

EATON COUNTY BOARD OF COMMISSIONERS

MEMBERS

Tim Barnes
Blake Mulder
Terrance Augustine
Brandon Haskell
Jeanne Pearl-Wright
Jane Whitacre
Mark J. Mudry
Joseph Brehler



MEMBERS

Brian Droscha
Dairus Reynnet
Wayne Ridge
Brian Lautzenheiser
Jim Mott
Jeremy Whittum
Barbara Rogers

1045 Independence Blvd, Charlotte, MI 48813

EATON COUNTY BOARD OF COMMISSIONERS/PUBLIC SAFETY COMMITTEE

THURSDAY, AUGUST 5, 2021, 4:00 P.M.

BOARD OF COMMISSIONERS' ROOM, COUNTY COURTHOUSE, CHARLOTTE

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Agenda Additions and Changes.
4. Approval of July 8, 2021 Minutes.
5. Limited Public Comment.
6. Sheriff's Office Update.
 - Resolution to Approve Office of Highway Safety Planning Traffic Safety Enforcement Grant Application
 - Resolution to Approve Byrne Memorial Residential Substance Abuse Treatment (RSAT) Grant Application
7. Monthly Reports.
 - Reimbursement
 - Jail Census
 - Court Security
8. Central Dispatch Update.
9. Emergency Services Update.
 - FY22 EMPG Work Plan
10. Miscellaneous.
 - Rail Safety Week Proclamation Request
11. Limited Public Comment.
12. Adjournment.

A quorum of the Board of Commissioners may be present at this meeting.

PUBLIC SAFETY COMMITTEE

THURSDAY, JULY 8, 2021

4:00 P.M.

MINUTES

MEMBERS PRESENT: Vice-Chairman Commissioner Wayne Ridge, Commissioner Brian Droscha, Commissioner Mark Mudry, and Commissioner Dairus Reynnet

MEMBERS ABSENT: Commissioner Tim Barnes, Commissioner Brandon Haskell and Commissioner Jane Whitacre

ALSO PRESENT: Chairman Jeremy Whittum, Controller John Fuentes, Undersheriff Jeffrey Cook, Dispatch Director Michael Armitage, Emergency Manager Ryan Wilkinson, and Lisa Leeman

The July 8, 2021 regular meeting of the Public Safety Committee was called to order at 4:00 p.m. by Commissioner Ridge.

The Pledge of Allegiance was given by all, led by Commissioner Ridge.

AGENDA ADDITIONS AND CHANGES –

There were no additions or changes to the agenda. Commissioner Droscha moved to approve the agenda as presented. Commissioner Mudry seconded. Motion carried unanimously.

APPROVAL OF MEETING MINUTES –

Commissioner Droscha moved to approve the Minutes of the June 3, 2021 meeting. Commissioner Mudry seconded. Motion carried unanimously.

LIMITED PUBLIC COMMENT –

Eaton County resident Sandy Southwell of 5100 Long Highway spoke on behalf of herself and fellow neighbors regarding safety concerns within the neighborhood and the Sheriff Department's handling of a recent homicide investigation.

SHERIFF'S OFFICE UPDATE –

Undersheriff Cook highlighted the major incidents that occurred in June, 2021.

Undersheriff Cook reported on the Department's Crisis Intervention Training initiative related to the public comment.

Commissioner Droscha invited the Sheriff's Office to attend the next Eaton Township meeting if possible. Undersheriff Cook advised he will discuss the invitation with the Sheriff.

There was discussion regarding one of the incidents that resulted in a lockdown of Grand Ledge Public Schools and a shelter in place alert for the City of Grand Ledge.

RESOLUTION TO APPROVE COPS SCHOOL VIOLENCE PREVENTION PROGRAM GRANT APPLICATION

A resolution to approve a grant application for safety improvements at schools within the Maple Valley School District located within Eaton County was presented and discussed. The grant application provides \$195,000 including \$48,750 in required matching funds provided by the school district. Commissioner Droscha made a motion to recommend approval of the resolution to the Eaton County Board of Commissioners, as presented. Commissioner Reynnet seconded the motion. Motion carried unanimously.

RESOLUTION TO APPROVE U.S. DOJ BULLETPROOF VEST PARTNERSHIP GRANT APPLICATION

The Department applied for a grant in the amount of \$20,000 to replace departmental bullet proof vests. The vests expire after 5 years. The grant awards 50% funding for replacements of approved vests. Discussion held regarding the number of vests in use and those scheduled to be replaced. Further information regarding this data will be provided at the next regular meeting. Commissioner Droscha made a motion to recommend approval of the resolution to the Eaton County Board of Commissioners, as presented. Commissioner Reynnet seconded the motion. Motion carried unanimously.

RESOLUTION TO APPROVE APPLICATION FOR EDWARD BYRNE MEMORIAL JUSTICE GRANT FY22 LOCAL FORMULA SOLICITATION

The Department is eligible to receive \$11,840 through the formula allocation.. This funds overtime expenditure will be used to continue the enhanced enforcement and education initiative the Sheriff's Office created within the commercial lodging district of the W. Saginaw corridor within Delta Township. Commissioner Droscha made a motion to recommend approval of the grant application. Commissioner Reynnet seconded. Motion carried unanimously.

MONTHLY REPORTS –

Controller Fuentes presented and discussed the monthly boarding revenue, courthouse security, and the jail census reports.

CENTRAL DISPATCH UPDATE –

Central Dispatch Director Armitage reported increased call volume activity. Director Armitage advised the Department completed a replacement of all call taking hardware, utilizing approximately \$200,000 in grant funding provided by the State of Michigan. Director Armitage advised they are continuing recruiting efforts to hire telecommunicators. Discussion ensued regarding the current difficulties recruiting and retaining employees, not unlike the labor market statewide.

Director Armitage stated he is pleased with how well the equipment worked for tornado alerts including sirens, phone calls and text alerts during the severe weather episode that occurred June 26, 2021. Discussion held in regards to the efficiency of the severe weather alert system.

Dispatch Director Armitage proposed the possibility of a joint RAVE alert license between the County and other local municipalities at a cost. The County's licensing is based on the total county population and can be made available to interested local units for an additional licensing fee of \$1,500 per local unit. A proposed intergovernmental agreement was presented based on interest expressed by the cities of Charlotte and Eaton Rapids. Discussion held regarding the Eaton County Board of Commissioners approval of the proposed intergovernmental agreement.

EMERGENCY SERVICES UPDATE –

Emergency Manager Wilkinson discussed the status of the Department's operations related to COVID-19. It was reported the Barry-Eaton District Health Department continues to monitor the Delta variant of COVID-19.

Discussion ensued regarding recent severe weather episode on June 26, 2021. Emergency Manager Wilkinson advised the Department communicated with the National Weather Service to obtain updates during the storms. It was reported that overall there was minimal community impact and minimal damage in the County.

Emergency Manager Wilkinson reported the Saginaw Valley State University intern finished 240 hours and hopes to continue to expand on the internship program.

MISCELLANEOUS –

None.

LIMITED PUBLIC COMMENT –

None.

ADJOURNMENT –

Commissioner Ridge adjourned the meeting at 4:35 p.m.

The next regularly scheduled meeting of the Public Safety Committee will be held on Thursday, August 5, 2021 at 4:00 p.m. in the Board of Commissioners' Room of the County Courthouse located at 1045 Independence Blvd., Charlotte, MI 48813.

Commissioner Wayne Ridge
Vice-Chairperson, Public Safety Committee

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2021

**RESOLUTION TO APPROVE APPLICATION FOR
THE OFFICE OF HIGHWAY SAFETY PLANNING
SPEED ENFORCEMENT PROGRAM**

Introduced by the Public Safety Committee

WHEREAS, the Michigan State Police, Office of Highway Safety Planning has grant funds available for the Strategic Traffic Enforcement Program for the period October 1, 2021 through September 30, 2022; and

WHEREAS, the Sheriff is requesting to apply for the grant and coordinate the program, which will provide \$8,360 of overtime for purposes of enforcing speeding laws; and

WHEREAS, there are no required matching funds.

NOW, THEREFORE, BE IT RESOLVED, that the Eaton County Sheriff Department be authorized to apply for the Speed Enforcement Grant through the Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any necessary budget amendments to increase expenditures and increase grant revenue if the grant is approved by the Office of Highway Safety Planning; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners or his designee is authorized to sign the necessary documents.

EATON COUNTY BOARD OF COMMISSIONERS

AUGUST 18, 2021

**RESOLUTION TO AUTHORIZE APPLICATION FOR BYRNE RESIDENTIAL
SUBSTANCE ABUSE TREATMENT (RSAT) GRANT**

Introduced by the Public Safety Committee

WHEREAS, the Office of Drug Control Policy has Byrne Memorial Grant funds available;
and

WHEREAS, the Sheriff's Office is desirous of submitting a grant application; and

WHEREAS, the grant will provide funding for jail-based residential substance abuse
treatment program; and

WHEREAS, the grant application will seek up to \$200,000, and requires a 25% match for
this purpose; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners authorize
the Sheriff's Office to submit a grant application in an amount not to exceed \$200,000 for
the period of October 1, 2021 to September 30, 2022; and

BE IT FURTHER RESOLVED, acceptance of the grant, if approved will be contingent
upon the identification and appropriation of the required matching funds; and

BE IT FURTHER RESOLVED, that if the County's participation in the grant is
discontinued or requires a County General Fund contribution, the continuation of the grant
funded positions will be reviewed by the appropriate committees to determine the necessity
of General Fund commitment; and

BE IT FURTHER RESOLVED, that the Controller be authorized to approve any
necessary budget amendments to increase expenditures and increase grant revenue if the
grant is approved; and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners be
authorized to sign any necessary documents.

JAIL COUNT SUMMARY
Jul-21

Day	Building Total	Eaton County Pop.	Female Inmates	MDOC	WRAP	% of Capacity	% of Eaton County Pop
1	210	167	33	6	36	56%	80%
2	209	167	33	5	36	56%	80%
3	207	167	34	5	34	55%	81%
4	210	168	33	7	34	56%	80%
5	208	166	34	7	34	56%	80%
6	210	168	34	7	34	56%	80%
7	196	159	32	3	33	52%	81%
8	206	167	34	3	35	55%	81%
9	204	165	31	3	35	55%	81%
10	204	165	30	3	35	55%	81%
11	203	164	29	3	35	54%	81%
12	202	163	29	3	35	54%	81%
13	199	160	29	3	35	53%	81%
14	199	161	28	3	34	53%	81%
15	196	159	24	2	34	52%	81%
16	198	162	27	1	34	53%	82%
17	200	161	27	2	36	53%	81%
18	203	164	27	2	36	54%	81%
19	208	169	30	2	36	56%	81%
20	203	165	30	2	35	54%	82%
21	209	172	27	2	34	56%	83%
22	201	164	30	2	34	54%	82%
23	200	163	30	2	34	53%	82%
24	202	165	30	3	33	54%	82%
25	199	162	29	3	33	53%	82%
26	207	170	30	3	33	55%	82%
27	200	163	31	3	33	53%	82%
28	203	166	30	3	33	54%	82%
29	205	169	30	2	33	55%	83%
30	199	163	26	2	33	53%	82%
31	201	163	26	5	32	54%	81%

TOTAL			927	102	1061	54%	43%
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Bldg Total	6301
Avg/Day	203

Eaton Cty. Total	4958
Avg/Day	160

Housing Total	102
Avg/Day	3

Female Total	927
Avg/Day	30



Eaton County Central Dispatch

911 Courthouse Dr. | Charlotte MI 48813
Phone: 517-543-4913 | Fax: 517-543-3036

Michael Armitage, *Director*
Kelley Flynn, *Deputy Director*

Monthly Report July 2021

- 13,160 total telephone calls
 - 4,695 on emergency lines
 - 8,465 on non-emergency lines
- 25 text-to-911 sessions
- 7,889 incidents
 - 5,965 Law Enforcement
 - 1,274 EMS
 - 650 Fire
- 12 addresses issued

Training:

- Director Armitage attended the National NENA Conference in Columbus, OH.
- All staff received training on the VESTA phone system.
- One telecommunicator attended Communication Training Officer School.
- ECCD hosted MPSCS user training for county agencies, including two telecommunicators.

Technology and Radios:

- Preparations are being taken for Ingham County's planned switch to MPSCS on September 1, 2021.

Operations:

- We have three telecommunicators in training and have an open hiring process for one.

Outreach:

- ECCD deployed the communication trailer for the Eaton Rapids fireworks.
- ECCD participated in the Olivet Fireman's Festival parade.

Rave Report:

Inbound 911 Calls	17,256
User Initiated Tickets	5
Safety Profile Pops	518
Guardian Profile Pops	2
Tickets With Chat	294
Tickets With Chat Response	43
Tickets With Video Sharing	0
Notes Added	0
Tickets with Notes Available	11
Tickets with RapidSOS Location	12,278
Tickets with RapidSOS Data	15,718
Facility Profile Pops	253
Panic Button Activity	1
Safety Profiles Created	173
Facility Profiles Created And Approved	6
Pending Approvals	2
Total Safety Profiles Created	9,128
Total Facility Profiles Created And Approved	71

Yours Truly,



Michael Armitage
Director

Eaton County Central Dispatch

Total Calls For Service

July 2021				
Type Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
EMS	1,274	16.1%	9,112	17.6%
Fire	650	8.2%	4,530	8.7%
Police	5,965	75.6%	38,134	73.7%
Total Calls	7,889	100.0%	51,776	100.0%

Eaton County Central Dispatch

EMS Calls For Service

July 2021				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Benton Twp. EMS	70	5.5%	596	6.5%
Delta Twp. EMS	473	37.1%	3,134	34.4%
Eaton Area EMS	458	35.9%	3,420	37.5%
Grand Ledge EMS	152	11.9%	1,098	12.1%
Vermontville EMS	16	1.3%	113	1.2%
Windsor Twp. EMS	87	6.8%	609	6.7%
Outside Agencies* <i>LTEM, MARE</i>	18	1.4%	142	1.6%
Total EMS Calls	1,274	100.0%	9,112	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Fire Calls For Service

July 2021				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Fire	24	3.7%	186	4.1%
Benton Twp. Fire	18	2.8%	152	3.4%
Charlotte Fire	91	14.0%	515	11.4%
Delta Fire	252	38.8%	1,662	36.7%
Eaton Rapids City	60	9.2%	383	8.5%
Eaton Rapids Twp.	62	9.5%	386	8.5%
Grand Ledge Fire	58	8.9%	394	8.7%
Hamlin Twp Fire	8	1.2%	96	2.1%
Olivet Fire	12	1.8%	157	3.5%
Roxand Twp. Fire	13	2.0%	91	2.0%
Sunfield Fire	19	2.9%	157	3.5%
Vermontville Fire	6	0.9%	102	2.3%
Windsor Fire	20	3.1%	193	4.3%
Outside Agencies*	7	1.1%	56	1.2%
<i>LTFD</i>				
Total Fire Calls	650	100.0%	4,530	100.0%

* Agencies Outside Eaton County

Eaton County Central Dispatch

Police Calls For Service

July 2021				
Agency	Month To Date		Year To Date	
	Calls	%/Total	Calls	%/Total
Bellevue Police	76	1.3%	501	1.3%
Charlotte Police	820	13.7%	5,031	13.2%
Eaton County Sheriff	3,197	53.6%	21,404	56.1%
<i>Delta</i>	1,798	30.1%	12,194	32.0%
<i>Out County</i>	1,202	20.2%	8,325	21.8%
<i>Animal Control</i>	197	3.3%	1,084	2.8%
Eaton Rapids Police	442	7.4%	2,566	6.7%
Grand Ledge Police	449	7.5%	2,695	7.1%
Michigan State Police	666	11.2%	4,120	10.8%
Olivet Police	18	0.3%	198	0.5%
Pottersville Police	282	4.7%	1,549	4.1%
Outside Agencies*	15	0.3%	70	0.2%
ME				
Total Police Calls	5,965	100.0%	38,134	100.0%

Eaton County 911 Phone Calls Received in 2021			
Month	911	Non-emergency	Total Calls
January	3,639	6,093	9,732
February	3,464	5,981	9,445
March	4,004	6,900	10,904
April	4,041	6,668	10,709
May	4,370	6,944	11,314
June	4,701	8,248	12,949
July	4,695	8,465	13,160
August			-
September			-
October			-
November			-
December			-
TOTAL	28,914	49,299	78,213

Eaton County New Builds

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Date Issued	Certificate #	New Address	City	Zip Code	Permit Type
July 1, 2021	2021-63	7809 STONEY LN	EATON RAPIDS	48827	NEW BUILD
July 5, 2021	2021-64	7841 STONEY LN	EATON RAPIDS	48827	NEW BUILD
July 12, 2021	2021-65	9048 COATS RD	SPRINGPORT	49284	AG EXEMPT
July 12, 2021	2021-66	9591 S CLINTON TR	EATON RAPIDS	48827	NEW BUILD
July 14, 2021	2021-67	4316 OLD POND TR	DIMONDALE	48821	NEW BUILD
July 22, 2021	2021-68	8515 VALLEY HWY	VERMONTVILLE	49096	NEW BUILD

Nationwide Test of the Emergency Alert System (EAS) and Wireless Emergency Alerts (WEA)

FEMA, in coordination with the Federal Communications Commission, will conduct a nationwide test of the Emergency Alert System (EAS) and Wireless Emergency Alerts (WEA) this summer.

The national test will consist of two portions, testing WEA and EAS capabilities. Both tests will begin at 2:20 p.m. ET on Wednesday, Aug. 11 2021.



WIRELESS
EMERGENCY
ALERTS

The Wireless Emergency Alert portion of the test will be directed **only to consumer cell phones where the subscriber has opted-in to receive test messages**. If you have not opted in, you will NOT receive the test.

Since this a test of the infrastructure itself and not the phones - there is no obligation to do so.

For more information head to <https://www.fema.gov/event/ipaws-national-test>

FY2022 Emergency Management Performance Grant (EMPG) Work Plan

The EMPG provides funding to implement the National Preparedness System and to support the National Preparedness Goal of a secure and resilient nation.

EMPG funds received by Eaton County go towards a portion of the Emergency Managers salary.

The *Initial Work Agreement* objectives were determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the State of Michigan.

Local Planning Team (LPT) Project Approval

- Training conference to support Eaton County Active Violent Incident (AVI) Workgroup members to attend the North American Active Assailant Conference in Troy, Michigan in October 2021.
- Budget: \$4,000 from FY2020 State Homeland Security Program (SHSP) funds.
- Funds will be utilized for pre-conference and general conference activities only.



THE NORTH AMERICAN
ACTIVE ASSAILANT CONFERENCE

EMHSD-31 Michigan State Police Emergency Management and Homeland Security Division	<u>Eaton County(Enter Jurisdiction Name)</u> Emergency Management Fiscal Year 2022 Emergency Management Performance Grant (EMPG) Work Agreement/Quarterly Report		☒ Initial Work Agreement	
☐ 1 st Quarter	☐ 2 nd Quarter	☐ 3 rd Quarter	☐ 4 th Quarter	
SIGNATURE OF CHIEF ELECTED OFFICIAL		DATE	SIGNATURE OF EMERGENCY MANAGEMENT COORDINATOR	
SIGNATURE OF EMERGENCY MGMT. PROGRAM MANAGER		DATE	SIGNATURE OF DISTRICT COORDINATOR	

Purpose

This survey functions as the 2022 EMPG work agreement/quarterly report. The objectives of this work agreement are based upon standards identified in the Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) Publication 206 - Local Emergency Management Program Standards Workbook. Activities for each objective have been determined by a group of local and state emergency management subject matter experts who maintain a baseline set of standards for emergency management programs in the state of Michigan. Survey responses will assist in the assessment of emergency management programs, determine how EMPG funds are utilized and help validate the importance of these emergency management activities to all levels of government.

(1) ADMINISTRATION AND FINANCE

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction promulgates laws, ordinances, resolutions, policies, and procedures to carry out emergency financial and administrative responsibilities. The EMPG funded emergency manager shall provide a copy of their job description(s) that incorporate their Emergency Management (EM) activities. EM activities of the EMC and other response personnel shall be identified in the EM ordinance, resolution, and county plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 1/10/22.	EMPG work agreement/quarterly report was submitted: Yes/No

	- Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 1/20/22. - Submit documents for 2022 EMPG work agreement to EMHSD financial staff by 10/1/21.	EMPG quarterly expense report was submitted: Yes/No Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No
2 nd	- Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 4/10/22. - Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 4/20/22.	EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
3 rd	- Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work agreement/report, with signatures, will be submitted by 7/10/22. - Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted by 7/20/22.	EMPG work agreement/quarterly report was submitted: Yes/No EMPG quarterly expense report was submitted: Yes/No
4 th	Verify that the jurisdiction submitted the previous quarter's EMPG work agreement/quarterly report timely, and that the current quarterly EMPG work	EMPG work agreement/quarterly report was submitted: Yes/No

	agreement/report, with signatures, will be submitted by 10/10/22. - Verify that the jurisdiction submitted the previous quarter's EMPG quarterly expense report timely, and that current quarterly EMPG quarterly expense report, with signatures, will be submitted 10/20/22. - Submit documents for 2023 EMPG work agreement to EMHSD financial staff by 10/1/22.	EMPG quarterly expense report was submitted: Yes/No Position Description Submitted: Yes/No EMHSD-17 Form Submitted: Yes/No EMHSD-31 Form Submitted: Yes/No
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(2) LAWS AND AUTHORITIES

The Emergency Management Program (EMP) shall comply with the Michigan Emergency Management Act (P.A. 390 of 1976 as amended) and applicable laws and regulations and have a local Emergency Management (EM) resolution.

	Planned Activities	Action Taken (Local EMC Status Report)
1 st	- Attend quarterly district EM meetings held between 10/1/21-12/31/21. - Report attendance at other EM related meetings held between 10/1/21-12/31/21.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation #_____ ESF #2 - Communications #_____ ESF #3 - Public Works and Engineering #_____ ESF #4 - Firefighting #_____ ESF #5 - Information and Planning #_____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services #_____ ESF #7 - Logistics #_____ ESF #8 - Public Health and Medical Services #_____ ESF #9 - Search and Rescue #_____ ESF #10 - Oil and Hazardous Materials #_____

		ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____ Federal # _____
2 nd	- Attend quarterly district EM meetings held between 1/1/22-3/31/22. - Report attendance at other EM related meetings held between 1/1/22-3/31/22.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation # _____ ESF #2 - Communications # _____ ESF #3 - Public Works and Engineering # _____ ESF #4 - Firefighting # _____ ESF #5 - Information and Planning # _____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____ ESF #7 - Logistics # _____ ESF #8 - Public Health and Medical Services # _____ ESF #9 - Search and Rescue # _____ ESF #10 - Oil and Hazardous Materials # _____ ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____

		Regional # _____ State # _____ Federal # _____
3 rd	- Attend quarterly district EM meetings held between 4/1/22-6/30/22. - Report attendance at other EM related meetings held between 4/1/22-6/30/22.	Quarterly meeting attended: Yes/No <i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation # _____ ESF #2 - Communications # _____ ESF #3 - Public Works and Engineering # _____ ESF #4 - Firefighting # _____ ESF #5 - Information and Planning # _____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____ ESF #7 - Logistics # _____ ESF #8 - Public Health and Medical Services # _____ ESF #9 - Search and Rescue # _____ ESF #10 - Oil and Hazardous Materials # _____ ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____ Federal # _____
4 th	Attend quarterly district EM meetings held between 7/1/22-9/30/22.	Quarterly meeting attended: Yes/No

	Report attendance at other EM related meetings held between 7/1/22-9/30/22.	<i>Meeting Type/Number of Meetings</i> ESF #1 - Transportation # _____ ESF #2 - Communications # _____ ESF #3 - Public Works and Engineering # _____ ESF #4 - Firefighting # _____ ESF #5 - Information and Planning # _____ ESF #6 - Mass Care, Emergency Assistance, Temporary Housing and Human Services # _____ ESF #7 - Logistics # _____ ESF #8 - Public Health and Medical Services # _____ ESF #9 - Search and Rescue # _____ ESF #10 - Oil and Hazardous Materials # _____ ESF #11 - Agriculture and Natural Resources # _____ ESF #12 - Energy # _____ ESF #13 - Public Safety and Security # _____ ESF #14 - Cross-Sector Business and Infrastructure # _____ ESF #15 - External Affairs # _____ Local # _____ District # _____ Regional # _____ State # _____ Federal # _____
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(3) HAZARD IDENTIFICATION, RISK ASSESSMENT, AND CONSEQUENCE ANALYSIS

The jurisdiction shall continually identify natural and human-caused hazards that potentially impact the jurisdiction. The jurisdiction shall also assess the risk and vulnerability of people, property, the environment, and its own operations from these hazards. The jurisdiction should also conduct a consequence analysis for significant hazards, to consider their impact on the public, responders, continuity of operations that include the delivery of services; property, facilities, and infrastructure; the environment; the economic condition of the jurisdiction, and public confidence in the jurisdiction's governance.

Planned Activities	Action Taken (Local EM Status Report)
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1 st	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 10/1/21-12/31/21. - Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 10/1/21-12/31/21?	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____ I.P. Gateway tool utilized: Yes/No
2 nd	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 1/1/22-3/31/22. - Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 1/1/22-3/31/22?	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____ I.P. Gateway tool utilized: Yes/No
3 rd	- Document any hazard identification, risk assessment, or consequence analysis activities performed between 4/1/22-6/30/22. - Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 4/1/22-6/30/22?	<i>Type of Risk Assessment/Number Completed:</i> County: #____ Municipal: #____ Facilities: #____ Special Events: #____ I.P. Gateway tool utilized: Yes/No
4 th	Document any hazard identification, risk assessment, or consequence analysis activities performed between 7/1/22-9/30/22.	<i>Type of Risk Assessment/Number Completed:</i> County: #____

Did you utilize the I.P. Gateway tool for any of the performed hazard identification, risk assessment, or consequence analysis activities performed between 7/1/22-9/30/22?	Municipal: # ____ Facilities: # ____ Special Events: # ____ I.P. Gateway tool utilized: Yes/No
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(4) HAZARD MITIGATION

The Emergency Management Coordinator (EMC) should participate in activities to eliminate hazards or mitigate the effects of hazards that cannot be reasonably prevented. If the jurisdiction intends to receive mitigation funds, then the EMC shall ensure that the jurisdiction's hazard mitigation (HM) plan is developed and updated every five years.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Document whether your community has developed a hazard mitigation plan. - Confirm the date of the jurisdiction's hazard mitigation plan. - Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 10/1/21-12/31/21.	HM plan: Yes/No/Adopted County Plan Plan is expired: Yes/No Expiration Date: ____/____/____ Check appropriate steps ☐ Assemble a local planning team ☐ Collect information about local hazard impacts ☐ Identify vulnerabilities ☐ Edit the document ☐ Offer the document for stakeholder and public review ☐ Meeting(s) to identify or select hazard mitigation actions

	▪ Report how many action items listed in the hazard mitigation plan have been completed between 10/1/21-12/31/21.	☐ Describe the details of action item implementation ☐ Official plan adoption by participating jurisdictions Total action items: # _____ Action items completed: # _____
2 nd	▪ Report how many action items listed in the hazard mitigation plan have been completed between 1/1/22-3/31/22. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 1/1/22-3/31/22.	Total action items: # _____ Action items completed: # _____ Check appropriate steps ☐ Assemble a local planning team ☐ Collect information about local hazard impacts ☐ Identify vulnerabilities ☐ Edit the document ☐ Offer the document for stakeholder or public review ☐ Meeting(s) to identify or select hazard mitigation actions ☐ Describe the details of action item implementation ☐ Official plan adoption by participating jurisdictions
3 rd	▪ Report how many action items listed in the hazard mitigation plan have been completed between 4/1/22-6/30/22. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 4/1/22-6/30/22.	Total action items: # _____ Action items completed: # _____ Check appropriate steps ☐ Assemble a local planning team ☐ Collect information about local hazard impacts ☐ Identify vulnerabilities ☐ Edit the document ☐ Offer the document for stakeholder and public review ☐ Meeting(s) to identify or select hazard mitigation actions

		☐ Describe the details of action item implementation ☐ Official plan adoption by participating jurisdictions
4 th	▪ Report how many action items listed in the hazard mitigation plan have been completed between 7/1/22-9/30/22. ▪ Document appropriate steps taken by your jurisdiction to create a new or update an expired plan between 7/1/22-9/30/22. ▪ Disseminate EMHSD hazard mitigation information announcements and notices of funding availability for Hazard Mitigation Assistance to all local jurisdictions within your EMP.	Total action items: # _____ Action items completed: # _____ Check appropriate steps ☐ Assemble a local planning team ☐ Collect information about local hazard impacts ☐ Identify vulnerabilities ☐ Edit the document ☐ Offer the document for stakeholder and public review ☐ Meeting(s) to identify or select hazard mitigation actions ☐ Describe the details of action item implementation ☐ Official plan adoption by participating jurisdictions Information Was Disseminated: Yes/No Does not apply: _____

(5) PREVENTION

The Emergency Management Program (EMP) has a strategy among disciplines to coordinate prevention activities, to monitor the identified threats and hazards, and adjust the level of prevention activity commensurate with the risk and has procedures for exchanging information between internal and external stakeholders to prevent incidents.

Planned Activities	Action Taken (Local EM Status Report)
▪ Identify prevention activities that the jurisdiction participated in between 10/1/21-9/30/22.	<i>Check all that apply</i>

	☐ Assigning prevention activities to each agency identified in the jurisdiction's basic plan portion of the emergency plan. ☐ Establishing a jurisdiction-wide prevention activities coordinator to coordinate with all agencies in prevention activities. ☐ Participating in the Homeland Security Information Network (HSIN). ☐ Developing a Critical Infrastructure Protection Plan and identifying roles and responsibilities. ☐ Utilizing MI CIMS or another monitoring system to identify and coordinate prevention activities within the EOC. ☐ Establishing procedures that coordinate reporting with the Regional MIOC liaison and State MIOC. ☐ Conducting information sharing procedures. ☐ Other: _____
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(6) OPERATIONAL PLANNING

The Emergency Management Coordinator (EMC) shall ensure the jurisdiction is compliant with P.A. 390 of 1976, as amended, by maintaining a current Emergency Operation Plan (EOP) or Emergency Action Guidelines (EAG) that meets the criteria in the MSP/EMHSD Publication (Pub) 201a. The EMC shall verify that each jurisdiction whose population exceeds 10,000 also complies with P.A. 390 of 1976, as amended, by maintaining an emergency support plan. The local emergency manager must verify that the EOP (or EAG), and supplemental emergency support plans are updated every four years. The EMC will ensure that the jurisdiction's current Chief Elected Official (CEO) has signed the updated/revised EOP, EAG, and emergency support plans.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Report the number of Local Planning Team (LPT) meetings that occurred between 10/1/21-12/31/21.	Attended/Hosted #_____ LPT meetings.

	▪ Host four LEPC meetings by 9/30/2022. ▪ Confirm the date of the jurisdiction's EOP/EAG and verify if the plan will expire between 10/1/21 - 9/30/22. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 10/1/21 - 12/31/22. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 10/1/21-12/31/21. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, identified by MSP/EMHSD between 10/1/21-12/31/21. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the District Coordinator (DC).	Hosted #_____ LEPC meetings. EOP/EAG is current: Yes/No Expiration Date: ____/____/____ Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: #_____ <i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____ Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____
2 nd	▪ Report the number of Local Planning Team (LPT) meetings that occurred between 1/1/22-3/31/22. ▪ Host four LEPC meetings by 9/30/2022. ▪ Verify that the CEO original signature is current in the EOP/EAG, if new CEO, forward contact information to the DC. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 1/1/22 - 3/31/22. Ensure that any	Attended/Hosted #_____ LPT meetings. Hosted #_____ LEPC meetings. EOP/EAG CEO signature is current: Yes/No Current CEO contact information was sent to DC: Yes/No Does not apply _____ Reviewed Annexes: #_____ Total Annexes: #_____

section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 1/1/22-3/31/22. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 1/1/22-3/31/22. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC.	Annexes Updated: # _____ <i>School Activities/Number of Activities:</i> Planning: # _____ Seminars: # _____ Outreach: # _____ Special Events: # _____ Total Support Plans: # _____ Current plans: # _____ Does Not Apply: _____
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3rd	▪ Report the number of Local Planning Team (LPT) meetings that occurred between 4/1/22-6/30/22. ▪ Host four LEPC meetings by 9/30/2022. ▪ Identify EOP/EAG annexes that were reviewed and/or updated between 4/1/22 - 6/30/22. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Report participation in EM activities with school officials that took place between 4/1/22-6/30/22. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 4/1/22-6/30/22. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report the status of SARA Title III plans and report any problem areas.	Attended/Hosted #_____ LPT meetings. Hosted #_____ LEPC meetings. Reviewed Annexes: #_____ Total Annexes: #_____ Annexes Updated: # _____ <i>School Activities/Number of Activities:</i> Planning: #_____ Seminars: #_____ Outreach: #_____ Special Events: #_____ Total Support Plans: #_____ Current plans: #_____ Does Not Apply: _____ Total Sites: #_____ Total Plans: #_____ Problem Areas: _____ Does not apply: _____
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4 th	▪ Report the number of Local Planning Team (LPT) meetings that occurred between 7/1/22-9/30/22. ▪ Host four LEPC meetings by 9/30/22. ▪ Identify EOP/EAG annexes that were that were reviewed and/or updated between 7/1/22 - 9/30/22. Ensure that any section/annex updates are still in compliance with Pub 201a. ▪ Verify the status of emergency support plans for jurisdictions with a population of 10,000 or more, between 7/1/22-9/30/22. Ensure that the plan is signed by the current CEO. Emergency Management programs are encouraged to submit new or updated support plans to the DC. ▪ Report participation in EM activities with school officials that took place between 7/1/22-9/30/22 and supply any planning guidance/templates that are available. ▪ Verify receipt by 9/15/22 and distribution of scheduled drill days for school buildings operated by the school, school district, intermediate school district, or public academy, for the 2022-2023 school year.	Attended/Hosted #____LPT meetings Hosted #____ LEPC meetings. Reviewed Annexes: #____ Total Annexes: #____ Annexes Updated: # ____ Total Support Plans: #____ Current plans: #____ Does Not Apply: ____ <i>School Activities/Number of Activities:</i> Planning: #____ Seminars: #____ Outreach: #____ Special Events: #____ Drill distribution was received: Yes/No Drill distribution was distributed: Yes/No
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(7) INCIDENT MANAGEMENT

The Emergency Management Program (EMP) shall comply with Homeland Security Presidential Directive/HSGP-5, and Executive Directive 2005-09 by formally adopting the National Incident Management System (NIMS) to provide for efficient and effective emergency response operations amongst multiple agencies and jurisdictions. The program shall establish a means of interfacing on-scene incident management with the jurisdiction's Emergency Operations Center (EOC).

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Update EOC call list, including the CEO, and submit a copy to the DC by 12/31/21.	EOC call list is updated: Yes/No EOC call list has been sent to the DC: Yes/No
2 nd	Update EOC call list and submit a copy to the DC by 3/31/22, only if changes have been made.	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
3 rd	Update EOC call list and submit a copy to the DC by 6/30/22, only if changes have been made.	Changes have been made: Yes/No Changes have been sent to the DC: Yes/No
4 th	- Perform an EOC call-out for a drill or an actual event between 10/1/21 and 9/30/22. - Update EOC call list and submit a copy to the DC by 9/30/22, only if changes have been made. - Conduct EOC orientation session between 10/1/21 and 9/30/22. - Submit the EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/22.	EOC call-out drill has been performed: Yes/No EOC call-out for an actual event has been performed: Yes/No Changes have been made: Yes/No Changes have been sent to the DC: Yes/No EOC orientation was conducted: Yes/No EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification submitted by 9/30/22: Yes/No

(8) RESOURCE MANAGEMENT, LOGISTICS, AND MUTUAL AID

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction is compliant with the NIMS resource management requirements including identification, location, acquisition, storage, maintenance, distribution, and accounting for services and materials, to address hazards identified in the jurisdiction. The jurisdiction shall use the Michigan Critical Incident Management System (MI CIMS) to manage their NIMS-typed resources. The EMC should also develop Mutual Aid Agreements (MAA) and promote memberships in the Michigan Emergency Management Assistance Compact (MEMAC) to address resource shortfalls and reduce resource gaps in the jurisdiction.

	Planned Activities	Action Taken (Local EM Status Report)
1 st		
2 nd		
3 rd		
4 th	- Report new, updated, or current MAA/MOUs within the emergency management program. - Report any MEMAC membership additions that occurred between 10/1/21 and 9/30/22. - Verify that the jurisdiction's NIMS-typed resources are current in the MI CIMS Resource Inventory Board and complete the resource portion of form EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification by 9/30/22.	New MAA/MOUs: # _____ Updated MAA/MOUs: # _____ Current MAA/MOUs: # _____ MEMAC Member Name: _____ EMHSD-071 NIMS Implementation, Training Progress and Resource Inventory Certification Report submitted: Yes/No

(9) COMMUNICATIONS AND WARNING

The Emergency Management Coordinator (EMC) shall ensure that the jurisdiction communicates both internally and externally with all Emergency Management Program (EMP) stakeholders and emergency personnel. The local emergency manager shall disseminate disaster related information, and emergency alerts and warnings to response personnel, EOC staff, state and federal government officials, and the public. The system should be interoperable with other communication systems.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	- Identify the primary and backup public alerting system used in the jurisdiction. (i.e., Emergency Alert System (EAS) & Wireless Emergency Alerts (WEA), sirens, weather radio, etc.). - Identify the primary and backup public opt-in mass notification systems used in the jurisdiction. - Verify if the jurisdiction is an Integrated Public Alert & Warning System (IPAWS) alerting authority. - If jurisdiction is not IPAWS compliant, document if your jurisdiction is in the process of becoming an IPAWS alerting authority. - If jurisdiction is not working towards becoming an IPAWS alerting authority; indicate reason. - Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 10/1/21-12-31-21. - Participated in district and/or statewide radio testing between 10/1/21-12/31/21.	Primary Public Alerting System: _____ Backup Public Alerting System: _____ Primary Mass Notification System: _____ Backup Mass Notification System: _____ Jurisdiction is an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County Level. Jurisdiction is in the process of becoming an IPAWS alerting authority: Yes/No/IPAWS alerting authority is at the County level. Reason why jurisdiction is not working towards becoming an IPAWs alerting authority: _____ IPAWS Proficiency Demonstrations Completed: # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____

	- Participated in district and/or statewide MI CIMS drills/exercises between 10/1/21-12/31/21. - Document the jurisdiction's participation in any additional communication tests between 10/1/21-12/31/21.	<i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
2 nd	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 1/1/22-3/31/22. - Participated in district and/or statewide radio testing between 1/1/22-3/31/22. - Participated in district and/or statewide MI CIMS drills/exercises between 1/1/22-3/31/22. - Document the jurisdiction's participation in any additional communication tests between 1/1/22-3/31/22.	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____
3 rd	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 4/1/22-6/30/22. - Participated in district and/or statewide radio testing between 4/1/22-6/30/22. - Participated in district and/or statewide MI CIMS drills/exercises between 4/1/22-6/30/22. - Document the jurisdiction's participation in any additional communication tests between 4/1/22-6/30/22.	<i>IPAWS Proficiency Demonstrations Completed:</i> # _____ <i>Radio Test Type/Number:</i> District: # _____ State: # _____ Other: # _____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: # _____ State: # _____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, # _____

4 th	- Participated in monthly IPAWS proficiency demonstrations with the IPAWS Test Lab between 7/1/22-9/30/22. - Participated in district and/or statewide radio testing between 7/1/22-9/30/22. - Participated in district and/or statewide MI CIMS drills/exercises between 7/1/22-9/30/22. - Document the jurisdiction's participation in any additional communication tests between 7/1/22-9/30/22. - Meet with Local Emergency Communications Committee (LECC)/Michigan Association of Broadcasters (MAB) area representatives between 10/1/21-9/30/22. - Review and compare your jurisdiction's alert and warning plan for compliancy with regional EAS plan by 9/30/22.	<i>IPAWS Proficiency Demonstrations Completed:</i> #_____ <i>Radio Test Type/Number of Radio Tests:</i> District: #_____ State: #_____ Other: #_____ <i>MI CIMS Drill/Exercise Type/Number:</i> District: #_____ State: #_____ <i>Communication Tests Type/Number:</i> Communication Tests: _____, #_____ LECC/MAB regional meetings were held – Yes/No Attended: #_____ Regional LECC/MAB Meeting. Jurisdiction has an alert and warning plan: Yes/No Jurisdiction's plan was compared with regional LECC/MAB Plan: Yes/No
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(10) OPERATIONS, PROCEDURES, AND FACILITIES

The Emergency Management Coordinator (EMC) shall develop procedures that reflect operational priorities including life, safety, health, property protection, environmental protection, restoration of essential utilities, and restoration of essential functions and coordination among all levels of government. Procedures shall also be developed to guide situation and Damage Assessment (DA), situation reporting, and incident action planning. The Emergency Management Program (EMP) shall have a primary facility Emergency Operations Center (EOC) capable of coordinating and supporting response and recovery operations. The EOC shall have activation, operation, and deactivation procedures that are updated regularly.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Verify that the procedures for Requesting a Governor's Emergency or Disaster Declaration and State Assistance	Procedures are up to date in plans or procedures: Yes/No

	are up to date in the jurisdiction's plans or procedures by 12/31/21. ▪ Report updates to EOC activation procedures for the jurisdiction's EOC, provide a copy to the DC by 12/31/21. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	EOC activation, operation, and deactivation procedures are current: Yes/No Procedures have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
2 nd	▪ Ensure that procedures for declaring a local "State of Emergency" and requesting a Governor's Emergency or disaster declaration, and state assistance are reviewed with the jurisdiction's public officials by 3/31/22. ▪ Report any major updates to EOC activation, operation, and deactivation procedures between 1/1/22 and 3/31/22. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	Procedures have been reviewed with public officials: Yes/No Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
3 rd	▪ Report any major updates to EOC activation, operation, and deactivation procedures between 4/1/22 and 6/30/22. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance initiative to develop and maintain local energy assurance plans.	Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No
4 th	▪ Report any major updates to EOC activation, operation, and deactivation procedures between 7/1/22 and 9/30/22. ▪ Report any update working with EMHSD and the Public Service Commission on the statewide energy assurance	Major updates have been made: Yes/No Major updates have been sent to DC: Yes/No Actions were taken on energy assurance initiative to develop and maintain local energy assurance plans: Yes/No

	initiative to develop and maintain local energy assurance plans.	
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(11) TRAINING

The Emergency Management Coordinator (EMC) shall have a formal, documented training program composed of training needs, assessment, curriculum, course evaluation, and records of training. Necessary training includes: Professional Development Series (PDS), MI CIMS, Damage Assessment and NIMS training courses. The local emergency manager shall submit the Quarterly Training and Exercise Reporting Worksheet (EMD-65) and promote available Emergency Management (EM) training for all personnel, including EOC staff, specific to their responsibilities.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Promote emergency management courses between 10/1/21-12/31/21.	Emergency management course schedule has been promoted: Yes/No
2 nd	Promote emergency management courses between 1/1/22-3/31/22.	Emergency management course schedule has been promoted: Yes/No
3 rd	Promote emergency management courses between 4/1/22-6/30/22.	Emergency management course schedule has been promoted: Yes/No
4 th	Promote emergency management courses between 7/1/22-9/30/22.	Emergency management course schedule has been promoted: Yes/No

(12) EXERCISES, EVALUATIONS, AND CORRECTIVE ACTIONS

The Emergency Management Program (EMP) shall have a documented exercise program that regularly tests the skills, abilities, and experience of emergency personnel, as well as plans, policies, procedures, equipment, and facilities. Exercises will comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP). The local emergency manager shall track all exercises on the Quarterly Training and Exercise Reporting Worksheet (EMD-065) including the type, hazards, grant funding, and number of participants, and submit this form.

All EMPG funded personnel receiving funding for any portion of their salary, benefits, or other expenditures must participate in no fewer than three exercises in the 12-month fiscal year grant period. Participation includes roles as exercise director, player, evaluator, controller, and assisting as a player in a simulation cell. Observation of an exercise will not count as participation.

One of the exercises must be conducted within the funded jurisdiction and test the local program Emergency Operations Plan (EOP). By authority conferred on the director of the department of state police by section 19 of 1976 PA 390, as amended, MCL 30.419) Per R 30.51 (Admin Code) each program shall have "(D) An exercise that tests the emergency operations plan at least once each fiscal year (October 1 to September 30)."

At least one After Action Report and Improvement Plan (AAR/IP) for an exercise which tests the local jurisdiction or programs EOP must be submitted to EMHSD each fiscal year via the District Coordinator.

Effort shall be made to submit the AAR/IP within 90 days of the exercise conclusion. It is requested that all AAR/IPs be submitted to EMHSD for tracking purposes.

	Planned Activities	Action Taken (Local EM Status Report)
1 st	Submit EMD-065 – Quarter Training and Exercise Report by 1/10/22.	EMD-065 has been submitted: Yes/No
2 nd	- Submit EMD-065 – Quarter Training and Exercise Report by 4/10/22.	EMD-065 has been submitted: Yes/No
3 rd	Submit EMD-065 – Quarter Training and Exercise Report by 7/10/22.	EMD-065 has been submitted: Yes/No
4 th		

▪ Submit EMD-065 – Quarter Training and Exercise Report by 10/10/22. ▪ Develop and submit multi-year training and exercise plan for FY2023 – FY2025 by 9/30/22.	EMD-065 has been submitted: Yes/No Multi-year training and exercise plan has been submitted: Yes/No
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(13) CRISIS COMMUNICATIONS, PUBLIC EDUCATION, AND INFORMATION

The Emergency Management Program (EMP) provides preparedness information and education to the public concerning threats to life, safety, and property. These activities include information about specific threats, appropriate preparedness measures, actions to mitigate the threats, including protective actions, updating the public website, and promoting hazard awareness weeks and campaigns such as “Do 1 Thing.”

	Planned Activities	Action Taken (Local EM Status Report)
1 st	▪ Document efforts to educate the public about preparedness activities occurring between 10/1/21-12/31/21. Report the data presented and the media by which this was accomplished. ▪ Document any Citizen Corps activity that occurred between 10/1/21-12/31/21.	<i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No: Media: _____ Signs of terrorism: Yes/No: Media: _____ Ok2Say: Yes/No, Media: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
2 nd	▪ Document efforts to educate the public about preparedness activities occurring between 1/1/22-3/31/22. Report the data presented and the media by which this was accomplished. ▪ Document any Citizen Corps activity that occurred between 1/1/22-3/31/22.	<i>Data Presented/Type of Media:</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____

		Deployment/Activation: # _____
3 rd	- Document efforts to educate the public about preparedness activities occurring between 4/1/22-6/30/22. Report the data presented and the media by which this was accomplished. - Document any Citizen Corps activity that occurred between 4/1/22-6/30/22.	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____
4 th	- Document efforts to educate the public about preparedness activities occurring between 7/1/22-9/30/22. Report the data presented and the media by which this was accomplished. - Document any Citizen Corps activity that occurred between 7/1/22-9/30/22.	<i>Data Presented/Type of Media</i> Awareness Weeks: _____, Media: _____ Speaking Engagement: _____, Media: _____ See Something/Say Something: Yes/No, Media: _____ Signs of terrorism: Yes/No, Media: _____ Ok2Say: Yes/No, Media: _____ Other: _____, Media: _____ <i>Citizen Corps Activity Type/Number of Citizen Corps Activities:</i> Training: # _____ Deployment/Activation: # _____

(14) OTHER - Unscheduled EMERGENCY MANAGEMENT ACTIVITIES

List other emergency management work items not included in the preceding 13 EM Objectives.

	Activities	Action Taken
1 st		
2 nd		
3 rd		
4 th		

CONTACTS FOR ASSISTANCE

The following is a list Subject Matter Experts (SME) to assist with the information required on this report.

	Name of SME	Contact Information	Specialty
	Lt. Jeff Yonker	yonkerj@michigan.gov 517-719-9767	District 1 Coordinator
	Lt. Timothy Ketvirtis	KetvirtisT@michigan.gov 517-202-5597	District 2N Coordinator
	Lt. Nate McQueen	McQueenN@michigan.gov 248-210-0672	District 2S Coordinator
	Lt. Charles Barker	BarkerC@michigan.gov 810-223-8466	District 3 Coordinator
	Lt. Josh Collins	CollinsJ1@michigan.gov 517-202-5545	District 5 Coordinator
	Lt. Orville Theaker	TheakerO@michigan.gov 269-953-6099	District 6 Coordinator
	Lt. Michael DeCastro	DecastroM@michigan.gov 231-499-8266	District 7 Coordinator
	Lt. Steven Derusha	DerushaS1@michigan.gov 517-898-5055	District 8 Coordinator
	F/Lt. Gabe Covey	CoveyG@michigan.gov 517-927-5362	State and Local Support Section Manager
	Penny Burger	BurgerP@michigan.gov 517-898-0551	Grants and Financial Management Section Manager
	Amanda VanKoevinger	VanKoevingerA@michigan.gov 517-388-8569	Financial Analyst
	Kim Richmond	RichmondK@michigan.gov 517-204-0211	Grants Unit Manager
	Marie Douville	DouvilleM@michigan.gov 517-230-0011	Emergency Management Performance Grant Coordinator
	Matt Schnepf	SchnepfM1@michigan.gov 517-256-1512	Recovery Unit Manager
	Mike Sobocinski	SobocinskiM@michigan.gov 517-881-2512	Local Mitigation Planner
	Henrik Hollaender	HollaenderH@michigan.gov 517-898-4225	Local Planner/NIMS

	Brenna Roos	RoosB@michigan.gov 517-582-2846	HMEP/LEPC/ SARA Title III
	Brianna Briggs	BriggsB3@michigan.gov 517-230-2949	Operations Management Section Manager
	Larry St. George	StGeorgeL@michigan.gov 517-449-0470	Emergency Operations Unit Manager
	Matt Cook	CookM1@michigan.gov 517-730-1689	MI CIMS Coordinator
	Jaclyn Barcroft	BarcroftJ@michigan.gov 517-230-2279	Emergency Communications Specialist
	Jackie Hampton	HamptonJ@michigan.gov 517-243-0149	Training and Exercise Section Manager
	Dale George	GeorgeD5@michigan.gov 517-243-4439	Training, Exercise, and Radiological Unit Manager
	Danica Frederick	FrederickD3@michigan.gov 517-285-9714	Training Officer
	Shawn Ewing	EwingS2@michigan.gov 517-897-7576	Exercise Officer
	Sherrie Loader	LoaderS@michigan.gov 517-285-7495	Auditor
	Insp. Michele Sosinski	SosinskiM1@michigan.gov 517-388-6726	MSP/EMHSD Assistant Commander
	Capt. Kevin Sweeney	SweeneyK@michigan.gov 517-719-1195	MSP/EMHSD Commander

John Fuentes

From: Stephen Covey <marie-pier.triganne@cn.ca>
Sent: Wednesday, June 16, 2021 1:27 PM
To: John Fuentes
Subject: Rail Safety Week 2021 | Proclamation request
Attachments: RSW2021_Resolutions_US.pdf



cn.ca

Dear Mr. Fuentes:

Every year more than 2,100 North Americans are killed or seriously injured because of unsafe behavior around tracks and trains. Most of these incidents and deaths are preventable. By looking out for each other and working together, we can help keep our communities safe and prevent fatalities and injuries on or near railway property.

As a responsible global railroad that links communities to markets around the world, CN continues to play its essential role in the economy. We also continue to take all necessary steps to protect our employees, communities, customers, vendors and partners, in response to the continued and unprecedented challenges associated with the pandemic. As we safely serve our customers and keep the economy moving, we remain committed in our efforts to educate the public on rail safety.

Rail Safety Week will be held in the United States, Canada and Mexico from September 20-26, 2021. Once again this year, our in-person activities may be restricted, yet our efforts to get the rail safety message out will be stronger than ever. Rail safety never takes a break and, as proud neighbors, we continue to work with *Operation Lifesaver*, our communities and local authorities, CN Police Service officers and all CN employees to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure year-round.

Rail Safety is a shared responsibility

No one wants such tragedies to occur in their community. Your city can be a powerful ally in this effort to prevent these incidents and save lives by adopting the attached draft proclamation. Please send a copy of your proclamation by e-mail to Marie-Pier.Triganne@cn.ca or by mail to the following contact and let us know about your plans to promote rail safety in your community.

Stacey Lyons
Manager of Government and Public Affairs
297 Rivergate Road
Memphis TN 38109
708-571-5495

If you have any questions or concerns about rail safety in your community, please don't hesitate to reach out to Stacey at Stacey.Lyons@cn.ca. For additional information about Rail Safety Week 2021, please consult <http://www.cn.ca/railsafety> or <https://oli.org/>

Sincerely,

Stephen Covey
Chief of Police and Chief Security Officer



**Proclamation
National Rail Safety Week**

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

THEREFORE, I, (Insert Name), (Insert Title), do hereby attest my full support proclaiming September 20th to 26th, 2021, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

(Name)

(Title)

(City)

