAR AND DUE TO THE WORK OF THE ECSO EM, I HAVE RECEIVED TRAINING NOTICES I WOULD NOT OTHERWISE HAVE KNOWN ABOUT, I HAVE ATTENDED IN PERSON TRAINING EVENTS COORDINATED OR ASSISTED BY ECSO EM, AND THE EATON RAPIDS SCHOOL DISTRICT HAS RECENTLY BENEFITED FROM THE DIRECT INVOLVEMENT OF ECSO EM DURING AN OVERHAUL OF THEIR SAFETY AND RESPONSE PLANNING THROUGH A NEWLY FORMED COMMITTEE. **JASON FERGUSON, EATON RAPIDS PUBLIC SCHOOLS SCHOOL RESOURCE OFFICER**

THE COMBINATION OF PLANNING, EQUIPMENT AND TRAINING THAT HAS BEEN PROVIDED AND OR ORGANIZED BY EMERGENCY MANAGEMENT HAS BEEN EXTREMELY VALUABLE TO THE COMMUNITY AND OUR TEAM. THE OPERATIONAL PLANNING EM WILKINSON ASSISTED US WITH LAST YEAR WAS PIVOTAL FOR OUR COMMUNITY TO ENHANCE OUR PREPAREDNESS FOR HAZARDS DURING LARGE COMMUNITY EVENTS. WITH THE COMPLEXITY AND FREQUENCY OF MAJOR HAZARDS INCREASING, WE EXPECT TO PLACE A GREATER DEMAND ON THE EM DEPARTMENT TO ASSIST WITH TRAINING, EQUIPMENT AND PLANNING. **CHIEF LARRY WEEKS, EATON RAPIDS POLICE DEPARTMENT**

THROUGHOUT MY CAREER IN EMERGENCY SERVICES, I FOUND THAT NO AGENCY, COUNTY OR CITY, CAN EVER BE PREPARED ENOUGH FOR AN EMERGENCY INCIDENT, WHETHER IT BE LOCAL, COUNTY OR STATEWIDE. OUR OWN EATON COUNTY EMERGENCY MANAGEMENT WAS PUT INTO PLACE TO ASSIST AND TO HELP PREPARE FOR SUCH EMERGENCY EVENTS. IN MY SHORT TIME WITH POTTERVILLE, I HAVE ALREADY PARTICIPATED IN TRAINING AND HAVE USED THEM FOR RESOURCES. IN MY OPINION, THEY ARE A TREMENDOUS ASSET TO ALL OF EATON COUNTY. WHAT BETTER WAY TO BOAST TO THE GENERAL PUBLIC THAN TO SHOW HOW WELL ARE PREPARED FOR UNEXPECTED EMERGENCY EVENTS. **JOHNNY LOPEZ, POTTERVILLE PUBLIC SCHOOLS SCHOOL RESOURCE OFFICER**

I AM RESPONDING IN SUPPORT OF A FULL-TIME/GENERAL FUNDED POSITION THAT IS BEING REQUESTED AFTER ROD SADLER RETIRES. THE EATON RAPIDS PUBLIC SCHOOLS DISTRICT CAN ONLY BENEFIT FROM MORE SUPPORT AND PLANNING THAT WILL CONTINUE TO KEEP OUR SCHOOLS AND COMMUNITY MORE SAFE. LIMITING OR MINIMIZING THE CAPABILITIES OF EMERGENCY MANAGEMENT OF THE COUNTY COULD LEAVE GAPS FOR POTENTIAL HARM TO THE COMMUNITY, WHICH INCLUDES THE SCHOOLS IN THIS AREA. OUR DISTRICT GREATLY APPRECIATES THE HELP RECEIVED FROM THE EMERGENCY MANAGEMENT OFFICE IN THAT THEY HELP WITH POLICE AND FIRE RESOURCES, AS WELL AS GIVE ADVICE ON WHAT IS BEST TO DO IN A LOCKDOWN OR SHELTER-IN-PLACE SITUATION. WE SUPPORT THE REQUEST FOR A FULLY-FUNDED POSITION IN ORDER TO KEEP THESE OPERATIONS RUNNING SMOOTHLY AND SO RESOURCES CAN BE ALLOCATED TOWARDS OUR SCHOOLS AND COMMUNITY TO MAKE THEM SAFER. **ADAM BRANDT, EATON RAPIDS MIDDLE SCHOOL ASSISTANT PRINCIPAL**

EATON COUNTY OFFICE OF EMERGENCY MANAGEMENT HAS BEEN INTEGRAL IN ASSISTING WAVERLY COMMUNITY SCHOOLS IN ALL ASPECTS OF OUR EMERGENCY OPERATION PLAN. RYAN WILKINSON HAS PERSONALLY EVALUATED OUR EOP AND ALSO LED A SAFETY TABLETOP ACTIVITY FOR OUR DISTRICT LEADERSHIP. SCHOOL SAFETY IS OUR TOP PRIORITY, AND AN ADDITIONAL FULL-TIME GENERAL BUDGET FUNDED EMERGENCY MANAGEMENT POSITION WOULD CONTINUE TO ENSURE THE HIGHLY VALUED AND ESSENTIAL SUPPORTS THIS OFFICE PROVIDES. **KELLY BLAKE, SUPERINTENDENT WAVERLY COMMUNITY SCHOOLS**

THE WORK BEING DONE BY BOTH RYAN AND ROD IS SO IMPORTANT IN MANY WAYS. ON THE PART OF THE DRAIN OFFICE, IT HAS BEEN EXTREMELY HELPFUL TO HAVE AN ONGOING RELATIONSHIP WITH THEM WHEN INCIDENTS HAPPEN THAT IMPACT THE DRAIN WORLD. WE HAVE HAD MANY OCCASIONS WHERE WE HAVE NEEDED TO WORK CLOSELY WITH THESE TWO AFTER ACCIDENTS, FIRES, AND OTHER INCIDENTS THAT HAVE OCCURRED WITHIN THE COUNTY THAT RESULTED IN ILLICIT DISCHARGES TO COUNTY DRAINS. THE INFORMATION THEY HAVE OBTAINED AND HAVE HAD AT THE READY AT THE TIME THEY HAVE CALLED US TO RESPOND TO INCIDENTS OF THIS NATURE IS INVALUABLE. IT ALLOWS US TO DO SOME CHECKING OF OUR OWN IN TERMS OF LOOKING AT MAPS AND PULLING UP SPREADSHEETS THAT SHOW THE ALLOWABLE LEVELS OF DISCHARGE OF CERTAIN ITEMS AND AT WHAT LEVEL OTHER AGENCIES NEED TO BE CONTACTED PRIOR TO RESPONDING TO THE SCENE. THIS INFORMATION MAKES THINGS SO MUCH MORE EFFICIENT WHEN WE ARRIVE ON SCENE.

WE HAVE ALSO ATTENDED MANY OF THE TRAININGS THAT HAVE BEEN PROVIDED BY RYAN AND ROD AND HAVE ALWAYS WALKED AWAY WITH HELPFUL INFORMATION.

THE DRAIN OFFICE WOULD CERTAINLY BE AN ADVOCATE OF THE CURRENT GRAND FUNDED POSITION BEING PULLED OVER INTO THE GENERAL FUND ARENA. **RUTHANN CLARKE, DEPUTY DRAIN COMMISSIONER/ASSISTANT ADMINISTRATOR**

CHARLOTTE PUBLIC SCHOOLS COMPLETELY SUPPORTS THE PROPOSAL TO MOVE THE EATON COUNTY EMERGENCY MANAGEMENT REGIONAL PLANNER POSITION TO A FULL TIME GENERAL FUNDED POSITION. OUR DISTRICT HAS SEEN A GREAT BENEFIT WITH OUR PARTNERSHIP WITH THE EMERGENCY MANAGEMENT OFFICE, FROM THEIR CONTINUAL WORK WITH TABLE TOP SECURITY PROFESSIONAL DEVELOPMENT FOR STAFF, TO THEIR SUPPORT IN HELPING US TO COMPLETE OUR EMERGENCY OPERATION PLAN, WHICH IS CRUCIAL TO THE SAFETY OF OUR STAFF AND STUDENTS. CONSIDERING THE RISE IN SCHOOL RELATED VIOLENCE, THIS IS AN ESSENTIAL TOOL FOR THE SECURITY OF OUR COMMUNITY. THANK YOU FOR YOUR REFLECTION ON OUR INPUT, AND WE HOPE YOU CONTINUE TO SUPPORT THE EATON COUNTY EMERGENCY MANAGEMENT IN OUR AREA. **DR. MANDY STEWART, SUPERINTENDENT CHARLOTTE PUBLIC SCHOOLS**

Major Accomplishments Since August 2018

Facilitated the Local Declaration for a State of Emergency for COVID-19 in March 2020

During the COVID-19 pandemic, Eaton County Emergency Management coordinated with the Barry-Eaton District Health Department and many diverse stakeholders to establish a logistics system to get critical Personal Protective Equipment (PPE) in the hands of essential workers. The following items were distributed from March 2020 - December 2020:

- 230,000 pair of rubber gloves
- 900 gallons of hand sanitizer
- 3,500 face shields
- 564 containers of hand wipes
- 86,500 facemasks
- 2,770 gowns

Upgraded workflow procedures and technology in the county Emergency Operations Center to enhance the coordinated approach for resource management, information sharing, and planning.

Organized and hosted training for over 300 participants from across the county, region, and state of Michigan in the Michigan Critical Incident Management System (MI CIMS), Damage Assessment, Intermediate Incident Command System (ICS) for Expanding Incidents, Advanced ICS for Complex Incidents, High Risk Unified Command, Public Information in All Hazards Incidents, Unmanned Aerial Systems in Disaster Management, and more, totaling nearly 200 training hours.

Engaged in deliberate planning efforts to enable Eaton County to mitigate loss and improve outcomes from hazards, threats, and risks. Plans developed and maintained in by our office in collaboration with hundreds of stakeholders include:

- Eaton County Emergency Operations Plan (EOC)
 - Alerts, Warnings, and Notifications (AWN) Annex
 - Debris Management Annex
 - Local Energy Assurance Annex
- Eaton County Continuity of Operations Plan (COOP)
- Eaton County Training & Exercise Guidebook
- Emergency Operations Center (EOC) Standard Operating Guidelines (SOGs)
- Tri-County Hazard Mitigation Plan



EATON COUNTY EMERGENCY MANAGEMENT

911 Courthouse Dr., Charlotte, Michigan 48813

Established Memorandums of Agreement/Understanding for alerts and warnings, alternate Emergency Operations Center, Mass Care, Continuity of Operations with the following organizations:

- American Red Cross
- Calhoun County
- City of Charlotte
- Clinton County
- Delta Township
- Federal Emergency Management Agency
- Ingham County

Facilitated the use of Homeland Security Grant Program funding to initiate, plan for, execute on, monitor/control, and close-out relevant projects totaling over \$250,000. Projects range from equipment and software to sending people to conferences. Examples include:

- Active violence protective vests and helmets for first responders.
- Jurisdictional Cybersecurity Assessments
- Unmanned Aerial System and camera
- Emergency communications trailer
- Explosives detection canine
- Gas mask cannisters
- Potable Data Network
- Fingerprint scanner
- Active violence firearms training equipment
- Active violence tactical law enforcement entry tools
- ASAP to PSAP communications software
- Geographic Information System (GIS) equipment
- Michigan Public Health Conference
- Statewide Interoperability conference
- Great Lakes Homeland Security Conference
- North American Active Assailant Conference
- National Homeland Security Conference

Regularly conducted exercises with numerous stakeholders utilizing a progressive exercise cycle to include tabletop exercises, drills, functional and full-scale exercises. Eaton County Emergency Management were the Exercise Directors for the 2021 Silver Thaw Functional Exercise, a multi-agency, multi-jurisdictional Emergency Operations Center exercise.



Overview

In this position, you will work closely with the Eaton County Emergency Manager and other local, state, and federal partners involved in emergency management to deliver on the mission of helping people before, during, and after disasters.

Emergency management has an extremely diverse mission set that requires constant care and feeding. You will be part of a small team that influences lasting contributions for communities examining, sustaining, and building on the capabilities of planning, organizing, equipping, training, and exercise.

Responsibilities

- Help translate real-world community needs into practical solutions.
- Establish, develop, and expand relationships with a diverse set of emergency management partners.
- Recommend relevant strategies, architectures, and solutions for emergency management initiatives in Eaton County and work with stakeholders to prepare implementation and migration activities.
- Manage budgeted projects and grant funded projects throughout the entire project life cycle, including requirements, analysis, design, build, and implementation.

Requirements

- Demonstrated attention to detail with the ability to accomplish/complete a task while displaying a thorough concern for all the areas involved, no matter how small.
- Ability to differentiate between simple, complicated, and complex problems and act accordingly.
- Understand the importance of maintaining open lines of communication with stakeholders and messaging to the public.
- A bachelor's degree in any study area that requires writing and critical thinking skills with an understanding of societal systems will be applicable.

Recommended Qualifications

- Experience in short-term, intermediate, and long-term project management
- Professional Emergency Manager (PEM) designation from the Michigan State Police, Emergency Management & Homeland Security Division

About Eaton County Emergency Management

Eaton County Emergency Management (ECEM) is authorized by the Michigan Emergency Management Act (Act 390 of 1976) to coordinate and administer countywide all-hazards emergency management and disaster preparedness functions for Eaton County and its political subdivisions.

Through ECEM, disaster preparedness and public safety related emergency management activities are coordinated to serve and protect the public. ECEM is concerned with all natural and manmade hazards including local homeland security functions.

Emergency management recognizes that a government-centric approach to emergency management is not enough to meet the challenges posed by the threats and hazards we face. The Whole Community approach to emergency management reinforces the fact that ECEM is only one part of an emergency management team; we must leverage all resources in order to meet the needs of the entire community.

A reasonable estimate of the base salary range is \$45,094 - \$58,656

EATON COUNTY BOARD OF COMMISSIONERS

MAY 17, 2023

**RESOLUTION TO APPROVE FY 2022 HOMELAND SECURITY GRANT PROGRAM
REGION 1 SUB-RECIPIENT AGREEMENT**

Introduced by the Public Safety Committee

WHEREAS, Eaton County is a member of Michigan State Police Region 1 for purposes of participation in the Homeland Security Grant Fund distribution; and

WHEREAS, Ingham County has agreed to act as the fiduciary agent for the Region 1 Board for the administration of this grant program; and

WHEREAS, in order to receive its allocation through this grant program the County is required to enter into a sub-recipient agreement with the fiduciary agent (Ingham County); and

WHEREAS, the Public Safety Committee has reviewed and is recommending the approval of the attached sub-recipient agreement.

NOW THEREFORE BE IT RESOLVED, the Eaton County Board of Commissioners approves entering into the Sub-recipient Agreement with Ingham County for the FY 2022 Homeland Security Grant Program.

**FY 2022 HSGP REGION 1 BOARD SUBRECIPIENT AGREEMENT
FEDERAL FUNDS FROM THE DEPARTMENT OF
HOMELAND SECURITY (CFDA 97.067)**

AGREEMENT TERM - SEPTEMBER 1, 2022 TO MAY 31, 2025

PART I

As part of the FY 2022 Homeland Security Grant Program (HSGP) the Region 1 Board has elected the County of Ingham, a municipal corporation and political subdivision of the State of Michigan (hereinafter “Ingham County”) to serve as the Fiduciary Agent for Michigan Homeland Security Region 1 (hereinafter referred to as “Region I”).

As the Region 1’s Fiduciary Agent, Ingham County (IRS/Vendor #38-6005629 and UEI RG1PCXBFMX33) agrees to be the Subrecipient on behalf of Region 1 for Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) funds from the Federal Emergency Management Agency/Grant Program Directorate (FEMA-GPD) passed through Michigan State Police Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter referred to as the “Recipient”) in a Subaward Grant Agreement (hereinafter referred to as the “Grant Agreement”). Said Federal Grant Award is identified as follows:

- 1) Grant Name: Fiscal Year (FY) 2022 Homeland Security Grant Program.
- 2) Federal Awarding Agency: FEMA-GPD 400 C Street SW, 3rd Floor, Washington, DC 20472-3645.
- 3) Federal Award Identification Number (FAIN): EMW-2022-SS-00031-501
- 4) CFDA #97-067.
- 5) Federal Award Date: 9/2/2022
- 6) Pass Through Entity (Recipient) Name: Michigan State Police, Emergency Management and Homeland Security Division, P.O. Box 30634, Lansing, MI 48909.
- 7) Subaward Performance Period: 09/01/2022 – 05/31/2025.
- 8) Funding:
 - a) Federal Funds Obligated by this Action: \$775,833.00.
 - b) Total Federal Funds Obligated to Subrecipient (i.e. Ingham County for Region 1): \$775,833.00.
- 9) No funding for research and development (R&D).
- 10) No Indirect Cost Rate.

Ingham County agrees to spend the FY 2022 HSGP funds received from the Recipient according to decisions made by Region 1 Board that are approved by the Recipient.

FY 2022 HSGP Region 1 Board Subrecipient Agreement

As the Subrecipient of FY 2022 HSGP grant funds received from the Recipient on behalf of Region 1, Ingham County agrees to the following:

- 1) To comply with all requirements listed in the Grant Agreement with the Recipient (i.e. MSP/EMHSD).
- 2) To comply with FY 2022 HSGP grant guidance.
- 3) To notify each jurisdiction within Region 1, at the end of each fiscal year, the dollar amount of equipment that has been turned over to that jurisdiction, to be listed on the jurisdiction's Schedule of Expenditures of Federal Awards.
- 4) To keep an up-to-date inventory of the equipment, which includes jurisdiction assigned and its physical location for up to three (3) years after the grant has been closed out.
- 5) To reimburse member counties for approved expenditures.

As part of the FY 2022 HSGP, Ingham County and/or member counties/townships/municipalities may purchase equipment that will be transferred to other jurisdictions within Region 1. Ingham County and member counties/townships/municipalities agree to the following:

- 1) To keep an up to date inventory of the equipment, which includes jurisdiction assigned and its physical location for up to three (3) years after the grant has been closed out.
- 2) Transfer ownership of equipment purchased with FY 2022 HSGP funds to jurisdictions in Region 1 at the direction of the Region 1 Board.
- 3) If Equipment is purchased by Ingham County on behalf of a jurisdiction in Region 1, said equipment shall be the responsibility of that jurisdiction, not Ingham County.
- 4) If equipment that has been purchased and transferred to a jurisdiction in Region 1 and is found to be ineligible on a State or Federal Audit, the jurisdiction to which it has been assigned shall reimburse Ingham County the amount State or Federal Auditors are requiring to be returned.
- 5) If equipment is misused by the jurisdiction to which it has been assigned, resulting in damage, destruction or an ineligible determination by auditors, that jurisdiction shall be financially responsible for the replacement of the equipment.
- 6) Ingham County will only reimburse with Grant Agreement funds eligible items for Planning, Training, Equipment, and Exercise costs when provided with an approved AAF and appropriate required reimbursement paperwork.

It is expressly understood and agreed that the members of Region 1 on whose behalf their representatives have signed this Agreement shall be subrecipient's of FY 2022 Homeland Security Grant Program funds allocated to the Region 1 Board through the Grant Agreement. As a subrecipient to the Grant Agreement, the jurisdiction whose representative is a signatory to this Agreement agrees that it is subject to and shall comply with the terms set forth in both this Part I and the attached Part II, both of which combined constitute the FY 2022 HSGP Region 1 Board Subrecipient Agreement (hereinafter referred to as the "Subrecipient

FY 2022 HSGP Region 1 Board Subrecipient Agreement

Agreement”) between Ingham County acting in its Fiduciary Agent capacity on behalf of the Region 1 Board and the signing jurisdiction, who is referred to in Part II as the “Subrecipient.”

This Subrecipient Agreement is agreed to and approved by the Region 1 Board Chair by his/her signature below.

Ryan Wilkinson

Printed Name

Signature

March 31, 2023

Date

This Subrecipient Agreement is agreed to and approved by Ingham County, which will act as the Fiduciary Agent for Region 1 Board. The individual or officer signing this a Subrecipient Agreement certifies by his or her signature that he/she is authorized to sign this Subrecipient Agreement on behalf of Ingham County.

Ryan Sebolt

Printed Name

Signature

Chairperson, County Board of Commissioners

Title

Date

The following jurisdiction in Region 1 (hereinafter referred to as the “Subrecipient”) agrees to and approves this Subrecipient Agreement. The individual or officer signing this Subrecipient Agreement certifies by his/her signature that he or she is authorized to sign this Subrecipient Agreement on behalf of the jurisdiction he/she represents.

County of Eaton

Jurisdiction Name

Printed Name

Title

Signature

Date

Jurisdiction IRS #

Jurisdiction UEI #

APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Robert D. Townsend 3/30/2023

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Ing/Sheriff #22-017

FY 2022 HSGP Region 1 Board Subrecipient Agreement

PART II**I. Statutory Authority**

- A. Funding for the FY 2022 HSGP is authorized by Section 2002 of the Homeland Security Act of 2002, as amended (Public Law 107-296), (6 U.S.C. § 603).
- B. Appropriation authority is provided by the Department of Homeland Security Appropriations Act, 2022, (Public Law No. 117-103).
- C. The Subrecipient agrees to comply with all FY 2022 HSGP program requirements in accordance with the FY 2022 Homeland Security Grant Program Notice of Funding Opportunity and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program>, the U.S. Department of Homeland Security (DHS) Standard Administrative Terms and Conditions located at https://www.dhs.gov/sites/default/files/202201/fy_2022_dhs_terms_and_conditions_version_2_dated_jan_24_2022_508.pdf, the FY 2022 HSGP Agreement Articles Applicable to Subrecipients included with the Grant Agreement packet, and the FY 2022 HSGP Michigan Supplemental Guidance provided electronically by Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD).
- D. The Subrecipient shall also comply with the most recent version of:
 - 1. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at <http://www.ecfr.gov>, select Title 2.
 - 2. FEMA Directive 108-1: Environmental Planning and Historic Preservation Responsibilities and Program Requirements

II. Award Amount and Restrictions

- A. Ingham County, acting as the Fiduciary Agent on behalf of and as a part of the Region 1 Board, has been awarded \$775,833.00 under the FY 2022 HSGP. The Grant Agreement shall be administered based on Ingham County's and/or Region 1 Board's policies and procedures, provided they conform to state and federal rules, laws, and/or regulations.
- B. The FY 2022 HSGP covers eligible costs from September 1, 2022, to May 31, 2025.
- C. The HSGP funds may not be used to support the hiring of any personnel for the purposes of fulfilling traditional public health and/or safety duties or to supplant traditional public health and safety positions and/or responsibilities.
- D. At least \$232,750.00 of award funds must be dedicated towards Law Enforcement Terrorism Prevention Activities (LETPA). Activities eligible for use of LETPA-focused funds are outlined in the National Prevention Framework (and where capabilities are shared with the protection mission area, the National Protection Framework) located at <http://www.fema.gov/national-planning-frameworks>. The Subrecipient must meet its minimum (LETPA) funding requirement for the 2022 HSGP.

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E. The FY 2022 HSGP includes the following six (6) national priority area funding requirements:

1. Enhancing the protection of soft targets/crowded places;
2. Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS;
3. Combating domestic violent extremism;
4. Enhancing community preparedness and resilience;
5. Election Security; and
6. Cybersecurity.

A minimum of thirty percent (30%) total allocation, or at least \$232,750.00, must be allocated between the six national priority areas listed above. The priority areas of enhancing the protection of soft targets, crowded places, enhancing information and intelligence sharing and cooperation with federal agencies, combating domestic violent extremism, and enhancing community preparedness and resilience, must each be funded at a minimum of \$23,275.00 or 3% of the award amount. All national priority area projects must be pre-approved by FEMA. Additional information on the FY 2022 HSGP national priority areas can be found in the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program>.

F. A maximum of \$387,916.00 of award funds may be used for personnel and personnel-related activities as directed by the Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act of 2008 (Public Law 110-412). In general, the use of SHSP funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost. A definition of personnel costs is provided in the FEMA Preparedness Grants Manual located at <https://www.fema.gov/media-library/assets/documents/178291>.

G. A maximum of five percent (5%) of awarded funds, \$38,791.00, may be retained and used solely for management and administration (M&A) purposes associated with the HSGP award. The M&A allowable costs are defined in the FY 2022 Homeland Security Grant Program Notice of Funding Opportunity, and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program>.

H. The FY 2022 HSGP funds may only be used to fund projects which directly support one of the FY 2022 HSGP grant investments. To assist Subrecipients, the Recipient has developed the FY 2022 HSGP Michigan Supplemental Guidance to provide additional information on developing projects consistent with the National Preparedness Goal, state and regional homeland security priorities and Michigan's FY 2022 SHSP investment justification.

I. Except as otherwise specifically set forth in the FY 2022 HSGP Grant Agreement, the Recipient (i.e. MSP/EMHSD), not Ingham County as Region I's Fiduciary Agent nor the Subrecipient, shall make the final determination on how funds awarded under the FY 2022 HSGP Grant Agreement are allocated and/or spent from projects reviewed and approved by the Region I Board and submitted to the Recipient by Ingham County.

J. For any activities involving construction, demolition, ground disturbance, or installations of equipment, an Environmental and Historic Preservation (EHP) review must be completed.

Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding.

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- K. In the event that DHS determines changes are necessary to the award document after an award has been made, including but not limited to changes to the period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.
- L. A breakdown on the proposed FY 2022 HSGP Allocation – Regional National Priorities for Region 1 is set forth in the attached Exhibit F. The attached Exhibit F is incorporated by reference into this Agreement and made a part hereof.

III. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. Refer to the FY 2022 Homeland Security Grant Program Notice of Funding Opportunity and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program> for a detailed list of allowable costs and program activities under the FY 2022 HSGP Grant Agreement.
- C. The Subrecipient shall not use FY 2022 HSGP funds to generate program income.
- D. In addition to this Subrecipient Agreement, the Subrecipient shall complete, sign, and submit to Ingham County the following documents, which are incorporated by reference into this Subrecipient Agreement:
 - 1. Subrecipient Risk Assessment Certification
 - 2. Standard Assurances
 - 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
 - 4. Audit Certification (EMD-053)
 - 5. Request for Taxpayer Identification Number and Certification (W-9)
 - 6. Other documents that may be required by federal or state officials
- E. The Subrecipient agrees to cooperate and work with Ingham County, Region I Board's Fiduciary Agent to ensure that Region I Board is in compliance with all applicable federal and state regulations, including, but not limited to, the following:
 - 1. Make all purchases which use or are to be reimbursed with FY 2022 HSGP funds in accordance with federal, and local purchasing policies. The Federal Procurement Procedure citations are found at 2 CFR 200.318-326, and Appendix II; and are located at <http://www.ecfr.gov>.
 - 2. The Subrecipient is required to submit reports to Ingham County on the status of all Subrecipient's projects and funding. Reporting must follow the format and schedule

FY 2022 HSGP Region 1 Board Subrecipient Agreement

specified by the FY 2022 HSGP Grant Agreement's Recipient, MSP/EMHSD. It is understood that Ingham County is responsible for submitting the reports on behalf of Region 1 to the Recipient and shall require the Subrecipient to submit information and reports to Ingham County by a specified date so Ingham County has adequate time to prepare Region 1's reports to the Recipient.

3. Create and maintain an inventory of all equipment obtained with FY 2022 HSGP funds through this Subrecipient Agreement in accordance with 2 CFR, Part 200.313 located at <http://www.ecfr.gov>. Every odd calendar year, the Subrecipient must assist Ingham County to prepare an equipment inventory list and conduct a physical inventory that is reconciled to that list by June 30. The Subrecipient must supply a copy of this inventory to Ingham County by no later than July 10th for Ingham County's submission along with the inventory information of other Region 1 jurisdictions to the Michigan State Police, Emergency Management and Homeland Security Division, Audit Unit. The physical inventory for all Region I must be submitted by Ingham County to the Audit Unit by July 31 of the same year the inventory is completed.
4. If Ingham County, as Fiduciary Agent for Region I, directly purchases equipment for the Subrecipient with FY 2022 HSGP funds, Ingham County shall make the equipment available for pick-up by the Subrecipient per equipment assignments by the Region I Board. This process shall include legal transfer of the equipment to the Subrecipient. The transfer documents, when signed, shall include provisions confirming the Subrecipient's acceptance of full legal and financial responsibility for the pieces of equipment.
5. In the event the Subrecipient directly purchases equipment approved by the Region I Board for which it is paid for/reimbursed with FY 2022 HSGP funds, it is understood that the Subrecipient shall have full legal and financial responsibility for said equipment.
6. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
 - a. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three (3) years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - c. Retain all financial records, statistical records, supporting documents, and other pertinent materials for equipment purchases for three (3) years after their disposition.
 - d. Non-federal organizations which expend \$750,000 or more in federal funds from all federal sources during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and the requirements of the Government and Accountability Office's (GAO) Government Auditing Standards and Subpart F of 2 C.F.R., Part 200.
 - e. All equipment dispositions must follow MSP/EMHSD's equipment disposition policy.

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7. Comply with National Incident Management System (NIMS) requirements to be eligible to receive federal preparedness funds. NIMS information is available at <http://www.fema.gov/national-incident-management-system>.
8. Subrecipient must carry out its programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and Executive Order 13347.
9. Environmental and Historic Preservation Compliance. The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant-funded projects. The EHP process ensures that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval. Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding.
10. Comply with the Davis-Bacon Act (40 U.S.C. 3141 et seq.) for grant-funded construction projects. The Subrecipient must ensure that contractors or subcontractors for construction projects pay workers employed directly at the work-site no less than the prevailing wages and fringe benefits paid on projects of a similar character. Davis-Bacon wage determinations are published on the Wage Determinations Online website at <https://beta.sam.gov>.
11. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
12. Maintain a valid Unique Entity Identifier (UEI) through SAM.gov at all times during the performance period of this Subrecipient Agreement.
13. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient shall also require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the DHS Standard Administrative Terms and Conditions located at https://www.dhs.gov/sites/default/files/202201/fy_2022_dhs_terms_and_conditions_version_2_dated_jan_24_2022_508.pdf.

IV. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of the Grant Agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.

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- B. Provide direction and technical assistance to Ingham County as the Subrecipient for the Region 1.
- C. Provide to Ingham County as the Subrecipient for the Region 1 Board any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient through payments to Ingham County, on behalf of Region 1 Board, in accordance with the Grant Agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of any or all Subrecipients of the FY 2022 HSGP Grant Agreement.

V. Reporting Procedures

The Subrecipient is required to submit information Ingham County needs to submit in reports to the Recipient on the status of all projects and funding. Such information must be submitted by the date specified by Ingham County in order to provide sufficient time for Ingham County to meet Recipient's deadlines for submittal of the required information reports for Region 1. It is understood that Ingham County's reporting, on behalf of Region I, must follow the format and schedule specified by the Recipient.

Reporting on funding status is mandated by the federal government. Failure by Region I Subrecipients of FY 2022 HSGP Grant Agreement funds to provide Ingham County with accurate and timely information needed to fulfill reporting requirements, in compliance with federal grant rules, shall result in the suspension of grant funding until reports are received and may jeopardize future federal funding.

VI. Payment Procedures

The Subrecipient agrees to prepare and submit to Ingham County the information needed for Ingham County to submit for the Region 1 Board the Reimbursement Cover Sheet (EMD-054) with all required supporting documentation attached, including proof of payment. The Subrecipient will not be reimbursed for funds until Ingham County, on behalf of the Region 1 Board receives funds for said reimbursement from the Recipient.

VII. Employment Matters

The Subrecipient shall comply with Title VI of the Civil Rights Act of 1964, as amended; Title VIII of the Civil Rights Act of 1968; Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act); the Age Discrimination Act of 1975; Titles I, II and III of the Americans with Disabilities Act of 1990; the Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 et seq.; the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 et seq., and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Subrecipient Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this Subrecipient Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Subrecipient Agreement.

FY 2022 HSGP Region 1 Board Subrecipient Agreement

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this Subrecipient Agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

VIII. Limitation of Liability

The parties to this Subrecipient Agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this Subrecipient Agreement. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

IX. Third Parties

This Subrecipient Agreement is not intended to make any person or entity, not a party to this Subrecipient Agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

X. Agreement Period

This Subrecipient Agreement is in full force and effect from September 1, 2022, to May 31, 2025. No costs eligible under this Subrecipient Agreement shall be incurred before the starting date of this Subrecipient Agreement, except with prior written approval. This Subrecipient Agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of this Subrecipient Agreement. Upon any such termination, the Subrecipient agrees to return to Ingham County for returning to the Recipient any funds not authorized for use, and neither the Recipient nor Ingham County shall have any further obligation to reimburse the Subrecipient.

XI. Entire Agreement, Amendments, Assignments, and Void or Unenforceable Provisions

This Subrecipient Agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between Ingham County and the Subrecipient, whether expressed, implied, or oral. This Subrecipient Agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this Subrecipient Agreement may assign this Subrecipient Agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform Ingham County in writing immediately of any proposed changes of dates, budget, or services indicated in this Subrecipient Agreement, as well as changes of address or personnel affecting this Subrecipient Agreement. Changes in dates, budget, or services are subject to prior written approval of Ingham County. If any provision of this Subrecipient Agreement shall be deemed void or unenforceable, the remainder of this Subrecipient Agreement shall remain valid.

XII. Business Integrity Clause

Ingham County may immediately terminate this Subrecipient Agreement without further liability to either Ingham County, Region 1 Board or the Recipient or their employees if the Subrecipient, an officer of the

FY 2022 HSGP Region 1 Board Subrecipient Agreement

Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of Ingham County, reflects on the Subrecipient's business integrity.

XIII. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this Subrecipient Agreement, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, Ingham County, each Subrecipient agency Freedom of Information Officer, will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XIV. Required Signed Documents

The Subrecipient will not be reimbursed for funds until all the following documents have been signed and returned to Ingham County for submittal to the Recipient:

- A. STANDARD ASSURANCES set forth in the attached Exhibit A.
- B. CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG FREE WORKPLACE REQUIREMENTS set forth in the attached Exhibit B.
- C. AUDIT CERTIFICATION set forth in the attached Exhibit C.
- D. REQUEST FOR TAX PAYER IDENTIFICATION NUMBER AND CERTIFICATION set forth in the attached Exhibit D.

XV. Compliance with Federal and State of Michigan Laws, Rules, Regulations and Policies

It is understood and agreed that Ingham County and Subrecipient shall comply with all applicable Federal and State of Michigan laws, rules, regulations and policies including but not limited to those set forth in the attached Exhibit E.

EXHIBIT A

STANDARD ASSURANCES



STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including 2 C.F.R. Part 2800 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards by the Department of Justice), and Ex. Order 12372 (intergovernmental review of federal programs). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Act (42 U.S.C. § 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.
7. If a governmental entity—
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature

Date

EXHIBIT B

**CERTIFICATIONS REGARDING
LOBBYING, DEBARMENT, SUSPENSION
AND OTHER RESPONSIBILITY
MATTERS; AND DRUG FREE
WORKPLACE REQUIREMENTS**



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

EXHIBIT C

AUDIT CERTIFICATION

AUDIT CERTIFICATION

Federal Audit Requirements

Non-federal organizations, which expend \$750,000 or more in federal funds during their current fiscal year, are required to have an audit performed in accordance with 2 CFR Part 200, Subpart F.

Subrecipients **MUST** submit a copy of their audit report for each year they meet the funding threshold to: Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.

I. Program Information			
Program Name		CFDA Number	
II. Subrecipient Information			
Subrecipient Name			
Street Address		City	State ZIP Code
III. Certification for Fiscal Year			
Subrecipient Fiscal Year Period: _____ to _____.			
☐ I certify that the subrecipient shown above does NOT expect it will be required to have an audit performed under 2 CFR Part 200, Subpart F, for the above listed program.			
☐ I certify that the subrecipient shown above expects it will be required to have an audit performed under 2 CFR Part 200, Subpart F, during at least one fiscal year funds are received for the above listed program. A copy of the audit report will be submitted to: Michigan State Police, Grants and Community Services Division, P.O. Box 30634, Lansing, Michigan 48909.			
Signature of Subrecipient's Authorized Representative			Date

Submit audit report to:

Michigan State Police
Grants and Community Services Division
P.O. Box 30634
Lansing, Michigan 48909

Submit this completed audit certification form and return with your grant agreement to:

Michigan State Police
Emergency Management and Homeland Security Division
P.O. Box 30634
Lansing, Michigan 48909

EXHIBIT D

REQUEST FOR TAX PAYER IDENTIFICATION NUMBER AND CERTIFICATION

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
				-					

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.

You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

EXHIBIT E

COMPLIANCE WITH FEDERAL AND STATE OF MICHIGAN LAWS, RULES, REGULATIONS AND POLICIES

Agreement Articles Applicable to Subrecipients Fiscal Year 2022 Homeland Security Grant Program

Article I - DHS Standard Terms and Conditions Generally

The Fiscal Year (FY) 2022 U.S. Department of Homeland Security (DHS) Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2022. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations. The FY 2022 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

Article II - General Acknowledgment and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

I. Subrecipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.

II. Subrecipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.

III. Subrecipients must submit timely, complete, and accurate reports to the recipient and maintain appropriate backup documentation to support the reports.

IV. Subrecipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

Article III - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article IV - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Subrecipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article V - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act Sections 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

(1) All iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) All manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

(3) All construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements.

(a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

- (1) Applying the domestic content procurement preference would be inconsistent with the public interest;
- (2) The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (3) The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#). For awards by other DHS components, please contact the applicable DHS FAO.

To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

Article VI - Environmental Planning and Historic Preservation (EHP) Review

The DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the subrecipient to comply with all federal, state, and local laws.

The DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/ FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, subrecipient will monitor ground disturbance, and if any potential archeological resources are discovered the subrecipient will immediately cease work in that area and notify the recipient, if applicable, and DHS/FEMA.

Article VII - Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article VIII - Indirect Cost Rate

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article IX - Activities Conducted Abroad

Subrecipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article X - Reporting of Matters Related to Subrecipient Integrity and Performance

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the Subrecipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XI - Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons:

Subrecipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article XII - Federal Leadership on Reducing Text Messaging while Driving

Subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in Executive Order (EO) 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

Article XIII - Debarment and Suspension

Subrecipients are subject to the non-procurement debarment and suspension regulations implementing EO 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XIV - Fly America Act of 1974

Subrecipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. section 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XV - Americans with Disabilities Act of 1990

Subrecipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101-12213), which prohibits Subrecipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article XVI - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude Subrecipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article XVII - Copyright

Subrecipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XVIII - Civil Rights Act of 1968

Subrecipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits Subrecipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article XIX - Best Practices for Collection and Use of Personally Identifiable Information

Subrecipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. The DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Subrecipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources, respectively.

Article XX - Civil Rights Act of 1964, Title VI

Subrecipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. The DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article XXI - Hotel and Motel Fire Safety Act of 1990

Subrecipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

Article XXII - Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article XXIII - Patents and Intellectual Property Rights

Subrecipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Subrecipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXIV - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXV - Terrorist Financing

Subrecipients must comply with EO 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Subrecipients are legally responsible to ensure compliance with the Order and laws.

Article XXVI - Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, you must request prior written approval where required by 2 C.F.R. section 200.308.

For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs,

functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved.

For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work.

Article XXVII - Acknowledgement of Federal Funding from DHS

Subrecipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article XXVIII - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

Article XXIX - Rehabilitation Act of 1973

Subrecipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973), (codified as amended at 29 U.S.C. section 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XXX - False Claims Act and Program Fraud Civil Remedies

Subrecipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XXXI - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Subrecipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXXII - Lobbying Prohibitions

Subrecipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the Subrecipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXXIII - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Subrecipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. The DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XXXIV - Age Discrimination Act of 1975

Subrecipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article XXXV - National Environmental Policy Act

Subrecipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require Subrecipients to use all practicable means within their authority, and consistent with other essential considerations of national

policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXXVI - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

The DHS financial assistance Subrecipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Subrecipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article XXXVII - USA PATRIOT Act of 2001

Subrecipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. sections 175-175c.

Article XXXVIII - Non-Supplanting Requirement

Subrecipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXXIX - Drug-Free Workplace Regulations

Subrecipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the Subrecipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XL - Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Subrecipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XLI - Energy Policy and Conservation Act

Subrecipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XLII - Whistleblower Protection Act

Subrecipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XLIII - Federal Debt Status

All Subrecipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XLIV - Use of DHS Seal, Logo and Flags

Subrecipients must obtain permission from DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XLV - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All Subrecipients must comply with any such requirements set forth in the program NOFO.

Article XLVI - SAFECOM

Subrecipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

EXHIBIT F

FY 2022 HGSP ALLOCATION – REGIONAL NATIONAL PRIORITIES

FY 2022 HGSP ALLOCATION - REGIONAL NATIONAL PRIORITIES

<u>JURISDICTION</u>	<u>POPULATION</u> <u>(2020 CENSUS)</u>	<u>REGION ONE POPULATION %</u>	<u>LOCAL</u> <u>ALLOCATION</u>	<u>SHSP</u> <u>ALLOCATION</u>	<u>LETPA</u> <u>ALLOCATION</u>	<u>TOTAL LOCAL</u> <u>ALLOCATION</u>
Clinton	79,128	7.31%	\$ 14,906.24	\$ 14,906.24	\$ -	\$ 14,906.24
Gratiot	41,761	3.86%	\$ 7,867.06	\$ 7,867.06	\$ -	\$ 7,867.06
Ingham	172,256	15.91%	\$ 32,449.31	\$ 32,449.31	\$ -	\$ 32,449.31
Jackson	160,366	14.82%	\$ 30,210.14	\$ 30,210.14	\$ -	\$ 30,210.14
Hillsdale	45,746	4.23%	\$ 8,617.47	\$ 8,617.47	\$ -	\$ 8,617.47
Lenawee	99,423	9.19%	\$ 18,729.66	\$ 18,729.66	\$ -	\$ 18,729.66
Livingston	193,866	17.91%	\$ 36,521.34	\$ 36,521.34	\$ -	\$ 36,521.34
Shiawasee	68,094	6.29%	\$ 12,828.34	\$ 12,828.34	\$ -	\$ 12,828.34
Eaton	109,175	10.09%	\$ 20,566.95	\$ 20,566.95	\$ -	\$ 20,566.95
Lansing	112,644	10.41%	\$ 21,219.48	\$ 21,219.48	\$ -	\$ 21,219.48
TOTAL	1,082,459	100.00%	\$ 203,916.01	\$ 203,916.01	\$ -	\$ 203,916.01

ALLOCATIONS

TOTAL ALLOCATION:	\$ 775,833.00	SHSP	LETPA	REMAINING
M & A	\$ 38,000.00	\$ 38,000.00	-	\$ 737,833.00
Regional Planners	\$ 250,000.00	\$ 250,000.00	-	\$ 487,833.00
Regional Projects / NP	\$ 283,917.00	\$ 1,000.00	\$ 282,917.00	\$ 203,916.00
Local Allocations	\$ 203,916.01	\$ 203,916.01	-	\$ (0.01)
TOTALS	\$ 775,833.01	\$ 492,916.01	\$ 282,917.00	\$ (0.01)

REGIONAL PROJECTS / NP

D1RMC Symposium	\$ 1,000.00	\$ 1,000.00	\$ -
NP: Cybersecurity	\$ 23,275.00	\$ -	\$ 23,275.00
NP: Soft Targets	\$ 83,092.00	\$ -	\$ 83,092.00
NP: Intel	\$ 23,275.00	\$ -	\$ 23,275.00
NP: Domestic Violent	\$ 80,000.00	\$ -	\$ 80,000.00
NP: Community Prep	\$ 23,275.00	\$ -	\$ 23,275.00
NP Overflow Buffer	\$ 50,000.00	\$ -	\$ 50,000.00
TOTAL	\$ 283,917.00	\$ 1,000.00	\$ 282,917.00